

RESOLUTION NO. 12-984

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CHINO VALLEY, COUNTY OF YAVAPAI, STATE OF ARIZONA, ADOPTING A COMMUNITY PARTICIPATION PLAN PURSUANT TO STATE LEGISLATION FOR THE PURPOSE OF ENSURING AN OPEN PROCESS FOR PUBLIC INVOLVEMENT IN THE PREPARATION OF THE UPDATE OF THE CHINO VALLEY GENERAL PLAN

WHEREAS, the Chino Valley General Plan was adopted June 26, 2003 and ratified November 4, 2003, by the Town of Chino Valley Citizens; and

WHEREAS, the Town of Chino Valley ("**Chino Valley**") desires to inform and empower community members in the preparation of the Chino Valley General Plan Update ("**General Plan**") by encouraging the public to provide vision, direction and guidance to the planning process; and

WHEREAS, outreach communication, education and opportunities for involvement in the processes of local government is a fundamental principle of democracy; and

WHEREAS, the Town of Chino Valley is committed to complying with the spirit and intent of Arizona's "Growing Smarter" legislation, including public consideration of proposed General Plan elements and implementation strategies, with opportunities for Town-wide discussions, meetings, public hearings, education, information, and interactive communication; and consideration of community input regarding General Plan development; and

WHEREAS, ARS Section 9-461.06.C. requires that the governing body of each Arizona municipality shall adopt written procedures to provide effective, early and continuous public participation in the development and major amendment of the General Plan from all geographic, ethnic and economic areas of the municipality;

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Chino Valley, State of Arizona, adopts the following procedures to promote effective, early and continuous public participation in the development, adoption and major amendments to the Chino Valley General Plan.

SECTION 1. PURPOSE

The purpose of General Plan Citizen Participation procedures is to receive public input for directing Town growth and development in accord with the following factors:

- A. *PROJECT SCOPE.* The Chino Valley General Plan process constitutes an update of the 2003 General Plan, to include components or elements:
1. Land Use/Growth Areas
 2. Circulation/Transportation
 3. Economic Development
 4. Open Space
 5. Water Resources and Environment
 6. Cost of Development
- B. *POLICY DIRECTION.* Public expressions of preference offer guidance to elected and appointed officials in matters pertaining to living quality, type and intensity of proposed development, circulation, economic development, water, the environment, and other matters of public health, safety and welfare.

SECTION 2. CITIZEN PARTICIPATION ACTIVITIES

Enabling participation among a broad base of residents; business people; persons representing a range of cultural, ethnic, economic and generational interests is a key aspect of the Community Participation Program. Among opportunities for General Plan involvements by individuals or groups are:

- A. *GENERAL PLAN COMMITTEE MEETINGS.* Public meetings of the General Plan Committee, comprised of 14 members of the Chino Valley community, are to be provided for information, discussion and public input on:
- Draft Visioning
 - Draft Elements, Goals and Objectives
- B. *PUBLIC WORKSHOP SESSIONS.* Public workshops to gather public opinion on critical short-term and long-term needs are to be provided on:
- Community Assessment and Visioning
 - Progress Report
 - General Plan Review Draft
- C. *PLAN BRIEFING SESSIONS.* Status briefings and public comment sessions are to be held with the Planning Commission and Town Council; pursuant to A.R.S. Section 9-461.06(D), review of the proposed Draft General Plan will precede Planning and Zoning Commission and Town Council Public Hearings.

SECTION 3. COMMUNICATIONS

Several communications methods are to be utilized to reach a broad cross-section of the Chino Valley community.

- A. *CITIZEN INFORMATION.* Opportunities for public expression of opinion and findings of fact summaries are typically available at public and General Plan Committee meetings and other planning events.

- Background Information on General Plan Processes, Elements and related components are published on the Chino Valley Town website and made available at Town Hall, Town Library and other public venues.
- B. *ELECTRONIC MEDIA ACCESS.* Information is to be disseminated through electronic media.
- General Plan Web Page. Announcements and project status updating occur regularly; summaries and data from draft General Plan Elements are provided on the Town of Chino Valley's web site with visual and audio presentation of General Plan briefings and hearings for all residents; available on television and home or library computers.
- C. *MASS MEDIA NOTIFICATION.* When possible, public notice will be given of meetings and information articles on status of the General Plan in newspapers of general circulation, local radio stations.

SECTION 4. PLANNING COORDINATION

The General Plan process will consider input from other governments, planning organizations and information sources.

- A. *JURISDICTIONS/AGENCIES.* Among entities to be contacted to assure joint planning compatibility are:
1. Yavapai County
 3. Northern Arizona Council of Governments
 4. Arizona Department of Commerce/Arizona Commerce Authority
 5. Arizona State Land Department
 6. Arizona Department of Water Resources
 7. Bureau of Land Management
 8. Prescott National Forest
 9. Central Yavapai Metropolitan Planning Organization
 10. Neighboring municipalities including Town of Prescott Valley and City of Prescott
- B. *PLANS INCORPORATION.* Planning studies adopted or in progress are to be cross-referenced or integrated into the General Plan, including documents provided by the agencies listed above.

SECTION 5. COMMUNITY OUTREACH

As a supplement to scheduled community and public body meetings, targeted outreach efforts strive for inclusiveness from Town organizations and agencies. Efforts will be made to encourage participation by stakeholders and interest groups include solicitation of input from:

1. School and College Districts
2. Public Utilities
3. Civic, professional and other organizations

SECTION 6. DRAFT PLAN REVIEW

Draft General Plan documents are to be provided to agencies and jurisdictions as required by ARS Section 9-461.06(D) and to persons requesting copies in writing, for the required sixty (60) day review period preparatory to required notice of the Planning Commission's consideration of General Plan for recommendation to the Town Council. Written comments are encouraged to be submitted to Chino Valley Town Hall.

SECTION 7. NOTICE

A mailing list of interested parties will be maintained by the Chino Valley Town Manager's Office, and those on the list will be notified of community meetings and public hearings. Announcement of all community meetings will be made using the Town's customary methods for public meetings.

SECTION 8. PUBLIC HEARINGS

All public hearings will be noticed a minimum of fifteen (15) days in advance of said hearing. The notice will be published in a newspaper of general circulation in Yavapai County. Public hearings provide opportunity for public comment regarding the Chino Valley General Plan document. A minimum of one (1) public hearing each will be held by the:

1. Chino Valley Planning Commission
2. Chino Valley Town Council

APPROVED, PASSED AND ADOPTED by the Mayor and Common Council of the Town of Chino Valley, Arizona, this 14th day of February, 2012.

Chris Marley, Mayor

ATTEST:

APPROVED AS TO FORM:

Jami C. Lewis, Town Clerk

Musgrove Drutz & Kack, P.C.
Town Attorney