

**DUE TO THE STATE'S COVID-19 PANDEMIC,  
THIS MEETING WILL BE HELD VIA ZOOM.  
PLEASE REFER TO PAGE 2 FOR PARTICIPATION INSTRUCTIONS.**



## **Town of Chino Valley**

### **MEETING NOTICE TOWN COUNCIL**

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**STUDY SESSION  
TUESDAY, JANUARY 19, 2021  
6:00 P.M.**

**Council Chambers  
202 N. State Route 89  
Chino Valley, Arizona**

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#### **AGENDA**

- 1) CALL TO ORDER; ROLL CALL
  
- 2) **p.3** Review and discussion of the proposed regulations for recreational marijuana. (Joshua Cook, Development Services Director)
  
- 3) **p.5** Consideration and discussion regarding moving forward with completing the 70% Police Building Design and financing the construction of a new Police Department. (Chuck Wynn, Police Chief)
  
- 4) **p.7** Review and discussion regarding rosters for Council subcommittees and entity appointments. (Erin Deskins, Town Clerk)
  
- 5) ADJOURNMENT

Dated this 14th day of January, 2021.

By: *Erin N. Deskins, Town Clerk*

The Town of Chino Valley endeavors to make all public meetings accessible to persons with disabilities. Please call 636-2646 (voice) or 711 (Telecommunications Arizona Relay Service) 48 hours prior to the

meeting to request reasonable accommodation to participate in this meeting.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at <http://www.chinoaz.net/agendacenter>, and in the Public Library and Town Clerk’s Office.

Council meetings are live-streamed on Town of Chino Valley Facebook page, and Zoom.

**JANUARY 19, 2021, COUNCIL MEETING COVID-19 ATTENDANCE PROCEDURE**

The Chino Valley Town Council is committed to social distancing to slow the potential spread of COVID-19 Coronavirus or other communicable diseases, as well as continue to abide by the Open Meeting Laws.

**Meeting Attendance Options:**

Video and telephonic attendance options for *public only* meetings are as follows:

1. Watch and listen by joining the Zoom Webinar on the internet using your computer or mobile device (instructions below)
2. Listen only by dialing in by phone to the Zoom Webinar (instructions below)

**Call to the Public Participation:**

Submit your comments via email to [clerks@chinoaz.net](mailto:clerks@chinoaz.net) or drop off your typed or hand-written note in the Utility Payment Drop Box outside the Town Hall lobby, 202 N. State Route 89, no later than Tuesday, January 19th, at 12:00 noon.

**Remote Attendance**

Join Zoom Webinar:

[us02web.zoom.us/j/81326335529](https://us02web.zoom.us/j/81326335529)

Telephone: 877 853 5247 (toll free) or 888 788 0099 (toll free)

iPhone one-tap:US: +13462487799,,81326335529# or +16699009128,,81326335529#

Webinar ID: 813 2633 5529

**CERTIFICATION OF POSTING**

The undersigned hereby certifies that a copy of this notice was duly posted at Chino Valley South Campus, Chino Valley Post Office, and Chino Valley North Campus in accordance with the statement filed by the Town Council with the Town Clerk.

Date: \_\_\_\_\_ Time: \_\_\_\_\_ By: \_\_\_\_\_  
Jami C. Lewis, Town Clerk



## TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

### Town Council Study Session

2)

**Meeting Date:** 01/19/2021  
**Contact Person:** Joshua Cook, Development Services Director  
Phone: 928-636-4427 x-1217  
**Department:** Development Services  
**Estimated length of Staff Presentation:**  
**Physical location of item:** N/A?

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#### Information

#### AGENDA ITEM TITLE:

Review and discussion of the proposed regulations for recreational marijuana. (Joshua Cook, Development Services Director)

#### SITUATION & ANALYSIS:

The Town is considering a dual licensing approach in response the State of Arizona legalizing recreational marijuana under Proposition 207. The proposed language closely mimics the language that the City of Prescott created and adopted. A modified version of this language has also been adopted by Yavapai County.

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#### Attachments

*No file(s) attached.*

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## TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

### Town Council Study Session

3)

**Meeting Date:** 01/19/2021  
**Contact Person:** Joe Duffy, Finance Director  
 Phone: 928-636-2646 x-1211  
**Department:** Finance  
**Estimated length of staff presentation:** 30 minutes  
**Physical location of item:** n/a

#### Information

**AGENDA ITEM TITLE:**

Consideration and discussion regarding moving forward with completing the 70% Police Building Design and financing the construction of a new Police Department. (Chuck Wynn, Police Chief)

**RECOMMENDED ACTION:**

#### Fiscal Impact

**Fiscal Impact?:** No  
**If Yes, Budget Code:**  
**Available:**  
**Funding Source:**

#### Attachments

*No file(s) attached.*

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## TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

**Town Council Study Session** **4)**

**Meeting Date:** 01/19/2021  
**Contact Person:** Erin Deskins, Town Clerk  
Phone: 928-636-2646 x-1208  
**Department:** Town Clerk  
**Estimated length of Staff Presentation:** 5 minutes  
**Physical location of item:** N/A

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### Information

**AGENDA ITEM TITLE:**

Review and discussion regarding rosters for Council subcommittees and entity appointments. (Erin Deskins, Town Clerk)

**SITUATION & ANALYSIS:**

After each regular election, Council reviews and updates the rosters for Council subcommittees, and staff and Council review the appointments to various outside entities for corrections and/or updates. Mayor Miller would like to review these rosters during the study session to give Councilmembers an opportunity to request a change in position(s) if so desired. Staff will make said changes and bring the final rosters back for approval at the January 26, 2021 Town Council meeting.

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### Attachments

Entity appointment update  
Council subcommittees update

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	ENTITY	REP	APPOINTED DATE	ALT	APPOINTED DATE	CURRENT STATUS
a)	Upper Verde River Watershed Protection Coalition (UVRWPC)	Councilmember Lon Turner	12/11/2018	<del>Councilmember-Vice-Mayor</del> Corey Mendoza	12/11/2018	Position typically filled by elected official.
b)	UPRWPC Technical Advisory Committee (TAC)	Assistant Town Engineer	12/11/2018	Town Engineer	12/11/2018	Position typically filled by staff members and/or technical community members
c)	Northern Arizona Municipal Water User's Association (NAMWUA)	<del>Vice-Mayor</del> Jack Miller	<del>1/10/2017</del>	<del>Councilmember-Vice-Mayor</del> Corey Mendoza	12/11/2018	Position typically filled by elected official.
d)	NAMWUA Technical Advisory Committee (TAC)	Consultant Mark Holmes	9/1/2018	Town Engineer	12/11/2018	Position typically filled by staff members and/or technical community members
e)	<del>Groundwater Users-Advisory Council (GUAC)-RESERVED</del>	<del>Former Mayor-Chris Marley</del>	<del>1/10/2017</del>	<del>Councilmember-Lon Turner</del>	<del>1/10/2017</del>	<del>Position appointed by the-Governor and is not tied to the Town.</del>
f)	Central Yavapai Metropolitan Planning Organization (CYMPO)	Councilmember <del>Mike Best</del> —VACANT	<del>7/12/2016</del>	<del>Councilmember-Vice-Mayor</del> Corey Mendoza	1/10/2017	Position typically filled by elected official.
g)	CYMPO Technical Advisory Committee (TAC)	Town Engineer	6/28/2011	Assistant Town Engineer	12/11/2018	Position typically filled by staff members and/or technical community members
h)	Northern Arizona Council of Governments (NACOG) Regional Council	<del>Mayor Darryl Croft</del> —Vice-Mayor Jack Miller	<del>6/28/2016</del>	<del>Vice-Mayor Jack Miller</del> —Vice-Mayor Corey Mendoza	12/11/2018	Position typically filled by elected official.
i)	Greater Arizona Mayors Association (GAMA)	<del>Mayor Darryl Croft</del> —Mayor Jack Miller	<del>1/10/2017</del>	<del>Vice-Mayor Jack Miller</del> —Vice-Mayor Corey Mendoza	12/11/2018	Position typically filled by mayor; alternate typically filled by Vice-Mayor.
j)	League Resolutions Committee	<del>Mayor Darryl Croft</del> — Mayor Jack Miller	<del>1/10/2017</del> 11/10/2020	<del>Vice-Mayor Jack Miller</del> —Vice-Mayor Corey Mendoza	<del>12/11/2018</del> 11/10/2020	Position typically filled by mayor; alternate typically filled by Vice-Mayor.
k)	Yavapai Regional Medical Center (YRMC) Council of Electors	<del>Mayor Darryl Croft</del> —Mayor Jack Miller	<del>10/11/2016</del>	<del>Councilmember-Gloyce Kelly</del> —Councilmember Annie Perkins	12/11/2018	Position typically filled by elected official.



l)	Chamber of Commerce	Councilmember Cloyce Kelly	6/27/2017	<del>Councilmember Annie Perkins</del> Councilmember Eric Granillo	12/11/2018	The Chamber typically elects a representative from the Council with Council ratifying the action.
m)	Arizona Municipal Risk Retention Pool (AMRRP)	Town Manager Cecilia Grittman	1/10/2017	HR Director Laura Kyriakakis	1/10/2017	Appointee may be elected official or staff member, who may participate in nominations for this board.

	ENTITY	REP	APPOINTED DATE	ALT	APPOINTED DATE	CURRENT STATUS
n)	Greater Prescott Regional Economic Partnership (GPREP)	Town Manager Cecilia Grittman	6/27/2017	Councilmember <del>Mike Best</del> VACANT	1/10/2017	Position filled by elected official, appointed by Mayor.
o)	Yavapai Combined Trust (YCT)	HR Director, Laura Kyriakakis	3/27/2012	HR Analyst Tiffany Resendez	3/13/2018	Positions typically filled by staff members.
p)	Liaison to Chino Valley Fire District (CVFD) Board	<del>Councilmember- Mayor</del> Jack Miller	10/13/2015	<del>Councilmember- Mike Best</del> - VACANT	10/13/2015	First-time position in 2013.
q)	Prescott Regional Airport Master Plan Committee- Planning Advisory Committee (MPAC)	<del>Mayor Darryl- Croft</del> - Mayor Jack Miller	1/10/2017	<del>Councilmember- Cloyce Kelly</del> - Councilmember Annie Perkins	12/11/2018	Committee was established in October 2016.
r)	Yavapai County Unified Emergency Management Advisory Committee	Police Chief Chuck Wynn	12/11/2018	Police Lt. Randy Chapman	12/11/2018	Position may be filled by elected official or staff member (as of 9/6/18, MOU is not approved)

Rev. 12-11-18; DRAFT as of 1-19-21

DESCRIPTION OF ENTITIES	
a)	<b>UVRWPC</b> consists of representatives from Prescott, Prescott Valley, Chino Valley, Yavapai County, and the Yavapai Prescott Indian Tribe; and one of its actions has been to appoint a Safe Yield Workgroup to develop a plan for the Prescott Active Management Area to reach safe yield by 2025.
b)	Technical Advisory Committee under <b>UVRWPC</b> .
c)	<b>NAMWUA</b> was formed to give Northern Arizona entities a stronger voice with state and federal governments with regard to water allocation matters.
d)	Technical Advisory Committee under <b>NAMWUA</b> .
e)	<del>The 1980 Groundwater Code established a Groundwater Users Advisory Council (<b>GUAC</b>) in each active management area consisting of five members. Members of the council are appointed by the governor to represent the users of groundwater in the active management area and on the basis of their knowledge of, interest in and experience with problems relating to the development, use and conservation of water.</del>
f)	<b>CYMPO</b> is a partnership of Chino Valley, Prescott, Prescott Valley, Yavapai County, and the Arizona Department of Transportation that was established in June 2003 by federal mandate when the region achieved a population of 50,000. Its purpose is to cooperatively plan the transportation future of the Central Yavapai region that fell within the 401.46 square miles of the MPO Planning boundary. The member agencies of CYMPO are represented on the Executive Board by elected officials. The positions of Chair, Chair emeritus, Vice-Chair, and Secretary-Treasurer are rotated between Chino Valley, Prescott, Prescott Valley and Yavapai County on a yearly basis.
g)	Technical Advisory Committee under <b>CYMPO</b> .
h)	<b>NACOG</b> is a nonprofit membership corporation representing local governments to provide a wide variety of services within the four Arizona counties of Apache, Coconino, Navajo, and Yavapai. It is governed by a Regional Council comprised of public and private sector officials that are appointed or elected by their respective governments, who work together to address similar issues faced by the cities, towns, and counties in the NACOG region. It also assists local governments and other local groups to take advantage of common economic and other resource opportunities.
i)	<b>GAMA</b> was established to provide mayors from communities in northwest and north-central Arizona a forum to discuss and organize on common interests unique in rural Arizona regarding matters being heard before the state and federal levels of government.
j)	The League <b>Resolutions Committee</b> meets at the Annual Conference to discuss the proposed policies for the next legislative session. Their actions are ratified at the League's Annual Business Meeting and became the League's Policy Statement for the next legislative session.
k)	<b>YRMC</b> Council of Electors nominates candidates for the hospital administrative governing board. In 2000, they requested that local entities, including Chino Valley, appoint an elected official to serve on this council. Joel Baker served on it from 2000 until June 2011.
l)	Chino Valley Area <b>Chamber of Commerce</b> exists to promote economic growth, serve as a voice for the business community, and enhance the quality of life for Chino Valley. It routinely appoints a councilmember to its board.

DESCRIPTION OF ENTITIES	
<b>m)</b>	<b>AMRRP</b> , a not-for-profit corporation, is owned and operated by its Members in a cooperative effort to provide protection from losses to Members' resources and claims due to the services provided by municipal government. The Town purchases its casualty and property insurance through this entity.
<b>n)</b>	<b>GPREP's</b> mission is to attract quality businesses, capital investment, and quality jobs to the Greater Prescott region, working cooperatively to project a regional identity and ensure a vibrant and self-sustaining regional economy.
<b>o)</b>	<b>YCT</b> is the entity through whom the Town contracts with for medical insurance for its employees.
<b>p)</b>	<b>CVFD</b> is the local fire district, a special taxing district (not part of the Town government).
<b>q)</b>	The MPAC supports the Prescott Municipal Airport and provides local insight and acts as a link between their respective citizens and the planning team.
<b>r)</b>	The YCUEMAC provides Yavapai County citizens with information associated with emergency management, to minimize losses from disasters and enhance and protect the citizens' quality of life; and advise the Yavapai County Office of Emergency Management.

Rev. 12-11-18 1-19-21

ENTITY	CONTACT	PHONE	EMAIL
Yavapai County Water Advisory Committee (WAC)			
WAC Technical Advisory Committee (TAC)			
Upper Verde River Watershed Protection Coalition (UVRWPC)			
UPRWPC Technical Advisory Committee (TAC)			
Northern Arizona Municipal Water User's Association (NAMWUA)			
NAMWUA Technical Advisory Committee (TAC)			
Central Yavapai Metropolitan Planning Organization (CYMPO)			
CYMPO Technical Advisory Committee (TAC)			
Northern Arizona Council of Governments (NACOG) Regional Council			
NACOG Economic Development Committee			
Greater Arizona Mayors Association (GAMA)			
League Resolutions Committee			
Yavapai Regional Medical Center (YRMC) Council of Electors	Jackie Kendig (replaced Kathy White)	771-5768	
Chamber of Commerce			
Arizona Municipal Risk Retention Pool (AMRRP)			
Yavapai Gala Centennial Committee			
Central Arizona Partnership (CAP) Regional Economic Development (RED) Team			

**COUNCIL SUBCOMMITTEES**  
**DRAFT** as of **January 19, 2021**

Subcommittee	Members	Staff Liaison/Participant(s)
<b>Appointments</b>	<del>Darryl Croft</del> Jack Miller <del>Mike Best</del> Tom Armstrong Lon Turner	Town Clerk (Liaison)
<b>Economic Development</b>	Annie Perkins (Chair) <del>Darryl Croft</del> Eric Granillo <del>Corey Mendoza</del> Tom Armstrong	Economic Devt. Proj. Mgr. (Liaison) Town Manager Chamber CEO
<b>Finance</b>	<del>Darryl Croft</del> Tom Armstrong Cloyce Kelly Corey Mendoza	Finance Director (Liaison) Town Manager
<b>Public Safety</b>	Annie Perkins <del>Mike Best</del> Eric Granillo Jack Miller	Police Chief (Liaison) Town Manager
<del><b>Town Manager- Recruitment (Ad Hoc)</b></del>	<del>Darryl Croft (Chair)</del> <del>Jack Miller</del> <del>Annie Perkins</del>	<del>Human Resources Director (Liaison)</del>
<b>UDO Update (Ad Hoc)</b>	Lon Turner (Chair) Cloyce Kelly Corey Mendoza	Devt Services Director (Liaison) Town Manager
<b>Roads &amp; Streets Committee</b>	Corey Mendoza (Chair) <del>Jack Miller</del> Tom Armstrong	Town Engineer (Liaison)
<b>Water &amp; Utilities</b>	Lon Turner (Chair) Corey Mendoza <del>Jack Miller</del> Eric Granillo	Town Engineer (Liaison) Town Manager