



## MINUTES

### ***Chino Valley Parks & Recreation Advisory Board***

**August 20, 2008, 4:30 p.m.**

**Chino Valley Aquatic Center**

**1615 North Road 1 East, Chino Valley, Arizona 86323**

1. **Meeting Call to Order:** 4:30pm

2. **Roll Call:**

*Present:* Albert Gonzalez, Sue Spahr, Vicki Warner, Grant Turley

*Absent:* Eric Woods, Cheryl Romley, Lori Heiner

*Staff Present:* Jason Kelly, Bob Worthen, Dean Smith, Amy Larsen, Mike Tobin, Haydn Fogel

3. **Approval of Minutes:**

From July 16, 2008 Board meeting. Sue Spahr moved, Vicki Warner 2<sup>nd</sup>.

4. **Advisory Board Chair Special Report:** Eric Woods

No report due to absence.

5. **Interim Director's Report:**

*Parks & Trails, Bob Worthen:* **Water** budget continues to be tight.

Division is working collaboratively with the P&T Committee on **signage policies** and will prepare OHM fields for the **PAKC Dog Show**.

Community volunteers are serving as informal **Park Rangers** at various parks which helps with curtail vandalism.

*Recreation, Amy Larsen:* Recreation partnered with the **Special Education Library Fun (SELF) Club** throughout the summer by hosting crafts, games, etc. in Memory Park for special needs individuals.

Recreation Division will be hosting a **Territorial Days Softball Tournament** on Saturday and Sunday, August 23 & 24 (first tournament since 2003). **Fall Coed Softball League** will begin in late September on Friday evenings; this league is tailored for recreational players.

*Recreation, Dean Smith:* The Town is assisting the Chamber with the **Territorial Days Parade** in 2008. Recreation will host **activities in Memory Park** following the parade including games, food and vendors (various sponsors including Ron Turner Stripping, Summit Church, Model Aviators, Jo-Jo the Clown). Recreation is appreciative of the sponsoring organizations in hosting and planning games (increases turnout and enhances event). Other planned events include the CVHS Fun Run, Lions Pancake Breakfast and FFA Corner Dinner.

*Aquatics, Haydn Fogel:* The Aquatics Division cut back hours in 2008, however, **attendance increased per hour open**. Learn to Swim program **taught 435 students** (slight increase) as there were more available opportunities in midday and afternoon classes. Events were a success including two **Dive-In Movies** and the 2<sup>nd</sup> Annual **Spring Triathlon/Duathlon** (doubled attendance; scheduling 2 events in 2009). The Division was able to **scale back personnel expenditures**, and is working on effective scheduling staff for 2009. The Board inquired about Dry RV Parking for events like the Triathlon. Goals for 2009 include the **addition of a Swim Team & Special Needs Learn to Swim**.

*Administration, Jason Kelly:* Eric Woods was planning to request Committee **goals/vision statements for the 2008/2009 FY**. Jason requests committees begin formulating questions for a survey to be distributed in 1<sup>st</sup> quarter of 2009; this survey is a part of the **Parks & Recreation Master Plan**. Staff will begin **attending the Planning & Zoning Commission meetings** to be a resource for updating the Town General Plan regarding Parks, Recreation, Trails and Open Space. PRAB participation in process is encouraged. Jason distributed copies of a **cost/revenue report** submitted to Administration, and invites PRAB to review. There are no **budget reports** at this time. Lastly, the Town intends to submit an **amendment to the LRSP Heritage Grant** to include a Dog Park as a part of Phase III. Community efforts are creating awareness of this feature at a time the Town is unable to expend funds.

## 6. **Committee Reports:**

### a. Parks and Trails – Vicki Warner

**New members** of the committee include Don Spahr and Russell Hoover. The Committee is working on **proposed Park Rules**. The group took a **field trip on the Peavine Trail** to review historic markers, culverts, etc. Russell is a cartographer with Yavapai County and has provided good information to the committee regarding the Peavine Trail. Discussion of the need to preserve the Trail's history. The Committee reviewed '**intra-community trails**' that connect community resources. Staff would like to see the Town create in its policies and development agreements the requirement for **trail easements**.

### b. Recreation – Sue Spahr

Committee has worked with staff to initiate a **Teen Program** in October, to be hosted out of the Activity Center one night per month. The Teen Program has potential to expand; the emphasis is to kick off the program and evaluate. This program was postponed in 2005 due to lack of facilities. Also discussed are **art programs for seniors**.

c. Aquatics – Lori Heiner

The Committee discussed **maximizing the schedule** to include more swim opportunities, incorporating a **Family Swim time, community relations**, integrating **aquatics programming with the local School District**, identifying **federal/state grant** resources for facilities and programs, and **sustainable operations**.

d. Finance – Cheri Romley

No report.

**7. Call to the Public:**

None

**8. Correspondence:**

None

**9. Old Business:**

a. Turkey Trot

PRAB Chair Eric Woods would like to host a Turkey Trot Fun Run. Discussion regarding appropriate weekend considering employee holiday during Thanksgiving. Jason recommended changing the date to allow staff to support the event. CVHS is a potential resource/partner to host this event. Goal is to develop awareness of the Peavine Trail and provide opportunities to exercise. The week before Thanksgiving is suggested as a possible date.

b. Turf Removal

Bob Worthen discussed removing turf at the Community Center Park Field 5. Goal is water conservation equating \$7000 annually with possible replacement of xeriscape garden, picnicking area and trail system connecting to Phase III. Tentative project start date is October. Old Home Manor south field is also a proposed site for removing turf (to create 'warning tracks'). There was an inquiry about displacing user groups by removing turf. Staff recognizes the need for space, and sees the removal as not hindering the user groups to the degree if were removing the field altogether. There are satellite facilities that are available for use at this time.

Jason disseminated information about the Town's Water Resources Division creating an aggressive policy for conservation, and the Town will likely become the model. Suggestion to clarify water conservation for those connected to the sewer/water system versus those currently using a well. Staff recommended PRAB to review the Water Conservation presentation on the Town's website.

Bob discussed his presentation to Council regarding purchase of an Evapotranspiration Weather System. The system monitors weather patterns and automatically adjusts irrigation needs. Other organizations like the school district would also be able to cooperatively utilize the ET system. Cost is \$30,000 however cost savings can be double within one year.

c. Signage

Parks & Trails Committee is collecting information to create a policy for signage. These policies enable the Town to enforce overnight camping, etc. Uniform signage on all facilities would be appropriate, however, policies specific to facility should be posted in a centralized location.

**10. New Business:**

a. Teen Night/Activities

Item discussed earlier in meeting.

**11. Future Agenda Items:**

None

**11. Adjournment:**

**5:30pm. Sue Spahr moved to adjourn, Grant Turley 2<sup>nd</sup>.**

Dated this 16th day of September, 2008 by Jason Kelly.