

MEETING MINUTES
TOWN OF CHINO VALLEY
PARKS & RECREATION ADVISORY BOARD
July 22, 2009
4:30 p.m.

1. MEETING CALL TO ORDER:

4:40 p.m. by Acting Chair Eric Woods.

2. ROLL CALL:

Present: Eric Woods, Cheryl Romley, Bill Cook, Albert Gonzales, Arrived late: Sue Spahr, Vicki Warner

Absent: Lori Heiner

Staff Present: Jason Kelly, Bob Worthen

3. APPROVAL OF MINUTES:

***May 27, 2009:** Motion by Ms. Romley to approve the May 27th Minutes. Mr. Gonzales 2nd. Approved unanimous.*

***Minutes July 1, 2009.** Per Jason Kelly, these minutes were unofficial as a quorum did not exist at the meeting due to expired terms of members. Motion by Ms. Romley to approve July 1st Minutes., 2nd by Bill Cook.*

4. DIRECTOR'S REPORT:

***a. Nominations and election of officers:** All positions are up for renewal per Resolution 08-862. **Chair:** Eric Woods nominated by Cheryl Romley. Bill Cook 2nd. Approved unanimous. (Sue Spahr arrived.). **Vice Chair:** Albert Gonzales nominated by Cheryl Romley. Sue Spahr 2nd. Approved unanimous. **Secretary:** Vicki Warner nominated by Cheryl Romley. Bill Cook 2nd. Approved unanimous. **Aquatics Chair:** Lori Heiner nominated by Bill Cook. Albert Gonzales 2nd. Approved unanimous. **Finance Chair:** Cheryl Romley nominated by Eric Woods. Sue Spahr 2nd. Approved unanimous. (Vicki Warner arrived.). **Parks and Trails Chair:** Bill Cook nominated by Cheryl Romley. Sue Spahr 2nd. Approved unanimous. **Recreation Chair:** Sue Spahr nominated by Albert Gonzales. Eric Woods 2nd. Approved unanimous.*

***b. Formation of a new Volunteerism Committee.** Per Resolution 08-862 Committee can be appointed by Advisory Board without Council approval. Chair Woods recommended committee / position be formed. Cheryl Romley 2nd. Approved unanimous. **Volunteer Chair:** Cheryl Romley nominated by Albert Gonzales. Bill Cook 2nd. Approved unanimous.*

***c. Notice of upcoming events: Summer Triathlon:** Chair Eric Woods participated with a total of 200 participants (mostly from out of area). Discussed was possibility of organizing informal, family oriented events. Board acknowledged this program as an example of challenges with community awareness and advertising. Jason will provide a list of marketing including Board recommendations. **Prescott Area Kennel Club (PAKC)** will be holding two events in August and September. Figures are projected around 1,500 participants. Event is another economic generator for community. Per Mr. Kelly: suggest we pursue similar recreational events/opportunities to bring participants to the community to generate revenues. **Territorial Days:** Proposed is a week-long activity. Softball Tournament , Movie in the Park,*

Parade, Pancake Breakfast, 10k & 2 Mile Fun Run, Yavapai College Equestrian Events, Corn Dinner and more. [Aquatics Center](#) will stay open one additional week, through August 16th.

5. COMMITTEE PROGRESS REPORTS

- a. **PARKS & TRAILS:** Overview / Outline were provided to PRAB Members during July for use with compiling: Annual Report.
- b. **RECREATION:** Sue Spahr: No report.
- c. **AQUATICS:** Lori Heiner. Absent. No report.
- d. **FINANCE:** Cheryl Romley: Town saved enough money to stay open an additional week. Public users all wish to keep pool open later. Ms. Spahr has suggestions on cutting costs on chemicals is by stopping swimmers from wearing sunscreen/oil. There are no signs on this. Many municipal pools have rules re: oils. Ms. Spahr has extensive practical experience on this and offers to be consulted on cost-cutting measures and a program to remove oils.
- e. **ANNUAL REPORT TO TOWN COUNCIL:** Chair Woods: in order to prepare for a presentation to Council Mr. Woods and Board would like to create short and long range goals and recommendations. To accomplish this, staff and Board shall keep reports succinct and focus on business of meeting. Additionally, the Board will begin charging committees with tasks to support Advisory Board goals. Many feel the Parks & Recreation Master Plan is a project all can focus on at this time.

6. CALL TO THE PUBLIC: None

7. CORRESPONDANCE

8. OLD BUSINESS

- a. **Continued from July 1, 2009: Presentation by Town Engineering Department regarding future expansion of roadways to include bicycle pathways and multiuse trails in Chino Valley.** Ron Grittman not present; no presentation.

9. NEW BUSINESS:

- a. **Discussion and possible recommendation to Council for use of \$5,000 from Sponsorships line item to pay HURF for construction of Phase 3 parking lot:** Includes a \$4,000.00 donation and \$1,000.00 from State Parks to build a parking lot in Phase III with completion scheduled for August 2009. Motion by Ms. Romley to use \$5,000.00 from the sponsorship line to pay HURF for Phase III Parking Lot. Mr. Gonzales 2nd. Approved unanimous.
- b. **Review of scheduled date of meetings (currently 4th Wednesday monthly):** Motion by Ms. Spahr to move the meetings to 1st Tuesday's of the month starting at 4 p.m. Ms. Romley 2nd. Approved unanimous.
- c. Vicki Warner announced she is a board member for the Chino Valley Recreational Foundation and Chino Area Partnership organizations. Both organizations are supportive of promoting Phase III and other Parks and Recreation facilities and opportunities in Chino Valley.

10. FUTURE AGENDA ITEMS:

Inventory of all Recreational and Park Facilities & Resources to include Churches, Schools, Municipal, Private Facilities.

- 11. ADJOURNMENT:** *Motion by Ms. Romley to adjourn. Mr. Gonzales 2nd. Approved unanimous. Adjourned 6:35 p.m.*

Dated this 6th day of August, 2009 by: Vicki Warner, Secretary