

**RESOLUTION NO. 2024-1260**

**A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CHINO VALLEY, ARIZONA, APPROVING THE INTERGOVERNMENTAL AGREEMENT BETWEEN THE TOWN AND THE ARIZONA DEPARTMENT OF TRANSPORTATION FOR THE ADMINISTRATION OF GRANT FUNDS FOR THE PRELIMINARY DESIGN OF A TWO-MILE EXTENSION OF THE PEAVINE TRAIL.**

**WHEREAS**, the Town of Chino Valley applied for a grant through the Arizona Department of Transportation (ADOT) Transportation Alternatives Program; and

**WHEREAS**, the Town, through ADOT as its designated agent, intends to use such funds to cover a portion of the preliminary design costs for a two-mile extension of the Peavine Trail (the "Project"); and

**WHEREAS**, the Project's total estimated cost is \$109,643, of which the Town's portion will be \$6,250, plus cost overruns; and

**WHEREAS**, the Town wishes to enter into an intergovernmental agreement with ADOT for the administration of grant funds for the Project.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Common Council of the Town of Chino Valley, Arizona, as follows:

SECTION 1. The recitals above are hereby incorporated as if fully set forth herein.

SECTION 2. The Intergovernmental Agreement between the Town and the Arizona Department of Transportation is hereby approved in substantially the form and substance attached hereto as Exhibit A and incorporated herein by reference.

SECTION 3. The Mayor, the Town Manager, the Town Clerk, and the Town Attorney are hereby authorized and directed to execute all documents and take all steps necessary to carry out the purpose and intent of this Resolution.

(SIGNATURES ON FOLLOWING PAGE)

**PASSED AND ADOPTED** by the Mayor and Common Council of the Town of Chino Valley, Arizona, on June 11, 2024.



\_\_\_\_\_  
Jack W. Miller, Mayor

ATTEST:



*Erin N. Deskins*

\_\_\_\_\_  
Erin N. Deskins, Town Clerk

APPROVED AS TO FORM:



\_\_\_\_\_  
Andrew J. McGuire, Town Attorney  
Gust Rosenfeld, PLC

I hereby certify that the above foregoing Resolution No. 2024-1260 was duly passed by the Council of the Town of Chino Valley, Arizona, at a regular meeting held on June 11, 2024, and that quorum was present thereat and that the vote thereon was 7 ayes and 0 nays and 0 abstentions. 0 Council members were absent or excused.

*Erin N. Deskins*

\_\_\_\_\_  
Erin N. Deskins, Town Clerk

EXHIBIT A  
TO  
RESOLUTION NO. 2024-1260

[Intergovernmental Agreement with the Arizona Department of Transportation]

See the following pages.

ADOT CAR No.: IGA 24-0009646-I  
AG Contract No.: P0012024000979  
Project Location/Name: Chino Valley  
Peavine Trail South Connection  
Type of Work: Shared Use Pathway  
Federal-aid No.: CHV-0(200)T  
ADOT Project No.: T0589 01L/03L  
TIP/STIP No.: CY-MPO-24-02  
CFDA No.: 20.205 - Highway Planning and  
Construction  
Budget Source Item No.: NA

## INTERGOVERNMENTAL AGREEMENT

BETWEEN  
THE STATE OF ARIZONA  
AND  
THE TOWN OF CHINO VALLEY

**THIS AGREEMENT** (“Agreement”) is entered into this date \_\_\_\_\_, pursuant to the Arizona Revised Statutes (“A.R.S.”) §§ 11-951 through 11-954, as amended, between the STATE OF ARIZONA, acting by and through its DEPARTMENT OF TRANSPORTATION (the “State” or “ADOT”) and the TOWN OF CHINO VALLEY, acting by and through its MAYOR and TOWN COUNCIL (the “Town” or “Local Agency”). The State and the Local Agency are each individually referred to as a “Party” and are collectively referred to as the “Parties.”

### **I. RECITALS**

1. The State is empowered by A.R.S. § 28-401 to enter into this Agreement and has delegated to the undersigned the authority to execute this Agreement on behalf of the State.
2. The Local Agency is empowered by A.R.S. §9-240 to enter into this Agreement and has by resolution, if required, a copy of which is attached and made a part of, resolved to enter into this Agreement and has authorized the undersigned to execute this Agreement on behalf of the Local Agency.
3. The work proposed under this Agreement consists of scoping services, 30 percent design plans, and estimates for a two mile gravel or similar surface extension of Peavine Trail from the existing Trailhead at Road 4 South proceeding southeast to the planned connection of the northern end of the City of Prescott portion of the trail, (the “Project” or the “Preliminary Design”). The Project includes crossing Granite Creek, requiring a solution for a sustainable trail. Preliminary Design also includes the determination of environmental and right of way requirements. The Project cost, shown in Exhibit A, is estimated at \$109,643, which includes federal aid and the Local Agency’s match. The State will administer the Preliminary Design. Final design and construction will be addressed in a separate agreement as applicable.

4. The interest of the State in this Project is the acquisition of federal funds for the use and benefit of the Local Agency and authorization of such federal funds for the Project pursuant to federal law and regulations. The State shall be the designated agent for the Local Agency for the Project, if the Project is approved by Federal Highway Administration (FHWA) and funds for the Project are available.
5. The foregoing Recitals and Exhibit A shall be incorporated into this Agreement.

**In consideration of the mutual terms expressed herein, the Parties agree as follows:**

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## **II. SCOPE OF WORK**

1. The Parties agree:
  - a. The final Project amount may exceed the initial estimate(s) identified in Exhibit A, and in such case, the Local Agency is responsible for, and agrees to pay, any and all actual costs exceeding the initial estimate. If the final Project amount is less than the initial estimate, the difference between the final Project amount and the initial estimate will be de-obligated or otherwise released from the Project and returned to the State. The Local Agency acknowledges it remains responsible for actual costs and agrees to pay according to the terms of this Agreement.
2. The State will:
  - a. Execute this Agreement, and if the Project is approved by FHWA and funds for the Project are available, be the Local Agency's designated agent for the Project.
  - b. After this Agreement is executed, and prior to performing or authorizing any work, invoice the Local Agency for the Local Agency's share of the initial Project Development Administration (PDA) costs, estimated at \$570 and the Local Agency's share of the Preliminary Design costs, estimated at \$5,680. If PDA costs exceed the estimate during the development of Preliminary Design, notify the Local Agency, obtain concurrence prior to continuing with the development of Preliminary Design, and invoice as determined by ADOT and the Local Agency for additional costs to complete PDA for the Project. If Preliminary Design costs exceed the estimate prior to completion of the Project, invoice the Local Agency for Project costs exceeding Preliminary Design. After the Project costs are finalized, invoice or reimburse the Local Agency for the difference between actual costs and the amount the Local Agency has paid for Preliminary Design.
  - c. After receipt of the PDA costs and the Local Agency's estimated share of the Project costs, submit all required documentation pertaining to the Project to FHWA with the recommendation that the maximum federal funds programmed for this Project be approved for Preliminary Design. After receipt of FHWA authorization, proceed to advertise for and enter into contract(s) with the consultant(s) for the Project. Should costs exceed the maximum federal funds available it is understood and agreed that the Local Agency will be responsible for any overage.

- d. On behalf of the Local Agency, prepare and provide all documents pertaining to the Project, incorporating comments from the Local Agency, as appropriate. Review and approve documents required by FHWA to qualify the Project for and to receive federal funds.
3. The Local Agency will:
- a. Designate the State as the Local Agency's authorized agent for the Project.
  - b. Within 30 days of receipt of an invoice from the State, pay the Local Agency's share of the initial PDA costs, estimated at \$570 and the Local Agency's share of Preliminary Design costs, estimated at \$5,680. Agree to be responsible for actual PDA costs, if during the development of Preliminary Design, PDA costs exceed the initial estimate. Be responsible and pay for the difference between the estimated and actual PDA and Preliminary Design costs of the Project within 30 days of receipt of an invoice.
  - c. Review Project plans, cost estimates, and other such documents required for the Project; provide comments to the State as appropriate.
  - d. Be responsible for all costs incurred in performing and accomplishing the work as set forth under this Agreement, that are not covered by federal funding. Should costs be deemed ineligible or exceed the maximum federal funds available, it is understood and agreed that the Local Agency is responsible for these costs; payment for these costs shall be made within 30 days of receipt of an invoice from the State.
  - e. Automatically grant to the State, by execution of this Agreement, its agents and/or contractors, without cost, the temporary right to enter the Local Agency's rights of way, as required, to conduct any and all planning and preliminary design related activities for the Project, on, to and over said Local Agency's rights of way. This temporary right will expire with completion of the Project.
  - f. Be obligated to incur any expenditure should unforeseen conditions or circumstances increase Project costs. Be responsible for the cost of any Local Agency requested changes to the scope of work of the Project, such changes will require State and FHWA approval.

### **III. MISCELLANEOUS PROVISIONS**

1. Effective Date. This Agreement shall become effective upon signing and dating of all Parties.
2. Amendments. Any change or modification to the Project will only occur with the mutual written consent of both Parties.
3. Duration. The terms, conditions and provisions of this Agreement shall remain in full force and effect until completion of the Project and all related deposits and/or reimbursements are made.

4. Cancellation. This Agreement may be cancelled at any time, so long as the cancelling Party provides at least 30 days' prior written notice to the other Party. It is understood and agreed that, in the event the Local Agency terminates this Agreement, the Local Agency shall be responsible for all costs incurred by the State up to the time of termination. It is further understood and agreed that in the event the Local Agency terminates this Agreement, the State shall in no way be obligated to complete or maintain the Project.
5. Indemnification. The Local Agency shall indemnify, defend, and hold harmless the State, any of its departments, agencies, boards, commissions, officers or employees (collectively referred to in this paragraph as the "State") from any and all claims, demands, suits, actions, proceedings, loss, cost and damages of every kind and description, including reasonable attorneys' fees and/or litigation expenses (collectively referred to in this paragraph as the "Claims"), which may be brought or made against or incurred by the State on account of loss of or damage to any property or for injuries to or death of any person, to the extent caused by, arising out of, or contributed to, by reasons of any alleged act, omission, professional error, fault, mistake, or negligence of the Local Agency, its employees, officers, directors, agents, representatives, or contractors, their employees, agents, or representatives in connection with or incident to the performance of this Agreement. The Local Agency's obligations under this paragraph shall not extend to any Claims to the extent caused by the negligence of the State, except the obligation does apply to any negligence of the Local Agency which may be legally imputed to the State by virtue of the State's ownership or possession of land. The Local Agency's obligations under this paragraph shall survive the termination of this Agreement.
6. Programmed Federal Funds. The cost of scoping and design under this Agreement is to be covered by the federal funds programmed for this Project, up to the maximum available. The Local Agency acknowledges that actual Project costs may exceed the maximum available amount of federal funds, or that certain costs may not be accepted by FHWA as eligible for federal funds. Therefore, the Local Agency agrees to pay the difference between actual costs of the Project and the federal funds received.
7. Termination of Federal Funding. Should the federal funding related to this Project be terminated or reduced by the federal government, or Congress rescinds, fails to renew, or otherwise reduces apportionments or obligation authority, the State shall in no way be obligated for funding or liable for any past, current or future expenses under this Agreement.
8. Indirect Costs. The cost of the Project under this Agreement includes indirect costs approved by FHWA, as applicable.
9. Federal Funding Accountability and Transparency Act. The Parties warrant compliance with the Federal Funding Accountability and Transparency Act of 2006 and associated 2008 Amendments (the "Act"). Additionally, in a timely manner, the Local Agency will provide information that is requested by the State to enable the State to comply with the requirements of the Act, as may be applicable.
10. Governing Law. This Agreement shall be governed by and construed in accordance with Arizona laws.
11. Conflicts of Interest. This Agreement may be cancelled in accordance with A.R.S. § 38-511.

12. Inspection and Audit. The Local Agency shall retain all books, accounts, reports, files and other records relating to this Agreement which shall be subject at all reasonable times to inspection and audit by the State for five years after completion of the Project. Such records shall be produced by the Local Agency, electronically or at the State office as set forth in this Agreement, at the request of ADOT.
13. Title VI. The Local Agency acknowledges and will comply with Title VI of the Civil Rights Act Of 1964.
14. Non-Discrimination. This Agreement is subject to all applicable provisions of the Americans with Disabilities Act (Public Law 101-336, 42 U.S.C. 12101-12213) and all applicable federal regulations under the Act, including 28 CFR Parts 35 and 36. The Parties to this Agreement shall comply with Executive Order Number 2009-09, as amended by Executive Order 2023-01, issued by the Governor of the State of Arizona and incorporated in this Agreement by reference regarding “Non-Discrimination.”
15. Non-Availability of Funds. Every obligation of the State under this Agreement is conditioned upon the availability of funds appropriated or allocated for the fulfillment of such obligations. If funds are not allocated and available for the continuance of this Agreement, this Agreement may be terminated by the State at the end of the period for which the funds are available. No liability shall accrue to the State in the event this provision is exercised, and the State shall not be obligated or liable for any future payments as a result of termination under this paragraph.
16. Arbitration. In the event of any controversy, which may arise out of this Agreement, the Parties agree to abide by arbitration as is set forth for public works contracts if required by A.R.S. § 12-1518.
17. E-Verify. The Parties shall comply with the applicable requirements of A.R.S. § 41-4401.
18. Contractor Certifications. The Parties shall certify that all contractors comply with the applicable requirements of A.R.S. §§ 35-393.01 and 35-394.
19. Other Applicable Laws. The Parties shall comply with all applicable laws, rules, regulations and ordinances, as may be amended.
20. Notices. All notices or demands upon any Party to this Agreement shall be in writing and shall be delivered electronically, in person, or sent by mail, addressed as follows:

**For Agreement Administration:**

Arizona Department of Transportation  
Joint Project Agreement Group  
205 S. 17<sup>th</sup> Avenue, Mail Drop 637E  
Phoenix, AZ 85007  
[JPABranch@azdot.gov](mailto:JPABranch@azdot.gov)

Town of Chino Valley  
Attn: Frank Marbury  
202 N. State Route 89  
Chino Valley, AZ 86323  
928.636.3401  
[fmarbury@chinoaz.net](mailto:fmarbury@chinoaz.net)

**For Project Administration:**

Arizona Department of Transportation  
Multimodal Planning Division  
Attn: Stephanie Walhardt-Smith  
1611 W Jackson St, MD 310B  
Phoenix, AZ 85007  
602.712.4782  
[swsmith@azdot.gov](mailto:swsmith@azdot.gov)

Town of Chino Valley  
Attn: Frank Marbury  
202 N. State Route 89  
Chino Valley, AZ 86323  
928.636.3401  
[fmарbury@chinoaz.net](mailto:fmарbury@chinoaz.net)

**For Financial Administration:**

Arizona Department of Transportation  
Multimodal Planning Division  
1611 W Jackson St, MD 310B  
Phoenix, AZ 85007  
602.712.4848  
[MPDInvoice@azdot.gov](mailto:MPDInvoice@azdot.gov)

Town of Chino Valley  
Attn: Frank Marbury  
202 N. State Route 89  
Chino Valley, AZ 86323  
928.636.3401  
[fmарbury@chinoaz.net](mailto:fmарbury@chinoaz.net)

21. Revisions to Contacts. Any revisions to the names and addresses above may be updated administratively by either Party with written notice to the other Party.
22. Legal Counsel Approval. In accordance with A.R.S. § 11-952 (D), the written determination of each Party's legal counsel providing that the Parties are authorized under the laws of this State to enter into this Agreement and that the Agreement is in proper form is set forth below.
23. Electronic Signatures. This Agreement may be signed in an electronic format including DocuSign.

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**Remainder of this page is intentionally left blank.**

**(Signatures begin on the next page)**

**IN WITNESS WHEREOF**, the Parties have executed this Agreement to be effective upon the full completion of signing and dating by all Parties to this Agreement.

**TOWN OF CHINO VALLEY**

By \_\_\_\_\_ Date \_\_\_\_\_  
**JACK MILLER**  
Mayor

ATTEST:

By \_\_\_\_\_ Date \_\_\_\_\_  
**ERIN DESKINS**  
Town Clerk

I have reviewed the above referenced Intergovernmental Agreement between the State of Arizona, acting by and through its Department of Transportation, and the Town of Chino Valley, an agreement among public agencies which, has been reviewed pursuant to A.R.S. §§ 11-951 through 11-954 and A.R.S. § 9-240 and declare this Agreement to be in proper form and within the powers and authority granted to the City under the laws of the State of Arizona.

No opinion is expressed as to the authority of the State to enter into this Agreement.  
Approved as to Form:

By \_\_\_\_\_ Date \_\_\_\_\_  
Attorney

**ARIZONA DEPARTMENT OF TRANSPORTATION**

By \_\_\_\_\_ Date \_\_\_\_\_

**PAUL PATANE**  
Multimodal Planning Division  
Division Director

This Agreement between public agencies, the State of Arizona and the Town of Chino Valley, has been reviewed pursuant to A.R.S. §§ 11-951 through 11-954 and A.R.S. § 28-401, by the undersigned Assistant Attorney General who has determined that it is in the proper form and is within the powers and authority granted to the State of Arizona. No opinion is expressed as to the authority of the remaining Parties, other than the State or its agencies, to enter into said Agreement.

By \_\_\_\_\_ Date \_\_\_\_\_

Assistant Attorney General

**EXHIBIT A****Cost Estimate****T0589 01L/03L**

The Project costs are estimated as follows:

**ADOT Project Development Administration (PDA) Cost:**

Federal-aid funds @ 94.3%	\$9,430
Local Agency's match @ 5.7%	570
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<b>Subtotal - PDA</b>	<b>\$10,000</b>

**Scoping/Preliminary Design:**

Federal-aid funds @ 94.3%	\$93,963
Local Agency's match @ 5.7%	5,680
	<hr/>
<b>Subtotal - Scoping/Preliminary Design</b>	<b>\$ 99,643</b>

<b>Estimated TOTAL Project Cost</b>	<b>\$ 109,643</b>
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<b>Total Estimated Local Agency Funds</b>	<b>\$ 6,250</b>
<b>Total Federal Funds</b>	<b>\$ 103,393</b>