

**MINUTES OF THE REGULAR MEETING
OF THE AD HOC PROGRAM REVIEW COMMITTEE
OF THE TOWN OF CHINO VALLEY**

**Wednesday, October 17, 2012
1:30 P.M**

The Program Review Committee of the Town of Chino Valley, Arizona, convened for a regular meeting in the Chino Valley Council conference room, located at 202 N. State Route 89, Chino Valley, Arizona, on Wednesday, October 17, 2012 at 1:30 P.M.

The meeting was called to order.

Members present: Councilmember Mike Best, Councilmember Lon Turner, Councilmember Darryl Croft
Staff: General Services Director Cecilia Watts, Financial Director Joe Duffy, Town Manager Robert Smith, Chief Chuck Wynn, Director of Development Stephen Whisenhunt, Consultant Pat Walker

3. APPROVAL OF MINUTES

3a. Approval of 9/19/2012 minutes –carried over to next meeting.

4. CALL TO THE PUBLIC – No public comments

5. OLD BUSINESS – No old business

6. NEW BUSINESS

6a. Review program budgets – Revenue vs. Expenses – Pat Walker had a template of what the program budget reviews should look like and asked for feedback from the Committee. It appeared that all supported the format and the data that is to be collected.

6b. Discussion of proposed survey – Discussed the process of the survey and informed the Committee it would be on the 10/23/2012 Council Agenda

6c. Review strategic planning time line – Pat Walker reviewed the timeline, which has dates through 7/1/2013. It takes into account the proposed dates for the survey and any revenue changes proposed or suggested over this fiscal year.

6. FUTURE AGENDA SUGGESTIONS

Next meeting is proposed to be November 14 and it is anticipated we should have the program budgets returned to the committee by this date.

7. ADJOURNMENT

The meeting adjourned by 2:45 p.m.

Submitted this 20th day of November, 2012

By: *Liz Hart, Town Clerk Assistant*