

**MINUTES OF THE REGULAR MEETING
TOWN COUNCIL AD HOC UDO UPDATE SUBCOMMITTEE
TOWN OF CHINO VALLEY**

**WEDNESDAY, JUNE 26, 2019
3:30 P.M.**

The Town Council Ad Hoc UDO Update Subcommittee of the Town of Chino Valley convened for a public meeting in the Council Chambers Conference Room, located at 202 N. State Route 89, Chino Valley, Arizona.

1) CALL TO ORDER

2) ROLL CALL

Present: Lon Turner, Chair; Cloyce Kelly, Councilmember; Corey Mendoza, Councilmember

Staff Present: Joshua Cook, Development Services Director; Alex Lerma, Planner

3) APPROVAL OF MINUTES

- a) Consideration and possible action to approve August 29, 2018 meeting minutes.

MOVED by Councilmember Corey Mendoza, seconded by Councilmember Cloyce Kelly to approve the August 29, 2019, and the June 12, 2019, meeting minutes.

AYE: Chair Lon Turner, Councilmember Cloyce Kelly, Councilmember Corey Mendoza

Vote: 3 - 0 PASSED - Unanimously

- b) Consideration and possible action to approve June 12, 2019 meeting minutes.

MOVED by Councilmember Corey Mendoza, seconded by Councilmember Cloyce Kelly to approve the August 29, 2019, and the June 12, 2019, meeting minutes.

AYE: Chair Lon Turner, Councilmember Cloyce Kelly, Councilmember Corey Mendoza

Vote: 3 - 0 PASSED - Unanimously

4) OLD BUSINESS

5) NEW BUSINESS

- a) Review draft language for temporary signage.

Mr. Cook and Committee Members discussed and reviewed the following:

- Staff reviewed proposed draft language for several items in the Temporary Sign Code that had not previously been defined but needed to be. Items included: A-Frame sign, banner, pennant streamers, temporary sign and special event signs.
 - *A-Frame Signs*: Were permanently permitted but could only be displayed during business hours. This sign had been in the code under permanent and temporary signage, but staff have removed it from the temporary section. The size limit was six square feet and the proposed language only allowed for one sign per business. The Committee discussed removing the word temporary from the sign description. Staff and Council discussed the number of A-Frame signs allowed per business based on the size of the business frontage and add the language “not to obstruct foot traffic” but decided that the total square footage allowed for signs made it unnecessary to have multiple A-frame signs.
 - *Banner and Pennant*: Reviewed the definitions.
- Temporary signs were currently allowed for six months. The current definition was reviewed by staff, who interpreted the temporary sign code to limit each business to only six months of temporary signs with no opportunity to renew the permit. Staff’s new proposed language included a department approved sticker with a sign expiration date and also proposed an annual sign renewal and fees based on a fee schedule.
- Staff added language to the Temporary Sign requirements (Section 4.216) that stated temporary signs would be permitted for two months total per calendar year per business and were limited to two per business at any given time.
- Committee Members discussed temporary signs only being used at a business while waiting for the permanent sign. Staff agreed with that definition but thought there needed to be allowances for special event signs.

Staff members and Committee Members decided to meet again on July 10th at 3:30 p.m. to review the discussed changes. Committee members asked that each draft version be clearly dated and include a version number.

6) ADJOURNMENT

to adjourn the meeting at 3:53 p.m.

Submitted: July 3, 2019.

By: *Vickie Nipper, Deputy Town Clerk*

Approved: July 10, 2019.