

DRAFT

MINUTES OF THE SPECIAL MEETING PUBLIC SAFETY RETIREMENT BOARD TOWN OF CHINO VALLEY

MAY 31, 2023
1:00 P.M.

CHINO VALLEY COUNCIL CHAMBERS
202 N. STATE ROUTE 89, CHINO VALLEY, AZ

Present: Jack Miller, Chair; Amy Chamberlin, Board Member; Dean Keller, Board Member;
Cheri Romley, Board Member; Deana Winn, Board Member

Staff Present: Laura Kyriakakis, HR Director; Sara Burchill, Deputy Town Clerk; Erin Deskins, Town Clerk

1) **CALL TO ORDER**

2) **ROLL CALL**

3) **CALL TO THE PUBLIC**

Call to the Public is an opportunity for the public to address the Board concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 15 minutes per meeting. Board action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

4) **OLD BUSINESS**

- a) In accordance with A.R.S. §38.431.05(B), discussion and possible action regarding ratifying the Board's following May 16, 2023, actions: approving the minutes from the February 22, 2023, Special Meeting; entering executive session for legal advice, personnel matters, and discussion and consideration of records exempt by law from public inspection; adjourning executive session; reconvening the regular meeting; adopting the P5 findings issued by Dr. Oppenheim in conjunction with the application for disability retirement filed by Steve Jones and the findings and conclusions of Dr. Oppenheim as set forth in the IME prepared by Dr. Oppenheim dated

4/3/2023; extending Mr. Jones's light duty period to June 1, 2023, or sooner if applicable and his disability period starting directly after; accepting Jordan Holmes into the Public Safety Retirement System effective February 21, 2023; accepting Doug Hawk with the impairments noted; and adjourning the meeting. Any member of the public may obtain a detailed written description of the actions to be ratified by viewing the Public Safety Retirement Board May 16, 2023, agenda report for these items at www.chinoaz.net/AgendaCenter.

Erin Deskins, Town Clerk, presented the following:

- While preparing the minutes from the last meeting a few errors were discovered that needed ratification.
- The approval of minutes from the last meeting received a motion and second, but no vote was ever cast. A motion and second does not automatically approve or disprove an item, the vote will do that.
- The same thing happened for entering Executive Session; a motion and second was taken, but no vote was cast.
- Once Executive Session was completed a vote needed to be taken to adjourn Executive Session and reconvene the Regular Meeting. An Executive Session did not need to be adjourned if the Board did not need to go back into a Regular Meeting. This Board would always come out of Executive Session and vote on someone, so the vote had to happen.
- Because of issues with those votes, all other items were added to this meeting to prevent any issues with the rest of the meeting which was correctly voted on.
- Ratifying this meeting would take care of everything that was done incorrectly.

MOVED by Board Member Cheri Romley, seconded by Board Member Dean Keller to approve 4(a).

AYE: Chair Jack Miller, Board Member Amy Chamberlin, Board Member Dean Keller,
Board Member Cheri Romley, Board Member Deana Winn

5 - 0 PASSED - Unanimously

5) ADJOURNMENT

MOVED by Board Member Cheri Romley, seconded by Board Member Amy Chamberlin to adjourn the meeting at 1:11 p.m.

AYE: Chair Jack Miller, Board Member Amy Chamberlin, Board Member Dean Keller,
Board Member Cheri Romley, Board Member Deana Winn

5 - 0 PASSED - Unanimously

Submitted: June 1, 2023.

By: *Sara Burchill, Deputy Town Clerk*

Approved: MONTH DAY, 2023.

