



PROCLAMATION

Determination of Essential Governmental Functions And Adoption of Plan for Performance



Whereas, the Coronavirus (COVID-19) continues to spread throughout the State of Arizona, putting communities like Chino Valley at risk; and

Whereas, on March 11, 2020, the Governor of the State of Arizona, Douglas A. Ducey, declared a state of emergency for the State of Arizona; and

Whereas, on March 13, 2020, the President of the United States, Donald J. Trump, declared a national state of emergency for the United States; and

Whereas, on March 16, 2020, the President of the United States issued "Coronavirus Guidelines for America," emphasizing the serious threat to public health, safety and welfare represented by COVID-19; and

Whereas, on March 19, 2020, Governor Ducey issued his Executive Order 2020-9 related to the closure of certain businesses and restrictions on other businesses due to the continuing spread of COVID-19; and

Whereas, on March 23, 2020, Governor Ducey issued his Executive Order 2020-12 setting forth a list of essential services that must operate during this time of public health emergency, preempting the city from imposing any order, rule or regulation that restricts or prohibits any person from performing any essential function during the COVID-19 public health emergency, and requiring that local governments designate their Essential Governmental Functions and ensure a plan is in place for performance of their Essential Governmental Functions; and

Whereas, on March 24, 2020, pursuant to Town Code § 30.023, the Mayor of the Town of Chino Valley issued a Proclamation declaring a Local Emergency in the Town of Chino Valley; and



Office of the Mayor

202 N. State Route 89
Chino Valley, AZ 86323
(928) 636-2646

Whereas, on March 24, 2020, the Mayor and Common Council of the Town of Chino Valley adopted Resolution 2020-1157 pursuant to and A.R.S. §§ 26-307 and 26-311 in support of the Mayor's Proclamation.

Now, Therefore, I, Darryl Croft, Mayor of the Town of Chino Valley, do hereby proclaim and adopt the Town of Chino Valley's Plan Providing for Essential Governmental Functions, dated March 26, 2020, as may be amended from time to time while this local emergency exists (the "Plan") in compliance with Governor Ducey's Executive Order 2020-12 or any subsequent Executive Order issued by the Governor, and do hereby declare that the Town's Essential Governmental Functions are those designated as such in the Plan.

Further, I direct the Town Manager, or designee, to coordinate the Town's Essential Governmental Functions and emergency operations and to take all appropriate actions needed to carry out the Plan and to mitigate the effects COVID-19 on Chino Valley.

Further, I declare that all existing laws, ordinances, orders, rules, and regulations in conflict with this proclamation or with the Plan shall be suspended during the time of this proclamation to the extent they conflict.

This proclamation shall be effective immediately and shall remain in effect until a withdrawal of the Proclamation of Emergency, filed with the Clerk. Additional regulations may be forthcoming as needed.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the Town of Chino Valley to be affixed this 26th *Day* of March, 2020.





Darryl L. Croft, Mayor

ATTEST:



Jami C. Lewis, Town Clerk

TOWN OF CHINO VALLEY
PLAN FOR PROVIDING ESSENTIAL GOVERNMENTAL FUNCTIONS
DATE: MARCH 26, 2020

On March 23, 2020, Governor Doug Ducey issued his Executive Order 2020-12. Paragraph 3(d) of Executive Order 2020-12 requires that each government body determine its Essential Governmental Functions and ensure a plan is in place for the performance of these functions.

This document is intended to comply with Executive Order 2020-12 by determining the Essential Governmental Functions of the Town of Chino Valley (the “Town”) and preparing a plan for providing Essential Governmental Functions during the public health emergency caused by the outbreak of COVID-19.

1. Consistent with Executive Order 2020-12, Paragraph 3(d), the Town hereby determines that its Essential Governmental Functions are:

Water utility, wastewater utility, police department, magistrate court, public works, parks, Town staff who issue business licenses to Essential Businesses and Operations as defined in Executive Order 2020-12, and Town staff who support management, finance and elections.

2. Consistent with Executive Order 2020-12, the Town hereby prioritizes its Essential Government Functions as follows, based on the health, welfare and safety of the residents of the Town:

Priority Group 1: Police department, water utility, wastewater utility, and senior center meal program.

Priority Group 2: Court personnel, public works personnel supporting public infrastructure.

Priority Group 3: Park personnel, Town staff who issue business licenses to Essential Businesses and Operations as defined in Executive Order 2020-12, and Town staff who support management, finance and elections.

3. Consistent with Executive Order 2020-12, the Town adopts the following plan for the performance of Essential Governmental Functions:

- a. Priority Group 1:

Chino Valley Police Department: The department will conduct business in its ordinary course, except that the Police Department lobby is closed to the public. Police officers will take the necessary actions to ensure proper social distancing while carrying out their duties, and shall adhere to the department’s established health and safety protocols relating to personal

contact with individuals. If needed, the Town will request assistance from the Yavapai County Sheriff's Department.

Water and Wastewater Utilities: The departments will continue to work regular shifts to ensure the continuous operation of all water and wastewater facilities. To the extent any areas of the facilities were open to the public, they are now closed for the duration of the declared emergency. In the event additional personnel are required, the Town will first look to work with neighboring utility providers for temporary assistance, second to other water and wastewater professionals who may be available to work for the Town on a temporary basis, and then to Town employees in Priority Groups 2 and 3 who may be able to perform certain functions.

Senior Center Meals Program: The Senior Center is closed to public access, except to allow for lunch pick up Monday - Friday 11:00am to 12:30pm. Beginning April 6, 2020, frozen week-end meals will be available on Friday for pick up only. Meals on Wheels will continue as normal. Senior Center staff will otherwise be answering phone calls Monday – Friday 8:00am to 2:00pm.

b. Priority Group 2:

Chino Valley Municipal Court: The Court is operating according to Arizona Supreme Court Order 2020-48, as such may be amended. During the period of revised operations, court staff will be answering phone calls Monday - Thursday 8:00am to 2:00pm.

Public Works Personnel Supporting Public Infrastructure: The personnel responsible for attending to the Town's public roadways and property will be working their regular schedule, but will also be available to assist Priority Group 1 services if necessary.

c. Priority Group 3:

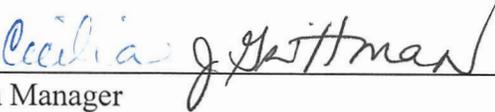
Parks, Recreation, Library and Senior Center Personnel: The Town's park personnel will be working their regular schedule to ensure the Town's parks are maintained in a clean and sanitary condition for residents. Personnel who might normally be engaged in recreation programming will be developing plans for future recreation programs and are available to assist Priority Group 2 services if necessary. The Town Library is closed and library staff are developing the plan to reopen and are available to assist Priority Group 2 if necessary.

Other Town Staff: Town staff who issue business licenses to Essential Businesses and Operations as defined in Executive Order 2020-12, and Town staff who support management, finance and elections will be

performing their respective tasks either remotely or as part of a small number of employees working in Town Hall or the Town's Development Services Department, who will be available by telephone and internet Monday - Thursday 8:00am to 5:00pm. Town Hall will be closed to the public for the duration of the declared emergency.

- d. In the event the Town does not have sufficient staff to perform its Essential Governmental Functions, it will call on the State of Arizona and/or neighboring communities to assist the Town.
4. In the event Governor Ducey amends, revises or otherwise imposes different restrictions than are set forth in Executive Orders 2020-9 or 2020-12, such amendments, revisions and different restrictions shall apply and be incorporated herein.

Dated this 26th day of March, 2020.



Town Manager