

**MINUTES OF THE REGULAR MEETING
OF THE TOWN COUNCIL OF THE TOWN OF CHINO VALLEY**

**TUESDAY, JUNE 13, 2023
6:00 P.M.**

**CHINO VALLEY COUNCIL CHAMBERS
202 N. STATE ROUTE 89, CHINO VALLEY, AZ**

Present: Mayor Jack Miller; Vice-Mayor Eric Granillo; Councilmember Annie Perkins; Councilmember Tom Armstrong; Councilmember John McCafferty; Councilmember Sherri Phillips; Councilmember Robert Schacherer

Staff Present: Town Manager Cindy Blackmore; Town Attorney Andrew McGuire; Assistant to the Town Manager Terri Denemy; Development Services Director Laurie Lineberry; Administrative Services Director Joe Duffy; Human Resources Director Laura Kyriakakis; Public Works Director/Town Engineer Frank Marbury; Magistrate Joan Dwyer; IT Manager Spencer Guest; Deputy Town Clerk Sara Burchill; Town Clerk Erin N. Deskins

1) CALL TO ORDER, PLEDGE OF ALLEGIANCE; ROLL CALL

Mayor Miller called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

2) INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS

3) CALL TO THE PUBLIC- Individuals requesting to speak, please complete a Speaker Comment Card and return to the Clerk.

Call to the Public is an opportunity for the public to address the Council on any issue within the jurisdiction of the Council that is not on the agenda. Public comment is at the discretion of the Council and not required by law. Individuals are limited to speak for three (3) minutes, yielding of time will not be permitted. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism. Disrespectful behavior will not be tolerated; this includes loud outbursts, profanity and disruptive discussions among our audience.

4) CURRENT EVENT SUMMARIES AND REPORTS

This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events. If listed below, there may also be a presentation on information requested by the Mayor and Council and questions may be answered. No action will be taken.

- a) Status reports by Mayor and Council regarding current events.
- b) Status report by Town Manager Cindy Blackmore regarding Town accomplishments, and current or upcoming projects.

Cindy Blackmore, Town Manager, presented the following:

- Current construction projects include Road 1 East, between Center Street and Road 3 South, and local roadways south of Perkinsville Road and West of 89. Asked for everyone’s patience as these important projects were completed and asked them to drive careful.
- The Police Department would be finished very soon. There would be an Open House for the public to tour the new station on Thursday, June 22nd from 4:00 to 6:00 p.m. Parking would be limited, please carpool if possible.
- Olsen’s Grain would be hosting a K9 Fair on Friday, June 16th. Ms. Blackmore thanked Olsen’s for being a supporter of the K9 program. K9 Officer Sirius would be doing a demo. There would be plush pets for purchase to fund new training gear for Officer Sirius.

5) CONSENT AGENDA

All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.

MOVED by Vice-Mayor Eric Granillo, seconded by Councilmember Annie Perkins to approve consent agenda items a, b, c, and d.

AYE: Mayor Jack Miller, Vice-Mayor Eric Granillo, Councilmember Annie Perkins, Councilmember Tom Armstrong, Councilmember John McCafferty, Councilmember Sherri Phillips, Councilmember Robert Schacherer

7 - 0 PASSED - Unanimously

- a) Consideration and possible action to approve the Agreement for Presiding Magistrate Services with Joan Dwyer, Magistrate, to serve as the Presiding Town Magistrate effective July 1, 2023, through June 30, 2025, for \$75,071 for the 12-month period between July 1, 2023, and June 30, 2024, and \$75,071, plus the greater of 3% thereof or the Town approved Cost of Living Adjustment, for the 12-month period between July 1, 2024, and June 30, 2025.
- b) Consideration and possible action to approve the May 9, 2023, study session minutes.

- c) Consideration and possible action to approve the May 9, 2023, regular meeting minutes.
- d) Consideration and possible action to approve the May 16, 2023, study session minutes.

6) **ACTION ITEMS**

The Council may vote to recess the public meeting and hold an Executive Session on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the Town Attorney. Executive sessions are not open to the public and no action may be taken in executive session.

- a) Consideration and possible action to adopt Resolution No. 2023-1223, approving a Tentative Budget for the fiscal year 2023-2024 and proposed expenditure limitation for the same year, in the amount of \$45,150,500 and setting a public hearing date of June 27, 2023, on the tentative budget and adoption of the final budget.

Joe Duffy, Finance Director, presented the following:

- Overviewed the schedule for the budget process and dates.
- Overviewed state statutes that set what was required for the budget process.
- The final budget included an added IT support position, a donation for the historical society, and a payroll projection update.
- The Town budgets conservatively, which always allowed there to be money left over at the end of the year.
- Overviewed the various funds and what they will be paying for in the next fiscal year.
- The Town would be going from 114 positions to 124.5 positions with a cost of approximately \$820,000.
- One councilmember asked Mr. Duffy previously how much of the total budget went to salaries. Last year it was 23% of the total budget. This year it would be 25% of the total budget. These numbers factored out grants.

Council and staff discussed the following:

- The Public Information Officer position was removed. It would remain as a contract position at \$50,000 per year.

MOVED by Vice-Mayor Eric Granillo, seconded by Councilmember Annie Perkins to adopt resolution 2023-1223 approving the Tentative Budget for Fiscal Year 2023/2024 for \$45,150,500.

AYE: Mayor Jack Miller, Vice-Mayor Eric Granillo, Councilmember Annie Perkins, Councilmember Tom Armstrong, Councilmember John McCafferty, Councilmember Sherri Phillips, Councilmember Robert Schacherer

7 - 0 PASSED - Unanimously

7) **ADJOURNMENT**

MOVED by Councilmember Sherri Phillips, seconded by Councilmember Annie Perkins to adjourn the meeting at 5:15 p.m.

AYE: Mayor Jack Miller, Vice-Mayor Eric Granillo, Councilmember Annie Perkins, Councilmember Tom Armstrong, Councilmember John McCafferty, Councilmember Sherri Phillips, Councilmember Robert Schacherer

7 - 0 PASSED - Unanimously



Jack W. Miller, Mayor

ATTEST:



Erin N. Deskins

Erin N. Deskins, Town Clerk

CERTIFICATION:

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Town Council of the Town of Chino Valley, Arizona held on the 13th day of June, 2023. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 11th day of July, 2023.

Erin N. Deskins

Erin N. Deskins, Town Clerk