

MEETING MINUTES
TOWN OF CHINO VALLEY
PARKS & RECREATION ADVISORY BOARD

October 6, 2009

4:00 p.m.

1. MEETING CALL TO ORDER: 4:03 p.m.

2. ROLL CALL: Present: Bill Cook, Sue Spahr, Vicki Warner, Cheryl Romley,

Absent: Eric Woods, Lori Heiner

Staff Present: Jason Kelly, Director; Bob Worthen, Parks & Trails Superintendent

Guests: Don Spahr, Parks and Trails Committee; Michael Carter, Retired Parks and Recreation Director from California

Guest Speaker: Ron Grittmann, Chino Valley Town Engineer & Public Works

3. APPROVAL OF MINUTES:

September 1, 2009: Correction: Cheryl Romley was absent. Motion by Sue Spahr to accept; 2nd by Bill Cook. Passed.

September 14, 2009: Motion by Cheryl Romley to accept as written; 2nd by Sue Spahr. Passed.

4. DIRECTOR'S REPORT: Jason Kelly

a. **Youth Football Opening Day:** *Bob Worthen: There has been good use of the fields at Community Center Park (CC). Participants spend money in the community which enhances economic development. Soccer and Football are examples of the Town partnering with users.*

b. **PAKC Dog Show:** *Sue Spahr, Chair: 1,300+ dogs entered with around 5,000 people*

c. **Town Hall Landscape Project:** *Bob Worthen: Project is coming along ahead of schedule at about 50% completion. Director Kelly: Between AYSO Opening Day, the Youth Football Opening Day, the Dog Show, the Landscape Project, as well as Territorial Days: Bob Worthen and his crew have been working hard. The crew has done a good job.*

d. **Community Center Park Phase 3 project and Arizona State LRSP Heritage Grant:**
Jason Kelly: AZ State Parks has reinstated the Heritage Grant. The shelf life of the Grant has been extended one year; documents between Town and State Parks to be signed. A Memorandum of Understanding (MOU) regarding this project is being drafted. Special Session is set for Oct. 19th 5p.m. to review the MOU followed by the Work Study Session on the Master Plan.

e. **Family Halloween Party:** *October 31, 6-9pm*

f. **Next PRAB Work Study:** *October 19*

5. COMMITTEE PROGRESS REPORTS

a. **Aquatics** – none

b. **Recreation** – none

- c. **Parks** – *Plans are to obtain and move donated boulders and measure and review the pathway at Memory Park for improvements.*
- d. **Finance** – *Ms. Romley: There is no report. There will be a spreadsheet of revenues and expenditures by Department and by month. The plan is to have this available by the next monthly meeting.*
- e. **Volunteerism** – *Ms. Romley is structuring a program. Currently the Mission and Logo are being worked on. Bob Worthen has provided documents such as Adopt-A-Park and the Park Ranger Programs.*

6. CALL TO THE PUBLIC:

Michael Carter: Compliments to the condition of the grass at CC Park. The fields and grass is in great condition and very impressive. Walking on the fields was very easy. Suggestion was re: pads on pole; he also commented on the positive dynamics of the efforts concerning the parks. The comments were acknowledged by PRAB Members: Sue Spahr: that Bob Worthen has improved Old Home Manor fields and the grass is "absolutely gorgeous". Vicki Warner: many users have commented on the healthy grass and very nice condition of Memory Park and Old Home Manor. Mr. Carter was encouraged to visit those facilities also. Mr. Carter has document resources to draw from and he will provide those to Director Kelly.

7. CORRESPONDENCE: *None*

8. OLD BUSINESS:

- a. **Continued from July 1, 2009: Presentation by Town of Chino Valley Engineering Department regarding future expansion of roadways to include bicycle pathways and multi-use trails was done following approval of minutes by Guest Speaker: Ron Gritman.** *Presentation on how Bicycle lanes, Multi-use Paths, Trails overlay and work in tandem with transportation. Information was presented on future planning, road capacity, options, maps and proposed future road systems and how community trails would work in conjunction with roadways. The new Roads Committee was explained; no meeting dates have been set at this time. Desire was expressed by all to work together on community plans for pathways and bike lanes in conjunction with road plans.*

9. NEW BUSINESS

- a. **Input and discussion regarding annual Advisory Board update to Town Council on October 8, 2009.** *The report is to include FY08/09 accomplishments and FY09/10 goals and objectives: Chair Eric Woods will do the presentation. Committees have turned in written reports previously. There are 5 standing committees. Work and plans on the Master Plan is an important aspect of the report. Priority is Parks Facilities; working toward partnerships with programs and the facilities; connectivity to the South on the Peavine Trail; compiling performance based numbers.*

10. FUTURE AGENDA ITEMS: *Motion was made by Ms. Romley is to start the monthly meetings at 5 p.m. Bill Cook 2nd. Passed.*

11. ADJOURNMENT: *Motion by Ms. Romley to adjourn. 2nd by Ms. Spahr. Adjourned 6:07 p.m. Dated this 17th day of October, 2009 by: Secretary Vicki Warner*