

DRAFT

MINUTES OF THE REGULAR MEETING ROADS AND STREETS COMMITTEE TOWN OF CHINO VALLEY

MONDAY JULY 10, 2023
4:00 P.M.

CHINO VALLEY COUNCIL CHAMBERS
202 N. STATE ROUTE 89, CHINO VALLEY, AZ

Present: Tom Armstrong, Chair; Ron Romley, Secretary; Wayne Napier, Committee Member; Robert Schacherer, Committee Member; Michael Sick, Committee Member
Absent: Robert Johan, Committee Member; James Wise, Committee Member
Staff Present: Bethany McCaffrey, Public Works Analyst; Frank Marbury, Public Works Director/Town Engineer; Sara Burchill, Deputy Town Clerk

1) CALL TO ORDER

Chair Armstrong called the meeting to order at 4:00 p.m.

2) ROLL CALL

3) APPROVAL OF MINUTES

- a) Consideration and possible action to approve the April 10, 2023, regular meeting minutes.

MOVED by Secretary Ron Romley, seconded by Committee Member Robert Schacherer to approve the April 10, 2023, regular meeting minutes.

AYE: Chair Tom Armstrong, Secretary Ron Romley, Committee Member Wayne Napier, Committee Member Robert Schacherer, Committee Member Michael Sick

5 - 0 PASSED - Unanimously

4) PUBLIC WORKS/TOWN ENGINEER'S REPORT

- a) Update and possible discussion regarding ongoing sewer construction on Road 1 East.

Frank Marbury, Town Engineer, presented the following:

- Sewer and road construction on Road 1 East was moving along. They started just north of Center Street and were now past Road 2 South heading toward Road 3 South.
- Once that project was complete they would move over to Road 1 South for street construction.

- b) Update and possible discussion regarding ongoing construction on West Perkinsville cul-de-sacs.

Frank Marbury, Town Engineer, presented the following:

- Town crews were busy working on the three cul-de-sacs on the West side of Perkinsville Road. They would be adding gravel soon, and then the contractor would be coming in to do the paving.

- c) Update and possible discussion regarding chip sealing on Angus Place and the pathway along Road 1 West.

Frank Marbury, Town Engineer, presented the following:

- Earth Resources Corporation was brought in to chip seal Angus Place. Water and sewer lines would be put under Angus Place in the near future, so it would not be completely repaved like the other cul-de-sacs.
- The same company chip sealed the pathway along Road 1 West. The pathway was called The Eagle Trail and was an old Eagle Scout project. Discussion ensued about putting up signs for the pathway.

The Committee and Staff discussed the following:

- There was a question about the estimated time for Road 1 East to be done. Mr. Marbury stated that he would have to look at the timeline and provide that later.

- d) Update and possible discussion regarding striping bid opening August 2nd.

Frank Marbury, Town Engineer, presented the following:

- This was for a Town-wide striping project. It was currently being advertised and bids would be opened August 2nd.
- It would come before Council on August 22nd.
- This would cover the larger arterial roads including Reed Road.
- The project would put yellow stripes down the center of the roads, along with stop bars to help with visibility of stops.
- The Town did not own a stripe truck so it had to be contracted out.

- e) Update and possible discussion regarding design of Road 1 East from Juniper Drive to Perkinsville Road.

Frank Marbury, Town Engineer, presented the following:

- Road 1 East was next year's project. The road would be taken down to dirt and repaved.
- The project would start from Juniper which was just south of Road 2 North and extend to Perkinsville Road.
- It was being designed now and would be built later this fiscal year.
- Road 2 North would be getting a two-inch overlay to get the intersection through the wintertime until Road 1 East construction began next Spring.
- There were storm drain pipes under the intersection of Road 1 East and Road 2 North that would also be looked at once the project began.
- Reed Road would be the next street to be repaved in the next fiscal year. The project would stretch from Road 1 North to Road 3 North.

- f) Update and possible discussion regarding CYMPO proposed projects from possible excess State revenue for Fiscal Year 23/24.

Frank Marbury, Town Engineer, presented the following:

- The State had some excess revenues and CYMPO put together a request for funding. Highway 89 would be the top priority for CYMPO for this year.
- The second priority would be local road resurfacing/reconstruction. The Town would apply for those funds to go towards Reed Road.

The Committee and Staff discussed the following:

- One member asked if the money could be applied to sidewalks. Mr. Marbury and Chair Armstrong stated that they would be sticking to roadways.

- g) Update and possible discussion regarding the Town Street Maintenance Map.

Frank Marbury, Town Engineer, presented the following:

- The Committee had looked at the Town Street Maintenance Map and was ready to send it to Council. Staff was waiting for a good time to fit it in Council's schedule for a study session.

The Committee and Staff discussed the following:

- The Committee asked how the Town was doing in terms of money for roads projects.
 - Some money had been rolled over for the ongoing projects. Things were pretty good this year, but Council was anticipating a slow down in revenues next year. \$3 million was budgeted for roads this year.
- The Committee asked about APS's progress on their construction on Road 1 West.
 - They were done tearing out the road but they still needed to pull some wires.
- One member stated that the APS project had left holes exposed and wanted someone from the Town to check on them at the end of the day to make sure that they put up horses or blinkers to secure the area.
 - Staff would try to have someone stop by.

5) **COMMITTEE CHAIR REPORT**

6) **CALL TO THE PUBLIC**

Call to the Public is an opportunity for the public to address the Board concerning a subject that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 15 minutes per meeting. Board action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

7) **CORRESPONDENCE**

8) **OLD BUSINESS**

9) **NEW BUSINESS**

- a) Consideration and possible action to elect new officer positions.

Bob Schacherer nominated Tom Armstrong as Chair.

Tom Armstrong nominated Bob Schacherer for Vice-Chair.

Ron Romley requested to remain Secretary.

MOVED by Committee Member Wayne Napier, seconded by Committee Member Robert Schacherer to elect Tom Armstrong as Chair, Bob Schacherer as Vice-Chair, and Ron Romley as Secretary.

AYE: Chair Tom Armstrong, Secretary Ron Romley, Committee Member Wayne Napier, Committee Member Robert Schacherer, Committee Member Michael Sick

5 - 0 PASSED - Unanimously

- b) Consideration and possible discussion regarding a stop sign at Road 2 North and Road 1 East.

Frank Marbury, Town Engineer, presented the following:

- This was a request from members of the Committee and the Mayor to consider an all-way stop sign at Road 2 North and Road 1 East.
- This intersection had been an issue in the past because there was a power pole causing larger vehicles to have trouble taking a right turn forcing them to enter the opposite lane.
- The power pole was gone now allowing for a better turn radius and apron.
- The last time this area was studied was in 2018 via a warrant analysis. There were federal guidelines for warranting an all-way stop versus just a two-way stop. The

analysis evaluated nine individual warrants and Road 1 East qualified for two of them including accident history and an engineering judgement regarding sightline distance. For the speed of the road the sight distance should be 300 feet, but the elm trees on the southwest side of the intersection block the sightline.

- Staff hesitated to make it an all-way stop in the past because during times of construction in that area traffic backed up to Safeway, almost to the highway. The Mayor requested another study when there is no construction to see how it would function.
- Staff could also conduct new traffic counts and warrant analysis if the committee would like. It was not warranted during the last analysis on traffic counts alone.

Committee and Staff discussed the following:

- The committee asked about the cost of the study. There was no cost due to it being done in-house.
- The committee inquired about the length of the study. Staff stated it would take a month to put it together and he would wait to do it when school was back in session.
- Because there were new home developments near the intersection, the Committee decided that a new study and traffic count was needed.

c) Consideration and possible discussion regarding yield signs in Vista Grande.

Frank Marbury, Town Engineer, presented the following:

- This was regarding the intersection at Bernice Drive and East Road 1 South.
- The Committee reviewed the exhibits provided in the packet.
- One of the Planning and Zoning (P&Z) Commissioners requested to have this intersection looked at to possibly allow free flowing traffic on Road 1 South and place a yield sign for Southbound Bernice.
- Engineering came up with three other proposals for the intersection.

The Committee and Staff discussed the following:

- The Committee asked about the traffic count at different times of day. One Committee member sat at the intersection for 30 minutes and only saw one car come through the intersection.
 - Staff estimated traffic was under 500 cars per day.
- The stop sign had been there since the subdivision was built back in the 1980's.
- The Committee appreciated the recommendation from P&Z but didn't see the need to change the intersection, especially since no accidents had occurred in that area.
- Staff would leave the stop sign and monitor the accident history and if there were any spikes, the matter would be brought back to the Committee.

d) Consideration and possible discussion regarding future studies on stop sign placement.

Frank Marbury, Town Engineer, presented the following:

- The Committee had previously discussed other intersections throughout Town and wanted to make sure they talked about any other areas the Committee wanted to discuss.

The Committee and Staff briefly discussed a few intersections with no recommendation to

study them further.

10) FUTURE AGENDA SUGGESTIONS

- The road between 3 North and 4 North in Appaloosa Meadows was getting worse and worse as 1 West was getting more and more traffic, especially if there was traffic on the Highway and drivers were rerouted down 1 West. That road had a lot of pedestrian activity. One member wanted to suggest a sidewalk on the east side of that road.
- One member wanted to discuss signs regarding jay breaking laws. They had previously been discussed with ADOT who said no signs were needed.
- One member asked about moving the gates on the north driveway of Town Hall deeper into the driveway so that people could turn around. That had also been discussed with ADOT and they said no, but the Town was still trying to work on that issue.

11) ADJOURNMENT

MOVED by Secretary Ron Romley, seconded by Committee Member Robert Schacherer to adjourn the meeting at 4:58 p.m.

AYE: Chair Tom Armstrong, Secretary Ron Romley, Committee Member Wayne Napier, Committee Member Robert Schacherer, Committee Member Michael Sick

5 - 0 PASSED - Unanimously

Submitted: July 25, 2023.

By: *Sara Burchill, Deputy Town Clerk*

Approved: MONTH DAY, 2023.