



# Town of Chino Valley

## MEETING NOTICE TOWN COUNCIL AGENDA

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**REGULAR MEETING  
TUESDAY, AUGUST 23, 2022  
6:00 P.M.**

**Council Chambers  
202 N. State Route 89  
Chino Valley, Arizona**

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*A majority of the Councilmembers may attend a private invocation in the Council Conference Room immediately prior to the Council meeting. No Town business will be discussed.*

### AGENDA

**ACTION TAKEN  
DATED 08/24/2022**

1. **CALL TO ORDER, PLEDGE OF ALLEGIANCE; ROLL CALL**
2. **INTRODUCTIONS, PRESENTATIONS, AND PROCLAMATIONS**
  - a. Presentation of certificate to Essence Bar + Kitchen for a Chino Valley Business Humanitarian Award presented by Spencer Guest, IT Manager. (Terri Denemy, Assistant to the Town Manager) **HEARD**
  - b. Presentation of special recognition to volunteers Richard Coleman and Jack Graham, who for years have been quietly maintaining the Peavine Trail, presented by Scott Bruner, Special Projects Manager. (Terri Denemy, Assistant to the Town Manager) **HEARD**
  - c. Presentation and update by the Chino Valley Area Chamber of Commerce. (Terri Denemy, Assistant to the Town Manager) **HEARD**
3. **CALL TO THE PUBLIC- Individuals requesting to speak, please complete a Speaker Comment Card and return to the Clerk. HEARD**

*Call to the Public is an opportunity for the public to address the Council on any issue within the jurisdiction of the Council that is not on the agenda. Public comment is encouraged. Individuals are limited to speak for three (3) minutes. The total time for Call to the Public may be up to 30 minutes per meeting. Council action taken as a result of public comment will be limited to directing staff to study the matter, scheduling the matter for further consideration and decision at a later date, or responding to criticism.*

**4. CURRENT EVENT SUMMARIES AND REPORTS**

*This item is for information only. The Mayor, any Councilmember, or Town Manager may present a brief summary or report of current events. If listed below, there may also be a presentation on information requested by the Mayor and Council and questions may be answered. No action will be taken.*

- a. Status reports by Mayor and Council regarding current events. **REPORTED**
- b. Status report by Town Manager Cindy Blackmore regarding Town accomplishments, and current or upcoming projects. **HEARD**

**5. CONSENT AGENDA**

*All those items listed below are considered to be routine and may be enacted by one motion. Any Councilmember may request to remove an item from the Consent Agenda to be considered and discussed separately.*

- a. Consideration and possible action to approve the Professional Services Agreement with Northern AZ Partners, LLC (dba Northern Arizona Partners), to provide public information officer consulting services beginning August 23, 2022, through June 30, 2023, in an amount not to exceed \$50,000. (Laura Kyriakakis, Human Resources Director) **APPROVED**
- b. Consideration and possible action to award a construction contract to Asphalt Paving & Supply, Inc. for the Municipal Water System Improvement Project in the amount of \$1,435,435.00. (Steven Sullivan, Assistant Engineer) **APPROVED**
- c. Consideration and possible action to approve the Third Amendment to Town Prosecutor Contract with Lexington Law Firm through June 30, 2024, for a monthly amount of \$3,250.00. (Joe Duffy, Administrative Services Director, Town Manager) **APPROVED**
- d. Consideration and possible action for final approval of the Arizona Public Service (APS) Franchise Agreement. (Erin N. Deskins, Town Clerk) **APPROVED**
- e. Consideration and possible action to approve the June 28, 2022, regular and special meeting minutes. (Erin N. Deskins, Town Clerk) **APPROVED**
- f. Consideration and possible action to approve the July 12, 2022, study session and regular meeting minutes. (Erin N. Deskins, Town Clerk) **APPROVED**

**6. ACTION ITEMS**

*The Council may vote to recess the public meeting and hold an Executive Session on any item on this agenda pursuant to A.R.S. § 38-431.03(A)(3) for the purpose of discussion or consultation for legal advice with the Town Attorney. Executive sessions are not open to the public and no action may be taken in executive session.*

- a. Public Hearing and consideration and possible action to approve Ordinance 2022-920 amending the Town of Chino Valley Unified Development Ordinance by amending certain provisions of Chapter 2 related to the meaning of words and terms, and certain provisions of Chapter 4 related to guest houses. (Laurie Lineberry, Development Services Director) **POSTPONED**

**Recommended Action:** (i) Hold Public Hearing (ii) Approve Ordinance No. 2022-920

- b. Public hearing and consideration and possible action to approve Ordinance 2022-921, to rezone approximately 1 acre of land from Industrial (I) to Single Family Residential 1 Acre Minimum (SR-1), for property generally located on the north side of Granite Creek road, between Home Lane and Misty Lane (APN 306-17-110D). (Will Dingee, Senior Planner) **APPROVED**

**Recommended Action:** (i) Hold Public Hearing (ii) Approve Ordinance 2022-921 as presented, subject to the staff report, information provided during this hearing, and conditions found in Attachment 1.

- c. Consideration and possible action to approve the purchase and sale agreement for the sale of 40 acres of land (parcel number 306-02-001A) for the development of an RV park at Old Home Manor in the amount of \$1,110,000. (Maggie Tidaback, Economic Development Project Manager) **APPROVED**

**Recommended Action:** Approve the purchase and sale agreement for the sale of 40 acres of land (parcel number 306-02-001A) for the development of an RV park at Old Home Manor in the amount of \$1,110,000.

**7. ADJOURNMENT**

Dated this 18th day of August, 2022.

By: *Erin N. Deskins, Town Clerk*

The Town of Chino Valley endeavors to make all public meetings accessible to persons with disabilities. Please call 636-2646 (voice) or 711 (Telecommunications Arizona Relay Service) 48 hours prior to the meeting to request reasonable accommodation to participate in this meeting.

Supporting documentation and staff reports furnished to the Council with this agenda are available for review on the Town website at <http://www.chinoaz.net/agendacenter>, and in the Public Library and Town Clerk’s Office.

Council meetings are live-streamed on Town of Chino Valley Facebook page, and Zoom.

Click to join webinar: <https://us02web.zoom.us/j/82819522800>  
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Telephone: 888 788 0099 (Toll Free) or 877 853 5247 (Toll Free)  
Webinar ID: 828 1952 2800

**CERTIFICATION OF POSTING**

The undersigned hereby certifies that a copy of this notice was duly posted at Chino Valley South Campus, Chino Valley Post Office, and Chino Valley North Campus in accordance with the statement filed by the Town Council with the Town Clerk.

Date: \_\_\_\_\_ Time: \_\_\_\_\_ By: \_\_\_\_\_  
Erin N. Deskins, Town Clerk



**Town of Chino Valley**

**MEETING NOTICE  
TOWN COUNCIL**

**EXECUTIVE SESSION  
TUESDAY, AUGUST 23, 2022  
6:30 P.M.**

**Council Conference Room  
202 N. State Route 89  
Chino Valley, Arizona**

**AGENDA**

**ACTION TAKEN  
DATED 08/24/2022**

- 1) **CALL TO ORDER; ROLL CALL**
- 2) An executive session pursuant to A.R.S. § 38-431.03(A)(4) for discussion or consultation with the Town Attorney regarding contracts related to infrastructure. (Andrew McGuire, Town Attorney) **HELD**
- 3) An executive session pursuant to A.R.S. § 38-431.03(A)(1) for discussion or consideration of employment, assignment, appointment, promotion, or salary of Cindy Blackmore, Town Manager. (Erin N. Deskins, Town Clerk) **HELD**
- 4) **ADJOURNMENT**

Dated this 18th of August, 2022.

By: *Erin N. Deskins, Town Clerk*

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Erin N. Deskins, Town Clerk