

MEETING MINUTES
TOWN OF CHINO VALLEY
PARKS & RECREATION ADVISORY BOARD

January 4, 2011
4:00 p.m.

A regular meeting of the Parks and Recreation Advisory Board was convened on Tuesday, January 4, 2011 at 4:00p.m., at the Chino Valley Aquatic Center Conference Room, located at 1615 North Road 1 East, Chino Valley, Arizona.

1. MEETING CALL TO ORDER

4:00pm by Chair Eric Woods.

2. ROLL CALL

Present: Mike Carter, Sue Spahr, Albert Gonzales
Late Arrivals: Cheri Romley (4:05pm), Dean Smith (4:10pm)
Absent: Bill Cook, Lori Heiner
Staff: Jason Kelly, Bob Worthen, Shannon Gansz, Stephania Dills
Guest: Lon Turner (4:10pm)

3. APPROVAL OF MINUTES:

- a. December 7, 2010

Mr. Carter motioned approval of minutes, Ms Spahr 2nd; Approved. After approval Mr. Mike Scannell noticed incorrect spelling of Mr. Worthen's name many times in the minutes. Mrs. Romley stated minutes were not completely accepted, as minutes should have read part of amended comments by Mr. Carter had not been included in minutes.

4. CALL TO THE PUBLIC

No one spoke.

5. ANNOUNCEMENTS

- a. Miscellaneous Staff Announcements

Mr. Wood introduced Mr. Scannell, Town Manager. Mr. Scannell stated effective January 10th he would be responsible for day to day oversight of Dept., Mr. Kelly for some period of time (undetermined at this time) will be solely responsible for Transit. On January 5, 2011 he will be having meetings with divisional managers in the departments, the four (4) of them; Senior Services, Recreation, Aquatics and Parks to determine where the departments are at and where they are going.

He would like to get acquainted with the PRAB Board members to get thoughts on activities since they play an prominent role in the system and input is invaluable so he may ask the board or individuals to set aside some time to share thoughts about what is occurring or may not be occurring and what they want to see occur.

Wanted to let everyone know that the Town is going to hit some rough weather financially speaking, not just Chino but all cities and counties as a result of state budgets. There may be some staff changes in some departments because of the budgets and just making sure all departments have staffing they need and should have.

Letting everyone know he will do his best for the Town and the community and welcomes input from all sources to help through these challenges that face the town. He will make himself available to meet with anyone for further discussions or questions.

The cost recovery platform that has been provided by Cost Recovery and Distribution Committee from the board is a great tool which Mr. Scannell would like to implement through the town not just in one department.

Mr. Scannell thanked the board for their time and everyone thanked Mr. Scannell for bringing his contribution to the town and to the board. Board members thanked Mr. Scannell and complimented him on his work thus far for the town.

b. Miscellaneous Advisory Board Announcements

Mr. Eric Woods announced he would be resigning from the board as personal obligations take more of his time making it impossible for him to continue on the board. Board will be receiving letter of resignation this month. Vice-Chair Mike Carter will be taking over as Chair and regular protocol will be followed to replace him.

6. COMMITTEE PROGRESS REPORTS

Parks and Trails:

None

Finance:

Mrs. Romley will have report by February meeting, but she will not be attending that meeting so report will be given at March meeting.

Recreation:

Mrs. Gansz suggested perhaps more frequent meetings for committee. Reminder to board of User Meeting on Jan. 12th and Springfest meeting on Jan. 24th.

Aquatics:

Mr. Smith reports he and Mrs. Heiner continue to discuss programs for aquatics depending on budgets.

7. CORRESPONDENCE

None

8. OLD BUSINESS

- a. Continued from December 7, 2010: Follow-up discussion regarding instructor agreements for revenue-sharing programs.

Mr. Kelly reminded board at last meeting it was recommended we go forward with current business licensing regulations. The next step pursuant to other meetings prior was to research what insurance levels were going to be, because of being only 14 days of operation and everything that has transitioned in the last month nothing has occurred he felt that Mrs. Gansz should continue her research and once she has opportunity to speak with Mr. Scannell further and educate him on what we are doing and why were doing it, then we can get train back on track. Recommended to continue discussion for March, 2011 meeting. Mrs. Romley motioned, Mrs. Spahr 2nd; Approved.

9. NEW BUSINESS

- a. Discussion and possible recommendation to disband the Advisory Board's Cost Recovery and Distribution Committee

Town manager has taken this on as a town wide program not just for Parks & Recreation. The committee has brought a great tool in which the town has to use. It was recommended that this topic be put on hold for now. Mr. Carter wants the committee to remain a standing committee in which future boards can rely on the input if needs to.

10. ADJOURNMENT

Mrs. Romley motioned to adjourn; Mrs. Spahr 2nd, Approved

Dated this 10th day of January, 2011

By: Shannon Gansz