

RESOLUTION NO. 18-1121

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CHINO VALLEY, YAVAPAI COUNTY, ARIZONA, ADOPTING A TENTATIVE BUDGET FOR THE FISCAL YEAR 2018/2019; PROPOSING AN EXPENDITURE LIMITATION FOR THE SAME YEAR; AND SETTING A DATE FOR PUBLIC HEARING ON THE TENTATIVE BUDGET AND ADOPTION OF A FINAL BUDGET; PROVIDING FOR REPEAL OF CONFLICTING RESOLUTIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING THAT THIS RESOLUTION SHALL BE EFFECTIVE FROM AND AFTER ITS PASSAGE AND APPROVAL ACCORDING TO THE LAW.

WHEREAS, pursuant to Article 9, Section 20(9) of the Arizona Constitution, and Arizona Revised Statutes (“A.R.S.”) Section 41-563.03(C), (E) and (G), the qualified voters of the Town of Chino Valley (the “Town”), on August 30, 2016, approved Proposition 436, adopting an Alternative Expenditure Limitation for the Town; and

WHEREAS, Proposition 436 provided that, as part of the budget process, the Mayor and Common Council shall annually adopt an expenditure limitation to govern the budget, after public hearing; and

WHEREAS, in accordance with the provisions of A.R.S. Title 42, Chapter 17, Articles 1- 5, the Mayor and Council of the Town of Chino Valley (the “Town Council”) shall make an estimate of the amounts required to meet the public expenditures/expenses for the ensuing year, an estimate of revenues from sources other than direct taxation, and the amount to be raised by taxation upon real and personal property of the Town; and

WHEREAS, in accordance with said chapter of said title, the estimates required to meet the public expenditures/expenses for the ensuing year shall be published according to law and a public hearing shall be held at which any taxpayer may appear and be heard in favor of or against any of the proposed expenditures/expenses or tax levies; and

WHEREAS, the Mayor and Common Council desire now to establish a tentative expenditure limitation and budget expenditures for Fiscal Year 2018-2019.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the Town of Chino Valley, County of Yavapai, Arizona, as follows:

SECTION 1. The recitals above are hereby incorporated as if fully set forth herein.

SECTION 2 The tentative expenditure limitation to govern the Town of Chino Valley budget for Fiscal Year 2018/2019 is hereby proposed in an amount not to exceed \$24,525,200.

SECTION 3. The estimates of revenues and expenditures shown in the schedules attached hereto as Exhibit A and incorporated herein by reference are hereby adopted as the tentative budget of the Town of Chino Valley for Fiscal Year 2018/2019.

SECTION 4. The Town Clerk is authorized and directed to: (i) make available the tentative budget for inspection, not later than seven days after the date of this Resolution, at the Chino Valley Public Library, at the Chino Valley Town Hall and on the official Town Website;

and (ii) publish in the official Town newspaper once per week for two consecutive weeks (a) the official tentative budget and (b) a notice of the public hearing of the Town Council to hear taxpayers and make tax levies at designated times and places. The notice shall include the physical addresses of the Chino Valley Public Library, and the Chino Valley Town Hall, and the website where the tentative budget may be found.

SECTION 5. A public hearing on the tentative budget shall be held on June 26, 2018, during the regularly-scheduled Town Council meeting.

SECTION 6. This Resolution shall be effective from and after its passage and approval according to law.

SECTION 7. All resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

SECTION 8. If any section, subsection, sentence, clause, phrase or portion of this Resolution is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

PASSED AND ADOPTED by the Mayor and Common Council of the Town of Chino Valley, Arizona this 22nd day of May, 2018.



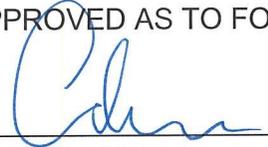
Darryl L. Croft, Mayor

ATTEST:



Jami C. Lewis, Town Clerk

APPROVED AS TO FORM:



Andrew J. McGuire, Town Attorney
Gust Rosenfeld, PLC

I hereby certify the above foregoing Resolution No. 18-1121 was duly passed by the Council of the Town of Chino Valley, Arizona, at a regular meeting held on May 22, 2018, and that quorum was present thereat and that the vote thereon was 6 ayes and 0 nays and 0 abstentions. 1 Council members were absent or excused.



Jami C. Lewis, Town Clerk

EXHIBIT A
TO
RESOLUTION NO. 18-1121

[Statement of Estimates and Expenses]

See following pages

OFFICIAL BUDGET FORMS

Town of Chino Valley

Fiscal Year 2019

Town of Chino Valley

TABLE OF CONTENTS

Fiscal Year 2019

Resolution for the Adoption of the Budget

Schedule A—Summary Schedule of Estimated Revenues and Expenditures/Expenses

Schedule B—Tax Levy and Tax Rate Information

Schedule C—Revenues Other Than Property Taxes

Schedule D—Other Financing Sources/<Uses> and Interfund Transfers

Schedule E—Expenditures/Expenses by Fund

Schedule F—Expenditures/Expenses by Department (as applicable)

Schedule G—Full-Time Employees and Personnel Compensation

Town of Chino Valley
Tax Levy and Tax Rate Information
Fiscal Year 2019

	2018	2019
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ _____ =	\$ _____ =
2. Amount received from primary property taxation in the current year in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$ _____ =	
3. Property tax levy amounts		
A. Primary property taxes	\$ _____	\$ _____
B. Secondary property taxes	_____	_____
C. Total property tax levy amounts	\$ _____ =	\$ _____ =
4. Property taxes collected*		
A. Primary property taxes		
(1) Current year's levy	\$ _____	
(2) Prior years' levies	_____	
(3) Total primary property taxes	\$ _____	
B. Secondary property taxes		
(1) Current year's levy	\$ _____	
(2) Prior years' levies	_____	
(3) Total secondary property taxes	\$ _____	
C. Total property taxes collected	\$ _____ =	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	_____	_____
(2) Secondary property tax rate	_____	_____
(3) Total city/town tax rate	_____	_____
B. Special assessment district tax rates		
Secondary property tax rates - As of the date the proposed budget was prepared, the city/town was operating <u> 3 </u> special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.		

* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

**Town of Chino Valley
Revenues Other Than Property Taxes
Fiscal Year 2019**

SOURCE OF REVENUES	ESTIMATED REVENUES 2018	ACTUAL REVENUES* 2018	ESTIMATED REVENUES 2019
GENERAL FUND			
Local taxes			
Sales Taxes	\$ 4,280,000	\$ 4,718,425	4,611,000
Franchise Taxes	123,000	120,422	121,500
Licenses and permits			
Building Permits	225,000	409,882	350,000
Business Licenses	58,000	60,196	60,000
Plan Check Fees	110,000	198,215	150,000
Other Licenses and Permits	14,000	19,648	19,000
Intergovernmental			
State Shared Sales Tax	1,058,000	1,063,037	1,117,000
State Shared Income Tax	1,398,000	1,393,416	1,381,000
Vehicle License Tax	727,500	785,805	784,000
Yavapai County Library Funds	110,000	101,087	102,000
Police Dept Grants	7,500	6,315	7,500
Senior Nutrition Grant	52,000	75,000	75,000
Charges for services			
Engineering Fees	5,000	5,983	5,000
Senior Nutrition Program Fees	16,500	6,423	17,000
Facility Use Fees	23,000	20,177	20,000
Police Report Fees	3,000	3,940	3,500
Aquatic Center Fees	74,000	70,565	73,500
Other Charges for Services	2,500	10,264	10,000
Fines and forfeits			
Animal Control Fees	30,000	29,668	30,000
Library Fines	3,000	3,237	3,500
Court Fines and Forfeitures	128,000	146,857	150,000
Interest on investments			
Interest	10,000	33,884	30,000
Contributions			
Sponsorships	1,000		
Senior Center Thrift Store	1,500	657	1,500
Miscellaneous			
Other Revenues	4,500	20,780	
Total General Fund	\$ 8,465,000	\$ 9,303,883	\$ 9,122,000

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**Town of Chino Valley
Revenues Other Than Property Taxes
Fiscal Year 2019**

SOURCE OF REVENUES	ESTIMATED REVENUES 2018	ACTUAL REVENUES* 2018	ESTIMATED REVENUES 2019
SPECIAL REVENUE FUNDS			
Highway User Revenue Fund			
Highway User Revenue	\$ 920,000	\$ 917,351	899,000
Interest	1,500	4,196	1,500
Miscellaneous	1,500	124,538	2,000
	<u>\$ 923,000</u>	<u>\$ 1,046,085</u>	<u>\$ 902,500</u>
CDBG Grants	\$	\$	\$ 325,000
	<u>\$</u>	<u>\$</u>	<u>\$ 325,000</u>
Miscellaneous Grants	\$ 3,500,000	\$ 3,500,000	3,500,000
	<u>\$ 3,500,000</u>	<u>\$ 3,500,000</u>	<u>\$ 3,500,000</u>
Special Revenue Fund-Court	\$ 14,500	\$ 37,640	14,900
Special Revenue Fund-PD	55,000	34,089	55,000
Lighting Improvement Districts #1, #2, #3	4,000	4,000	4,000
	<u>\$ 73,500</u>	<u>\$ 75,729</u>	<u>\$ 73,900</u>
Total Special Revenue Funds	<u>\$ 4,496,500</u>	<u>\$ 4,621,814</u>	<u>\$ 4,801,400</u>
CAPITAL PROJECTS FUNDS			
Impact Fee Funds	\$	\$	
Capital Improvements Fund	4,621,900	2,465,716	4,004,000
Replacement Fund	11,000	7,379	61,000
	<u>\$ 4,632,900</u>	<u>\$ 2,473,095</u>	<u>\$ 4,065,000</u>
Total Capital Projects Funds	<u>\$ 4,632,900</u>	<u>\$ 2,473,095</u>	<u>\$ 4,065,000</u>
ENTERPRISE FUNDS			
Water Enterprise Fund	\$ 2,665,600	\$ 572,835	2,886,000
Sewer Enterprise Fund	2,365,000	2,214,951	2,393,000
	<u>\$ 5,030,600</u>	<u>\$ 2,787,786</u>	<u>\$ 5,279,000</u>
Total Enterprise Funds	<u>\$ 5,030,600</u>	<u>\$ 2,787,786</u>	<u>\$ 5,279,000</u>
TOTAL ALL FUNDS	<u>\$ 22,625,000</u>	<u>\$ 19,186,578</u>	<u>\$ 23,267,400</u>

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

Town of Chino Valley
Other Financing Sources/<Uses> and Interfund Transfers
Fiscal Year 2019

<u>FUND</u>	<u>OTHER FINANCING</u> <u>2019</u>		<u>INTERFUND TRANSFERS</u> <u>2019</u>	
	<u>SOURCES</u>	<u><USES></u>	<u>IN</u>	<u><OUT></u>
GENERAL FUND				
Capital Improvement Fund	\$	\$	\$ 400,000	\$
General Fund				75,000
Total General Fund	\$	\$	\$ 400,000	\$ 75,000
SPECIAL REVENUE FUNDS				
HURF Fund			75,000	
Total Special Revenue Funds	\$	\$	\$ 75,000	\$
DEBT SERVICE FUNDS				
Capital Improvement Fund	\$	\$	\$ 849,000	\$
Total Debt Service Funds	\$	\$	\$ 849,000	\$
CAPITAL PROJECTS FUNDS				
Capital Improvement Fund	\$	\$	\$	\$ 1,249,000
Road Impact Fee Fund				
Total Capital Projects Funds	\$	\$	\$	\$ 1,249,000
ENTERPRISE FUNDS				
Water Enterprise	\$	\$	\$	\$
Total Enterprise Funds	\$	\$	\$	\$
TOTAL ALL FUNDS	\$	\$	\$ 1,324,000	\$ 1,324,000

**Town of Chino Valley
Expenditures/Expenses by Fund
Fiscal Year 2019**

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2018	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2018	ACTUAL EXPENDITURES/ EXPENSES* 2018	BUDGETED EXPENDITURES/ EXPENSES 2019
GENERAL FUND				
Prosecutor	\$ 116,100	\$	\$ 116,800	\$ 119,800
Town Clerk	193,800		178,800	247,600
Town Manager	313,000		289,600	383,500
Human Resources	233,000		221,600	252,200
Magistrate Court	279,400		270,700	275,900
Finance	356,200		353,400	372,600
Mgmt Info Systems	285,400		239,800	275,900
Mayor & Council	40,700		34,700	50,200
Planning	208,500		192,200	207,200
Building Inspection	186,700		181,100	193,600
Police	3,174,200		3,165,400	3,423,000
Animal Control	129,100		117,600	124,800
Recreation	112,700		112,700	132,900
Library	329,700		336,000	350,700
Senior Center	317,400		310,500	303,300
Parks	430,300		426,200	491,600
Aquatic Center	215,800		237,300	235,700
Facilities Maintenance	422,100		410,400	508,500
Fleet Maintenance	279,200		241,400	279,100
Engineering	216,500		325,200	373,300
Customer Service	237,600		189,700	295,400
Non-Departmental	612,500		513,500	775,000
Contingency	440,000		400,000	475,000
Total General Fund	\$ 9,129,900	\$	\$ 8,864,600	\$ 10,146,800
SPECIAL REVENUE FUNDS				
Highway User Revenue Fund	\$ 1,094,900	\$	\$ 973,900	\$ 1,322,700
CDBG Grant				325,000
Miscellaneous Grants Fund	3,500,000		3,000,000	3,500,000
Special Revenue Fund -- Court	38,500		5,700	38,500
Special Revenue Fund -- PD	55,000		55,000	55,000
Lighting Improvement Districts	4,000		4,000	4,000
Total Special Revenue Funds	\$ 4,692,400	\$	\$ 4,038,600	\$ 5,245,200
DEBT SERVICE FUNDS				
Debt Service Fund	\$ 698,000	\$	\$ 698,000	\$ 849,100
Total Debt Service Funds	\$ 698,000	\$	\$ 698,000	\$ 849,100
CAPITAL PROJECTS FUNDS				
Capital Improvements Fund	\$ 3,496,500	\$	\$ 1,282,900	\$ 2,889,000
Impact Fees Funds			25,700	
Asset Replacement Fund	110,000		10,000	60,000
Total Capital Projects Funds	\$ 3,606,500	\$	\$ 1,318,600	\$ 2,949,000
ENTERPRISE FUNDS				
Water Enterprise Fund	\$ 2,633,000	\$	\$ 563,600	\$ 2,897,400
Sewer Enterprise Fund	2,340,200		1,737,700	2,437,700
Total Enterprise Funds	\$ 4,973,200	\$	\$ 2,301,300	\$ 5,335,100
TOTAL ALL FUNDS	\$ 23,100,000	\$	\$ 17,221,100	\$ 24,525,200

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

**Town of Chino Valley
Expenditures/Expenses by Department
Fiscal Year 2019**

<u>DEPARTMENT/FUND</u>	<u>ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2018</u>	<u>EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2018</u>	<u>ACTUAL EXPENDITURES/ EXPENSES* 2018</u>	<u>BUDGETED EXPENDITURES/ EXPENSES 2019</u>
Prosecutor				
General Fund	\$ 116,100	\$	\$ 113,317	\$ 116,100
Department Total	\$ 116,100	\$	\$ 113,317	\$ 116,100
Town Clerk				
General Fund	\$ 193,800	\$	\$ 189,350	\$ 193,800
Department Total	\$ 193,800	\$	\$ 189,350	\$ 193,800
Town Manager				
General Fund	\$ 313,000	\$	\$ 377,150	\$ 313,000
Department Total	\$ 313,000	\$	\$ 377,150	\$ 313,000
Human Resources				
General Fund	\$ 233,000	\$	\$ 212,000	\$ 233,000
Department Total	\$ 233,000	\$	\$ 212,000	\$ 233,000
Municipal Court				
General Fund	279,400	\$	263,500	279,400
Special Revenue Fund	\$ 38,500	\$	\$ 9,700	\$ 38,500
Department Total	\$ 317,900	\$	\$ 273,200	\$ 317,900
Finance				
General Fund	\$ 356,200	\$	\$ 342,250	\$ 356,200
Department Total	\$ 356,200	\$	\$ 342,250	\$ 356,200
Mgmt Info Systems				
General Fund	\$ 285,400	\$	\$ 290,150	\$ 285,400
Department Total	\$ 285,400	\$	\$ 290,150	\$ 285,400
Mayor and Council				
General Fund	\$ 40,700	\$	35,300	40,700
Department Total	\$ 40,700	\$	\$ 35,300	\$ 40,700
Planning				
General Fund	\$ 208,500	\$	\$ 177,400	\$ 208,500
Department Total	\$ 208,500	\$	\$ 177,400	\$ 208,500
Building Inspection				
General Fund	\$ 186,700	\$	236,640	186,700
Department Total	\$ 186,700	\$	\$ 236,640	\$ 186,700
Police				
General Fund	3,174,200	\$	2,724,800	3,174,200
Impact Fee Fund	\$	\$	\$	\$
Special Revenue Fund	55,000	\$	55,000	55,000
Department Total	\$ 3,229,200	\$	\$ 2,779,800	\$ 3,229,200
Animal Control				
General Fund	\$ 129,100	\$	112,000	129,100
Department Total	\$ 129,100	\$	\$ 112,000	\$ 129,100
Recreation				
General Fund	\$ 112,700	\$	86,536	112,700
Impact Fee Fund	\$	\$	\$	\$
Department Total	\$ 112,700	\$	\$ 86,536	\$ 112,700

**Town of Chino Valley
Expenditures/Expenses by Department
Fiscal Year 2019**

DEPARTMENT/FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2018	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2018	ACTUAL EXPENDITURES/ EXPENSES* 2018	BUDGETED EXPENDITURES/ EXPENSES 2019
Library				
General Fund	\$ 329,700	\$	\$ 308,250	\$ 329,700
Department Total	\$ 329,700	\$	\$ 308,250	\$ 329,700
Senior Center				
General Fund	\$ 317,400	\$	\$ 265,300	\$ 317,400
Department Total	\$ 317,400	\$	\$ 265,300	\$ 317,400
Parks Maintenance				
General Fund	\$ 430,300	\$	\$ 401,448	\$ 430,300
Department Total	\$ 430,300	\$	\$ 401,448	\$ 430,300
Aquatics Center				
General Fund	\$ 215,800	\$	\$ 257,779	\$ 215,800
Department Total	\$ 215,800	\$	\$ 257,779	\$ 215,800
Facilities Maintenance				
General Fund	\$ 422,100	\$	\$ 356,198	\$ 422,100
Department Total	\$ 422,100	\$	\$ 356,198	\$ 422,100
Fleet Maintenance				
General Fund	\$ 279,200	\$	\$ 251,274	\$ 279,200
Department Total	\$ 279,200	\$	\$ 251,274	\$ 279,200
Engineering				
General Fund	\$ 216,500	\$	\$ 75,750	\$ 216,500
Department Total	\$ 216,500	\$	\$ 75,750	\$ 216,500
Customer Service				
General Fund	\$ 237,600	\$	\$ 101,000	\$ 237,600
Department Total	\$ 237,600	\$	\$ 101,000	\$ 237,600
Non-Departmental				
General Fund	\$ 1,127,500	\$	\$ 900,691	\$ 1,127,500
Debt Service Fund	698,000	\$	398,695	698,000
Capital Improvement Fund	4,619,500	\$	362,000	4,619,500
Grant Fund	3,500,000	\$	3,500,000	3,500,000
Impact Fee Fund	498,000	\$	50,226	498,000
Asset Replacement Fund	110,000	\$	47,500	110,000
Department Total	\$ 10,553,000	\$	\$ 5,259,112	\$ 10,553,000
Water Utilities				
Water Enterprise Fund	\$ 2,633,000	\$	\$ 548,415	\$ 2,633,000
Department Total	\$ 2,633,000	\$	\$ 548,415	\$ 2,633,000
Sewer Utilities				
Sewer Enterprise Fund	\$ 2,340,200	\$	\$ 3,265,595	\$ 2,340,200
Department Total	\$ 2,340,200	\$	\$ 3,265,595	\$ 2,340,200
Roads				
HURF	\$ 1,094,900	\$	\$ 866,100	\$ 1,094,900
Department Total	\$ 1,094,900	\$	\$ 866,100	\$ 1,094,900
Street Lighting Improvement District				
SLID Fund	\$ 4,000	\$	\$ 4,000	\$ 4,000
Department Total	\$ 4,000	\$	\$ 4,000	\$ 4,000
TOTAL ALL DEPARTMENTS	\$ 24,796,000	\$	\$ 17,185,314	\$ 24,796,000

Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

Town of Chino Valley
Full-Time Employees and Personnel Compensation
Fiscal Year 2019

FUND	Full-Time Equivalent (FTE) 2019	Employee Salaries and Hourly Costs 2019	Retirement Costs 2019	Healthcare Costs 2019	Other Benefit Costs 2019	Total Estimated Personnel Compensation 2019
GENERAL FUND	82.5	\$ 4,423,229	\$ 821,639	\$ 713,919	\$ 424,939	\$ 6,383,726
SPECIAL REVENUE FUNDS						
Highway User Revenue	7.0	\$ 286,854	\$ 32,529	\$ 53,735	\$ 49,267	\$ 422,385
Total Special Revenue Funds	7.0	\$ 286,854	\$ 32,529	\$ 53,735	\$ 49,267	\$ 422,385
ENTERPRISE FUNDS						
Water Enterprise Fund	2.5	\$ 130,448	\$ 14,793	\$ 22,514	\$ 14,352	\$ 182,107
Sewer Enterprise Fund	3.5	\$ 186,578	\$ 21,158	\$ 31,193	\$ 20,492	\$ 259,421
Total Enterprise Funds	6.0	\$ 317,026	\$ 35,951	\$ 53,707	\$ 34,844	\$ 441,528
TOTAL ALL FUNDS	95.5	\$ 5,027,109	\$ 890,119	\$ 821,361	\$ 509,050	\$ 7,247,639