

DRAFT
MINUTES OF THE ANNUAL MEETING
CHINO VALLEY INDUSTRIAL DEVELOPMENT AUTHORITY
TOWN OF CHINO VALLEY, ARIZONA

OCTOBER 14, 2020

A Meeting of the Board of Directors of the Industrial Development Authority of the Town of Chino Valley, Arizona, was duly called and held on Wednesday, October 14, 2020, at 4:00 p.m., in the Chino Valley Council Chambers, Chino Valley Town Hall, 202 N. State Route 89, Chino Valley, Arizona.

1. Call to Order.

President Bard called the meeting to order at 4:05 p.m.

2. Roll Call.

Members Present: President Travis Bard; Vice-President John McCafferty; Board Member Mike Ditta; Board Member Dianna Voegele

Members Absent: Treasurer Beverly Duffy

Staff Present: Staff Liaison Town Clerk Jami Lewis (recorder); Deputy Town Clerk Erin Deskins; Deputy Town Clerk Traci Lavelle

3. Introductions of Board Members and new Town Clerk Erin Deskins and new Deputy Town Clerk Traci Lavelle.

Town Clerk Lewis introduced Erin Deskins, the current Deputy Town Clerk who will be taking her place as Town Clerk in a few weeks; and new Deputy Town Clerk Traci Lavelle.

4. Consideration and possible action to approve the November 26, 2018 annual meeting minutes.

Ms. Deskins reviewed a couple errors in the minutes related to officers' titles entered incorrectly.

MOVED by Vice-President McCafferty, seconded by Board Member Voegele, to adopt the meeting minutes of November 26, 2018 with the following corrections: Section 1, correct title to Secretary Geary; Section 6, para. 2, correct title to Treasurer Duffy. The motion PASSED 4-0.

5. Review of September 30, 2020 bank statement.

President Bard noted that the bank balance was \$3,430.53.

Ms. Lewis explained that no money had been spent since the account was set up in 2002, but as the account was required, the money had been left in there.

Vice-President McCafferty asked if the Council could move the money to another program. Ms. Lewis stated that was a question for the Finance Director, but there was talk of possibly having a project for the Board related to the Business Park project.

6. Review Annual Report submitted in May 2020 and possible action to approve change of statutory agent from Susan Goodwin to Andrew McGuire with Gust Rosenfeld, PLC for the 2021 annual report.

Ms. Lewis stated that the only change to the report will be the new officers selected during this meeting and the statutory agent name change.

MOVED by Vice-President McCafferty, seconded by Board Member Voegele, to make a change of statutory agent from Susan Goodwin to Andrew McGuire. The motion PASSED 4-0.

7. Consideration and possible action to select officers for the position of President, Vice-President, Treasurer, Secretary, and Assistant Secretary/Treasurer.

Ms. Lewis stated that Ms. Duffy had indicated that she would not object to being elected to any position, and Mr. Ditta and Ms. Voegele needed to be appointed as officers.

Nominations were as follows:

- Vice-President McCafferty nominated Dianna Voegele for Vice-President.
- Board Member Ditta nominated Travis Bard for President.
- Vice-President McCafferty nominated Beverly Duffy for Treasurer.
- Board Member Voegele nominated John McCafferty for Secretary.
- Board Member Ditta volunteered to serve as an Assistant.

President Bard entertained a motion to elect the following slate of officers:

- Travis Bard as President
- Dianna Voegele as Vice-President
- Beverly Duffy as Treasurer
- John McCafferty as Secretary
- Mike Ditta as Assistant Secretary

MOVED by Vice-President McCafferty, seconded by Board Member Ditta, to elect this slate of officers until the next meeting. The motion PASSED 4-0.

8. Adjourn.

MOVED by Secretary McCafferty, seconded by Assistant Secretary Ditta, to adjourn the annual meeting at 4:14 p.m.

Jami C. Lewis, Recording Secretary