

MEETING MINUTES

TOWN OF CHINO VALLEY

PARKS & RECREATION ADVISORY BOARD

April 6, 2010
5:00 p.m.

1. MEETING CALL TO ORDER: 5:07pm

2. ROLL CALL:

*Present: Lori Heiner, Albert Gonzalez, Cheri Romley, Bill Cook, Eric Woods, Mike Carter
Staff: Jason Kelly, Bob Worthen*

3. APPROVAL OF MINUTES:

March 9, 2010

March 17, 2010 with recommended adjustments to language regarding notifying users about the changes made by July 1st to be effective by January 1st. The vote was proxy to the board.

4. DIRECTOR'S REPORT:

TOWN MANAGER UPDATE: Mr. Mike Scannell, the new Town Manager, begins Monday, April 5.

FACEBOOK: We're now on Face book under "Chino Valley Community Services".

FY10/11 BUDGET UPDATE: All division budgets submitted awaiting review by Council at first budget workshop schedule for April 20. No division was cut beyond original submittals.

PHASE 3 UPDATE: Final State Parks reimbursement received March 31. Parking lot striping complete and bumper blocks delivered. Staff is in communication with contractors and the Yavapai County Contractors Association for donations and availability of dirt.

CC PARK TEMPOARY FIELD CLOSURES: The Town is experiencing water flow challenges due to decrease water table at the Country West well. P&R mandated to cease all watering at CC Park until the new well is completed. To mitigate damage to fields Town has closed Field A from general public use and is controlling usage during upcoming tournaments. Will begin watering in early-to-mid May.

LITTLE LEAGUE DONATES HITTING CAGE: Staff would like to acknowledge CV LL for constructing a hitting cage in CC Park. This feature was value engineered out of the Phase 2 project in 2007. Total project value is \$11,000.

COMMUNITY EGG HUNT, APRIL 3: 7000 eggs gobbled up in minutes. Come check it out!

MILE HIGH SOCCER CLASSIC, APRIL 17-18: Two day regional tourney coordinated by American Youth Soccer Association (AYSO). Twenty teams at CC Park. Town in fourth of five year contract with AYSO to host tourney.

YAVAPAI ADULT SOCCER TOURNAMENT, APRIL 24-25 (Tentative): Two day soccer tourney hosted on Town and possibility School District facilities. Private organizer renting fields.

EARTH WEEK PROJECT & GOING GREEN FAIR APRIL 19-22: Annually the Town hosts a tree planting activity to celebrate Arbor Day. In 2010 the Town is expanding to an Earth Week landscape renovation project at the Senior Center. Unisource Energy Services has expressed interest to fund/sponsor the community project. Other "green" vendors might include EV Solar, Matera Enterprises (recycling), Garden Club, APS, and local landscape businesses. Senior Services will host a picnic in the park as well. Special recognition to Bob Worthen and the Parks Division for designing the project, and Cyndi Thomas and Senior Services staff for coordinating the Going Green Fair. Ceremonial event to be held Thursday, April 22.

SPRINGFEST, MAY 21-22: The SF Planning Committee has expanded this event to a two-day festival. Event kicked off with Cruise-In community dance Fri May 21, 8-10pm featuring the Bob Rock Star Worthen and the Retro Tones. The community festival continues on Sat May 22, 8am with the SpringFest 5k& Fun Walk, Burrito Breakfast, Classic Car Show, followed by all day fun booths, food, musical entertainment, public swim, recreation expo, and skate/bike jam. Event concludes at 4pm. Special recognition to Dean Smith for coordinating the numerous moving pieces in Chino Valley's largest community festival.

5. COMMITTEE PROGRESS REPORTS:

- a. *Recreation: No Report*
- b. *Aquatics: Pool managers are coming together to work on preparation to open.*
- c. *Volunteerism: No report*
- d. *Finance: Cheri Romley put together a finance report showing the total costs of each department along with the total recoveries of each department.*
- e. *Parks & Trails: discussion of trailhead parking designs at Perkinsville and Road 2 North trailheads. The Parks & Trails Sub Committee is proposing PRAB approve trailhead enhancement designs including increased parking capacity to the Peavine Trails at two locations. Preliminary improvements include re-surfacing areas with light chip-seal. Per Town Code parking improvements must be dust free, and allow for appropriate parking ingress/egress (forward motion only, backing up not allowed) onto Main Street. Future trailhead improvements include striping, signage, and boundary marking with boulders and/or installation of vertical telephone poles.*

6. CALL TO THE PUBLIC:

None

7. CORRESPONDENCE:

None

8. OLD BUSINESS:

- a. **Continued from March 9, 2010: Discussion and possible recommendation to recognize and/or acknowledge department partners quarterly.**

Jason recommended that this issue be tabled until the next meeting. Cheri Romley Motioned, Lori Heiner second her motion; all approved.

- b. Continued from March 9, 2010: Discussion and possible recommendation to Council to adopt cost recovery policies for recreation programs.**

The Board recommended a sub-committee be formed to be headed by Board Member Mike Carter. Cheri Romley motioned this subcommittee be formed, and that notification to user groups be drafted and sent regarding creating cost recovery policies. Bill Cook second her motion; all approved

9. NEW BUSINESS:

- a. Ratify action by staff for submitting applications to Northern Arizona Council of Government Economic Workforce Development division to participate in the 2010 Summer Youth Employment Program.**

Bill Cook recommended; Cheri Romley 2nd; all approved.

- b. Review and possible recommendation to Council to approve the trailhead parking designs at Perkinsville and Road 2 north and to recommend Public Works proceed with resurfacing trailheads as part of Town's annual chip seal project.**

Cheri Romley motioned not to approve the designs; Bill Cook 2nd. All Approved.

10. FUTURE AGENDA ITEMS:

11. ADJOURNMENT:

Cheri Romley motioned to adjourn; Lori Heiner 2nd. All approved.

Dated this 28th day of April, 2010 by: Jason Kelly

The Town of Chino Valley endeavors to make all public meetings accessible to persons with disabilities. Please call 636-9780 (voice) or 636-1787 (TDD) 48 hours prior to the meeting to request a reasonable accommodation to participate in this meeting. Supporting documentation and staff reports furnished to the Parks and Recreation Advisory Board with this agenda are available for review in the Parks and Recreation Office at 1615 North Road 1 East.