

**DUE TO THE COVID-19 PANDEMIC AND FOLLOWING THE GOVERNOR'S PHASED REOPENING PLAN, THIS MEETING WILL BE HELD VIA ZOOM. PLEASE REFER TO PAGE 5 FOR PARTICIPATION INSTRUCTIONS.**



## **Town of Chino Valley**

### **MEETING NOTICE TOWN COUNCIL**

---

**REGULAR MEETING  
TUESDAY, MAY 26, 2020  
6:00 P.M.**

**Council Chambers  
202 N. State Route 89  
Chino Valley, Arizona**

---

*A majority of the Councilmembers may attend a private invocation in the Council Conference Room immediately prior to the Council meeting. No Town business will be discussed.*

#### **AGENDA**

- 1. CALL TO ORDER, PLEDGE OF ALLEGIANCE; ROLL CALL**
- 2. INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS**
  - a.** Update regarding Yavapai College, presented by Rodney Jenkins, Vice-President of Community Relations and Student Development, and Richard Hernandez, Director of Regional Economic Development Center (REDC) and Small Business Development Center (SBDC).

- 3. CALL TO THE PUBLIC**

*Call to the Public is an opportunity for the public to address the Council on any issue within the jurisdiction of the Council that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.*

- 4. RESPONSE TO THE PUBLIC**

*Response to the Public is an opportunity for the Mayor to inform the public about how Town officials addressed matters raised during Call to the Public at a previous meeting.*

**5. CURRENT EVENT SUMMARIES AND REPORTS**

*This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events. If listed below, there may also be a presentation on information requested by the Mayor and Council and questions may be answered. No action will be taken.*

- a. Status reports by Mayor and Council regarding current events.
- b. Status report by Town Manager Cecilia Grittman regarding Town accomplishments, and current or upcoming projects.
- c. Status report by Development Services Director Joshua Cook regarding Development Services activities.
- d. Report by Development Services Director Josh Cook regarding the updated schedule for Town discussions on lot splits.

**6. CONSENT AGENDA**

*All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.*

- a. Consideration and possible action to revise and renew Tow Company Services Agreements with ACT Towing, Custom Towing, and Tri-City Towing, effective July 1, 2020, through June 30, 2021. (Chuck Wynn, Police Chief)
- b. Consideration and possible action to adopt Resolution No. 2020-1165, adopting the Fiscal Year 2021 Pension Funding Policy for the Town of Chino Valley Public Safety Personnel Retirement System. (Joe Duffy, Finance Director)
- c. Consideration and possible action to adopt Resolution No. 2020-1160, approving the proposed statements and estimates of expenses of the Town of Chino Valley Street Lighting Improvement Districts for fiscal year 2020/2021, and setting a date for the public hearing on the proposed statements and estimates for June 23, 2020. (Joe Duffy, Finance Director)
- d. Consideration and possible action to approve the May 12, 2020, regular meeting minutes. (Jami Lewis, Town Clerk)

**7. ACTION ITEMS**

*The Council may vote to recess the public meeting and hold an Executive Session on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the Town Attorney. Executive sessions are not open to the public and no action may be taken in executive session.*

- a. Consideration and possible action to approve funding for Yavapai Regional Transit for FY 2020/2021 in the amount of \$ \_\_\_\_\_ (per Council discussion). (Cecilia Grittman, Town Manager)

Recommended Action: Approve funding for Yavapai Regional Transit for FY 2020/2021 in the amount of \$ \_\_\_\_\_.

- b. Consideration and possible action regarding the Memorandum of Understanding between the Town of Chino Valley and the Chino Valley Police Officers Association. (Laura Kyriakakis, Human Resources Director)

Recommended Action: Accept staff recommendation regarding the Memorandum of Understanding between the Town of Chino Valley and the Chino Valley Police Officers Association.

- c. Consideration and possible action to adopt Resolution No. 2020-1159, approving a Tentative Budget for the fiscal year 2020/2021 and proposed expenditure limitation for the same year, in the amount of \$24,407,900 and setting a public hearing date of June 23, 2020, on the tentative budget and adoption of the final budget. (Joe Duffy, Finance Director)

Recommended Action: Adopt Resolution No. 2020-1159, approving a Tentative Budget and proposed expenditure limitation for FY 2020/2021, in the amount of \$24,407,900 and setting June 23, 2020, as the date for the public hearing on the tentative budget and for adoption of the final budget for FY 2020/2021.

- d. Consideration and possible action to adopt Resolution No. 2020-1167, approving an Intergovernmental Agreement (IGA) with the State of Arizona (State) authorizing the contribution of \$125,000 toward the construction costs for improvements along Road 1 North in conjunction with the construction of a new traffic signal and road widening. (Frank Marbury, Public Works Director/Town Engineer)

Recommended Action: Adopt Resolution No. 2020-1167, approving an IGA with the State authorizing the contribution of \$125,000 toward the construction costs for improvements along Road 1 North in conjunction with the construction of a new traffic signal and road widening.

- e. Consideration and possible action to approve the Cooperative Purchasing Agreement with Construction Product Marketing, LLC to survey and clean the Town's wastewater collection system in the amount of \$72,520. (Frank Marbury, Public Works Director/Town Engineer)

Recommended Action: Approve the Cooperative Purchasing Agreement with Construction Product Marketing, LLC to survey and clean the Town's entire wastewater collection system for the amount of \$72,520.

- f. Consideration and possible action to award contract to J. Co. Contracting, LLC for construction of the Road 3 North Flood Control Project in the amount of \$93,396.50. (Frank Marbury, Public Works Director/Town Engineer)

Recommended Action: Award contract to J. Co. Contracting, LLC for construction of the Road 3 North Flood Control Project in the amount of \$93,396.50.

8. **ADJOURNMENT**

---

**EXECUTIVE SESSION  
TUESDAY, MAY 26, 2020  
6:30 P.M.**

**Council Chambers  
202 N. State Route 89  
Chino Valley, Arizona**

---

**AGENDA**

1. An executive session pursuant to A.R.S. § 38-431.03(A)(3) for discussion or consultation with the Town Attorney regarding utility franchise agreements (UniSource Energy Services; Chino Meadows II Water Company). (Andrew McGuire, Town Attorney)

Dated this 21st day of May, 2020.

By: *Jami C. Lewis, Town Clerk*

The Town of Chino Valley endeavors to make all public meetings accessible to persons with disabilities. Please call 636-2646 (voice) or 711 (Telecommunications Arizona Relay Service) 48 hours prior to the meeting to request a reasonable accommodation to participate in this meeting.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at <http://www.chinoaz.net/agendacenter> and in the Public Library and Town Clerk's Office.

**CERTIFICATION OF POSTING**

The undersigned hereby certifies that a copy of this notice was duly posted at Chino Valley South Campus, Chino Valley Post Office, and Chino Valley North Campus in accordance with the statement filed by the Town Council with the Town Clerk.

Date: \_\_\_\_\_ Time: \_\_\_\_\_ By: \_\_\_\_\_  
Jami C. Lewis, Town Clerk

## **MAY 26, 2020, COUNCIL MEETING COVID-19 ATTENDANCE PROCEDURE**

The Chino Valley Town Council is committed to social distancing to slow the potential spread of COVID-19 Coronavirus or other communicable diseases, as well as continue to abide by the Open Meeting Laws.

### **Meeting Attendance Options**

Video and telephonic attendance options for *public only* meetings are as follows:

1. Watch/listen on Cable Television Channel 57
2. Watch/listen by joining the Zoom Webinar on the internet using your computer or mobile device (instructions below)
3. Listen only by dialing in by phone to the Zoom Webinar (instructions below)

### **Call to the Public Participation**

Submit your comments via email to [clerks@chinoaz.net](mailto:clerks@chinoaz.net) or drop off your typed or hand-written note in the Utility Payment Drop Box outside the Town Hall lobby, 202 N. State Route 89, *no later than* Tuesday, May 26 at 12:00 noon.

### **Remote Attendance**

#### **Join Zoom Webinar:**

<https://us02web.zoom.us/j/82678795891> (click on link or copy and paste into internet browser)

- Enter name and email address in pop up window
- Select option to dial in by phone (below) or using computer audio

#### **Dial in using cell phone or landline:**

iPhone one-tap :

US: +16699009128,,82678795891# or +12532158782,,82678795891#

Telephone:

US: 1 669 900 9128; 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free)

Webinar ID: 826 7879 5891

International numbers available: <http://us02web.zoom.us/j/82678795891>

#### **To 'raise your hand' to speak:**

- Enter \*9
- When you hear the prompt "you are unmuted," state your name clearly (spell it if unusual) and town/city of residency.