

**MINUTES OF THE REGULAR MEETING
ROADS AND STREETS COMMITTEE
TOWN OF CHINO VALLEY**

**MONDAY, MARCH 12, 2018
4:00 P.M.**

The Roads and Streets Committee of the Town of Chino Valley convened for a public meeting in the Council Conference Room, located at 202 N. State Route 89, Chino Valley, Arizona.

1) CALL TO ORDER

Chair Corey Mendoza called the meeting to order at 4:18 p.m.

2) ROLL CALL

Present: Chair Corey Mendoza; Committee Member James Wise; Councilmember Jack Miller;
Committee Member Doug Federico; Committee Member Ron Romley

Absent: Committee Member Robert Johan; Committee Member Dean Echols

Staff Present: Frank Marbury, Public Works Director/Town Engineer

3) APPROVAL OF MINUTES

- a) Consideration and possible action to approve January 8, 2018 regular meeting minutes.

MOVED by Councilmember Jack Miller, seconded by Chair Corey Mendoza to approve January 8, 2018 regular meeting minutes.

Vote: 3 - 0 PASSED

Other: Committee Member James Wise (ABSENT FROM ITEM)
Committee Member Ron Romley (ABSTAIN)

4) PUBLIC WORKS/TOWN ENGINEER'S REPORT

Mr. Marbury reported on the progress of Road 1 East from 3 South down to Kalinich Road, including the three little connector roads. The subgrade and base work are complete and currently working with a consultant, Civiltech, on issuing the flood control money to do the low water crossing. The cold recycled pavement and double chip seal (1/2" followed by 3/8" and fog coat) is expected to bid with the Town's Chip Seal Bid in the next month.

(James Wise arrived at 4:22 p.m.)

5) COMMITTEE CHAIR REPORT

6) CALL TO THE PUBLIC

Call to the Public is an opportunity for the public to address the Board concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 15 minutes per meeting. Board action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

Debra Miller, the new Community Relations Projects Manager with ADOT (Arizona Department of Transportation), for the northwest district, specifically Yavapai County, introduced herself to the Committee. She will be filling the role as Liaison between ADOT and the community for ADOT projects and other projects that they partner with through local communities.

7) CORRESPONDENCE

8) OLD BUSINESS

a) Discussion regarding Chip Seal Program.

The Committee discussed: pug mill blending processes; the County prefers to table mix to get a better quality product; all millings now have rubber in it and when the oil is added in, the pug mill balls up; table mixing processes; road mixing processes; chip oil; cold recycling; and central plants.

Mr. Marbury presented the following to the Committee:

- The intersection at Road 3 North and Road 1 East will be bid by receiving 3 quotes from contractors. The scope will consist of removing the asphalt, preparing subgrade, placing 6" of base course, placing 4" of hot mix asphalt, providing all traffic control, etc. The Contractor will provide a turnkey project. This cost is estimated under \$25,000.
- Reed Road, Road 4 North, and Road 1 East. The pulverizing of the asphalt will be accomplished by utilizing cooperative contracts. The Town then plans to add approximately 4" of base material using Town forces. Finally, a Contractor will be obtained to apply a double chip seal.
- Outer Loop road will be a contractor applied single chip seal (3/8" and fog coat).
- All chip oil is expected to be CRS-2P.
- Staff would like recommendations for any needed changes to the scope.

There was discussion regarding rubberized oil verses CRS-2P. The Committee prefers to go with what the County knowledge has on what is working best in this altitude.

9) NEW BUSINESS

a) Discussion regarding funding options for roads.

Chair Mendoza presented a HURF funding history covering expenses and funds left to work with. Roughly, maintaining one million dollars per year is needed to hold the budget steady as it is now and would go up from there for improving roads. The roads committee needed to look at some options and offer recommendations.

The Committee discussed the following:

- Road prioritizing;
- Road funding alternate sources;
- Road bonding;
- Property tax;
- Sales tax;
- License plate tax;
- Jail tax;
- Road repair costs; and
- Checking with Coconino County regarding their 1% sales tax that goes directly to their roads.

Chair Mendoza commented that for this meeting he was not looking for a consensus so much as putting the thought out there as something to think about. This will come up again in future meetings. The three options to consider will be bond, sales tax, or property tax.

b) Discussion regarding no left turns at Road 1 North and Highway 89.

The Committee discussed the following points:

- It should be a right turn only in front of the medical center;
- Police department having concerns with this area;
- Police needing to monitor the area;
- Trucks making left turns going southbound;
- Not being able to enforce no left turns;
- Driveway distance from intersection; and
- Getting ADOT's permission.

Mr. Marbury will talk with ADOT's traffic engineer and see if they would be willing to look at the issue at both the intersection and the medical driveway, get their opinion, and see if they would allow the Town to install no left turn signs.

c) Discussion regarding citizen requests for all-way stops at Road 2 South and Road 1 West, and Road 3 North and Reed Road.

The Committee discussed the following:

- The amount of traffic in these intersections;
- Traffic backup at certain times;
- Traffic trying to avoid roundabouts;
- School buses;
- More parents taking children to school;
- Speed limits; and
- Stopping sight distances.

Mr. Marbury will get traffic counts and pull accident data to present to the Committee.

- d) Discussion regarding fiscal year 2019 priorities.

No information was currently available so the Committee discussed that this will be for overview and overlap for the budget process and funding ideas to be discussed in a future meeting.

10) FUTURE AGENDA SUGGESTIONS

Funding Options.

Left Turns – ADOT report.

Report on stop sign warrant analysis for Road 2 South / Road 1 West and also Road 3 North / Reed Road intersections.

Report on options for chip seal specifications and recycled millings paving options.

11) ADJOURNMENT

MOVED by Councilmember Jack Miller, seconded by Chair Corey Mendoza to adjourn the meeting at 5:33 p.m.

Vote: 5 - 0 PASSED - Unanimously

Submitted: March 14, 2018.

By: *Vickie Nipper, Deputy Town Clerk*

Approved: May 14, 2018.