

MEETING MINUTES
TOWN OF CHINO VALLEY
PARKS & RECREATION ADVISORY BOARD

5:00pm
November 3, 2009

1. **MEETING CALL TO ORDER:** 5:00 p.m. by Chair Eric Woods

2. **ROLL CALL:**

*Present: Eric Woods, Albert Gonzales, Sue Spahr, Vicki Warner.
Late arrival: Lori Heiner
Staff Present: Jason Kelly, Bob Worthen
Guest: Michael Carter*

3. **APPROVAL OF MINUTES:** October 6th, 2009. Motion to approve by Bill Cook; 2nd by Sue Spahr. Approved.

4. **DIRECTOR'S REPORT:** Jason Kelly: *It's the close of the busy season. The Halloween Tailgate Party Haunted Swamp was a great event. Bob Worthen and Staff did the Hay Rides, Dean Smith & Staff and approximately 30 volunteers from the High School did the Haunted Swamp. The event was well attended (1,100 @ the Swamp). The Vendor party was down in the fields. Others across the state have heard of the event and would like to implement it in their communities. The Fall Sports Season is closing therefore parks division efforts will shift.*

The community event for Home Town Chino Christmas: Chair Eric Woods: Dec. 4th & 5th. All are encouraged to participate. A Christmas Arts and Craft Show has been added to the event. Parks and Recreation has a tree available. Sue Spahr and Albert Gonzales volunteered to do the tree. Vicki will be there Thurs. and could help with set-up. Private individuals are invited to participate.

Noted: arrival of Lori Heiner.

5. **COMMITTEE PROGRESS REPORTS**

Finance: *Cheri Romley: Hard copy of financial report was handed out for Parks, Recreation, Aquatics & Senior Services for July through September. Some discussion and explanation of the numbers and adding in volunteer and "In-Kind" hours as value from volunteers and partner participants. Early financial estimates from the State show a shortfall of \$490,000 next FY.*

Parks and Trails: *Bill Cook: The Trailhead at Perkinsville Rd: Boulders will be recovered and transported from donor. Chip seal is needed at the trailhead for future dust abatement and improvements at a cost of approximately \$3,000. Jason Kelly: Re: The Peavine Trailhead rehab: Following discussion with town staff we can proceed with parking rehab at the Perkinsville and Road 2 North trailheads. There are few items to consider when designing the parking. The ingress and egress will need to be controlled so cars do not back out onto roadways. This can be accomplished through, for example, strategic placement of boulders. The parking surface must be dust free. To accomplish this the Town will include the surfaces in the annual chip seal program funded through public works. Our trail is a valuable asset and rehab will highlight and improve the trail access plus create great advocacy for connection southward.*

Recreation: *Sue Spahr: Caroling is planned at Country West Club House 6 p.m. Dec. 11th. Mostly Girl Scouts will be caroling. The public is invited.*

Aquatics: *Lori Heiner: No report.*

Volunteer Committee: *Cheri Romley: work is ongoing setting up a volunteer program. Bob Worthen has set up the Park Ranger and Adopt-A-Parks programs with volunteer and tracking forms that are being used as a resource base.*

6. **CALL TO THE PUBLIC:** *Mike Carter offers to help in budgetary process and website redevelopment.*
7. **CORRESPONDENCE:** *None*
8. **OLD BUSINESS:**
 - a. **Discussion and possible recommendation to Mayor & Council to adopt an Agreement between the Town of Chino Valley and the Chino Valley Recreational Foundation for the development and management of public recreational facilities in the Community Center Park.**

A revision of the proposed agreement between the Recreation Foundation and Town of Chino Valley was reviewed. Jason Kelly clarified with Finance questions on Expenditure Line Items (can spend up to \$100,000 of reimbursed grant funds this FY). Mr. Kelly also commented on new insurance requirements included in the agreement. Motion was made by Cheri Romley to accept the agreement with any necessary changes from Town Attorneys re: Procurements to comply with requirements. 2nd by Sue Spahr. Approved.
9. **NEW BUSINESS:** *None*
10. **FUTURE AGENDA ITEMS:** *None*
11. **ADJOURNMENT:** *Motion to adjourn by Cheri Romley; 2nd by Albert Gonzales. Adjourned 6:12 p.m.*

Dated this 7th day of November 2009 by: Vicki Warner, Secretary