



MEETING MINUTES
Chino Valley Parks & Recreation Advisory Board
January 21, 2009
4:30 p.m.
Chino Valley Aquatic Center

1. Meeting Call to Order:

4:45 pm by Vice Chair Albert Gonzales

2. Roll Call:

Present: Albert Gonzales, Sue Spahr, Vicki Warner, Lori Heiner

Absent: Eric Woods, Cheryl Romley

Staff Present: Jason Kelly, Bob Worthen

3. Approval of Minutes: November 19, 2008

No meeting in Dec. Minutes from November '08. Recap of November minutes by Albert. Vicki made motion to accept; Lori 2nd; accepted as written.

4. Staff Report

Jason Kelly, Interim Director:

- *Thank you to Sue & Recreation Committee for the Caroling event.*
- *Thank you to Albert and Sue for the PRAB Tree at the Community event; Vicki promoting the Dog Park with a tree; good event.*
- *Photography class is sold out – 21 participants. Good example of the Public/Private Partnership and success without a lot of capital outlay from Town; all benefit.*
- *Wood Turning class planned to start in Feb.*
- *Performing Arts classes planned to start in conjunction with the Academy of Performing Arts: voice, music and more.*
- *Friday night Swing Dance Lessons are also being taught in a Town facility with community residents participating.*
- *Instructors with special skills for additional activities are being sought.*
- *Arctic Plunge is Sat. Feb. 7th '09, 12 noon. Held at Pool. \$2/person. Schedule of upcoming activities passed out.*
- *Brief report on Budget Year. State Revenues will be down. Elimination of services or scaling back will be a possibility next fiscal year. Authorization must be obtained to expend major monies. Most of funding in Parks & Rec. is from General Fund or User Fees.*

Bob Worthen, Parks & Trails Superintendent:

- *Settlement reached on the new Ballfields with General Contractor for \$55,000.00. Check has been received by the Town. Also received bids around \$14,000.00 for performing work to retrofit the sprinkler system; \$5,000.00 job for process to punch holes through turf.*
- *Many trees cut down which left stumps in parks. Chino Rentals donated equipment for use on this project – invaluable to the Town, has always been*

quick to step up to the needs of the Community; has been a great sponsor for Parks & Recreation.

- *Working on Field 5 on Green Space Removal, including acceptable parking surface material for dust abatement. Question: Is the plan to remove Turf planned to be handled local? Answer: Reputation is important; desire is to keep the job local. Question: Is it possible to add stabilizer to the proposed possible donated material that does not meet requirement? Answer: This will be followed up on.*
- *Working with CV Roads Dept. is to get a swale in front of the Head Start Building for drainage. Removing the Guard Rail is another project being undertaken.*

5. Committee Reports:

a. Parks and Trails

Vicki Warner handed out notes on Committee Meeting. Jason & Bob did a trip along the Peavine Trail to identify locations for Kiosks and benches. Albert reported on the field trip to Peavine Trailheads with Bob & Don. Group looked at Signage and marking of visible Trailheads. Albert will bring back to the committee for more input. Owners of portions of the trail are identified. Trail users out on the trail were asked for input. Trailhead visibility is an ongoing problem. Jason: From PR standpoint, there needs to be better identification on electronic data bases of the Trail and Trailheads. Vicki: Brightstar had obligated at a Town Council Meeting to provide Trailhead Parking, water fountain and Trail access from parking to the Peavine at the small parking lot adjacent to the Trail.

b. Recreation

Sue Spahr passed out overview of Rec. Committee activities and goals. A report was given on the Christmas Caroling; which was a very successful event. About 48 attending and 10-12 parents. City vans and 5 additional vehicles were used. Great response from all the kids and the recipients.

Jason: Springfest: The car show is still planned to be part of Springfest. The Town finances portions of Springfest activities. Socializing and having fun is what is important. Jason will provide an overview of Springfest plans for next meeting.

c. Aquatics

Lori Heiner: The Aquatics Express program hoped to be installed and going this summer will not happen due to the drastic cutting of funds for schools for Educational Funding. Grants will be explored as a possible avenue of funding. A swim team coach is being pursued.

d. Finance

No Report.

6. Call to the Public:

No member of the public addressed the Board.

7. Correspondence:

None

8. Old Business:

- a. Status of **Grant Amendment for a Dog Park** in Community Center Park.

On Dec. 31st '08 an amendment was filed with AZ State Parks recommending an amendment to include a Dog Park at no extra costs. A document was sent back for Town Manager approval; this was signed, returned, and is at State Parks now. Response is expected back next week. This assures the Grant is available to draw reimbursement from. The Recreation Foundation has been contacted re: numerous Parks & Recreation projects. Parking at the prospective Dog Park needs upgraded to meet code.

- b. Review and possible recommendation to Council of proposed **new fee schedules**.

Discussion re: options & proposed fees. Draft passed out; decision postponed; needs more review. Feb. 4th is a scheduled User's Meeting. At current time it is felt that the best method to help the Town to cover some of the financial challenges is the Organizations would help cover the costs and provide labor; a meeting in the middle and a step toward covering fees by using a type of barter system to meet sustainability. This also provides for a level of "ownership" by users.

- c. Status of **Home Rule Ballot referendum**.

Jason gave basic overview and passed out informational flyers; more available as needed. PRAB Members and Community in general are encouraged to become educated on this and share the info.

9. New Business:

- a. Review and possible endorsement of "**Adopt A Park**" program

Overview draft has been written up. More information will be presented. Great opportunity for community members to volunteer, the Town to receive support and for all to benefit. Mr. Gonzales moved to accept the Adopt a Park program; Ms. Spahr 2nd. Motion passed.

- b. Status of **vacancy position on Parks & Recreation Advisory Board**

Ms. Heiner will invite a resident to the next PRAB meeting as a possible fill to the current Board vacancy. Possible invitation to the public pending this resident's interest.

- c. Discussion regarding possible **change in date and time of monthly Parks & Recreation Advisory Board meeting**

Board seeks to change the monthly date from the third Wednesday to the fourth Wednesday of every month. The set date for November is the 18th; the December meeting is cancelled due to holidays. Ms. Warner motioned to change the monthly meeting date; Ms Spahr 2nd. Motion passed.

10. Future Agenda Items:

Projects listings/advertising in Town information kiosks, website

11. Adjournment: 6:25pm

Dated this 26th day of January, 2009.

By: Vicki Warner, Acting Secretary