

# MEETING MINUTES

## TOWN OF CHINO VALLEY PARKS & RECREATION ADVISORY BOARD

April 1, 2009  
4:30 p.m.

Pursuant to ARS 38-431.02, notice is hereby given to the members of the Chino Valley Parks and Recreation Advisory Board and to the general public that the Advisory Board will hold a meeting open to the public on Wednesday, April 1, 2009, at 4:30 p.m., at the Chino Valley Aquatic Center, Conference Room, located at 1615 North Road 1 East, Chino Valley, Arizona 86323.

1. **CALL TO ORDER**

*4:32 pm by Chair Woods*

2. **ROLL CALL**

*Present: Vicki Warner, Eric Woods, Albert Gonzales, Sue Spahr, Lori Heiner, Cheryl Romley*

*Staff Present: Jason Kelly, Bob Worthen*

3. **APPROVAL OF MINUTES:** February 25, 2009

<i>Ms. Warner moved to accept; Mr. Gonzales 2<sup>nd</sup>; accepted as written</i>
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4. **STAFF REPORT**

**Visioneering:** *February Visioneering Session was a great first step in beginning the Parks & Recreation Master Plan. Next step is to review the Town General Plan Chapter 5 Parks, Recreation and Open Spaces.*

**Meeting Preparation & Format:** *To streamline communications and assist the Board in being prepared and informed staff requests all Committee Reports be submitted one week prior to monthly PRAB meeting (keep to one page). Staff will compile and distribute electronically and hard copies by Friday prior.*

**Upcoming Programs/Events:** *Saturday April 4, 10 a.m.: Pitch, Hit, Run Skills Competition for children in coordination with Little League opening ceremonies. Saturday, April 11: Community Egg Hunt, CC Park, 10 a.m.*

**Earth Week:** *week of April 20<sup>th</sup>-24<sup>th</sup> including a Landscape Project at the Senior Center with numerous sponsors. Also included in Earth Week is Arbor Day sponsored by APS with several possible locations.*

5. **COMMITTEE PROGRESS REPORTS**

a. **Recreation:** *No Report*

b. **Aquatics:** *No Report*

c. **Parks & Trails:** *Presented by Vicki Warner*

**Park Signage:** *Continued suggestions and feedback including locations. Not completed.*

**Peavine Trailhead Construction:** Eric Smith, Prescott Parks & Trails Superintendent provided the 1993 grant. Also provided info regarding a Passenger Coach to place on the Trail in CV. The trailhead workday has been postponed due to weather.

**Peavine Trail Connectivity:** Brief discussion re: connecting Peavine with Prescott. Per Jason: A City of Prescott Council Member also on the Open Space Acquisition Committee has been successful with land acquisition is in support of the connection.

**Workshop:** Committee members attended Prescott National Forest Workshop. Joyce Mackin, Yavapai Trails Committee President is very active on the area trails, and has forwarded correspondence to the Parks & Trails Committee.

**National Trails Day:** YTA is coordinating a Fund Raiser at Pioneer Park May 9<sup>th</sup> including Hiking, Biking, Horseback individual or teams.

d. **Finance:** Presented by Cheri Romley:

**Stimulus Monies:** Ms. Romley made contacts and initiated research on stimulus funding, procedures, etc. Ms. Romley suggested needs/projects should be identified for preliminary application submittals. Thus far staff has not seen money available for P&R. Ms Heiner recommended the website link [ArizonaRecovery.Gov](http://ArizonaRecovery.Gov). Staff and Ms. Romley will do more research.

6. **CALL TO THE PUBLIC:** None

7. **CORRESPONDANCE:** None

8. **OLD BUSINESS:**

- a. Follow-up discussions regarding the **Inter-Governmental Agreement** between the Town of Chino Valley and Yavapai County for operations and maintenance of Quail Ridge Park.

*Per the Board's request in February Mr. Kelly reported the following: Yavapai County has budgeted for maintenance of the park FY09/10 but is currently awaiting Town notice of intentions. Staff has not coordinated a community meeting but will meet with Quail Ridge Water Improvement re: possible rate relief/reduction. This Park will be an asset in the future; however, the Town is unable to afford current maintenance despite 10% decrease in irrigation or possible relief in rate.*

No action taken.

9. **NEW BUSINESS:**

- a. Consideration and possible recommendation to amend Resolution No. 08-862 to create **Ex-Officio Officer position(s)** on the Parks & Recreation Advisory Board.

*Mr. Kelly recommends creating a non-voting position on the Board for a local non-profit foundation which exists to help acquire/provide additional parks and recreation resources. Mr. Kelly also requested the Board notify staff of individuals interested in filling the current Board vacancy.*

No action taken pending research and follow-up by staff.

- b. Review of **Proposed Budget** for Fiscal Year 2009-2010.

*Staff provided overview with handouts highlighting there will be budget reductions in all divisions. The Parks Division is in "Maintenance Only" and will rely on Adopt-A-Park program to assist with smaller facilities. The Recreation Division will partner with service clubs and private sector so as not to eliminate programs, and will need to change its type of service (i.e. eliminate sports night lighting and operate during daylight). The Aquatics Division is proposing four different summer schedules.*

*Board Concerns/Recommendations:*

- *Research grants, sponsorships, other alternative funding*
- *Sell advertising space at Aquatics Center*
- *Address vacancy of Head Start and impact on the costs to operate facility*
- *Increase utility budget for projected rate increase*
- *Provide safety oversight for candy distribution at Halloween Party*
- *Encourage volunteerism with consideration to savings, safety and training*
- *Posting operational hours with information for public to contact for questions, emergencies. Opportunity for volunteer coverage that possibly qualifies as OJT, Community Service or Senior Volunteers.*

**10. FUTURE AGENDA ITEMS:** Open to floor.

**11. ADJOURNMENT:**

Dated this 16th day of April, 2009 by: *Jason Kelly*

The Town of Chino Valley endeavors to make all public meetings accessible to persons with disabilities. Please call 636-9780 (voice) or 636-1787 (TDD) 48 hours prior to the meeting to request a reasonable accommodation to participate in this meeting. Supporting documentation and staff reports furnished to the Parks and Recreation Advisory Board with this agenda are available for review in the Parks and Recreation Office at 1615 North Road 1 East.