

# **DRAFT**

## **MINUTES OF THE SPECIAL MEETING TOWN COUNCIL APPOINTMENTS SUBCOMMITTEE TOWN OF CHINO VALLEY**

**THURSDAY, JULY 8, 2021  
5:00 P.M.**

**COUNCIL CONFERENCE ROOM  
202 N. STATE ROUTE 89, CHINO VALLEY, AZ**

Present: Mayor Jack Miller; Chair Lon Turner (remotely); Vice-Chair Tom Armstrong

Staff Present: Town Clerk Erin Deskins (recorder)

**1) CALL TO ORDER**

Mayor Miller called the meeting to order at 5:00 p.m.

**2) ROLL CALL**

**3) APPROVAL OF MINUTES**

- a)** Consideration and possible action to approve the June 14, 2021, regular meeting minutes.

MOVED by Vice-Chair Tom Armstrong, seconded by Mayor Jack Miller to approve the June 14, 2021, regular meeting minutes.

AYE: Mayor Jack Miller, Chair Lon Turner (remotely), Vice-Chair Tom Armstrong

**3 - 0 PASSED - Unanimously**

**4) OLD BUSINESS**

**5) NEW BUSINESS**

- a)** Consideration and possible recommendation to Town Council to appoint applicants to Planning and Zoning Commission and Board of Adjustment.

*Board of Adjustment*

- There were three applicants for three open spots on the Board of Adjustment
  - Beverly Duffy
  - Julie Northington
  - Sandra Tuttobene
- All three members were returning members.

MOVED by Vice-Chair Tom Armstrong, seconded by Mayor Jack Miller to forward a recommendation to Town Council to approve the three applicants asking for reinstatement on Board of Adjustment.

AYE: Mayor Jack Miller, Chair Lon Turner (remotely), Vice-Chair Tom Armstrong

**3 - 0 PASSED - Unanimously**

*Planning and Zoning*

- There was one applicant for Planning and Zoning Commission:
  - Ronald Penn

He had been in Town for three years and was a former licensed real estate broker.

MOVED by Mayor Jack Miller, seconded by Vice-Chair Tom Armstrong to forward a recommendation to Town Council to approve Ronald Penn for the Planning and Zoning position.

AYE: Mayor Jack Miller, Chair Lon Turner (remotely), Vice-Chair Tom Armstrong

**3 - 0 PASSED - Unanimously**

- b)** Consideration and possible recommendation to Town Council to appoint an applicant to fill the vacancy on Town Council.

Members discussed the following:

- There were ten applications for the vacant seat.
- There was a suggestion to interview the top three to five applicants.
- There was concern over a conflict of interest for an applicant that had filed a lawsuit against the Town.
- At one time there had been discussions regarding consideration of the election runner-up for a Council open position, but Members now preferred to consider all the applications before making a selection.
- Staff suggested reviewing all the applications, selecting applicants for interviews, and forwarding a recommendation to Council for the individuals to be interviewed.
- Members wanted an opportunity to review the applications.
- Staff suggested setting another Sub-Committee meeting, which allowed Members time to review and get the recommendation to Council for their next scheduled meeting. Since there would not be another Council meeting until the fourth Tuesday of August, staff suggested that they could set a special meeting for August 17<sup>th</sup> to set up the interviews. There was concern

- about the long timeframe to set up the interviews.
- Staff had already set and posted the agenda for the next Council Meeting. The agenda allowed two options:
    - A Council vote on a specific recommendation from the Sub-Committee.
    - A Council vote on a recommendation for interviews.
  - A recommendation at the next Council Meeting did not need to specify the number of people being interviewed.
  - The Members would meet July 19, 2021, at 5:00 p.m. to determine the applicants and the day to do interviews. They could then make their recommendation for the August 24<sup>th</sup> meeting. If it were done at the beginning of the meeting, the person could be seated for that August meeting.

**6) ADJOURNMENT**

MOVED by Vice-Chair Tom Armstrong, seconded by Chair Lon Turner (remotely) to adjourn the meeting at 5:14 p.m.

AYE: Mayor Jack Miller, Chair Lon Turner (remotely), Vice-Chair Tom Armstrong

**3 - 0 PASSED - Unanimously**

Submitted: July 13, 2021.

By: *Erin N. Deskins, Town Clerk*

Approved: MONTH DAY, 2021.