

TOWN OF CHINO VALLEY

**ACTION TAKEN SUMMARY
TOWN COUNCIL**

**REGULAR MEETING
TUESDAY, JANUARY 24, 2012
6:00 P.M.**

**Council Chambers
202 N. State Route 89
Chino Valley, Arizona**

2) INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS

2a) Presentation by Cliff Ayres, COO, and Juan Velasco, HSE Manager, with Drake Cement.
Juan Velasco presented a PowerPoint on the Drake cement plant.

3a) CALL TO THE PUBLIC

*Ab Jackson presented the Chamber's activity report to Council.
Ron Romley reported on the Transit Advisory Committee phone service.*

3b) RESPONSE TO THE PUBLIC

There were no matters to report.

4) CURRENT EVENT SUMMARIES AND REPORTS

Councilmembers Best and Croft and town engineer Gritman attended the Central Yavapai transportation commission.

Vice Mayor Tenney suggested Ground Water Advisory (GWA) review plan in the overdraft use of ground water.

CONSENT AGENDA

5) Consideration and possible action to approve May 5, 2011 Special Meeting minutes.
(Jami Lewis, Town Clerk)

6) Consideration and possible action to accept resignation of William Barlow from the Parks and Recreation Advisory Board. (Jami Lewis, Town Clerk)

7) Consideration and possible action to adopt Resolution No. 12-981 as amended, to correct certain scrivener's errors. (Tom Kack, Town Attorney)

Accepted Consent Agenda items 5-7

8) Consideration and possible action to approve Lease Agreement between the Town of Chino Valley and the Prescott Area Kennel Club (PAKC) beginning January 25, 2012 and ending January 24, 2022, for lease of a portion of Old Home Manor, located at 2100 Old Home Manor Drive. Revenues will be

Recorded in the General Fund. Expenditures will be recorded in the Non-departmental Outside Agency Funding line in the General Fund. (Cecilia Watts, General Services Director)

Staff directed to reword agreement to a 5-year term with an option of an addition 5 years.

9) Consideration and possible action to approve the Concessions Guidelines & Agreement template for the Community Center Concession Stand. (Shannon Gansz, Recreation Manager)

Item accepted with amendment

10) Consideration and possible action to authorize the Recreation Manager to issue a Request for Proposals (RFP) for concessions services at the Chino Valley Aquatics Center beginning May 25, 2012. Funds to come from Aquatics Center's advertising expenditure line in the General Fund. (Shannon Gansz, Recreation Manager)

Item accepted with amendment

11) Consideration and possible action to adopt Resolution No. 12-982, approving the Police Department's filing of an application for a shooting range development grant from the Arizona Game and Fish Commission; and authorize the department to accept and expend grant funds in an amount not to exceed \$50,000, to continue development and construction of the shooting range. This is a matching grant, which will be matched with in kind labor, materials, and/or value of Town owned property on which the range is located. Activity relating to the Arizona Game and Fish Department Grant is recorded in the Grants Fund. (Chuck Wynn, Interim Police Chief)

Item approve of shooting range grant after bringing to council for approval of language.

12) Consideration and possible action to approve the Professional Services Agreement between the Town of Chino Valley and Dava & Associates, Inc. for creation of the new Town of Chino Valley General Plan in an amount not to exceed \$42,000 for FY 2011/12 and \$82,000 for FY 2012/2013. The total project estimated amount of \$124,000 is proposed to be funded over two fiscal years (FY), with \$42,000 in FY 2011/2012, and \$82,000 in FY 2012/2013. Funds to come from the Non-departmental General Plan expenditure line in the General Fund. For FY 2011/2012 a budget transfer will be required to facilitate this expenditure; consequently, staff recommends a transfer from Non-departmental Contingencies expenditure line. (David Nicolella, Associate Planner)

Accepted Consent Agenda item 12.

ACTION ITEMS

13) Discussion and possible action regarding the process for establishing a General Plan Committee to facilitate the creation of a new General Plan for the Town of Chino Valley, and possible appointment of General Plan Committee members. (David Nicolella, Associate Planner)

Accepted establishing a General Plan Committee and the appointment of General Plan Committee members.

14) Consideration and possible action to adopt Resolution No. 12-980 establishing the Town of Chino Valley policy for installation of culverts for driveways within the Town corporate limits. (Ron Grittman, Public Works Director/Town Engineer)

Resolution referred to the storm water committee to bring back a revised resolution within 90 days.

15) Consideration and possible action to approve the Chino Valley Aquatic Center 2012 (regular season and extended) operating schedule and authorize staff to implement the operating schedule and begin advertising, recruitment, and training of aquatic staff for the 2012 pool season. Revenues are recorded in the General Fund. Expenditures are recorded in the Aquatic Center's Budget in the General Fund. A subsidy from the 1% Sales Tax Revenues is recorded for the difference between expenditures and revenues. (Shannon Gansz, Recreation Manager)

Moved to approve the 2012 Chino Valley Aquatic Center Schedule (regular and extended) and authorize staff to implement the schedule and approve the fee schedule.

16) Consideration and possible action to authorize the Chino Valley Police Department to enter into an Intergovernmental Agreement for Mobile Data Computer ("MDC") System Access with the Yavapai County Sheriff's Department, for the procurement and installation of mobile data computer systems in 12 vehicles, including first-year costs for startup, administration, maintenance and support of the MDC systems, as well as administration, maintenance, and support costs through June 30, 2014. For the FY 2012/2013 budget, \$5,310 will be funded from the Police Department's Maintenance – Machinery and Equipment expenditure line in the General Fund. Funding for the remaining expenditures specified will come from the RICO revenues received in the Grants Fund. (Chuck Wynn, Interim Police Chief)

Moved to authorize the Police Department to enter into an intergovernmental agreement with the Yavapai County Sheriff's Office for the procurement and installation of mobile data computer systems in 12 vehicles.

17) Consideration and possible action to approve contract with Interim Public Management for Town Manager services for a period beginning February 1, 2012 and up to 6 months in duration. Funds to come from Town Manager's Professional Services expenditure line in the General Fund. A budget transfer will be required within the Town Manager's budget from salary/benefits to professional services. (Cecilia Watts, General Services Director; Tom Kack, Town Attorney)

Moved to approve contract with Interim Public Management beginning February 1, 2012 for a period up to 6 months in duration, for an amount not to exceed \$80,000.

EXECUTIVE SESSION

Council may vote to go into executive session, which will not be open to the public, for legal advice and discussion with the Town's attorneys on any of the above agenda items pursuant to A.R.S. § 38-431.03(A)(3).

18a) Council may vote to hold an Executive Session pursuant to A.R.S. § 38-431.03(A)(3) and (A)(4) to obtain legal advice and consider its position and instruct its attorneys regarding issues on water transportation/pipeline taxes due to the Town from the City of Prescott and negotiations to settle issues regarding the same. (Tom Kack, Town Attorney)

Held executive session.

18b) Possible action regarding issues on water transportation/pipeline taxes due to the Town from the City of Prescott and negotiations to settle issues regarding the same.

Held executive session.

19) ADJOURNMENT

Dated this 30th day of January 2012.

By: Liz Hart, Town Clerk Assistant