

# MEETING MINUTES

## TOWN OF CHINO VALLEY PARKS & RECREATION ADVISORY BOARD

July 6, 2010  
5:00 p.m.

1. MEETING CALL TO ORDER

*Called to order by Chair Eric Woods, 5:05pm*

2. ROLL CALL

*Present: Eric Woods, Sue Spahr, Cheri Romley, Mike Carter, Lori Heiner  
Absent: Bill Cook, Albert Gonzales  
Staff: Shannon Gansz, Jason Kelly*

3. APPROVAL OF MINUTES: June 1, 2010; June 29, 2010

*Ms. Romley moved to approve June 1, 2010 minutes; Ms. Heiner 2<sup>nd</sup>; Approved*

*Ms. Heiner moved to approve June 29, 2010 minutes with the additions of two headers titled "Reference Information" and "Actual Discussion" under New Business 3(a); Mr. Carter 2<sup>nd</sup>; Approved*

4. CALL TO THE PUBLIC

*None*

5. STAFF & BOARD ANNOUNCEMENTS

a. Miscellaneous staff announcements

*FY10/11 BOARD TERM LIMITS: Mike Carter, Cheri Romley and Bill Cook will be recommended to Council by the Appointment Sub-Committee on July 8, 2010 to be reinstated for additional terms. Should Council concur said Board members will take oath on July 22.*

*RECREATION COORDINATOR II POSITION: Shannon Gansz has been hired as the Town's new Coordinator effective June 28, 2010.*

*PARK IRRIGATION RESTRICTIONS: Parks Division has increased irrigation run-times at CC Park to account for spring water restrictions. Department still under direction to stay within annual water allocation per ADWR.*

*EVENT & PROGRAM UPDATE:*

- Independence Day Party in the Park: Estimated 700 attended activity co-sponsored by Noon-Timers Lions Club and Town.*
- Summer Triathlon: Sun, July 11, 7am – 1pm*
- Dollar Nights @ Pool: Fridays beginning July 16*
- Territorial Days:*

*Saturday, August 28*

<i>6-9:30am</i>	<i>Lions Club Pancake Breakfast</i>	<i>Senior Center</i>
<i>7am</i>	<i>10k and 2 mile Fun Run</i>	<i>Memory Park</i>
<i>9:30am</i>	<i>24<sup>th</sup> Annual Territorial Days Parade</i>	<i>Memory Park</i>

<b>10:30am</b> <b>All day</b>	<b>Activities in the Park</b> <b>Equistar Horseshow</b>	<b>Memory Park</b> <b>Freeman Farms</b>
<b>Sunday, August 29</b> <b>All day</b>	<b>Roping Event</b>	<b>Five-M Ranch</b>
<b>Thursday, September 2</b> <b>5-10pm</b>	<b>Spagetti Dinner &amp; Movie in Memory Park</b>	
<b>Saturday, September 4</b> <b>10:00am</b>	<b>4-D Barrel Race &amp; Youth Gymkhana</b>	<b>Yavapai College</b>
<b>3:00-7:00pm</b>	<b>FFA Alumni Corn Dinner</b>	<b>Del Rio Elem</b>
<b>Sunday, September 5</b> <b>8:30am</b>	<b>English &amp; Western Horseshow</b>	<b>Yavapai College</b>

- b. Miscellaneous Advisory Board announcements

**None**

**6. COMMITTEE REPORTS**

- a. Committee Progress Reports: Parks & Trails, Aquatics, Recreation, Finance, Cost-Recovery, Volunteerism

**Parks & Trails: No Report**

**Aquatics: Ms. Heiner provided a summary for the 2010 season (through 7/4/10) included total revenues and attendance.**

**Recreation: No Report**

**Finance: Ms. Romley reviewed status of YTD financials. Mr. Kelly communicated next months' report will show expenditures high in the areas of Aquatics Personnel and Parks Irrigation.**

**Cost-Recovery: Mr. Carter deferred this report to the action item under old business.**

**Volunteerism: No Report**

**7. CORRESPONDENCE**

- a. Certificate of Appreciation for PRAB from Dean Smith, Aquatics & Recreation Specialist

**Mr. Kelly circulated a letter & certificate of appreciation from Dean Smith thanking the Board for participating in the annual Halloween Festival.**

- b. Letter to community user groups announcing change in cost recovery policies beginning Jan 1, 2011, and soliciting their participation/feedback when creating such policies.

**Prior to mailing letters members of the Board requested additions including an explanation of the process for changing such policies, and dates of the proposed meeting (October). Also, the Board recommended the proposed policy implementation date (1/1/11) be postponed until 7/1/11 to correspond with the Town' fiscal year.**

**8. OLD BUSINESS**

- a. *Continued from June 1, 2010:* Discussion and possible recommendation to Council to adopt cost recovery policies for recreation programs.

*Ms. Romley motioned to table item until next meeting; Ms. Heiner 2<sup>nd</sup>.  
Approved*

**9. NEW BUSINESS**

*None*

**10. FUTURE AGENDA ITEMS**

*None*

**11. ADJOURNMENT**

*Ms. Spahr moved to adjourn; Ms. Romley 2<sup>nd</sup>. Approved*

Dated this 27th day of July, 2010 by: *Jason Kelly*