



## Town of Chino Valley

### MEETING NOTICE PUBLIC SAFETY RETIREMENT BOARD

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**SPECIAL MEETING  
WEDNESDAY, MAY 31, 2023  
1:00 P.M.**

**Council Conference Room  
202 N. State Route 89  
Chino Valley, Arizona**

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### AGENDA

1) **CALL TO ORDER**

2) **ROLL CALL**

3) **CALL TO THE PUBLIC**

*Call to the Public is an opportunity for the public to address the Board concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 15 minutes per meeting. Board action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.*

4) **OLD BUSINESS**

- a) In accordance with A.R.S. §38.431.05(B), discussion and possible action regarding ratifying the Board's following May 16, 2023, actions: approving the minutes from the February 22, 2023, Special Meeting; entering executive session for legal advice, personnel matters, and discussion and consideration of records exempt by law from public inspection; adjourning executive session; reconvening the regular meeting; adopting the P5 findings issued by Dr. Oppenheim in conjunction with the application for disability retirement filed by Steve Jones and the findings and conclusions of Dr. Oppenheim as set forth in the IME prepared by Dr. Oppenheim dated 4/3/2023; extending Mr. Jones's light duty period to June 1, 2023, or sooner if applicable and his disability period starting directly after; accepting Jordan Holmes into the Public Safety Retirement System effective February 21, 2023; accepting Doug Hawk with the impairments noted; and adjourning the meeting. Any member of the public may obtain a detailed written description of the actions to be ratified by viewing the Public Safety Retirement Board May 16, 2023, agenda report for these items at [www.chinoaz.net/AgendaCenter](http://www.chinoaz.net/AgendaCenter).

5) **ADJOURNMENT**

Dated this 23rd day of May, 2023.

By: *Laura Kyriakakis, Human Resources Director*

The Town of Chino Valley endeavors to make all public meetings accessible to persons with disabilities. Please call 636-2646 (voice) or 711 (Telecommunications Arizona Relay Service) 48 hours prior to the meeting to request reasonable accommodation to participate in this meeting.

Supporting documentation furnished to the Public Safety Retirement Board with this agenda are available for review on the Town website at <http://www.chinoaz.net/agendacenter> and the Human Resources Department.



## TOWN OF CHINO VALLEY COUNCIL AGENDA ITEM STAFF REPORT

### Public Safety Retirement Board Meeting

**Meeting Date:** 05/31/2023

**Contact Person:** Erin Deskins, Town Clerk

**Department:** Town Clerk

**Item Type:** **Estimated length  
of Staff Presentation:**

**Physical location of item:**

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### Information

#### AGENDA ITEM TITLE:

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#### SITUATION AND ANALYSIS

§ 38-431.05 Meeting held in violation of article; business transacted null and void; ratification

A. All legal action transacted by any public body during a meeting held in violation of any provision of this article is null and void except as provided in subsection B.

B. A public body may ratify legal action taken in violation of this article in accordance with the following requirements:

1. Ratification shall take place at a public meeting within thirty days after discovery of the violation or after such discovery should have been made by the exercise of reasonable diligence.
2. The notice for the meeting shall include a description of the action to be ratified, a clear statement that the public body proposes to ratify a prior action and information on how the public may obtain a detailed written description of the action to be ratified.
3. The public body shall make available to the public a detailed written description of the action to be ratified and all deliberations, consultations and decisions by members of the public body that preceded and related to such action. The written description shall also be included as part of the minutes of the meeting at which ratification is taken.
4. The public body shall make available to the public the notice and detailed written description required by this section at least seventy-two hours in advance of the public meeting at which the ratification is taken.

Written Description Per Section (B)(3) Above:

The Public Safety Retirement Board met on May 16, 2016. During this meeting, regarding item 3(a) **APPROVAL OF MINUTES**, Chair Miller entertained a motion to approve, and the item was MOVED by Board Member Cheri Romley, and seconded by Board Member Dean Keller, without a vote being called. Regarding item 7**EXECUTIVE SESSION**, Chair Miller entertained a motion to enter executive session, and the item was MOVED by Board Member Cheri Romley, and seconded by Board Member Dean Keller, without a vote being called. The board also inadvertently did not call for a motion, second, or vote to adjourn the executive session and reconvene in to the regular session.

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**Attachments**

*No file(s) attached.*

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