



Town of Chino Valley

MEETING NOTICE TOWN COUNCIL AGENDA

**STUDY SESSION
TUESDAY, JULY 12, 2022
5:00 P.M.**

**Council Chambers
202 N. State Route 89
Chino Valley, Arizona**

A majority of the Councilmembers may attend a private invocation in the Council Conference Room immediately prior to the Council meeting. No Town business will be discussed.

AGENDA

**ACTION TAKEN
DATED 7/13/2022**

1. **CALL TO ORDER; ROLL CALL**
2. SS/General Plan process Presentation and discussion by Matrix Design Group regarding the General Plan Process. (Laurie Lineberry, Development Services Director) **DISCUSSED**
3. SS/Festivals and Events - New Process Discussion regarding the new process for festivals and events within the Town limits. (Laurie Lineberry, Development Services Director and Cyndi Thomas, Community Services Manager) **DISCUSSED**
4. SS/Building Advisory Board Discussion regarding the creation of a Building Advisory Board. (Laurie Lineberry, Development Services Director) **DISCUSSED**
5. SS/Town Code Text Amendment - Overnight Camping Prohibited Discussion regarding camping within Town limits. (Will Dingee, Senior Planner) **DISCUSSED**
6. **ADJOURNMENT**

**REGULAR MEETING
TUESDAY, JULY 12, 2022
6:00 P.M.**

**Council Chambers
202 N. State Route 89
Chino Valley, Arizona**

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE; ROLL CALL

2. INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS

- a.** Volunteer Recognition - Koby Scherer and Ryan Hannon - Disc Golf Course Presentation of special recognition to volunteers Koby Scherer and Ryan Hannon, who were instrumental in the design and installation of the Town's new Executive Disc Golf Course, presented by Scott Bruner, Special Projects Manager and Cyndi Thomas, Community Services Manager. (Terri Denemy, Assistant to the Town Manager) **HEARD**

- b.** Update by the Chino Valley Area Chamber of Commerce Presentation and update by the Chino Valley Area Chamber of Commerce. (Lorette Brashear, Chamber President/CEO) **POSTPONED**

- c.** Capacity Analysis on Road 2 North Presentation and discussion regarding a Water and Sewer Capacity Analysis on Road 2 North. (Frank Marbury, Public Works Director/Town Engineer) **HEARD**

3. CALL TO THE PUBLIC- Individuals requesting to speak, please complete a Speaker Comment Card and return to the Clerk.

Call to the Public is an opportunity for the public to address the Council on any issue within the jurisdiction of the Council that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.

4. CURRENT EVENT SUMMARIES AND REPORTS

This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events. If listed below, there may also be a presentation on information requested by the Mayor and Council and questions may be answered. No action will be taken.

- a.** Status reports by Mayor and Council regarding current events. **REPORTED**

- b. Status report by Town Manager Cindy Blackmore regarding Town accomplishments, and current or upcoming projects. **NONE**

5. CONSENT AGENDA

All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.

- a. Awarding of the General Plan Rewrite Contract Consideration and possible action to award a Professional Services Contract to Matrix Design Group, Inc., to rewrite the Town's General Plan for an amount not to exceed \$300,000. (Laurie Lineberry, Development Services Director) **APPROVED**
- b. Minor Subdivision Final Plat - Green Acres - Applicant Allen Foster Consideration and possible action to approve the Green Acres Minor Subdivision Final Plat to divide approximately 15 acres into three 5-acre parcels located on the north side of Center Street approximately 1000' east of the intersection of Road 1 East and East Center Street. (Will Dingee, Senior Planner) **APPROVED**
- c. PSA - Michael Taylor Architects - Senior Center Kitchen Improvements Consideration and possible action to award a Professional Services Agreement (PSA) for design and post design services for the Community Development Block Grant (CDBG) Senior Center Kitchen and Parking Lot Renovation Project to Michael Taylor Architects, Inc. in an amount not to exceed \$45,000. (Terri Denemy, Town Manager's Office) **APPROVED**
- d. PDR Amendment - PV Growers - Medical Marijuana Cultivation Site. Consideration and possible action to approve the amendment to the existing Medical Marijuana Protected Development Right Site Plan, PDR16-003, for PV Growers to allow for a reduction in the square footage of greenhouses and the addition of a processing/drying building. (Will Dingee, Senior Planner) **APPROVED**
- e. Heritage Pointe Phase 3 Conditional Acceptance Consideration and possible action to approve Resolution No. 2022-1218 to accept the Heritage Pointe Subdivision Phase 3 street and public infrastructure improvements subject to a two-year warranty period. (Frank Marbury, Public Works Director / Town Engineer) **APPROVED**
- f. Resolution 2022-1204 CVSLID Tax Levy Consideration and possible action to adopt Resolution No. 2022-1204, levying and assessing an ad valorem tax on the assessed value of all real and personal property within the boundaries of the Town of Chino Valley Street Lighting Improvement Districts (CVSLID) for fiscal year 2022-2023, pursuant to Section 48-616, Arizona Revised Statutes. (Joe Duffy, Administrative Services Director) **APPROVED**

6. ACTION ITEMS

The Council may vote to recess the public meeting and hold an Executive Session on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the Town Attorney. Executive sessions are not open to the public and no action may be taken in executive session.

- a. Text Amendment - Guest House Rentals - TA-2022-07 Public Hearing and consideration and possible action to approve Ordinance 2022-920 amending the Town of Chino Valley Unified Development Ordinance by amending certain provisions of Chapter 2 related to the meaning of words and terms, and certain provisions of Chapter 4 related to guest houses.(Laurie Lineberry, Development Services Director) **POSTPONED**

Recommended Action: (i) Hold Public Hearing (ii) Approve Ordinance No. 2022-920

*Referred back to Planning & Zoning for the August 2nd meeting and Public Hearing continued to the August 23rd Council Meeting.

- b. Mayor and Council Member Compensation Consideration and possible action to approve Resolution 2022-1217, repealing Resolution 18-1124, and fixing and setting the annual compensation for the offices of Mayor and Councilmember at \$9,000 and \$6,000, respectively, effective as of the first regularly scheduled meeting in December 2022. (Terri Denemy, Assistant to the Town Manager) **APPROVED**

Recommended Action: Approve Resolution 2022-1217, repealing Resolution 18-1124 dated June 26, 2018, and fixing and setting the compensation of Mayor and Councilmembers at \$9,000 per year and \$6,000 per year, respectively, which shall become effective at the beginning of a new term.

7. ADJOURNMENT

Dated this 7th day of July, 2022.

By: *Erin N. Deskins, Town Clerk*

The Town of Chino Valley endeavors to make all public meetings accessible to persons with disabilities. Please call 636-2646 (voice) or 711 (Telecommunications Arizona Relay Service) 48 hours prior to the meeting to request reasonable accommodation to participate in this meeting.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at <http://www.chinoaz.net/agendacenter>, and in the Public Library and Town Clerk’s Office.

Council meetings are live-streamed on Town of Chino Valley Facebook page, and Zoom.

Click to join webinar: <https://us02web.zoom.us/j/82819522800>
One tap mobile : US: +12532158782,83455013925# or +13462487799,83455013925#
Telephone: 888 788 0099 (Toll Free) or 877 853 5247 (Toll Free)

CERTIFICATION OF POSTING

The undersigned hereby certifies that a copy of this notice was duly posted at Chino Valley South Campus, Chino Valley Post Office, and Chino Valley North Campus in accordance with the statement filed by the Town Council with the Town Clerk.

Date: _____ Time: _____ By: _____
Erin N. Deskins, Town Clerk