

# MEETING MINUTES

## TOWN OF CHINO VALLEY

### PARKS & RECREATION ADVISORY BOARD

March 9, 2010

5:00 p.m.

1. **MEETING CALL TO ORDER:** *by Chair Eric Woods, 5:05pm*

2. **ROLL CALL:**

*Present: Eric Woods, Albert Gonzales, Cheri Romley, Sue Spare, Mike Carter, Bill Cook, Lori Heiner*

*Staff: Jason Kelly , Bob Worthen*

*Guest: Vice Mayor Ron Romley*

3. **APPROVAL OF MINUTES:** *None*

4. **DIRECTOR'S REPORT**

a. **Community Center Park Phase 3 update**

- *Staff and Rec. Foundation met with BMA Architects to review electrical plans and other related items.*
- *Preliminary estimates show 16,000 cubic yards of dirt will be imported to Phase 3. Staff will contact BMA re: reductions of dirt to mitigate costs and contact local contractors for availability of dirt.*
- *Will submit final reimbursement paperwork to State Parks by March 12.*

b. **Park projects & Recreation program updates**

- *Horseshoe renovation completed. Donation from Arizona Hwy Safety Specialists, staff to provide donor recognition/acknowledgement.*
- *Parks & Trails Division installed guardrail posts on F5 to delineate expanded parking area and as part of the Green Space Reduction Plan recommended by the Parks & Trails Committee.*
- *3-on-3 basketball league begins in the next couple of weeks*
- *April 3<sup>rd</sup> Easter Egg Hunt*
- *April 10<sup>th</sup> Co-hosting Little League Opening Ceremonies*
- *May 22<sup>nd</sup> Spring Fest*

c. **FY10/11 Budget Update**

- *Town is under predicted expenditures, as is Department*
- *Department submitted preliminary budget will do second review in next few weeks*
- *First Council review of Towns' budget scheduled for Tuesday April 6 at 6pm*
- *NACOG Economic Workforce Development accepting applications for summer employment. Department will submit applications for positions and ask PRAB to ratify application at late date.*

5. **COMMITTEE PROGRESS REPORTS**

a. **Aquatics: Lori Heiner**

*Through use of proposed Public Transit program the Department may implement the Aquatics Express transportation service per Aquatic Committee recommendation. Earliest implementation date would be summer 2011.*

**b. Parks & Trails: Bill Cook**

- **Trailhead Rehab:** Committee created two conceptual plans for development of Perkinsville and Road 2 North trailheads. The committee will submit plans to staff to forward to public works and the Vice mayor.
- **Prescott National Forest Community Stewardship Forum:** Town hosting community planning session on March 10, 2010. PRAB members invited to participate. Input from planning session will be used for Town's Parks & Recreation Master Plan.

**6. CALL TO THE PUBLIC:** *None*

**7. CORRESPONDENCE**

*An email was received by Jason acknowledging Bob Worthen for his talents and knowledge of water related technologies and the landscape industry.*

**8. OLD BUSINESS:** *None*

**9. NEW BUSINESS**

- a. Discussion and possible recommendation to recognize and/or acknowledge department partners quarterly.**

*Item tabled for next meeting following committee recommendations for categories volunteer acknowledgement.*

- b. Possible recommendation to Council to solicit Request for Proposals from vendors for concessions in the Community Center Park during spring 2010.**

*Item tabled until next meeting following staff report on economic impact to Town by user groups.*

- c. Review and possible change to Advisory Board meeting date.**

*No change in date or time.*

- d. Discussion and possible recommendation to Council to adopt cost recovery policies for recreation programs.**

*Item tabled until future meeting.*

**9. FUTURE AGENDA ITEMS**

*Concession contract agreement  
Cost recovery policies  
Ratify NACOG – EWD applications*

**11. ADJOURNMENT**

*Next meeting will be Wednesday March 17, 2010, 11:00 a.m.  
Motion to adjourn was set by Lori Heiner; 2<sup>nd</sup> by Cheri Romley*