



# Town of Chino Valley

## MEETING NOTICE TOWN COUNCIL

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**REGULAR MEETING  
TUESDAY, JANUARY 11, 2022  
6:00 P.M.**

**Council Chambers  
202 N. State Route 89  
Chino Valley, Arizona**

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**1. CALL TO ORDER, PLEDGE OF ALLEGIANCE; ROLL CALL**

**2. INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS**

**3. CALL TO THE PUBLIC**

*Call to the Public is an opportunity for the public to address the Council on any issue within the jurisdiction of the Council that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.*

**4. CURRENT EVENT SUMMARIES AND REPORTS**

*This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events. If listed below, there may also be a presentation on information requested by the Mayor and Council and questions may be answered. No action will be taken.*

**a.** Status reports by Mayor and Council regarding current events.

**b.** Status report by Town Manager Cindy Blackmore regarding Town accomplishments, and current or upcoming projects.

**5. CONSENT AGENDA**

*All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.*

- a. Consideration and possible action to approve the Service Agreement and Addendum to Service Agreement with Online Solutions LLC. (“CitizenServe”) in an amount not to exceed, in the first year, \$82,800.00. (Will Dingee, Senior Planner)
- b. Consideration and possible action to approve the Professional Services Agreement with Daniel Nottebaum to provide software implementation and training consulting services beginning January 11, 2022, through January 11, 2023, with up to four successive one-year renewal terms, in an amount not to exceed \$25,200 per year. (Spencer Guest, IT Manager)
- c. Consideration and possible action to approve Resolution 2022-1197 conditionally accepting the Heritage Pointe Subdivision Phases One and Two street and public infrastructure improvements. (Frank Marbury, Public Works Director/Town Engineer)
- d. Consideration and possible action to approve the December 14, 2021, regular meeting minutes. (Erin N. Deskins, Town Clerk)

**6. ACTION ITEMS**

*The Council may vote to recess the public meeting and hold an Executive Session on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the Town Attorney. Executive sessions are not open to the public and no action may be taken in executive session.*

- a. Consideration and possible action to accept the Comprehensive Annual Financial Report and the Annual Expenditure Limitation Report for the fiscal year ended June 30, 2021, as prepared by Henry & Horne, LLP, Certified Public Accountants. (Joe Duffy, Administrative Services Director)

**Recommended Action:** Accept the Comprehensive Annual Audited Financial Report and the Annual Expenditure Limitation Report for the fiscal year ended June 30, 2021, as prepared by Henry & Horne, LLP, Certified Public Accountants.

- b. Consideration and possible action to amend the Town of Chino Valley Unified Development Ordinance, Chapter 154, by moving Section 3.12 "SR-0.16" Single Family Residential and placing it in the newly created section 3.20 Out-of-Date Districts. (Will Dingee, Senior Planner)

**Recommended Action:** Approve to amend the Town of Chino Valley Unified Development Ordinance, Chapter 154, by moving Section 3.12 "SR-0.16" Single Family Residential and placing it in the newly created section 3.20 Out-of-Date Districts.

**7. ADJOURNMENT**

Dated this 6th day of January, 2022.

By: *Erin N. Deskins, Town Clerk*

The Town of Chino Valley endeavors to make all public meetings accessible to persons with disabilities. Please call 636-2646 (voice) or 711 (Telecommunications Arizona Relay Service) 48 hours prior to the meeting to request

reasonable accommodation to participate in this meeting.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at <http://www.chinoaz.net/agendacenter>, and in the Public Library and Town Clerk’s Office.

Council meetings are live-streamed on Town of Chino Valley Facebook page, and Zoom.

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/83455013925>

One tap mobile : US: +12532158782,83455013925# or +13462487799,83455013925#

Telephone:888 788 0099 (Toll Free) or 877 853 5247 (Toll Free)

Webinar ID: 834 5501 3925

**CERTIFICATION OF POSTING**

The undersigned hereby certifies that a copy of this notice was duly posted at Chino Valley South Campus, Chino Valley Post Office, and Chino Valley North Campus in accordance with the statement filed by the Town Council with the Town Clerk.

Date: \_\_\_\_\_ Time: \_\_\_\_\_ By: \_\_\_\_\_  
Erin N. Deskins, Town Clerk