



# Town of Chino Valley

## MEETING NOTICE TOWN COUNCIL

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**REGULAR MEETING**  
**Tuesday February 25, 2020**  
**6:00 P.M.**

**Council Chambers**  
**202 N. State Route 89**  
**Chino Valley, Arizona**

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*A majority of the Councilmembers may attend a private invocation in the Council Conference Room immediately prior to the Council meeting. No Town business will be discussed.*

### AGENDA

**1. CALL TO ORDER, PLEDGE OF ALLEGIANCE; ROLL CALL**

**2. INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS**

- a.** Presentation by Kimberley Robinson, Partnership Specialist with the U.S. Census Bureau regarding the U.S. Census in Chino Valley. (Scott Bruner, Community Services Director)

**3. CALL TO THE PUBLIC**

*Call to the Public is an opportunity for the public to address the Council on any issue within the jurisdiction of the Council that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.*

**4. RESPONSE TO THE PUBLIC**

*Response to the Public is an opportunity for the Mayor to inform the public about how Town officials addressed matters raised during Call to the Public at a previous meeting.*

- a.** Comments regarding a problem in the Bright Star area with vandalism and dumping.

**5. CURRENT EVENT SUMMARIES AND REPORTS**

*This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events. If listed below, there may also be a presentation on information requested by the Mayor and Council and questions may be answered. No action will be taken.*

- a. Status reports by Mayor and Council regarding current events.
- b. Status report by Town Manager Cecilia Grittmann regarding Town accomplishments, and current or upcoming projects.
- c. Status report regarding the August 4, 2020, Primary Election ballot items. (Jami Lewis, Town Clerk)

**6. CONSENT AGENDA**

*All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.*

- a. Consideration and possible action to approve Resolution No. 2020-1154 for support of proposed House Bill 2899, which would increase the vehicle gas tax over the next 3 years. (Cecilia Grittmann, Town Manager)
- b. Consideration and possible action to approve Resolution No. 2020-1155 for annexation of Town-owned areas of the Peavine Trail into the Chino Valley Fire District boundaries. (Cecilia Grittmann, Town Manager)
- c. *Continued from Feb. 11, 2020:* Consideration and possible action to accept the Comprehensive Annual Financial Report and the Annual Expenditure Limitation Report for the fiscal year ended June 30, 2019, as prepared by Henry & Horne, LLP, Certified Public Accountants. (Joe Duffy, Finance Director)
- d. Consideration and possible action to establish the Council Ad Hoc Town Manager Recruitment Subcommittee, consisting of Mayor Croft, Vice-Mayor Miller, and Councilmember Perkins, and approve Charter for the same, to address succession planning for the position of Town Manager. (Jami Lewis, Town Clerk)
- e. Consideration and possible action to approve the January 28, 2020, regular meeting minutes. (Jami Lewis, Town Clerk)
- f. Consideration and possible action to approve the February 11, 2020, regular meeting minutes. (Jami Lewis, Town Clerk)

**7. ACTION ITEMS**

*The Council may vote to recess the public meeting and hold an Executive Session on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the Town Attorney. Executive sessions are not open to the public and no action may be taken in executive session.*

- a. Consideration and possible action to approve Craftsman Court Preliminary Plat Phases 1 & 2 to subdivide approximately ten (10) acres into 45 lots developed in two (2) phases. (Joshua Cook, Development Services Director)

Recommended Action: Approve Craftsman Court Preliminary Plat Phases 1 & 2 to subdivide approximately ten (10) acres into 45 lots developed in two (2) phases.

- b. Consideration and possible action to approve the Professional Service Agreement with Civiltec Engineering, Inc. for the Integrated Water Master Plan (IWMP) and Capital Improvements Plan (CIP) for Old Home Manor (OHM) in the amount of \$287,392.00. (Frank Marbury, Public Works Director/Town Engineer)

Recommended Action: Approve the Professional Service Agreement with Civiltec Engineering, Inc. for the Integrated Water Master Plan (IWMP) and Capital Improvements Plan (CIP) for Old Home Manor (OHM) in the amount of \$287,392.00.

- c. Consideration and possible action to approve the Cooperative Purchasing Agreement with Inland Kenworth for the purchase of a 2021 Kenworth Water Truck for the Roads Department, in the amount of \$135,103.59. (Frank Marbury, Public Works Director/Town Engineer)

Recommended Action: Approve the Cooperative Purchasing Agreement between with Inland Kenworth for the purchase of a 2021 Kenworth Water Truck for the Roads Department, in the amount of \$135,103.59.

## 8. EXECUTIVE SESSION

*Council may vote to recess the Regular Meeting and hold an executive session, which will not be open to the public, for the following purposes.*

- a. An executive session pursuant to A.R.S. § 38-431.03(A)(4) for discussion or consultation with attorneys for the Town regarding contract negotiations. (Cecilia Gritman, Town Manager)
- b. An executive session pursuant to A.R.S. & 38-431.03(A)(1) for discussion or consideration of employment, assignment, appointment, or salary of Town Manager, Cecilia Gritman. (Mayor and Council)

## 9. ACTION ITEMS RESUMED

*After the Executive Session, Council will reconvene the Regular Meeting.*

- a. Discussion and possible action regarding Town Manager succession planning.

Recommended Action: Direction to Staff per Council discussion.

## 10. ADJOURNMENT

Dated this 20th day of February, 2020.

By: *Jami C. Lewis, Town Clerk*

The Town of Chino Valley endeavors to make all public meetings accessible to persons with disabilities. Please call 636-2646 (voice) or 711 (Telecommunications Arizona Relay Service) 48 hours prior to the meeting to request a reasonable accommodation to participate in this meeting.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at <http://www.chinoaz.net/agendacenter> and in the Public Library and Town Clerk's Office.

**CERTIFICATION OF POSTING**

The undersigned hereby certifies that a copy of this notice was duly posted at Chino Valley South Campus, Chino Valley Post Office, and Chino Valley North Campus in accordance with the statement filed by the Town Council with the Town Clerk.

Date: \_\_\_\_\_ Time: \_\_\_\_\_ By: \_\_\_\_\_  
Jami C. Lewis, Town Clerk