Town of Chino Valley, Arizona
Annual Budget

For Fiscal Year Ending June 30, 2017

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GUIDE TO THE BUDGET DOCUMENT

The budget document serves a myriad of purposes. Most important is its use as a communications device. The budget presents the public an opportunity to review the types of services and level of service provided within the financial constraints of the community. The allocation of financial resources translates into what services will be provided to the community. As community needs and demands for service change, the allocation of resources should respond accordingly. Therefore, this document attempts to communicate financial information clearly and concisely to our community.

Budget Message, Town Manager - The Town Manager presents a budget message to the community. The Town Manager's message provides readers with a summary of the resource allocation priorities established by the Town Council. The message provides a synopsis of the key policy issues, priorities and strategies which shaped the budget, the budget process fiscal policies, revenue assumptions and expenditure highlights.

Strategic Goals – This section provides information on the Strategic Goals accomplished in the current fiscal year and those to be accomplished in the next budget year and the specific Council decision/directions impacting the prior and current fiscal year budgets.

Community Profile - The profile provides background information so that the budget can be viewed in the context of the factors that shape and affect budget decisions, priorities, and financial parameters within which the community operates. Also provided are select statistical tables providing historical trend information on tax rates, expenditures, and assessed valuations of property.

Budget Process – This section reviews the process the Town undertakes to develop the budget. Included are the Town's fund structure, the budget calendar, basis of accounting, and definition of funds.

Town Policies - This section provides information on policies the Town uses to guide the preparation of the annual budget. They include the Operating Management Policies, Capital Management Policies, Debt Management Policies, Contingency and Reserve Policies and Financial Reporting Policies.

Financial Overview - These schedules consolidate the major financial information and operating data elements. Several schedules also serve to meet state statutory reporting requirements. The expenditure summaries are used primarily for operational purposes; e.g., monitoring expenditures at a fund level and at a category level, and maintaining accountability at a department level.

Expenditure Detail - Each operating Department Summary within each fund provides a Mission, Program Description, FY 2015/2016 accomplishments for the current fiscal year, FY 2016/2017 new initiatives and goals for the next fiscal year, performance measures, financial information and narrative on significant budget changes.

Capital Improvements Fund- The current year portion of the five-year capital improvement program is listed, along with the projected funding sources.

For additional information, please call the Finance Department directly at (928) 636-2646. This budget document may also be viewed in Adobe Acrobat format on the Town of Chino Valley website, www.chinoaz.net under the Finance Department, finance reports section.

Town of Chino Valley Council

The Mayor and six council members are elected at large by the voters in the Town of Chino Valley. The Mayor serves a two-year term. Council members serve staggered four year terms.

Mayor and Council Members

Chris Marley, Mayor
Darryl L Croft, Vice Mayor
Jack Miller, Councilmember
Susan Cuka, Councilmember
Lon Turner, Councilmember
Mike Best, Councilmember
Cory Mendoza, Councilmember

DISTINGUISHED BUDGET PRESENTATION AWARD

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to Town of Chino Valley, Arizona for its annual budget for the fiscal year beginning July 1, 2015. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.


GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

Town of Chino Valley

Arizona

For the Fiscal Year Beginning

July 1, 2015

Executive Director

BUDGET MESSAGE – TOWN MANAGER

Town Manager
202 North State Route 89
Chino Valley, AZ 86323

(928) 636-2646
(928) 636-2144
www.chinoaz.net

Honorable Mayor, Town Council, Staff and Community:

I am proud to present the Town of Chino Valley's balanced budget for 2016 -2017. The Town's budget has been a developing work in progress, as we've continuously made improvements to its contents – all in the interest of creating effective and transparent use of local, state and federal funds. Out of all of the financial reports staff produces, this document is the clearest, most comprehensive expression of how the Town of Chino Valley's local government operates, as well as how that operation compares to other communities in Arizona.

In the past four years the Town has:

1. **Created balanced budgets,**
2. **Funded a robust reserve,**
3. **Provided healthy contingency funds each year, and**
4. **Carried surpluses forward to exceed reserve policy requirements.**

Town of Chino Valley	Fiscal Year 2015/2016	Fiscal Year 2016/2017	% Change
General Fund Budget	$8,051,500	$8,504,500	+6%
Total Budget	$23,937,400	$21,738,500	-9%

This year, we will be deploying software and controls to better manage & program our future investments in capital assets and our maintenance of same. This should provide much needed details and refined projections on future capital and maintenance expenditures – so we can plan ahead and meet future challenges on cost intensive equipment and construction.

The Town has operated a small water system for a number of years, and just last year took over the operation of the sewer plant. The operation of these enterprises, along with the maintenance and operation of our buildings, rolling stock and heavy equipment demand that we manage and plan the maintenance and replacement of these items with sufficient lead time to accommodate the related financial impacts.

As of last year, we have also created a capital budget to empower Council to plan for the Town's future investments in heavy equipment, fixed assets, rolling stock and utility/enterprise expansions. The enhanced data we will gain from the deployment of capital asset management and maintenance software this year will refine our ability to plan over a 5-year operational horizon. In combination with a

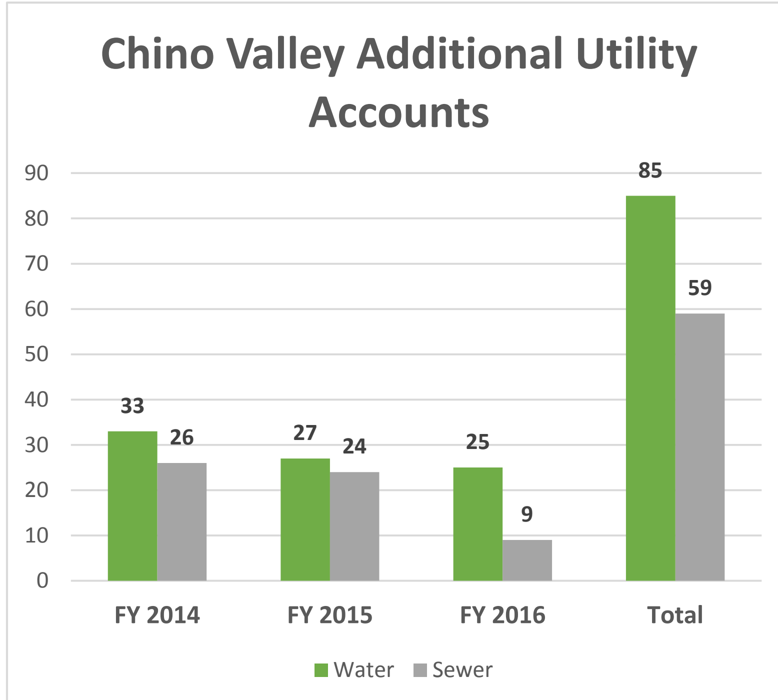
10-year capital improvement plan, Council will be empowered to set goals, make adjustments along the way, and meet Chino Valley's future challenges.

> ***Maintaining a healthy reserve, operating each year with a balanced budget, rolling unexpended funds forward, and planning ahead to maintain/replace our assets will contribute towards our overall goal of financial sustainability.***

Staff has also developed a Revenue Manual that details/defines all sources of revenue that the Town receives, as well as how projections are used to determine future income as we contemplate upcoming budgets. The Comprehensive Annual Financial Report (CAFR) produced by staff is a standard financial report that describes our net financial position each year, and provides additional financial details that are not covered in an annual budget or Revenue Manual. Finally, the Annual Audit is performed by an outside auditing firm that reports directly to Council on the administration's use and management of Town funds.

The Revenue Manual, in conjunction with the Comprehensive Annual Financial Report (CAFR), the Town's Annual Financial Audit, and this budget provides the administration with powerful information as we plan ahead to tackle new challenges facing our Town. These three documents together (CAFR, Annual Budget & Revenue Manual) are typically used to provide the complete financial picture of a locality, with the annual audit being a review and confirmation of the administration's data, policies and compliance with procedures and law -- and we are proud to be among those communities in AZ and nationwide that produce a complete set of this information for the public's review each year. These documents are public, and are available for anyone to review at any time.

Steady progress



Refinancing debt and taking over operation of the sewer plant will have it breaking even this year – for the first time since it was created in 2003-2004. Council avoided the scheduled rate increase for sewer service last year by subsidizing the operation, and rates will remain flat this year because the operation is finally breaking even.

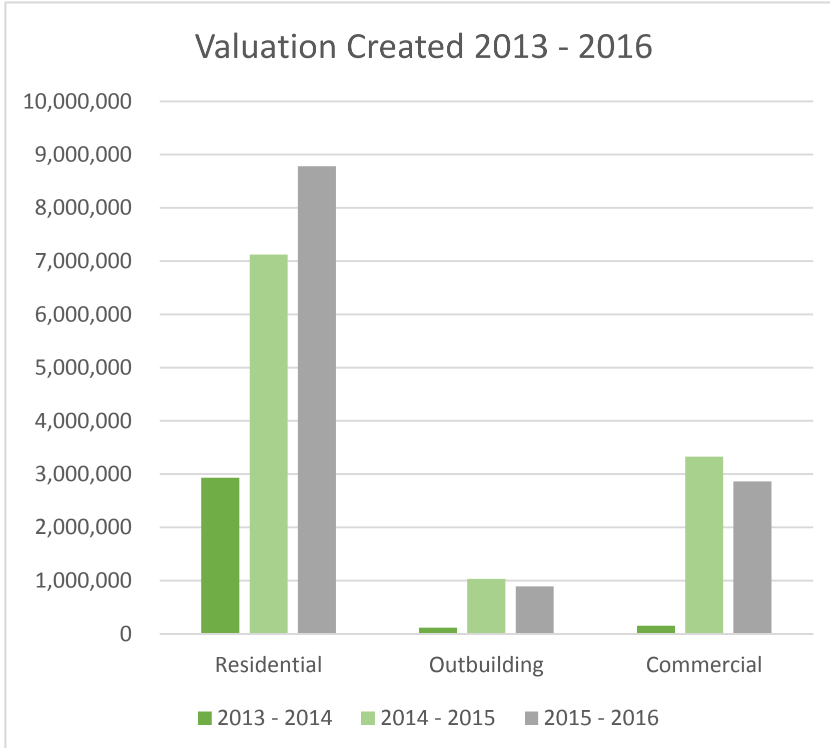
Maintenance costs on the plant have been significant, as several systems have exceeded their useful lifespan, and are under rehabilitation. Once repairs are completed this year, the plant will be ready to accept septage from haulers, which should generate positive cash flows to build capital reserves for the plant. A grant-subsidized sewer intercept extension along Center Street will connect the system to a developing subdivision, adding an additional 100 lots for future connections.

The Town's water system has been growing incrementally, and is steadily approaching the critical mass of accounts necessary to break even. While efforts to acquire Prescott's water system in Town failed, talks are still ongoing with Prescott, focusing on subsets of that system (such as Chino Meadows) that are not related to Chino Valley Irrigation District lands/rights. Other water operators have approached the Town to explore the Town's acquisition of their systems and talks are ongoing. Successful acquisition of any of the systems under discussion will immediately create a break-even condition for operation of the Town's water utility.

Development trends are driving increased water and sewer account growth, and the Town is experiencing an uptick in building permitting and the creation of valuation within the tax base. The deployment of software and processes to facilitate development and zoning/building permitting are having positive effects on investment in the Town.

The past three years are showing solid trending in residential valuation created as well as permits let. While the number of commercial permits let is relatively small, valuation per permit is significant. Outbuildings – storage, barns, greenhouses and guest houses -- drove moderate permits, but limited additional valuation.

In comparison, Total Valuation created in 2013 was just over $3M – and this year increased valuation will exceed $12.5M.



Current expressions of interest by developers would suggest that this trend will continue, as does the ongoing volumes maintained within the permitting pipeline. Significant investments in highway 89 by ADOT, and the creation of a grant funded industrial park should motivate additional development that is more directly tied to job creation and commercial/retail choices.

Looking Ahead

With financial stability in the general administration’s operation and in our utilities, we are looking forward to assembling capital reserves, taking on infrastructure projects that make sense, and implementing maintenance and replacement programs that focus on performance, effectiveness and sustainability. Council has begun to focus on the provision of water and sewer services to the highway 89 corridor, and the long term impact of this effort will generate retail choices and increased development in Chino Valley. Opening the industrial park should also spark additional employment in Town, and we are already working with developers to facilitate immediate use of the industrial park once it’s operational in calendar year 2017.

The Town still has challenges to meet, however, and roads maintenance is the largest issue at hand that has no material solution in the short range future. We still suffer reduced revenue from the State on Highway User Revenue Funds, and this greatly hampers our ability to maintain road surfaces. Currently, the Town has less than 25% of the revenues needed to appropriately maintain all 140 miles of roads within the municipality. The Town also has no property tax, so funds to maintain the roads must come from sales taxes, which suffer from a shortage of businesses in Town. Trends do show that housing and commercial development are on the upswing, and if they continue, investment in the Town will bring retail development and jobs – but not in the magnitude needed to begin/fund a significant roads maintenance program.

The Council has renewed focus on their strategic plan and are setting unified short and long term goals for the Town's future. Key objectives are:

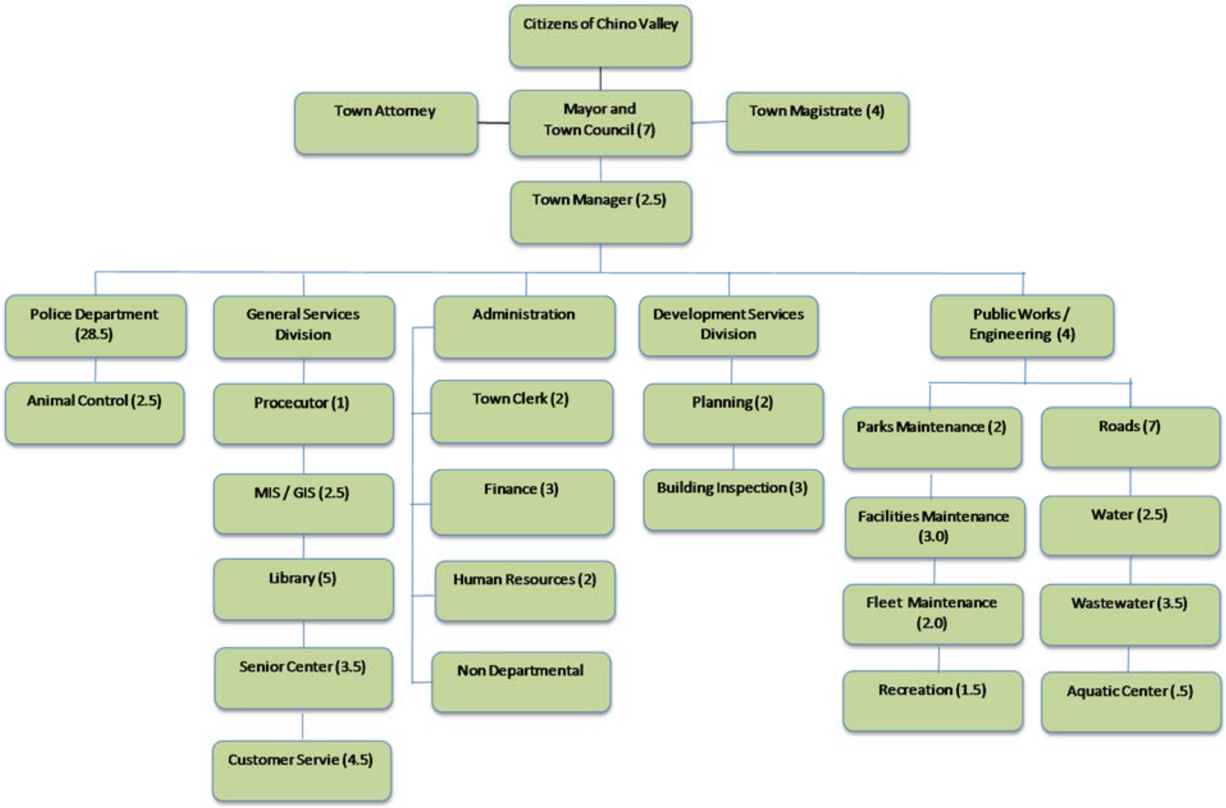
1. Establishment of a local government that is financially stable, efficient and sustainable,
2. Creation of infrastructure on the Hwy 89 corridor to fuel development and business growth,
3. Creation of an industrial park to stimulate job creation and reduce unemployment,
4. Creation of jobs that generate living wages or better,

Focusing on the above, and pursuing Council's guidance, the budget this year will empower us to make significant progress in the right direction as the administration strives to better serve the community.

I hope in reading this that you will be intrigued to dive into the details that staff has prepared within this budget, and reach out to share your thoughts and ideas about how the Town will be moving forward. Chino Valley is an incredible place to live, and with help from the community we can all work together to preserve that -- establishing a foundation to ensure its continuation for our kids.

Sincerely,

Robert Smith
Town Manager



The Mayor and Council of the Town of Chino Valley are accountable to the Citizens of the Town.

The Town Attorney and Town Magistrate report directly to the Mayor and Town Council.

The Town Manager reports directly to the Mayor and Town Council, and oversees five primary divisions:

1. Police Department
2. General Services Division
3. Administration
4. Development Services Division
5. Public Works/Engineering

Numbers in Parenthesis indicate the number of Full-Time Equivalents (FTE) for each area.

Note: Fire Protection is provided by the Chino Valley Fire District.

KEY OFFICIALS AND STAFF

Robert Smith, Town Manager

Cecilia Grittman, Assistant Town Manager

Michael Lopez, Public Works Director

Jami Lewis, Town Clerk

Joe Duffy, Finance Director

Chuck Wynn, Chief of Police

Laura Kyriakakis, Human Resources Director

Scott Bruner, Library Director

Cyndi Thomas, Supervisor Senior Center

Kenny Tribolet, Public Works Manager

Ruth Mayday, Development Services Director

Dan Trout, Chief Building Official

Chris Bartels, Utility Supervisor/Recreation/Aquatics/Parks

Spencer Guest, Information Technology Specialist

Mission Statement

"We exist to provide public services to the citizens of Chino Valley, an economically self-sustaining Town that cherishes and preserves its historic rural lifestyle. We support Economic Development for the betterment of our citizens."

Community Vision

"The Town of Chino Valley is a forward-looking, diverse community which, true to its small town/rural values, treasures its historic and natural environments, enhances its economic vitality, protects its neighborhoods and its quality of life, values community-wide interest, and retains its family-friendly heritage."

Corporate Vision

"The Town of Chino Valley is an employer of choice. We provide competitive salaries and benefits. We seek to hire and retain quality employees who work hard and efficiently. We are worthy of public trust and the respect and trust of fellow employees. We provide prompt and courteous service to all citizens. We efficiently utilize our resources."

STRATEGIC GOALS

Strategic Plan

The Mayor and Council adopted the Chino Valley Strategic Plan on October 14, 2014. A copy can be viewed at www.chinoaz.net.

The purpose of the Chino Valley Strategic Plan is to develop a clear picture of its future as a local government enterprise and how it will serve the community. The Plan sets into writing a vision of what Chino Valley will be five years from now, identifies the milestones to be achieved over those five years, and creates an action plan by which the Mayor, Town Council, Town Manager and staff can guide their effort and measure progress.

Mayor and Council began updating the Strategic Plan this budget this fiscal year and will publish the plan on the Town's website when complete.

Key Result Area 1: Strong Fiscal Health

Goal 1: Develop additional income sources

Goal 2: Resolve Town's budgetary/financial issues

Goal 3: Resolve outstanding legal issues

Key Result Area 2: Sustainable Economic and Community Development

Goal 1: Complete Industrial and Commercial Development Plan

Goal 2: Complete Water and Wastewater Infrastructure Plan

Goal 3: Complete Road Projects Infrastructure Plan

Key Result Area 3: Community Engagement and Communication

Goal 1: Improve cooperation between Chino Valley community leaders and Town

Goal 2: Engage citizens in open dialog

Goal 3: Improve communications between Town and Citizens

History

Incorporated in 1970, Chino Valley received its name in 1854 from U.S. Army Cavalry Lt. Amiel W. Whipple. He was traveling through the area and took note of the plentiful grama grass growing in the region. The Mexican word for this grass was “chino”—thus the community’s name. From January through May of 1864, the site of the first Territorial Capital of Arizona was established at Del Rio Springs in Chino Valley. Later that year, the Territorial Capital was moved to Prescott.

It was a railroad that brought much activity to Chino Valley. Jerome Junction was established in 1895, becoming a major center of goings-on from 1900 until 1925, when it was moved farther north. Afterward, from the 1920s to the late 1940s, most of the families of Chino Valley took up farming and ranching. In the 1950s and 1960s, dairy farming became a large source of revenue.

Chino Valley has experienced much growth since its early beginnings. Affordable housing, large plots of land and significant availability of services continue to draw residents and businesses to the area.

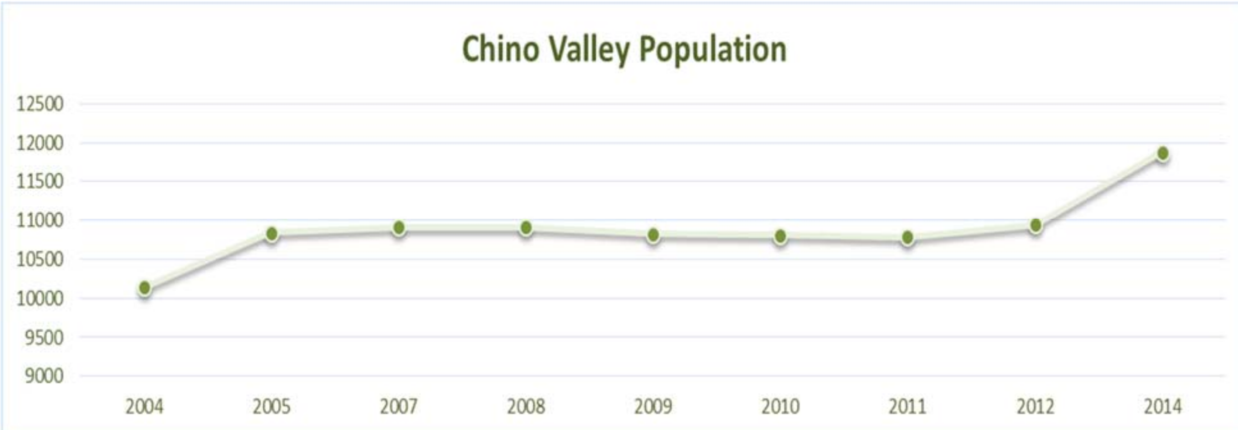
Highway 89

Currently 24,000 vehicles per day travel Highway 89 going through Chino Valley. The Town of Chino Valley, in conjunction with Yavapai County and Arizona Department of Transportation are in the process of planning improvements such as traffic control devices, frontage roads, widening and roundabouts on Highway 89, from Center Street to Road 5 South.

Population and Area	2015		2010		2000	
Populattion Estimates for Yavapai County	Population	% of County	Population	% of County	Population	% of County
Yavapai County Total	213,689	100.00%	210,899	100.00%	169,520	100.00%
Camp Verde	11,881	5.56%	10,875	5.16%	8,741	5.16%
Chino Valley	10,817	5.06%	10,825	5.13%	8,701	5.13%
Clarkdale	4,097	1.92%	4,103	1.95%	3,298	1.95%
Cottonwood	11,515	5.39%	11,238	5.33%	9,033	5.33%
Dewey-Humboldt	3,913	1.83%	3,896	1.85%	3,132	1.85%
Jerome	392	0.18%	441	0.21%	354	0.21%
Prescott	40,130	18.78%	39,771	18.86%	31,968	18.86%
Prescott Valley	39,575	18.52%	38,839	18.42%	31,219	18.42%
Dual Counties Yavapai, Maricopa, Coconino	6,970	3.26%	7,198	3.41%	5,781	3.41%
Unicorporated Areas	84,399	39.50%	83,714	39.69%	67,289	39.69%

https://suburbanstats.org/population/arizona/how-many-people-live-in-yavapai-county

Community Profile - Continued



Population by Sex, Est	2015	Percentage	2010	2000
Total Population	10,879	100%	10,817	7,835
Male	5,333	49.0%	5,333	3,845
Female	5,546	51.0%	5,484	3,990

Source: https://suburbanstats.org/population/arizona/how-many-people-live-in-yavapai-county

Population by Age, Est	2015	Percentage	2010	2000
Persons under 5 years	685	6.30%	682	475
Persons under 18 years	2,491	22.90%	2477	1604
Persons between 18 and 65 years	5,505	50.60%	5473	4483
Persons 65 years and over	2,198	20.20%	2185	1273
Total Population	10,879	100%	10,817	7,835

Source: U.S.Census Bureau - www.census.gov

Schools in Chino Valley									
Public Schools - Home of the Cougars	2015	2014	2013	2012	2011	2010	2009	2008	2007
Del Rio Elementary	696	691	686	527	520	575	621	627	630
Territorial Elementary School	228	187	161	383	410	429	501	528	572
Heritage Middle School	737	721	693	563	582	658	658	707	716
Chino Valley High School	777	727	724	748	779	738	825	831	801
Charter Schools									
Mingus Springs Charter School	174	174	151	162	158	165	163	169	174
College									
Yavapai College	379	477	375	369	342	438	410	530	550

Source: Chino Valley Schools/Yavapai College - as of 04/11/2016

Neighborhood Resourses - 2015	
Active Parks	
Memory Park	1
Community Center	1
Old Home Manner	1
Passive Parks	
Center Street Park	1
Appaloosa Meadows open space	1
Activities	
Ball Fields	6
Playgrounds	2
Aquatic Center	1
Dog Park	1
Park Acres	47
Trails within the town	3 Miles

Source: Town of Chino Valley

Infastructure	2015	2014	2013
Total Miles of Streets	153	143	142
Total Paved Streets	112	105	105
Total Unpaved Streets	40	38	37
Cold Mix Repairs (lbs)	205 tons	168 tons	144 tons
Hot Mix Repairs (tons)	0	0	35 tons
Miles of Water Mains	19.5	19.5	19.5
Number of Water Connections	675	641	606
New Connections	34	35	0
Miles of Wastewater Lines	23	23	23
Number of Sewer Connections	1797	1757	1689
New Connections	40	68	0

Source: Town of Chino Valley

Chino Valley Fire District	
Areas Covered	**Stations & Personel**
Chino Valley	Fire houses - 3
Paulden	Employees - 36
Unincorporated Areas	

Source: Chino Valley Fire District - updated 04/11/2016

Incident Type	2015	2014	2013
Fire	48	55	69
Explosion - no fire	1	2	1
Rescue /Medical Emergency	1922	1880	1803
Hazardous Conditions - no fire	15	26	21
Misc Service Calls	413	307	263
Good Intent Call	117	135	141
False Alarm /False Calls	69	87	75
Severe Weather/Natural Disaster	1	1	6
Special Incident Type	2	3	2
Total Calls in period	2588	2496	2381

Source: Chino Valley Fire District - updated 04/11/2016

Community Profile - Continued

Public Safety								
	2015	2014	2013	2012	2011	2010	2009	2008
CALLS FOR SERVICES	11,500	10,957	11,120	10,367	13,091	14,514	11,855	11,801
PART 1 CRIMES REPORTED								
Homicide	1	0	1	2	0	0	0	0
Assualt Arrests (agg & Simple)	100	100	73	73	69	76	102	101
Buglary	60	44	50	43	62	58	49	61
Larceny-Theft	200	196	189	175	157	165	197	200
Motor Vehicle Theft	30	29	15	10	16	11	18	13
PART 2 CRIMES REPORTED								
DUI Arrests	55	38	54	49	38	47	110	98
Sex Offenses	25	26	19	22	25	14	18	25
Drugs (Sales, Mfg, Possess)	85	76	50	43	57	63	42	60
OTHER CALLS FOR SERVICE								
Domestic Violence	120	154	54	49	48	51	57	61
Accidents	260	221	198	170	203	174	205	232

Source: Chino Valley Police Department - as of 04/11/2016

Elections	2015	2014	2013	2011	2009	2007	2005
Primary - Mayor & Council and Ballot Measure Election	NO ELECTIONS		March	March	March	March	March
Number of Registered Voters			6027	5766	5736	4721	4357
Number of votes Cast			2092	2256	2561	2022	1640
% of registered voters that Voted			34.70%	39.12%	44.65%	42.83%	37.64%
General - Run Off and/or Single Ballot Election	NO ELECTIONS			May	May	May	
Number of Registered Voters				5604	5512	4736	
Number of votes Cast				2949	1900	1536	
% of registered voters that Voted				52.62%	34.47%	32.43%	
Special Election - Utility Measure - Sewer	NO ELECTIONS						November
Number of Registered Voters							4187
Number of votes Cast							1862
% of registered voters that Voted							44.47%
Special Election - Bond Measure - Water & Sewer; General Plan	NO ELECTIONS	November					
Number of Registered Voters		5914					
Number of votes Cast		3587					
% of registered voters that Voted		60.65%					

Information provided by Town Clerk's Department - as of 04/11/2016

Approximate Drive Times From Chino Valley		
Prescott, AZ		30 mins
Prescott Valley, AZ		24 mins
Grand Canyon, AZ	2 Hour	00 mins
Flagstaff, AZ	1 Hour	25 mins
Sedona, AZ	1 Hour	30 mins
Lake Powell, AZ	7 Hours	43 mins
Albuquerque, NM	6 Hours	30 mins
Kingman. AZ	2 Hour	03 mins
Las Vegas, NV	3 Hours	50 mins
Phoenix, AZ	2 Hour	15 mins
Tucson, AZ	3 Hours	41 mins
Los Angeles, CA	6 Hours	53 mins

Source: Mapquest

Weather					
Period of Record Climate Summary					
Average Temperature					
Month	High	Low	Monthly	Average	Average
January	54.5	25.8	40.15	1.79	0
February	65.8	30.9	48.35	0.27	0
March	68.3	34.9	51.6	2.32	0
April	71.6	37.2	54.4	0.52	0
May	74.4	43.4	58.9	0.78	0
June	93.5	56.8	75.15	0.7	0
July	90.3	60.9	75.6	3.61	0
August	92	61.8	76.9	0.89	0
September	87.4	56	71.7	1.14	0
October	75.3	47	61.15	2.05	0
November	59.8	27.9	43.85	0.47	0
December	45.2	18.9	32.05	0.32	0
Annual	73.18	41.79	57.48	1.24	0

Period of Record: 2015

Source: www.usclimatedata.com/climate/chino-valley/arizona/united-states

Community Profile - Continued

2015 Housing Occupancy Statistics	Chino Valley, AZ		Arizona		United States	
Total Units	5,163		2,909,336		132,832,000	
Occupied Units	4,422	86%	2,428,743	83%	115,851,000	87%
Vacant Units	741	14%	480,593	17%	16,981,000	13%
Total Housing Units						
Owner Occupied Units	3,312	75%	1,484,857	51%	75,650,000	57%
Renter Occupied Units	1,110	25%	943,886	32%	40,201,000	30%
Vacant Units	741	14%	480,593	17%	16,981,000	13%
Vacant Housing Units						
Vacant Units For Rent	81	11%	93,569	19%	4,415,060	26%
Vacant Units For Sale	168	23%	210,597	44%	6,792,400	40%
Vacant Units Seasonal	227	31%	142,601	30%	4,067,000	24%
Vacant Units Vacant Other	265	36%	33,826	7%	1,735,083	10%

Source: www.homefacts.com/demographics/Arizona/Yavapai-County/Chino-Valley.html, census, information in some area's are an estimate

The data for Chino Valley, AZ may also contain data for the following areas: Chino Valley

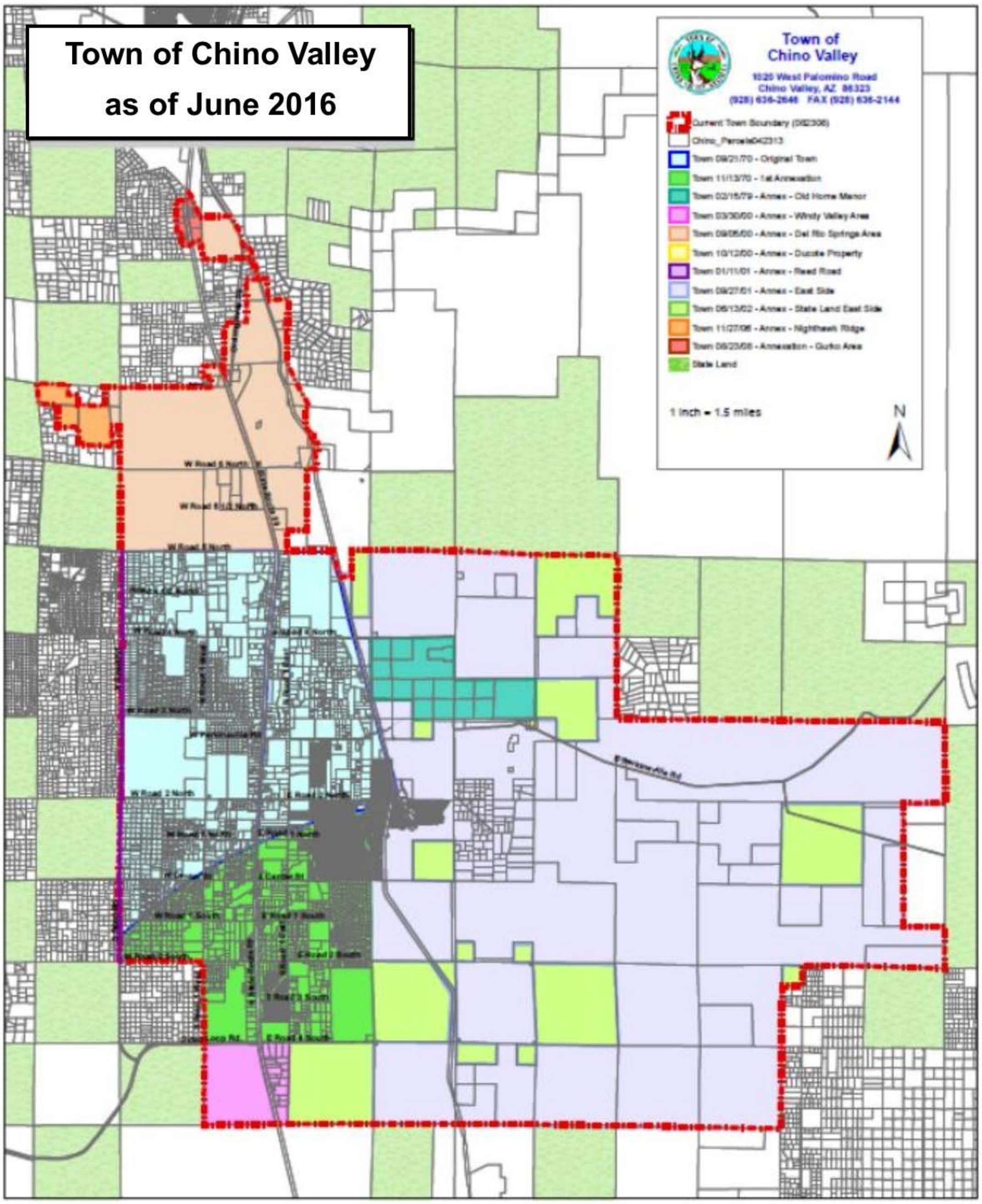
Occupied Units: Housing units that are Owner Occupied or Renter Occupied.

Vacant Units: Housing units that are For Sale and Vacant, For Rent and Vacant, Seasonal and Vacant and Other.

Building Inspections				
	# of Permits	Value of Permits	# of Residential	# of Commercial
2015	286	$ 11,484,340.00	222	64
2014	233	$ 8,406,970.00	220	13
2013	269	$ 8,527,974.91	249	20
2012	184	$ 19,082,877.00	165	19
2011	178	$ 3,887,705.00	167	11
2010	212	$ 4,571,107.00	194	18
2009	180	$ 4,912,905.06	163	17
2008	443	$ 37,147,423.80	423	20
2007	750	$ 24,257,802.00	727	23
2006	472	$ 32,583,561.48	451	21
2005	608	$ 55,009,375.24	577	31
2004	550	$ 47,331,781.00	509	41

Source: Town of Chino Valley

TOWN OF CHINO VALLEY MAP



TOWN OF CHINO VALLEY ASSESSED VALUE

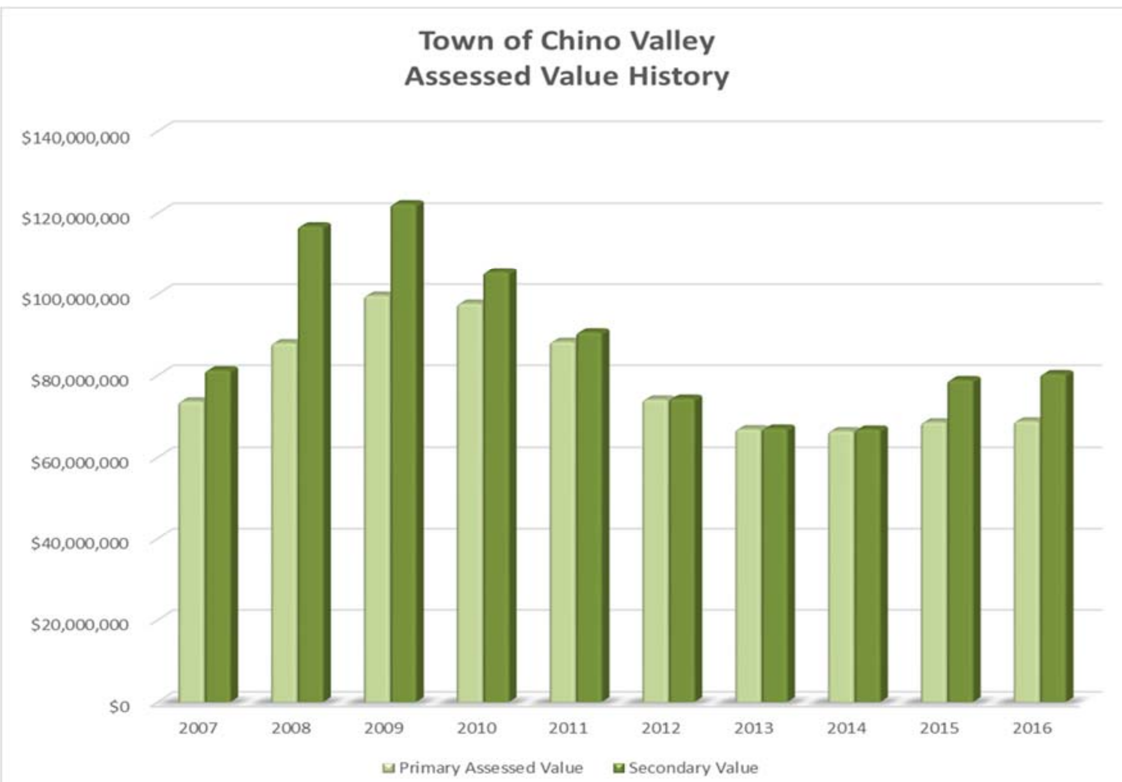
Chino Valley does not assess a primary or secondary property tax. The Town's Assessed Values for the last 10 years are summarized below:

Town of Chino Valley
Assessed Value History - Last 10 Years*

	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
Primary Value	$73,660,808	$87,984,637	$99,671,389	$97,702,687	$88,307,350	$74,109,132	$66,970,381	$66,507,361	$68,650,602	$68,900,296
% Change	18%	19%	13%	-2%	-10%	-16%	-10%	-1%	3%	0%
Secondary Value	$81,283,795	$116,815,366	$122,276,572	$105,453,785	$90,631,086	$74,322,200	$67,121,326	$66,893,394	$78,892,362	$80,357,855
% Change	25%	44%	5%	-14%	-14%	-18%	-10%	0%	18%	2%

Under Arizona Law there are two primary valuation bases: Primary and Secondary. The primary (limited) assessed valuation is used when levying for maintenance and operation of cities, towns, counties, school districts, community college districts, and the state. The secondary (full cash) assed valuation is used when levying for debt retirement, voter-approved budget overrides, and maintenance and operation of special service districts.

* Source Yavapai County Assessor's Office



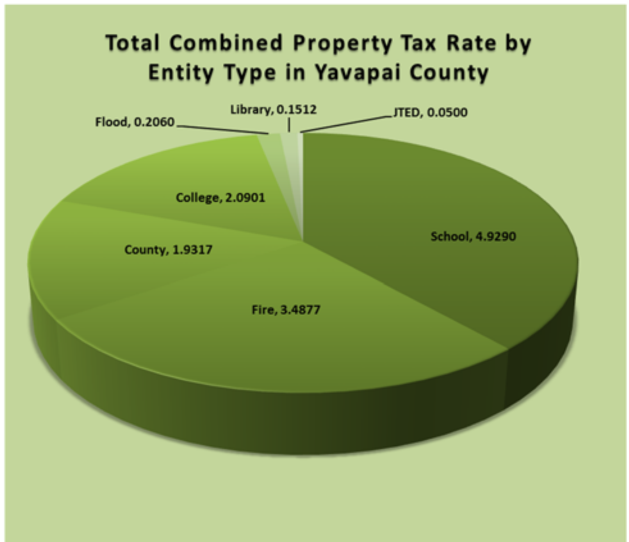
THER OVERLAPPING TAXING DISTRICTS

Chino Valley residents pay property taxes to the following overlapping taxing districts:

Yavapai County Yavapai County Community College District Yavapai County Fire District

Chino Valley District Yavapai County Library District Yavapai County Flood Control District

Joint Technology Education District (JTED)



The Total Primary and Secondary Tax Rates assessed by these districts in Fiscal Year 2015/2016 are summarized below:

Property Tax		**Chino Valley No**
Municipal Primary	City	
Municipal Secondary	City	
		0.0000
School Equalization	School	0.5054
School District Primary	School	4.4236
School District Secondary	School	0.0000
Total School District		4.9290
Fire Dist. Contribution	Fire	0.1000
Fire Districts	Fire	3.3877
Total Fire District		3.4877
Yavapai County	County	1.9317
Total Yavapai County		1.9317
Yavapai Community College	College	0.2180
Yavapai Community College	College	1.8721
Flood Control District	Flood	0.2060
YC Library District	Library	0.1512
Joint Tech. Education District	Education	0.0500
Special Districts	Sanitation	
Total Other Districts		2.4973
		12.8457

BUDGET PROCESS

The development of the budget occurs throughout the year and is headed by the Town Manager, Finance Director and the town's department heads. The budget is prepared to fulfill state requirements and follows the budget calendar, which includes the state's mandated deadlines. The budget calendar is reviewed with the department heads and Finance Committee.

The Budget kick off meeting is held with all department heads. The Finance Department prepares and distributes budget worksheets and instructions to each of the department heads. Along with the budget worksheets, form, instructions, and information regarding the preparation of the Five-Year Capital Improvement Plan are provided.

The Finance Department updates and prepares the Revenue Manual, which projects each revenue line item of the town and is used as the basis for the amount of resources available in the next fiscal year. A presentation of the revenue projections is presented to Council and a copy is published on the Town's website.

Budget meetings are held with the Town Manager, Finance Director and Department Heads. Proposed budgets, capital requests, personnel requests and other issues are reviewed.

The Preliminary Budget is prepared and reviewed with Town Council at the Budget Hearing Meetings. The Preliminary Budget is published on the Town's website.

The Tentative Budget is adopted at a regular council meeting and published two times prior to its final adoption.

The key components of the budget development include:

Communication - Detailed information is provided to each department including instructions and submittal deadlines. Department's provide their mission statement, program description, current fiscal year accomplishments, next fiscal year's initiatives and goals, performance measures and financial information. The detailed financial information includes new personnel requests, operating expense information and capital requests.

Coordination – Each department plays a significant role in the budget process. Departments strive to meet the common objectives of the Town of Chino Valley knowing that it is critical to coordinate with other departments in the decision making process.

Forecasting – Forecasting is an essential part of each department in the decision-making process. Short and long range forecasts are used to project each department's ability to accomplish their goals and objectives.

Council – The Council's policies and goals set the direction for the development of the budget. The council determines the major initiatives that the departments use as a basis for developing their budget.

Town Manager – The Town Manager communicates the Council's goals and objectives to the department heads.

Preliminary Budget - The information gathered from each department is compiled with the other budget information and a Preliminary Budget is prepared. The Preliminary Budget is reviewed by the City Manager and each department. Updates are made based on these reviews.

Budget Hearings – Special public meetings are held with council to review and discuss the various departments proposed budget expenditures along with their accomplishments, initiatives and performance measures.

Adoption of the Tentative Budget - The City Manager submits the proposed budget to the Council for their adoption. Once the Tentative Budget is adopted the total budget amount cannot be increased. The Tentative Budget is published once a week for at least two consecutive weeks including the notice of public hearing stating the time and date of the final budget adoption. The Tentative Budget is also published on the town website.

Final Budget Adoption – After the public hearing to obtain taxpayer's comments the Final Budget is adopted by Council.

Amending the Budget – Control of the legally adopted annual budget is at the department level. The Town Manager may authorize the department to exceed the budget on one line item as long as other line items are reduced by a like amount. If a department is projected to be over budget the Town Council may authorized a budget adjustment from one department to another or the use of contingency funds to cover the overage.

Town of Chino Valley
Budget Calendar
Fiscal Year Ending June 30, 2017

	Date	State Deadline
Council Retreat to determine next year budget goals / strategic plan	December - January	
Modify/update budget database/format budget	January	
Budget Calendar to departments	February 4, 2016	
Distribute budget materials to departments	February 11, 2016	
Complete first draft of Revenue Manual	February 29, 2016	
Finance Director meeting with departments	March 1 - 10, 2016	
Budget worksheets due from departments with performance measures	March 17, 2016	
Departments budget meetings with Town Manager to review base budgets, capital budgets, new personnel requests and other issues	March 28 - 31, 2016	
Revenue Manual/ Preliminary Budget / Capital Improvement Plan presented to Council - Study Session	April 19, 2016	
Council Budget Hearing #1	May 4, 2016	
Council Budget Hearing #2	May 5, 2016	
Council Budget Hearing #3 if needed	May 17, 2016	
Adopt Tentative Budget	May 24, 2016	July 18, 2016
Adopt CVSLID Resolution approving estimates, set public hearing		
Tentative Budget posted on website (within 5 business days)	June 2, 2016	
First publication of Tentative Budget	June 2, 2016	
Second publication of Tentative Budget	June 9, 2016	
Adopt Final Budget	June 28, 2016	
Public Hearing CVSLID, adopt resolution setting budget		August 1, 2016
Final Budget posted on website (within 7 business days)	July 8, 2016	
Adopt CVSLID Resolution set tax rate	July 12, 2016	8/15/2016

Fund Structure

The government environment differs from that of business enterprises; however, underlying accounting policies share many characteristics with private-sector accounting. The principles for financial accounting and reporting for municipalities are established by the Governmental Accounting Standards Board (GASB). The accounting of sources and uses is separated into various fund types. Each fund is a self-balancing accounting entity reporting the assets, liabilities, equity and performance of the fund.

To ensure legal compliance and financial management for the various restricted revenues and program expenditures, the Town's accounting and budget structure is segregated into various funds. The Town utilizes fund accounting, which is a method of tracking revenues and expenditures based on restrictions being placed on the revenues requiring that they be used for specific purposes only. All funds are included in the budget document and reported in the annually audited financial statements.

Governmental Funds – uses the modified accrual basis of accounting and budgeting.

- **General Fund**—The General Fund is the main operating fund of the Town of Chino Valley. It accounts for the majority of the departments within the Town. This fund is used to account for basic governmental services supported mainly by local sales taxes.

- **Special Revenue Fund**—Special Revenue Funds are separate accounting records used to track revenues and related expenditures that are legally restricted for specific purposes. The Town maintains eight (8) different Special Revenue Funds as follows:

    - Highway User Revenue Fund (HURF) - accounts for the Town's share of Arizona's highway user tax revenues and associated expenditures.

    - CDBG Grants Fund - accounts for grant funds received through the Community Development Block Grant program.

    - Special Revenue Fund - Court—accounts for funds received through fees/fines and collections that are usable only for court purposes.

    - Grants Fund - accounts for all grants received from outside entities except CDBG Grants.

    - Impact Fee Funds - accounts for development impact fees collected by the Town. The Town collects Police Impact Fees, Library Impact Fees, Parks & Recreation Impact Fees and Roads Impact Fees.

    - Special Revenue Fund - Police - accounts for fees collected for vehicles impounded by the Police Department.

    - Capital Asset Replacement - accounts for funds used to acquire capital assets.

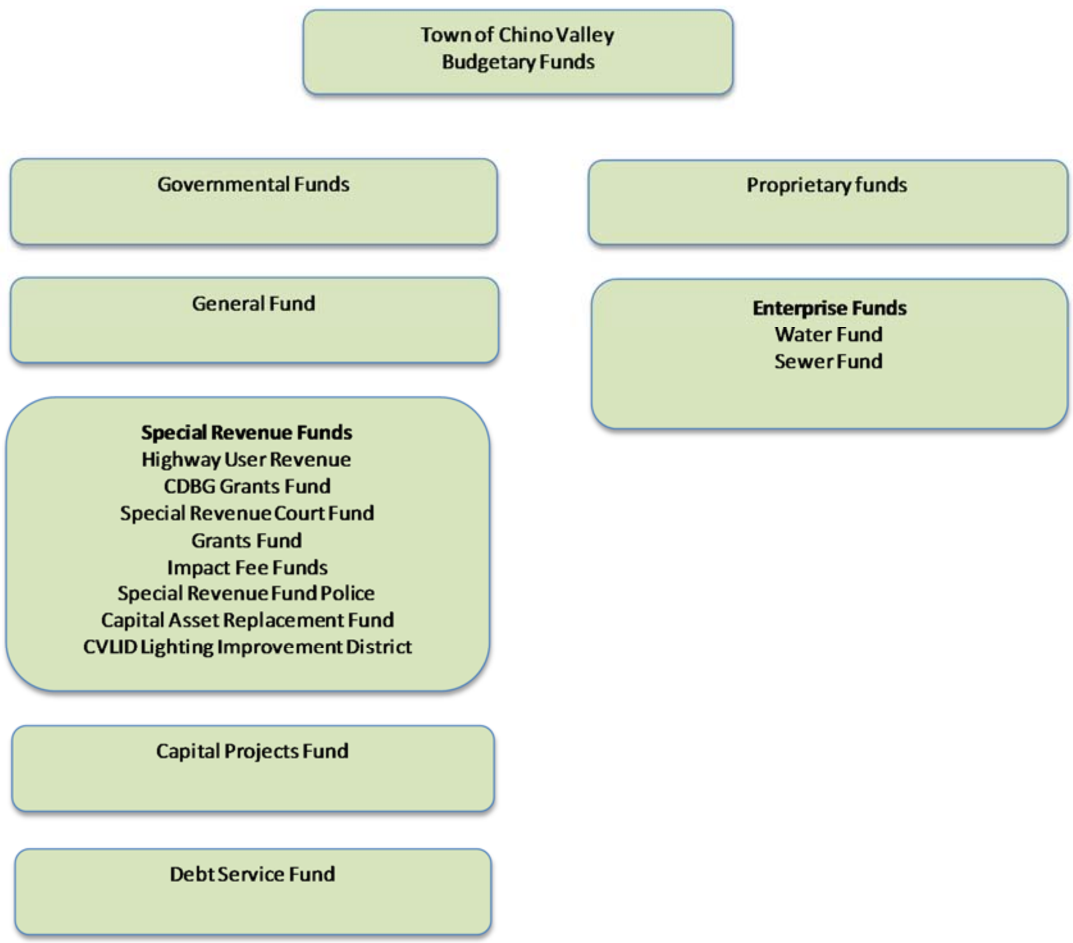
    - CVSLID Street Lighting Improvement Districts - accounts for funds received and disbursed for three lighting districts within the Town.
    .

- **Capital Project Fund**—Capital Project Funds account for the acquisition and construction of major capital facilities, except enterprise fund projects which are included in Proprietary Funds.

Proprietary Funds – uses the accrual basis of accounting and budgeting, except that budgeted capital outlay items are treated as assets for accounting purposes and not reflected as expenditures. These expenses are recognized as depreciation over the useful life of the asset. The Town does not include depreciation expense in the budget. The Town budgets for the total debt service payments (principal and interest) in the budget.

- **Enterprise Funds** – These funds account for operations financed primarily by user fees and are operated in a manner similar to private business. The Town's two Proprietary Funds are the Water Fund and the Wastewater Fund.

Debt Service Fund—Debt Service Fund is used to account for the funding allocations and the payments of general long-term debt principal, interest and related costs.



ACCOUNT STRUCTURE

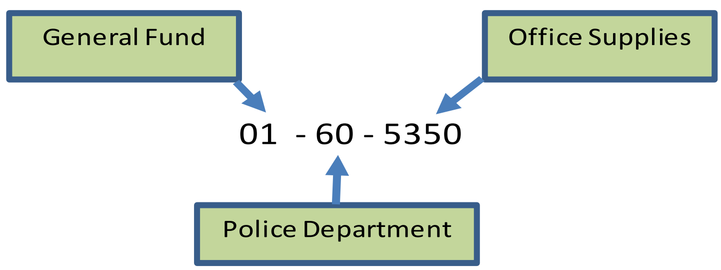
The account structure for expenditures is used to determine the department for which the transaction is related, as well as the detailed type of transaction. It provides the detailed characteristics for each transaction.

The Town's accounts system account hierarchy for expenditures and revenues is as follows:

Fund	Department	Object Code
XX	XX	XXXX

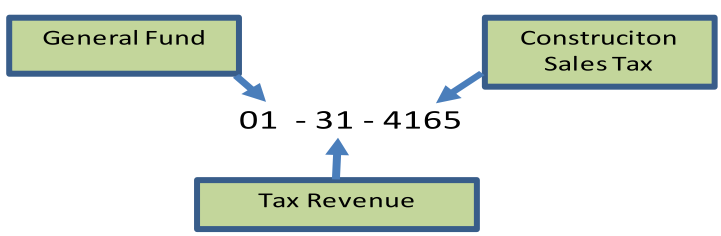
The expenditure account begins with the fund number such as 01 for the General Fund. The account is then segregated into departments for example 60 for the Police Department. Next the accounts are broken down to the Object Code for example 5350 for office supplies.

For example the complete account code for office supplies in the Police Department is:



The revenue account begins with the fund number such as 01 for the General Fund. The account is then segregated into the basic activity like 31 for Tax Revenues. Next the account is broken down to the Object Code for example 4165 Construction Sales Tax.

For a revenue account, an example of the Construction Sales Tax in the General Fund:



For budget presentation the object code is included within each department's budget summary.

BASIS OF ACCOUNTING AND BUDGETING OF FUNDS

The Town of Chino Valley's budget is prepared substantially consistent with generally accepted accounting principles (GAAP). Significant differences include:

- Encumbrances are treated as expenditures at fiscal year-end.
- Vacation and sick pay are not accrued at year end.
- Interest expense is not accrued in General Fund and HURF fund departments.
- Depreciation Expense is not budgeted for.
- Capital expenditures are recorded as expenditure and an asset in GAAP.

The Town applies the following basis of accounting depending on the fund type:

- **Modified Accrual –** Revenues are recognized when measurable and available. The Town recognizes revenue received within 60 days of year end.
- **Accrual –** Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flow.

Town of Chino Valley		
Basis of Accounting and Budgeting by Fund Type		
Fund	**Basis of Accounting**	**Basis of Budgeting**
General Fund	Modified Accrual	Modified Accrual
Special Revenue Funds		
Highway User Revenue Fund (HURF)	Modified Accrual	Modified Accrual
CDBG Grants Fund	Modified Accrual	Modified Accrual
Special Revenue Fund - Court	Modified Accrual	Modified Accrual
Grants Fund	Modified Accrual	Modified Accrual
Special Revenue Fund - Police	Modified Accrual	Modified Accrual
CVSLID Street Lighting Improvement District	Modified Accrual	Modified Accrual
Impact Fee Funds	Modified Accrual	Modified Accrual
Capital Asset Replacement Fund	Modified Accrual	Modified Accrual
Capital Project Fund	Modified Accrual	Modified Accrual
Proprietary Funds		
Water Enterprise Fund	Accrual Basis	Accrual Basis
Sewer Enterprise Fund	Accrual Basis	Accrual Basis

BUDGET DEFINITION OF FUNDS

In the Budget the Town further defines each fund as a Major or Non-Major fund based on the resources and activity within each fund.

Town of Chino Valley
2016/2017 Budget $23,418,500

Major Funds

General Fund $8,504,500

- Prosecutor
- Town Clerk
- Town Manager
- Human Resources
- Magistrate Court
- Finance
- Mgmt. Info Systems
- Mayor and Council
- Planning
- Building Inspection
- Police
- Animal Control
- Recreation
- Library
- Senior Center
- Parks
- Aquatic Center
- Facilities Maintenance
- Vehicle Maintenance
- Public Works / Engineering
- Customer Service
- Non-Departmental
- Contingency

HURF Fund $966,000

- Roads and Streets

Utility Fund $5,091,000

- Water Enterprise Fund
- Sewer Enterprise Fund

Capital Improvement Fund $3,921,000

Debt Service Fund $727,000

Non Major Funds

Grants Fund $3,500,000

Special Revenue Fund Court $38,500

Special Revenue Fund Police Department $45,000

Lighting Improvement Districts $4,000

Impact Fee Funds $571,500

Asset Replacement Fund $50,000

Adopted by Council Resolution No. 13-1010, May 28, 2013

OPERATING MANAGEMENT / BUDGET POLICIES

A budget calendar shall be prepared each year and will follow the specific dates set forth by the State of Arizona statute for completion of each of the tasks necessary to prepare and adopt the annual budget.

All departments will participate in the responsibility of meeting policy goals and ensuring long-term financial health. Future service plans and program initiatives will be developed to reflect current policy directives, projected resources and future service requirements. In order to ensure compliance with policy, sunset provisions will be required on all grant program initiatives and incorporated into other service plans, as appropriate.

The budget process is intended to weigh all competing requests for Town resources, within expected fiscal constraints. Requests for new, ongoing programs made outside the budget process will be discouraged.

Budget development will use strategic multi-year fiscal planning, conservative revenue forecasts, and modified zero-base expenditure analysis that requires every program to be justified annually in terms of meeting intended objectives and in terms of value received for dollars allocated. The process will include a diligent review of programs by staff and management.

A budget must be balanced for all funds. Total estimated expenditures for each of the governmental fund types must equal total anticipated revenues plus that portion of beginning of the year unreserved fund balance, in excess of the required fund balance reserve. Estimated expenses for enterprise funds types must equal total anticipated revenues and unreserved retained earnings.

Revenues are recognized when they become measurable and available, and expenditures are encumbered against the budget when they become measurable, or a liability has been incurred, and the liability will be liquidated with current resources. All outstanding expenditures are charged to the budget in the year initially incurred.

All budgeted expenditures not authorized by a purchase order lapse at year-end (June 30). Expenditures placed with an authorized purchase order before year-end must be received and invoiced by June 30 and must be paid within 60 calendar days of the close of the fiscal year. Expenditures not paid within this time frame are then charged against the next year's budget.

Special one-time revenue sources (e.g., sales tax audit revenue) will be used to purchase non-recurring items like capital goods. One-time revenues will not be used to support items that will have a long-term operational impact on future Town expenditures.

For those special revenue funds supported by intergovernmental revenues and special purpose taxes, expenditures are limited strictly to the mandates of the funding source. These resources are not to be used to subsidize other funds, except as required or permitted by program regulations.

Annual budgets are adopted for all funds except certain trust and agency funds. Controls for trust and agency funds are achieved through stipulations in the trust agreements, or by State or Federal agency requirements.

The annual budget shall be adopted at the fund level. Expenditures may not exceed the budgeted total of the fund without the Town Council's approval. The reallocation of operating expenditures within each fund requires the approval to the Town Manager. Reallocations of capital expenditures requires the approval of the Town Council

Addition of personnel will only be requested to meet program initiatives and policy directives; after service needs have been thoroughly examined and it is substantiated that additional staffing will result in increased revenue or enhanced operating efficiencies. To the extent feasible, personnel cost reductions will be achieved through attrition.

As a component of the budget process and when fiscal resources permit, the Town Council may allocate funds to Outside Agency Providers for business, social, recreational or economic development, or promotional services. All requests for funding must be submitted on the Town's Outside Agency request form and must meet the following criteria:

a. Provide a service consistent with an existing recognized Town need, policy, and goal or objective.
b. Have completed the application process, and the application has been determined to be accurate and complete.

Enterprise (Water and Sewer) user fees and charges will be examined biannually to ensure that they recover all direct and indirect costs of service and any change will be approved by the Town Council. Any unfavorable balances in cost recovery will be highlighted in budget documents. Rate adjustments for enterprise operations will be based on five-year fund plans.

All non-enterprise user fees and charges will be examined annually to determine the direct and indirect cost of service recovery rates. The acceptable recovery rate and any associated changes to user fees and charges will be approved by the Town Council, through the budget process.

Wherever possible, all user fees and charges will be automatically adjusted on an annual basis. The automatic adjustment will be tied to the ENR Index (Engineering News Record).   Town Council will determine which fees and charges are subject to the automatic adjustment when changes are made to these fees.

Grant funding will be considered to leverage Town funds. Inconsistent and/or fluctuating grants should not be used to fund ongoing programs. Programs financed with grant monies will be budgeted in separate cost centers, and the service program will be adjusted to reflect the level of available funding. In the event of reduced grant funding, Town resources will be substituted only after all program priorities and alternatives are considered during the budget process.

Balanced revenue and expenditure forecasts will be prepared to examine the Town's ability to absorb operating costs due to changes in the economy, service demands, and capital improvements. The forecast will be updated annually, focus on a three-year horizon, but include a five-year outlook. The forecasts will be incorporated into the annual budget.

Alternative means of service delivery will be evaluated to ensure that quality services are provided to our citizens at the most competitive and economical cost. Departments, in cooperation with the Finance Department, will identify all activities that could be provided by another source and review options/alternatives to current service delivery. The review of service delivery alternatives and the need for the service will be performed annually or on an "opportunity" basis.

Cash and investment programs will be maintained in accordance with the Town Code and the adopted investment policy and will ensure that proper controls and safeguards are maintained. Town funds will be managed in a prudent and diligent manner with an emphasis on safety of principal, liquidity, and financial return on principal, in that order.

Capital Management Policies

A five-year Capital Improvement Plan will be developed and updated annually, including anticipated funding sources. Capital improvement projects are defined as infrastructure or equipment purchases or construction which results in a capitalized asset costing more than $50,000 and having a useful (depreciable) life of five years or more.

The Capital Improvement Plan will include, in addition to current operating maintenance expenditures, adequate funding to support repair and replacement of deteriorating infrastructure and avoidance of a significant unfunded liability.

Proposed capital projects will be reviewed and prioritized by a cross-departmental team regarding accurate costing (design, capital, and operating) and overall consistency with the Town's goals and objectives. Financing sources will then be identified for the highest ranking projects. Capital projects and/or capital asset purchases will receive a higher priority if they meet some or most of the following criteria.

a. Project/asset is mandatory.
b. Project/asset is regulatory or environmentally driven.
c. Project/asset spurs economic development.
d. Project/asset improves efficiency.
e. Project/asset provides a needed service.
f. Project/asset will have a high usage.
g. Project/asset will have a useful life of longer than five years.
h. Project/asset will reduce operating and maintenance costs.
i. Project/asset has available state/federal grants.
j. Project/asset eliminates a hazard.
k. Project/asset is a prior commitment.
l. Project/asset improves the health, safety and welfare of the Town's residents.

Capital improvement lifecycle costs will be coordinated with the development of the Operating Budget. Future operating, maintenance and replacement costs associated with new capital improvements will be forecast, matched to available resources and included in the Operating Budget. Capital project contract awards will include a fiscal impact statement disclosing the expected operating impact of the project and when such cost is expected to occur.

To the extent possible, pay-as-you-go financing will be utilized as the funding mechanism for the implementation of the elements of the Town's Capital Improvement Plan. Pay-as-you-go financing is defined as all sources of revenue other than Town debt issuance, i.e., fund balance contributions, developer contributions, grants, endowments, etc.

Debt Management Policies

The Town will seek to maintain and, if possible, improve its current bond rating in order to minimize borrowing costs and preserve access to credit.

An analysis showing how the new issue combined with current debt impacts on the Town's debt capacity and conformance with Town debt policies will accompany every future bond issue proposal.

The Town will communicate, and, where appropriate, coordinate with all jurisdictions with which we share a common tax base concerning our collective plans for future debt issues.

General Obligation debt, which is supported by property tax revenues and grows in proportion to the Town's assessed valuation and/or property tax rate increases, will be utilized as authorized by voters. Other types of voter-approved debt (e.g., water, sewer, and HURF) may also be utilized when they are supported by dedicated revenue sources (e.g., fees and user charges).

Town Debt Service costs (Municipal Property Corporation, Revenue Bonds, General Obligation Bonds, HURF and Contractual Debt) should not exceed 25 percent of the Town's operating revenue in order to control fixed costs and ensure expenditure flexibility.

General Obligation debt issuances will be managed on an annual basis to match funds to Capital Improvement Plan cash flow requirements while being sensitive to the property tax burden on citizens. Careful management of bond issuances will allow the Town to not exceed $1.50 property tax per $100 assessed value.

Municipal Property Corporation and contractual debt, which is non-voter approved, will be utilized only when a dedicated revenue source (e.g., additional sales tax) can be identified to pay debt service expenses.

Debt financing should not exceed the useful life of the infrastructure improvement.

For Governmental Funds a ratio of current assets to current liabilities of at least 2/1 will be maintained to ensure the Town's ability to pay short-term obligations.

Bond interest earnings will be limited to funding changes to the bond financed Capital Improvement Plan, as approved by Town Council, or be applied to debt service payment on the bonds issued for construction of this plan.

Contingency Policy

A contingency account equal to 5 percent of the combined expenditure budget of the General, HURF and Enterprise funds will be maintained annually and in the Funds budget. Contingency funds will be available to offset unanticipated revenue shortfalls and/or unexpected expenditure increases. Contingency funds may also be used for unanticipated and/or inadequately budgeted events threatening the public health or safety. Use of contingency funds should be utilized only after all budget sources have been examined for available funds, and subject to Town Council approval.

Reserve Policies

All fund designations and reserves will be evaluated annually for long-term adequacy and use requirements in conjunction with development of the Town's balanced five year financial plan.

The Town will maintain a fund stabilization reserve of 25 percent of General government (General and HURF Funds) and Enterprise funds (Water and Wastewater) operating expenditures for unforeseen emergencies or catastrophic impacts to the Town. Reserve Funds in excess of 25 percent may be used for economic investment in the community when justified by the financial return to the Town to be evaluated by Council on a yearly basis.

All other funds must never incur a negative fund balance.

The Town will establish an equipment reserve fund and will appropriate funds as General Fund Revenues permit to it annually to provide for the timely replacement of equipment and vehicles. Operating departments will be charged for replacement costs spread over the useful life of the equipment and vehicles.

FINANCIAL REPORTING POLICIES

The Town's accounting and financial reporting systems will be maintained in conformance with all state and federal laws, generally accepted accounting principles (GAAP) and standards of the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA).

The Finance Department prepares monthly financial reports and delivers the same the Town Manager, Town Council, and the department Directors no later than the 2nd Council meeting of each month. The reports will be available on the Town's website.

The Town Manager and Finance Director will notify the Town Council if the total revenues in the General Fund, HURF Fund, or Enterprise Funds are projected to decrease by an amount greater the 10% of budget during a fiscal year and if any expenditure within the General Fund, HURF Fund, or Enterprise Funds will cause the funds to be over budget.

An annual Financial Report is prepared for the State of Arizona and sent to the State Auditor's Office no later than October 30th when feasible, and oral and written presentation will be made to the Town Council. This report is available to the Town's Council, securities and bonding agencies, and citizens and will be available on the Town's website.

An annual audit will be performed by an independent public accounting firm and budgeted for in the general fund. The audit scope shall include the following:

a. All general purpose, combining and individual fund, and account group statements and schedules shall be subject to a full scope audit.
b. All Town departments are subject to audit for compliance with the laws and statutes of the State of Arizona.
c. All state, federal and local grant funding are subject to a financial and compliance audit.

Every five years, the Finance Department will issue a request for banking services to all qualified banks located within the Town's geographic boundaries. The award of banking services will be made solely on the response to the request for proposal. After a depository is selected, a banking service contract will be approved by the Town Council.

Every five years the Finance Department will issue a request for professional auditing services. The award for auditing services will be made solely based on the response to the request for proposal. The Town Council will select and approve the contract for audit services.

Financial systems will maintain internal controls to monitor revenues, expenditures, and program performance on an ongoing basis. The internal controls will be sufficient as to prevent loss of Town assets. These controls will be documented and reviewed on a periodic basis. Any employee will be prosecuted to the extent of the law in any instance where the employee is proven to have committed an illegal act such as theft.

BUDGET SUMMARY

We are pleased to present the budget for Fiscal Year 2016/2017. The Budget was prepared with the recognition that although the Town of Chino Valley appears to have reached the bottom of the current recession, there remains a high level of economic uncertainty at the federal, state and county levels. The Town Council took major steps last fiscal year to assist the Town stabilizing its financial posture including the acquisition of the waste water treatment plant.

This budget continues to emphasis the Town's commitment to provide cost effective services to the community.

SOURCES AND USES OF FUNDS

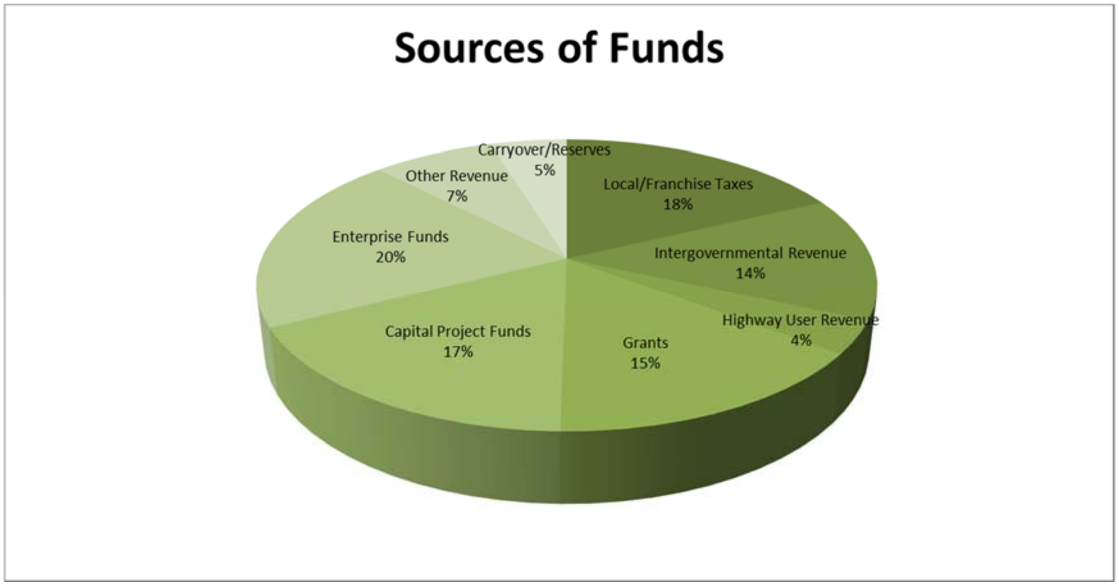
The table below summarizes the budgeted total sources and use of funds:

Town of Chino Valley
Budgeted Total Sources and Uses by Fiscal Year

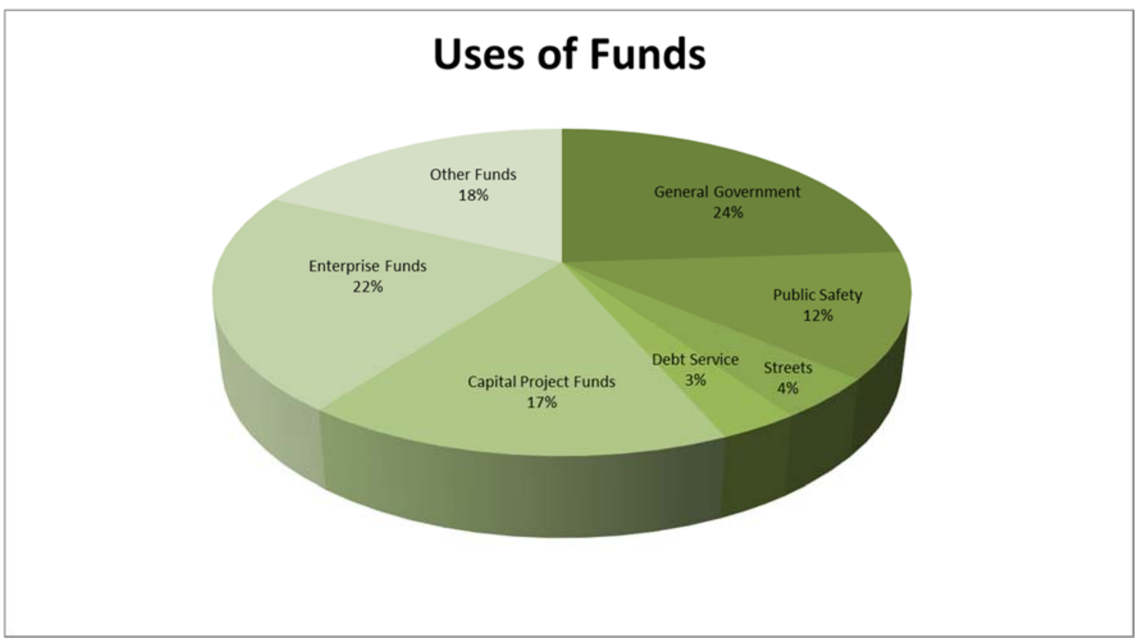
		Fiscal Year 2016-17
Sources of Funds		
Local/Franchise Taxes	$	4,194,000
Intergovernmental Revenue	$	3,228,500
Highway User Revenue	$	853,000
Grants	$	3,500,000
Capital Project Funds	$	4,035,500
Enterprise Funds	$	4,725,500
Other Revenue	$	1,765,500
Carryover/Reserves	$	1,116,500
Total All Funding Sources	$	23,418,500
Uses of Funds		
General Government	$	5,607,400
Public Safety	$	2,897,100
Streets	$	966,000
Debt Service	$	727,000
Capital Project Funds	$	3,921,000
Enterprise Funds	$	5,091,000
Other Funds	$	4,209,000
Total Uses of Funds	$	23,418,500

The following charts are representations of the Towns revenue and expenditure distribution for fiscal year 2016-2017:

Where the Money Comes From



Where the Money Goes



SUMMARY OF CHANGES IN FUND BALANCE BY FUND

The table below summarizes the net change in Fund Balance by Major Fund Type projected through Fiscal year 2021.

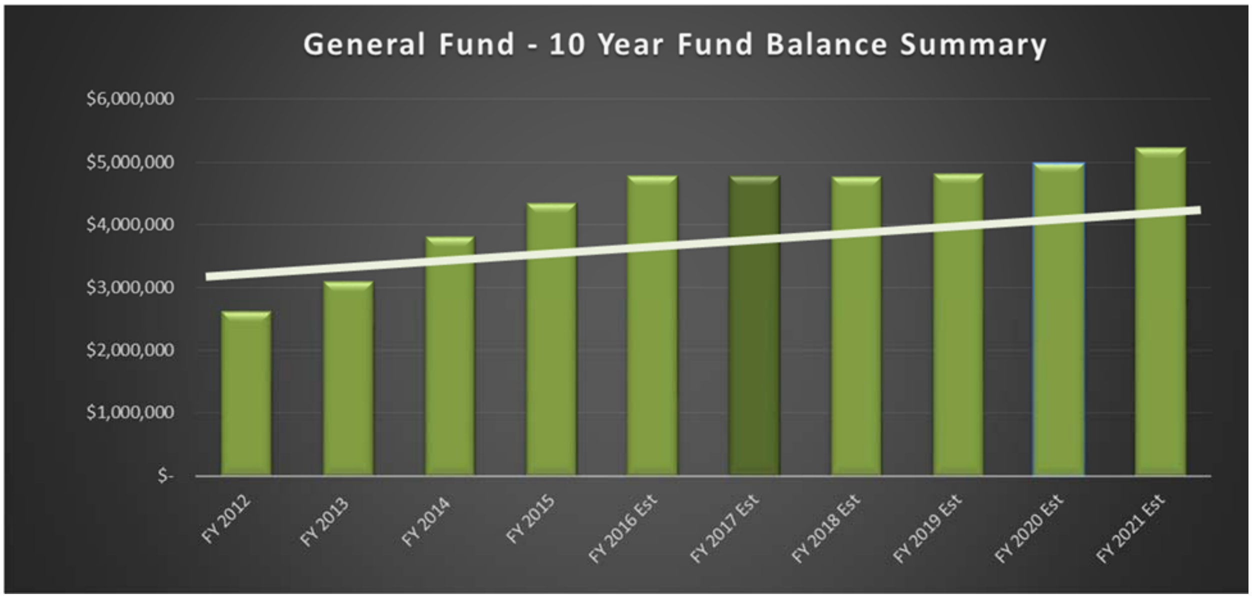
Town of Chino Valley Fund Balance by Fiscal Year								
	Total All Funds	General Fund	HURF Fund	Water Enterprise	Sewer Enterprise	Capital Improvement	Debt Service	Total Non Major Funds
Fund Balance 6/30/15	19,014,991	4,353,099	361,357	3,698,368	8,520,220	589,529	449,104	1,043,314
Fiscal Year 2016								
Revenues	15,282,293	8,117,163	928,695	718,649	1,566,663	1,973,902	737,000	1,240,222
Expenditures	14,499,651	7,494,060	905,351	516,740	1,644,552	1,953,845	731,806	1,253,297
Fund Balance 6/30/16	19,797,634	4,976,202	384,701	3,900,277	8,442,331	609,586	454,298	1,030,239
Fiscal Year 2017								
Revenues	22,302,000	8,304,500	930,500	2,606,000	2,119,500	4,035,500	727,000	3,579,000
Expenditures	23,418,500	8,504,500	966,000	2,606,000	2,485,000	3,921,000	727,000	4,209,000
Fund Balance 6/30/17	18,681,133	4,776,202	349,201	3,900,276	8,076,831	724,086	454,298	400,239
Fiscal Year 2018								
Revenues	19,501,950	8,534,080	956,090	640,000	1,648,500	3,412,730	731,550	3,579,000
Expenditures	19,165,195	8,532,604	1,003,071	640,000	1,582,820	3,116,550	731,550	3,558,600
Fund Balance 6/30/18	19,017,888	4,777,678	302,219	3,900,276	8,142,512	1,020,266	454,298	420,639
Fiscal Year 2019								
Revenues	20,317,069	8,770,721	1,007,448	653,000	1,680,500	3,454,099	872,300	3,879,000
Expenditures	19,900,078	8,725,500	1,025,324	634,744	1,585,360	3,197,300	872,300	3,859,550
Fund Balance 6/30/19	19,434,879	4,822,900	284,343	3,918,531	8,237,652	1,277,065	454,298	440,089
Fiscal Year 2020								
Revenues	21,039,121	9,013,132	1,034,596	636,000	1,714,500	4,146,642	915,250	3,579,000
Expenditures	20,390,253	8,859,082	1,005,805	579,945	1,580,370	3,890,250	915,250	3,559,550
Fund Balance 6/30/20	20,083,747	4,976,950	313,135	3,974,586	8,371,781	1,533,458	454,298	459,539
Fiscal Year 2021								
Revenues	20,832,130	9,252,027	1,112,559	621,000	1,747,500	3,540,394	979,650	3,579,000
Expenditures	20,084,468	9,015,902	1,055,563	587,003	1,582,150	3,304,650	979,650	3,559,550
Fund Balance 6/30/21	20,831,409	5,213,075	370,130	4,008,583	8,537,132	1,769,202	454,298	478,989

The charts on the following pages detail each of the Town's Major Funds Fund Balance projections from Fiscal Year 2015/2016 through Fiscal Year 2016/2017. The charts detail the significant revenue and expense items each fiscal year and the required ending Fund Balance per Town Policy. A narrative is included to describe each item.

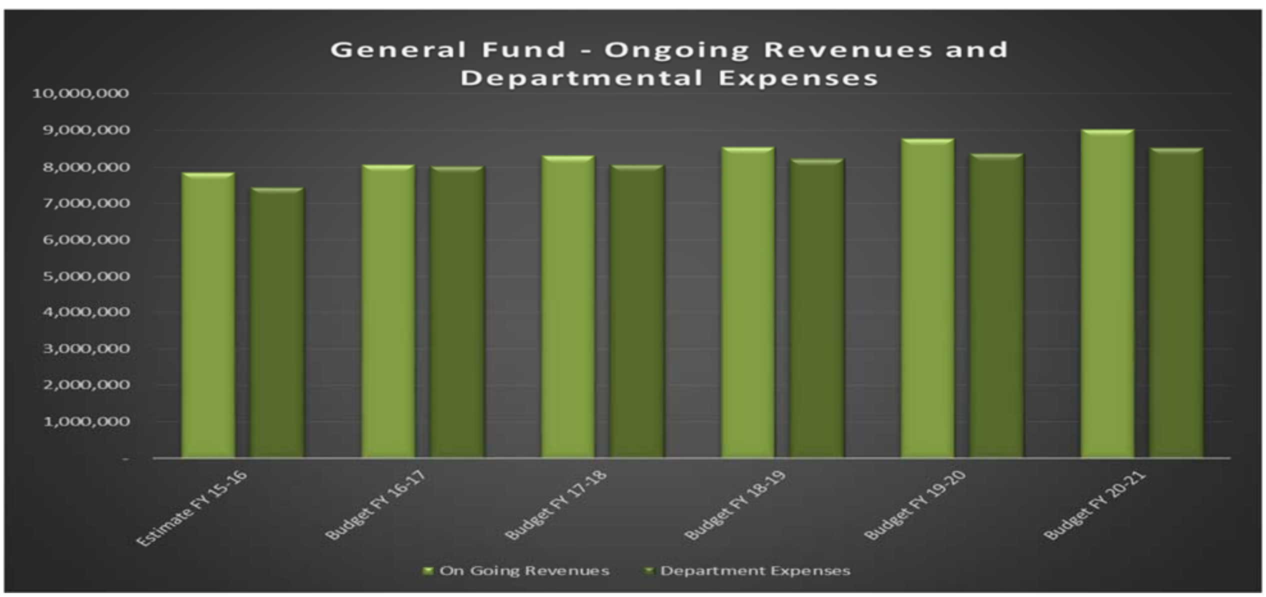
General Fund Balance

TOWN OF CHINO VALLEY			
GENERAL FUND			
	Budget FY 15-16	Estimate FY 15-16	**Budget FY 16-17**
REVENUES			
On Going Revenues	7,741,500	7,857,163	**8,054,500**
Transfers In - Capital Improvement Fund	250,000	250,000	**250,000**
Transfer In - Polices Special Revenue	10,000	10,000	**-**
Carry Over	-		**200,000**
TOTAL REVENUES	$ 8,001,500	$ 8,117,163	**$ 8,504,500**
EXPENDITURES			
Department Expenditures	7,621,500	7,444,060	**8,029,500**
Contingencies	380,000	-	**400,000**
Transfers To HURF	50,000	50,000	**75,000**
TOTAL EXPENDITURES	$ 8,051,500	$ 7,494,060	**$ 8,504,500**
REVENUES (UNDER) OVER EXPENDITURES	($50,000)	$623,103	**$0**
BEGINNING FUND BALANCE	$ 4,143,503	$ 4,353,099	**$ 4,776,202**
REVENUES (UNDER) OVER EXPENDITURES	($50,000)	$623,103	**$0**
ENDING FUND BALANCE	$ 4,093,503	$ 4,976,202	**$ 4,776,202**
LESS INTERFUND LOANS	$ 1,400,000	$ 1,800,000	**$ 1,800,000**
TOTAL AVAILABLE RESOURCES	$ 2,693,503	$ 3,176,202	**$ 2,976,202**
Minimum Reserve Requirement @ 25% of total expenditures	2,012,875	1,873,515	**2,126,125**
The Total Available Resources reflect the current assets available for use less the Interfund Loans.			

The General Fund Balance first met its required reserve level in Fiscal Year 2013/2014. The Town will continue transferring a portion of its Carry-Over balance to the HURF fund each fiscal year to begin funding additional road improvements.



The General Fund Balance has shown steady growth since 2012. The white line approximates the required reserve balance for the fund. The Town continues to budget conservatively to ensure this trend continues.

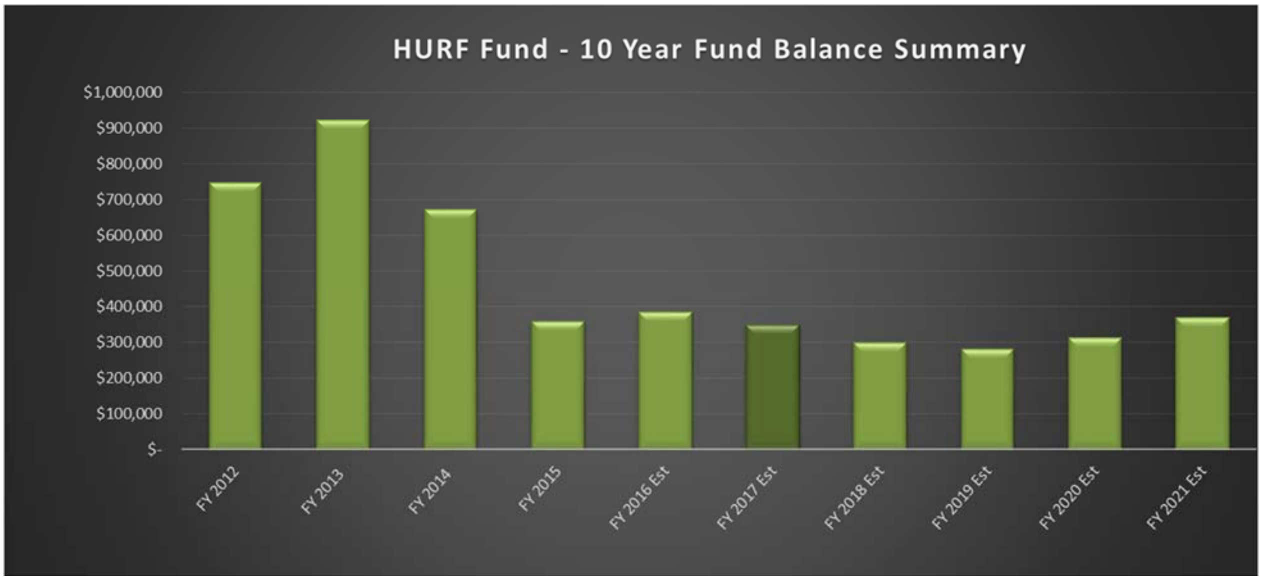


The Chart above compares the On Going Revenues with the Department Expenses each fiscal year. This chart excludes Transfers In from other funds and the amount budgeted for contingency.

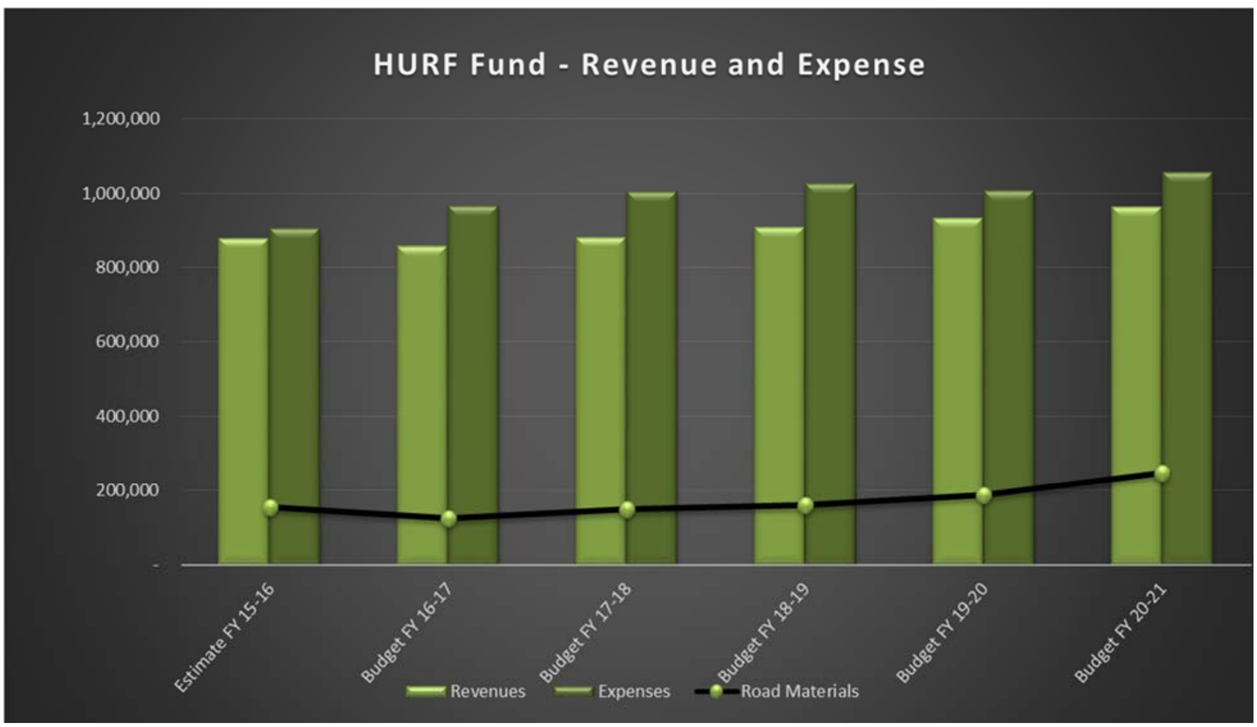
Special Revenue Fund – Highway User Fund (HURF)

TOWN OF CHINO VALLEY			
HURF FUND			
	Budget FY 15-16	Estimate FY 15-16	**Budget FY 16-17**
REVENUES			
On Going Revenues	845,000	878,695	**855,500**
Transfers In - General Fund	50,000	50,000	**75,000**
Carry Over	-	-	**35,500**
TOTAL REVENUES	$ 895,000	$ 928,695	**$ 966,000**
EXPENDITURES			
Department Expenditures	859,000	750,351	**841,000**
Road Material	155,000	155,000	**125,000**
Perkinsville Roundabout	-		
TOTAL EXPENDITURES	$ 1,014,000	$ 905,351	**$ 966,000**
REVENUES (UNDER) OVER EXPENDITURES	($119,000)	$23,344	**$0**
BEGINNING FUND BALANCE	$ 345,879	$ 361,357	**$ 349,201**
REVENUES (UNDER) OVER EXPENDITURES	($119,000)	$23,344	**$0**
ENDING FUND BALANCE	$ 226,879	$ 384,701	**$ 349,201**
Minimum Reserve Requirement @ 25% of department expenditures	178,500	226,338	**241,500**

Highway User Funds are restricted and must be used solely for street and highway purposes. At the end of Fiscal Year 2016, the Town is projecting a fund balance of $384,701. The Town has increased the HURF budget over the last two fiscal years to use a portion of the fund balance to complete a significant amount of road maintenance work. The Town intends to supplement the HURF from the General Fund each year to increase the amount available for road maintenance.



The Town has been budgeting to use the accumulated Fund Balance in order to complete as much road work as possible.



Fiscal Year 2015/2016 is the last year that town will be able to spend more than the incoming revenues. The Town anticipates increasing the amount transferred in from the General Fund each year in order to maintain the amount of funds available for road maintenance each year.

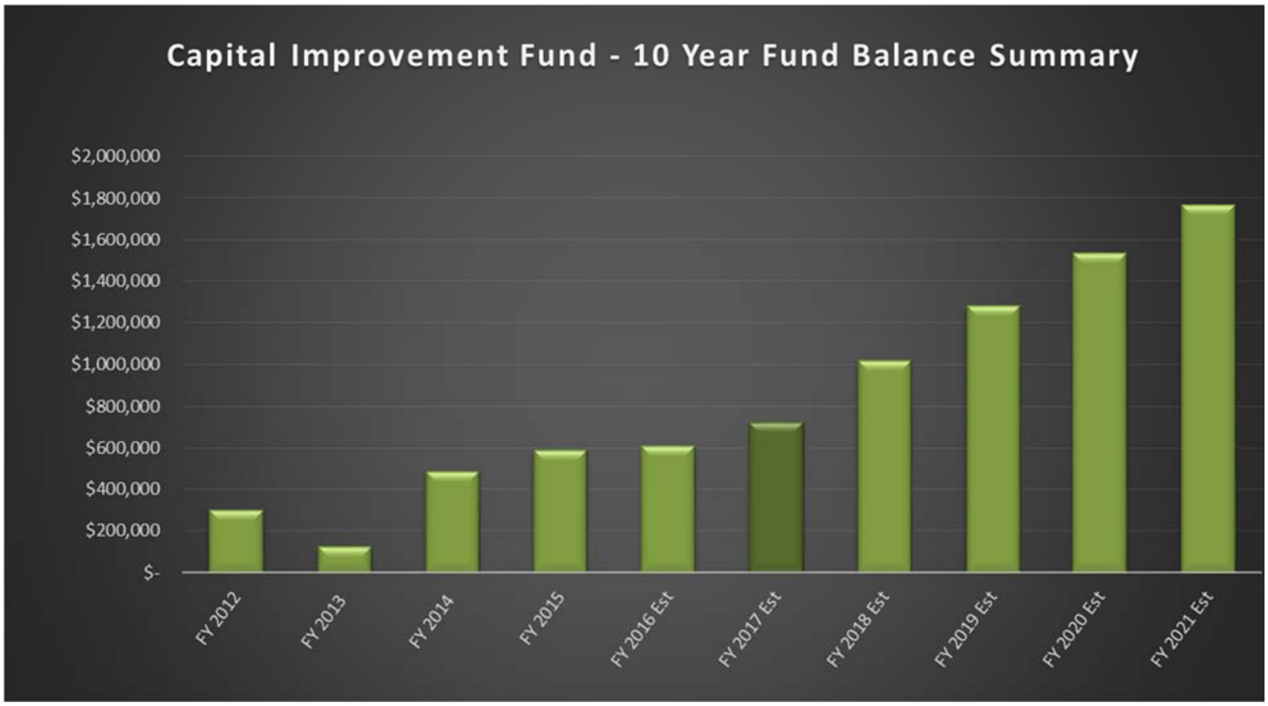
Capital Improvements Fund

TOWN OF CHINO VALLEY			
CAPITAL IMPROVEMENT FUND			
	Budget FY 15-16	Estimate FY 15-16	**Budget FY 16-17**
REVENUES			
On Going Revenues	3,410,500	1,323,639	**1,372,500**
Transfers In from Road Impact Fees	529,000	22,000	**553,000**
Bond Proceeds/Other	-	-	**2,000,000**
Yavapai Drainage District	650,000	628,263	**110,000**
TOTAL REVENUES	$ 4,589,500	$ 1,973,902	**$ 4,035,500**
EXPENDITURES			
Department Expenditures	2,040,000	5,000	**2,069,000**
Road Impact Fee Projects	529,000	22,000	**553,000**
Yavapai Drainage District	650,000	789,845	**110,000**
Grant Match	85,000	-	**137,000**
TFRS To General Fund	250,000	250,000	**250,000**
TFRS To Water Enterprise	150,000	150,000	**75,000**
TFRS To Debt Service Fund	737,000	737,000	**727,000**
TOTAL EXPENDITURES	$ 4,441,000	$ 1,953,845	**$ 3,921,000**
REVENUES (UNDER) OVER EXPENDITURES	$148,500	$20,057	**$114,500**
BEGINNING FUND BALANCE	$ 396,193	$ 589,529	**$ 609,586**
REVENUES (UNDER) OVER EXPENDITURES	$ 148,500	$20,057	**$114,500**
ENDING FUND BALANCE	$ 544,693	$ 609,586	**$ 724,086**

The Capital Improvement Fund anticipates completion of several major projects this fiscal year. The funds for these projects will be transferred in from the Roads Impact Fee Fund and the Yavapai Drainage District

The Capital Improvement Fund is projected to continue supporting the General Fund, Water Enterprise Fund and Debt Service Fund next fiscal year. The General Fund transfer is $150,000 for the Aquatic Center and $100,000 for the Police Department.

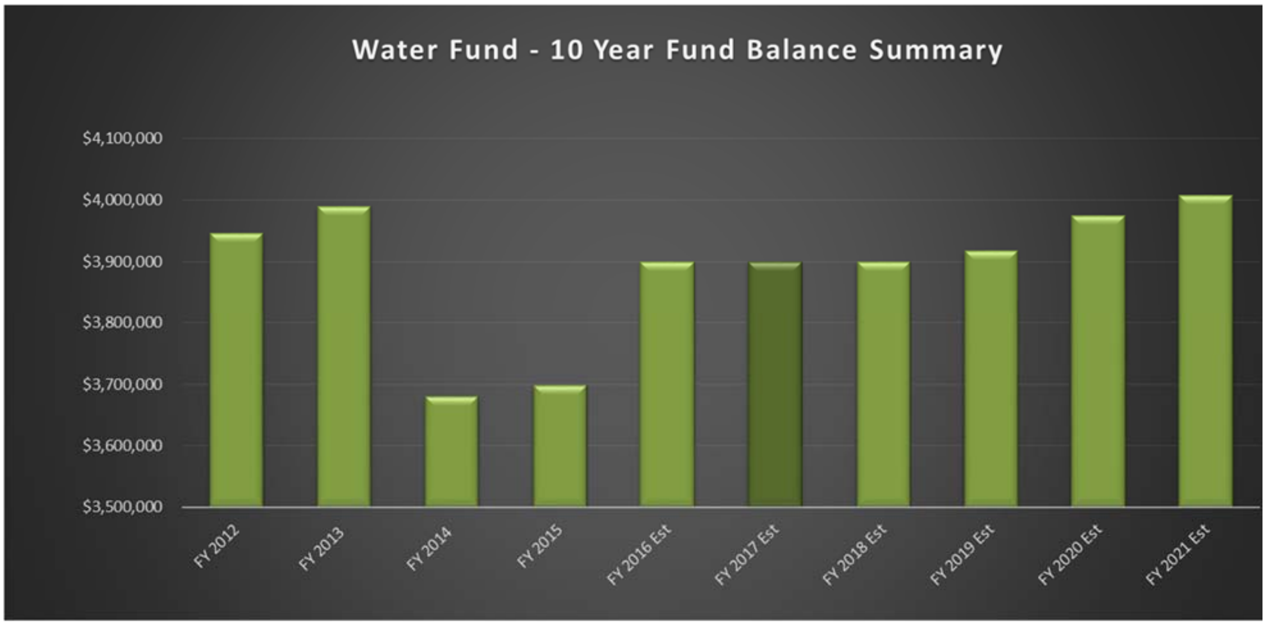
Per resolution number 04-711 adopted June 24, 2004 the funds from the 1% sales tax accounted for in the Capital Improvement Fund are to be used for water acquisition and extension, sewer extensions, park and pool improvements and additional police officers.


Capital Improvement Fund - 10 Year Fund Balance Summary
$2,000,000
$1,800,000
$1,600,000
$1,400,000
$1,200,000
$1,000,000
$800,000
$600,000
$400,000
$200,000
$-
FY 2012
FY 2013
FY 2014
FY 2015
FY 2016 Est
FY 2017 Est
FY 2018 Est
FY 2019 Est
FY 2020 Est
FY 2021 Est

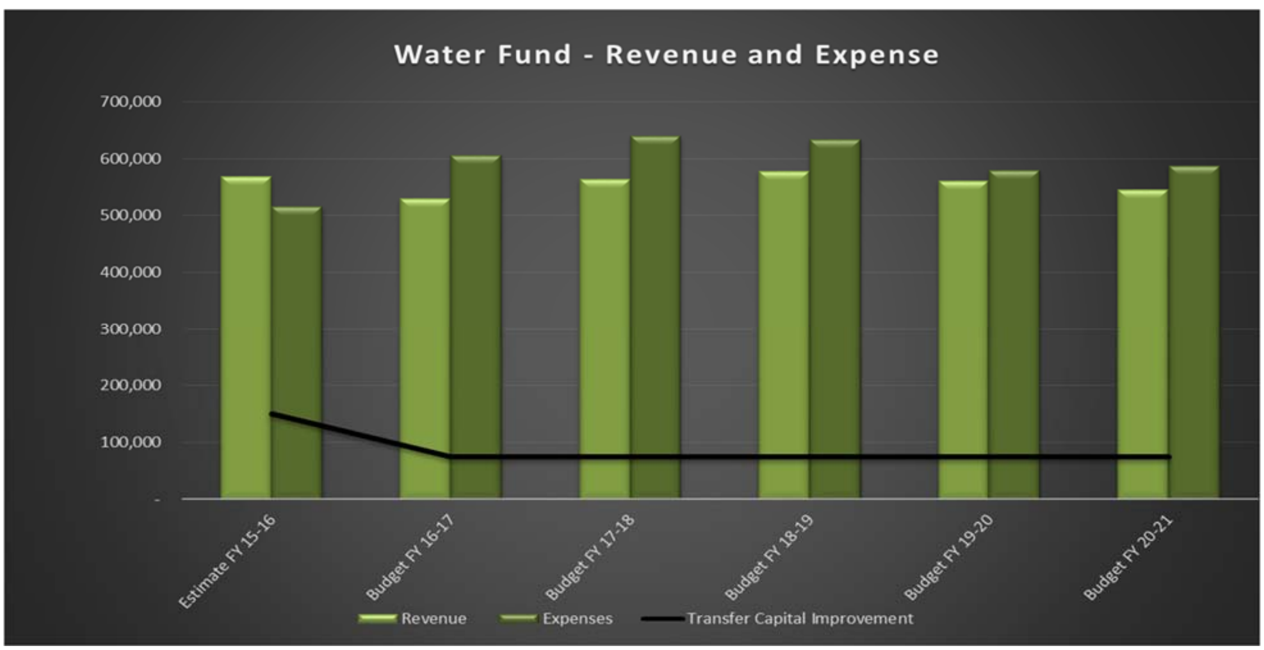
WATER ENTERPRISE FUND

TOWN OF CHINO VALLEY			
WATER FUND			
	Budget FY 15-16	Estimate FY 15-16	**Budget FY 16-17**
REVENUES			
On Going Revenues	435,000	509,220	**470,000**
Prescott IGA/Misc.	58,000	59,429	**61,000**
Transfers From Capital Improvement Fund	150,000	150,000	**75,000**
Water System Acquisition Funds	4,545,000		**2,000,000**
TOTAL REVENUES	$ 5,188,000	$ 718,649	**$ 2,606,000**
EXPENDITURES			
Department Expenditures	484,487	446,740	**511,500**
Debt/Contingency	100,713	70,000	**94,500**
Water System Acquistion Expense	4,545,000		**2,000,000**
TOTAL EXPENDITURES	$ 5,130,200	$ 516,740	**$ 2,606,000**
REVENUES (UNDER) OVER EXPENDITURES	$57,800	$201,909	**$0**
BEGINNING FUND BALANCE	$ 4,072,182	$ 3,698,368	**$ 3,900,277**
REVENUES (UNDER) OVER EXPENDITURES	$ 57,800	$201,909	**$0**
ENDING FUND BALANCE	$ 4,129,982	$ 3,900,277	**$ 3,900,277**
Minimum Reserve Requirement @ 25% of total department expenditures	146,300		**151,500**

The Town adopted new water rates during Fiscal Year 2013. The effect of the rate increase has reduced the subsidy the Water Fund is receiving from the Capital Improvement Fund each year. The on-going revenue projection assumes no additional customers are being added to the system each year. However, the Town is actively pursuing adding new customers by acquiring other water systems already operating within the community.



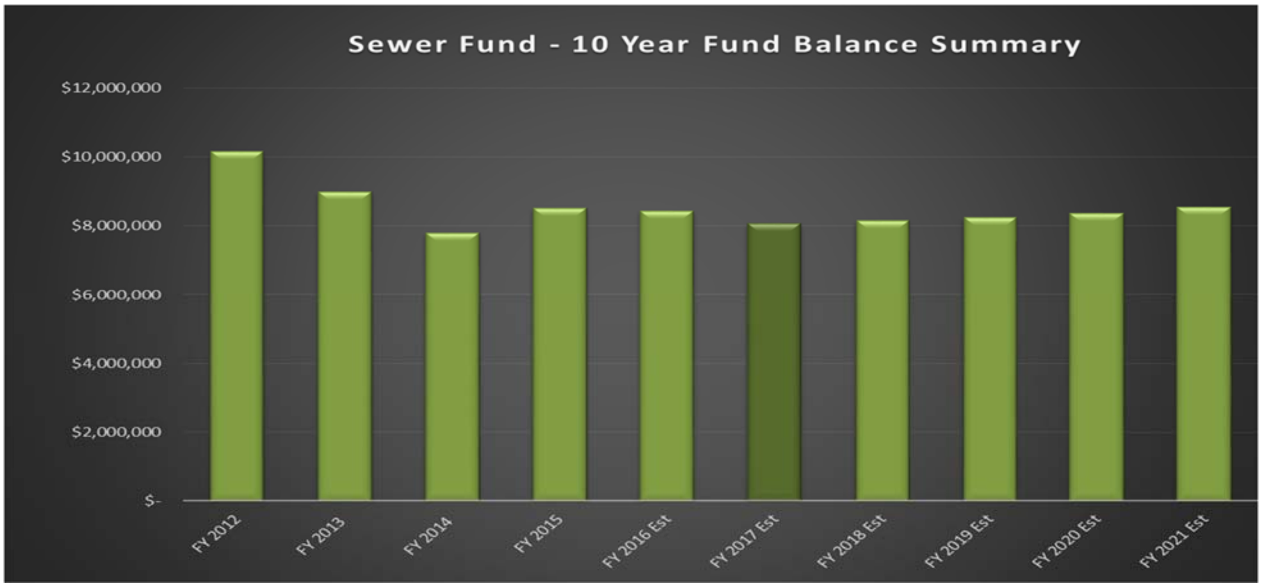
Although the Water Enterprise Fund Balance has begun to improve, it is due to the ongoing subsidy from the Capital Improvement Fund. The subsidy has decreased from $150,000 to $75,000 this fiscal year. The Water Fund is projected to owe the General Fund $1,200,000 at the end of FY 2015/2016. The Water Systems expenses are projected to exceed revenues even with the projected rate increases. The addition of new customers through growth and planned acquisitions should allow the fund to be profitable in the near future.



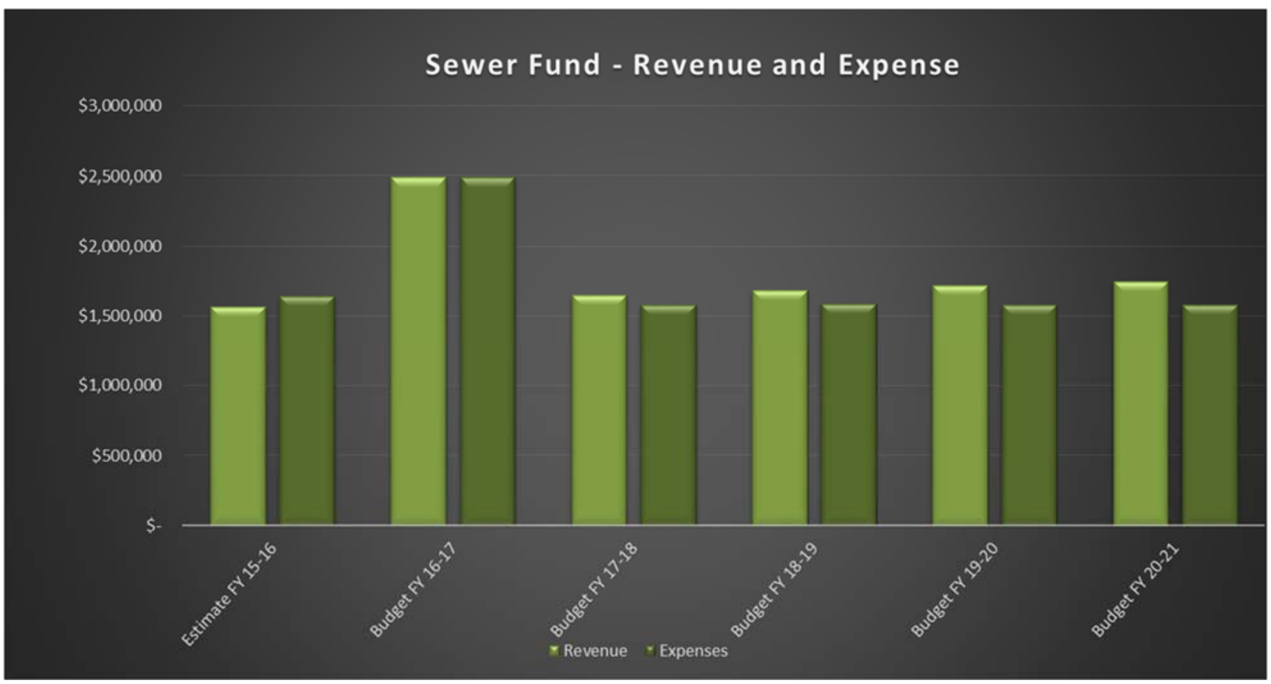
SEWER ENTERPRISE FUND

TOWN OF CHINO VALLEY			
SEWER FUND			
	Budget FY 15-16	Estimate FY 15-16	**Budget FY 16-17**
REVENUES			
On Going Revenues	1,634,500	1,566,663	**1,619,500**
Bond Proceeds - WIFA	500,000		**500,000**
Carry Over	-	-	**365,500**
TOTAL REVENUES	$ 2,134,500	$ 1,566,663	**$ 2,485,000**
EXPENDITURES			
Department Expenditures	751,200	814,440	**1,113,500**
WIFA USDA Refinance New Project	500,000	-	**500,000**
Debt/Contingency	953,000	830,112	**871,500**
TOTAL EXPENDITURES	$ 2,204,200	$ 1,644,552	**$ 2,485,000**
REVENUES (UNDER) OVER EXPENDITURES	($69,700)	($77,889)	**$0**
BEGINNING FUND BALANCE	$ 7,756,300	$ 8,520,220	**$ 8,442,331**
REVENUES (UNDER) OVER EXPENDITURES	$ (69,700)	($77,889)	**($365,500)**
ENDING FUND BALANCE	$ 7,686,600	$ 8,442,331	**$ 8,076,831**
Minimum Reserve Requirement @ 25% of total department expenditures	551,050	411,138	**621,250**

The Town adopted a five year sewer rates increase plan during Fiscal Year 2013 The Town froze the current rates in December 2015 and on-going revenue projections assume adding 20 to 30 additional customers to the system each year. The Town took over operations of the Waste Water Treatment plant last fiscal year. The Town is projecting the Sewer Fund to break even in fiscal year 2017/2018 after making various major repairs in Fiscal Year 2016/2017.



The Sewer Enterprise Fund Balance has decreased steadily since 2009. The Town adopted a five year rate plan, purchased the Construction Manager at Risk Contract and took over operation of the Waste Water Treatment Plant. This efforts combined with moderate housing growth have the Town projecting the Sewer Enterprise Fund will breakeven by Fiscal Year 2017/2018.



INTERDEPARTMENTAL CHARGES

The Town of Chino Valley departments provide services and incur expenses assisting other departments with their programs and services. This budget year the Town changed the focus of the Interdepartmental Charges to the fund level instead of the department level. This approach allows each fund to pay its proportionate share of the costs incurred by other funds and reduces the number of allocations within the General Fund. Management believes this approach also simplifies the process and will help make it easier to understand. The funds that provide services to other funds will charge the expenses through the Interdepartmental line item. The funds receiving the services record the expense through the Interdepartmental line item. The schedule below summarizes the net charges between the Town's departments and funds and the net change made this budget year compared to last budget year.

Town of Chino Valley
Interdepartmental Charges

	Budget FY 15-16	Transfer PW Wages From HURF to Engineering Dept	Budget FY 16-17 Public Works	Budget FY 16-17 Customer Service	Net Effect by Fund
General Fund					
41 Prosecutor	6,000				
43 Town Manager	(61,000)				
47 Management Information Systems	6,000				
55 Planning	4,500				
56 Building Department	17,500				
63 Recreation	19,000				
64 Library	6,000				
66 Senior Center	6,000				
68 Parks Maintenance	(24,000)				
69 Aquatics	34,000				
71 Facilites Maint	52,000				
73 Vehicle Maintenance	(22,000)				
74 Engineering	(6,000)	300,000	(300,000)	-	
75 Customer Service	(224,000)			(190,000)	
Total General Fund	(186,000)	300,000	(300,000)	(190,000)	(4,000)
HURF Fund	(89,000)	(300,000)	200,000	-	(11,000)
Total Water Fund	92,000		50,000	50,000	8,000
Total Sewer Fund	183,000		50,000	140,000	7,000
Net Interdepartmental by Fund	-	-	-	-	-

INTER FUND TRANSFERS SUMMARY

The table below summarizes the transfers between funds.

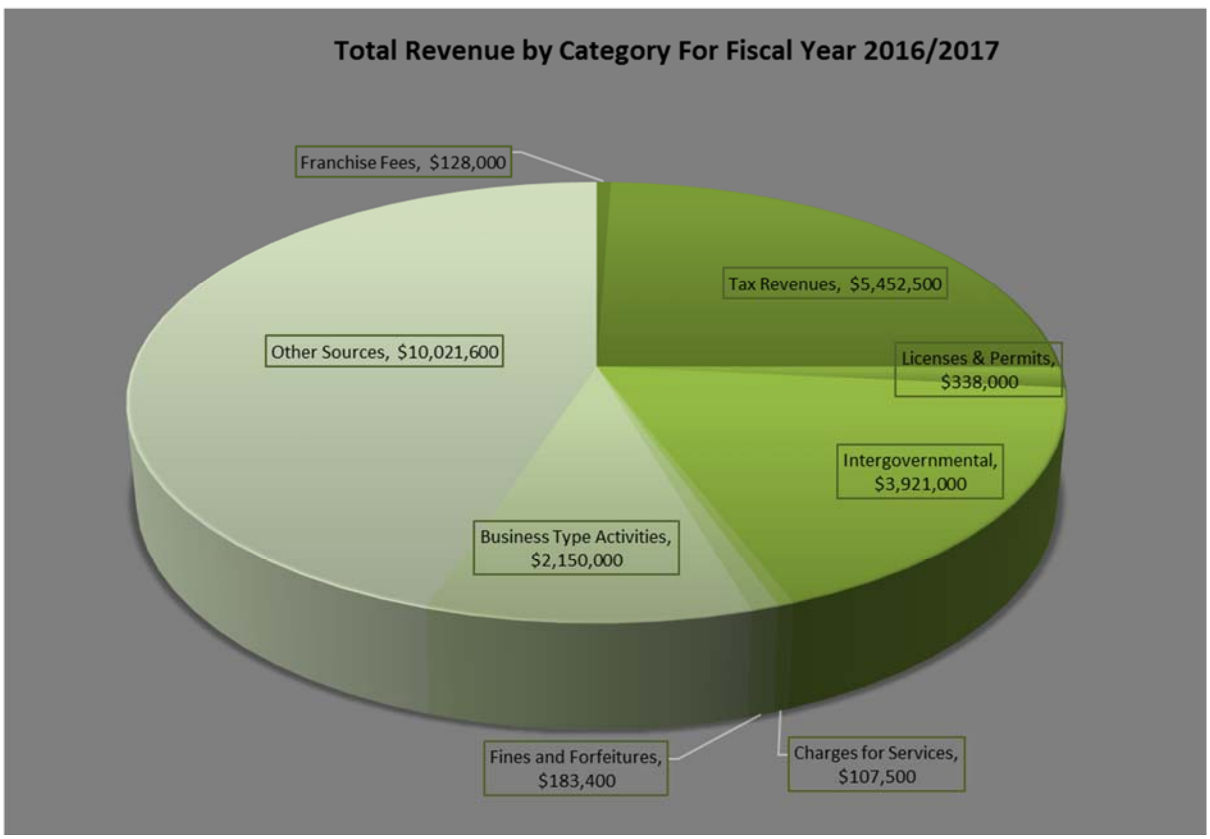
	Town of Chino Valley		
	Interfund Transfer Summery		
		Budget FY 15-16	**Budget FY 16-17**
General Fund			
	From Capital Improvement	$ 250,000	$ 250,000
	From PD Special Revenue	$ 10,000	$ -
	To HURF Fund	$ (50,000)	$ (50,000)
HURF Fund			
	From General fund	$ 50,000	$ 50,000
Debt Service Fund			
	From Capital Improvement	$ 737,000	$ 727,000
Capital Projects Fund			
	To General Fund	$ (250,000)	$ (250,000)
	To Debt Service Fund	$ (737,000)	$ (727,000)
	To Water Enterprise Fund	$ (150,000)	$ (75,000)
	From Road Impact Fee Fund	$ 529,000	$ 553,000
Water Enterprise Fund			
	From Capital Improvement	$ 150,000	$ 75,000
Road Impact Fee Fund			
	To Capital Improvement	$ (529,000)	$ (553,000)
Police Special Revenue			
	To General Fund	$ (10,000)	$ -
Total Interfund Transfers		**$ -**	**$ -**

REVENUE

The Town receives money from various sources including Franchise Fees, Taxes, Licenses & Permits, Intergovernmental, Charges for Services, Fines and Forfeitures, Utility Fees and Other Sources including Grants and Bond Proceeds.

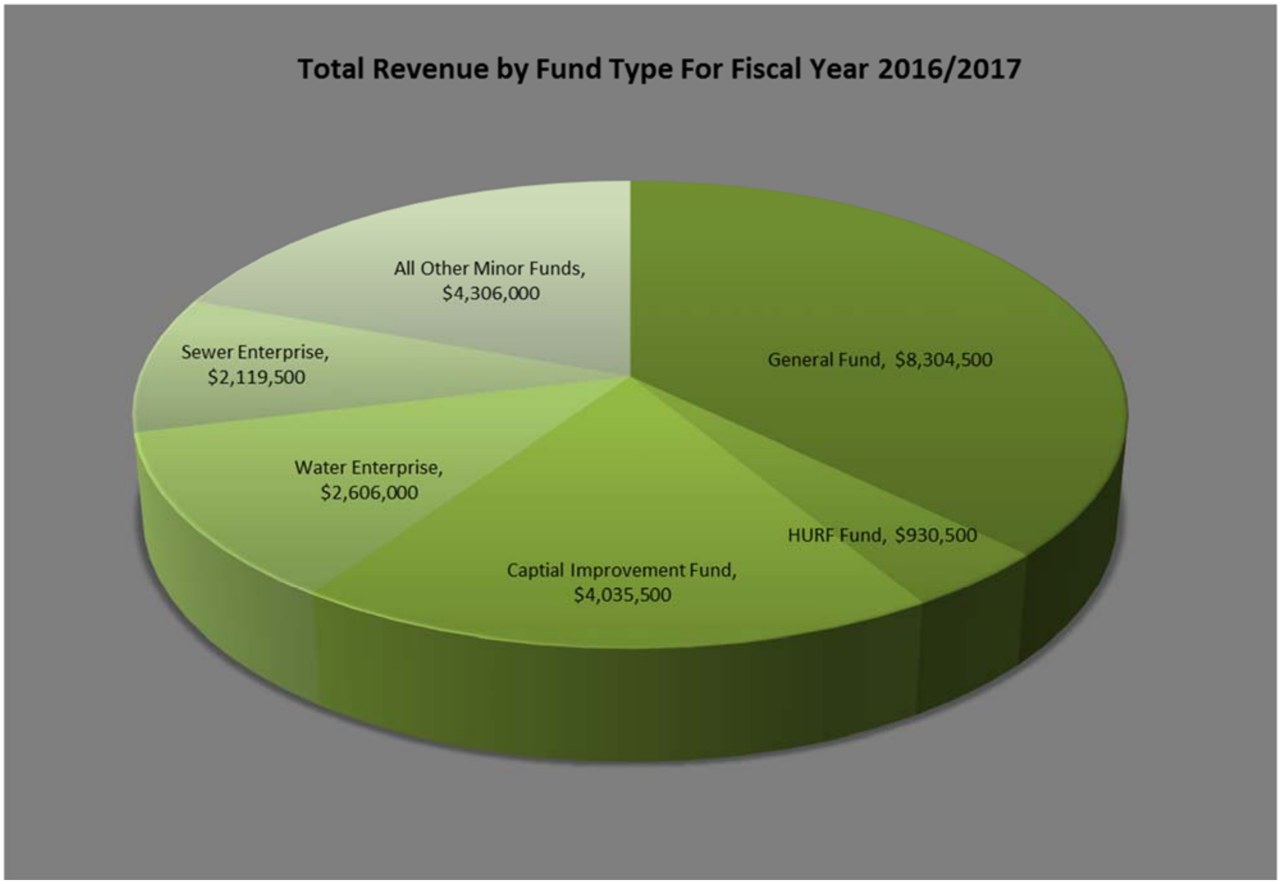
FY 2016-17 Budget

	Governmental Funds	Enterprise Funds	Total
Franchise Fees	$ 128,000	$ -	$ 128,000
Tax Revenues	$ 5,452,500	$ -	$ 5,452,500
Licenses & Permits	$ 338,000	$ -	$ 338,000
Intergovernmental	$ 3,921,000	$ -	$ 3,921,000
Charges for Services	$ 107,500	$ -	$ 107,500
Fines and Forfeitures	$ 183,400	$ -	$ 183,400
Business Type Activities	$ -	$ 2,150,000	$ 2,150,000
Other Sources	$ 7,446,100	$ 2,575,500	$ 10,021,600
	$ 17,576,500	$ 4,725,500	$ 22,302,000



REVENUE DETAIL BY FUND

The following pages detail the Revenues by fund including detail and analysis of the major revenues within each Fund Type. Highlighted Revenues designate major revenues within each fund and transfers in from other funds. The individual charts for each major revenue show a four year history, the current fiscal years projection, next fiscal year's budget projection, and the projected next four fiscal years.



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Town of Chino Valley				
Total Revenue Summary				
Description	**Actual FY 14-15**	**Budget FY 15-16**	**Estimate FY 15-16**	**Budget FY 16-17**
General Fund	$ 7,638,260	$ 8,051,504	$ 8,117,163	**$ 8,304,500**
HURF Fund	$ 866,914	$ 895,650	$ 928,695	**$ 930,500**
Captial Improvement Fund	$ 2,795,254	$ 4,589,500	$ 1,973,902	**$ 4,035,500**
Water Enterprise	$ 788,814	$ 5,188,000	$ 718,649	**$ 2,606,000**
Sewer Enterprise	$ 1,524,865	$ 2,134,500	$ 1,566,663	**$ 2,119,500**
All Other Minor Funds	$ 1,511,741	$ 4,181,000	$ 1,977,222	**$ 4,306,000**
	$ 15,125,848	$ 25,040,154	$ 15,282,293	**$ 22,302,000**

REVENUE PROJECTION METHODOLOGY

The Town prepares estimates of current year and future year revenues from all revenue sources. The first step in the process is to prepare a Revenue Manual annually that itemizes each revenue on a monthly basis and then projects each revenue forward for future fiscal years. The projections are based on each revenues history, seasonality, and other information available at the time. The Town considers current economic conditions, legislative changes and other factors when preparing projections. For State Shared Revenues, the Town receives estimates prepared by the Arizona League of Cities and Town each year as a basis for the projections. The Revenue Manual is published on the Town's website at www.chinoaz.net, and is updated several times throughout the budget process. The Town projects revenue growth conservatively, usually 3% or less, unless other information is available to base the projection on.

Revenue projections for the next 5 years can be found on page 182.

GENERAL FUND

Town of Chino Valley					
Total Revenue Summary					
	Page	Actual FY 14-15	Budget FY 15-16	Estimate FY 15-16	Budget FY 16-17
GENERAL FUND					
CABLE FRANCHISE FEES	14	62,763	65,000	56,645	**55,000**
WATER FRANCHISE FEES	15	8,035	8,500	9,144	**9,000**
GAS FRANCHISE FEES	16	36,328	42,000	51,758	**44,000**
ELECTRIC FRANCHISE FEES	17	17,998	19,000	19,220	**20,000**
TOWN SALES TAX-RETAIL	18	3,472,857	3,550,000	3,673,394	**3,778,000**
CONSTRUCTION SALES TAX	19	259,005	330,000	241,348	**250,000**
BED TAX	20	31,951	24,000	37,137	**38,000**
BUILDING PERMITS	21	132,416	125,000	175,118	**175,000**
BUSINESS LICENSES	22	54,835	60,000	59,187	**62,000**
PLAN CHECK FEES	23	79,476	65,000	88,892	**90,000**
SIGN PERMITS	24	2,250	5,000	2,765	**5,000**
ZONING PERMITS	25	5,297	5,000	8,555	**5,000**
GRADING PERMITS	26	1,133	-	3,621	**1,000**
P.A.N.T.	27	23,527	30,000	4,272	**5,000**
VEHICLE LICENSE TAX	28	629,553	641,000	644,260	**663,000**
COUNTY LIBRARY FUNDS	29	102,233	109,000	101,087	**101,000**
SENIOR NUTRITION REVENUE	30	65,534	72,000	50,652	**52,000**
BULLET PROOF VEST PARTNERSHIP	31	815	2,500	2,256	**2,500**
STATE SHARED SALES TAX	32	988,552	1,033,000	1,033,737	**1,046,000**
STATE SHARED INCOME TAX	33	1,309,464	1,302,000	1,302,365	**1,359,000**
SALE OF PRINTED MATTER	28	-	-	-	**-**
COPIER FEES	34	658	500	283	**500**
ENGINEERING SERVICES	35	4,400	2,500	18,050	**5,000**
SPECIAL REC PROGRAM INCOME	36	1,268	-	706	**1,000**
ADULT SPORTS	37	-	1,000	-	**1,000**
PROGRAM INCOME	38	-	1,000	-	**1,000**
AQUATIC CENTER ENTRANCE FEES	39	44,206	47,000	46,485	**48,000**
AQUATIC CENTER CONCESSIONS	40	11,727	11,500	12,215	**12,000**
RECREATION CONCESSIONS	36	-	-	-	**-**
FACILITIES USE/UTILITY REIMBURSE	41	1,800	2,000	11,775	**12,000**
AQUATIC CTR PROGRAM FEES	42	13,345	15,000	13,658	**15,000**
FACILITIES USE-RECREATION	43	288	1,000	547	**1,000**
FACILITIES USE-SENIOR CENTER	44	4,678	6,000	3,925	**5,000**
FACILITIES USE-AQUATIC CENTER	45	2,201	2,000	2,111	**2,000**
FACILITIES USE-PARKS	46	3,114	7,000	4,860	**5,000**
S/C NUTRITION PROGRAM INCOM	47	4,883	8,500	16,126	**16,000**

General Fund – Continued

Town of Chino Valley					
Total Revenue Summary					
	Page	Actual FY 14-15	Budget FY 15-16	Estimate FY 15-16	Budget FY 16-17
POLICE REPORTS	48	1,702	3,000	2,430	**3,000**
ANIMAL CONTROL FEES	49	36,030	31,000	26,998	**30,000**
LIBRARY FINES	50	3,199	3,000	3,006	**3,000**
LOST BOOKS	51	705	1,000	476	**1,000**
TRAFFIC FINES	52	93,599	100,000	115,437	**119,000**
REIMBURSEMENT COURT ATTORNI	53	3,127	5,000	2,536	**5,000**
RESTITUTION	54	1,714	-	1,180	**1,000**
ADMINISTRATIVE FEES-FINANCE	55	1,031	1,000	1,522	**1,500**
MISCELLANEOUS REVENUE	56	877	500	1,988	**1,000**
SALE OF FIXED ASSETS	57	6,319	-	1,270	**1,000**
SENIOR CTR THRIFT STORE	58	1,384	1,500	1,329	**1,500**
SR CTR PROGRAM INCOME	59	615	2,000	708	**1,000**
INTEREST INCOME	60	1,370	500	2,128	**1,500**
TFRS FROM CAPITAL IMPROVE FUND		100,000	250,000	250,000	**250,000**
TFRS FROM PD SPECIAL REVENUE FUND		10,000	10,000	10,000	**-**
CARRYOVER			50,000		-
TOTAL GENERAL FUND		**7,638,260**	**8,051,500**	**8,117,163**	**8,304,500**
		3%	5%	1%	**2%**

Individual General Fund Revenues are projected to increase by a conservative 3% unless additional information is available to justify a different amount. The Town anticipates a 2% increase in total General Fund Revenues next fiscal year.

General Fund Revenues have shown steady growth during fiscal year 2016. Tax Collections and State Shared Revenues are showing steady growth over last fiscal year.

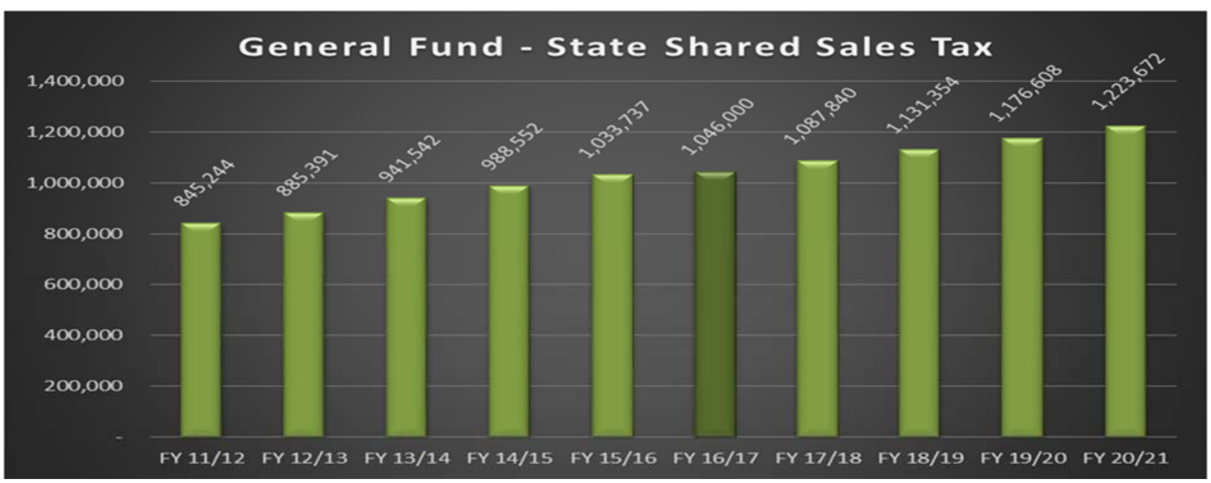
TOWN SALES TAX

The Town of Chino Valley collects a transaction privilege tax (sales tax) on the gross receipts of business activities. On June 1, 2013 the rate increased from 3% to 4% on the majority of taxable activities in the Town. 1% of the Towns sales tax collected is recorded in the Capital Improvement Fund.

The Chart above summarizes the actual Town Sales Tax collections through fiscal year 2015 and the projected collections through fiscal year 2021. The fiscal year 2014 figures include the 1% tax rate increase and a one- time payment from the City of Prescott of $220,000. Fiscal year 2016 through 2021 are projected to increase at a conservative rate of 3% per year.

STATE SHARED SALES TAX

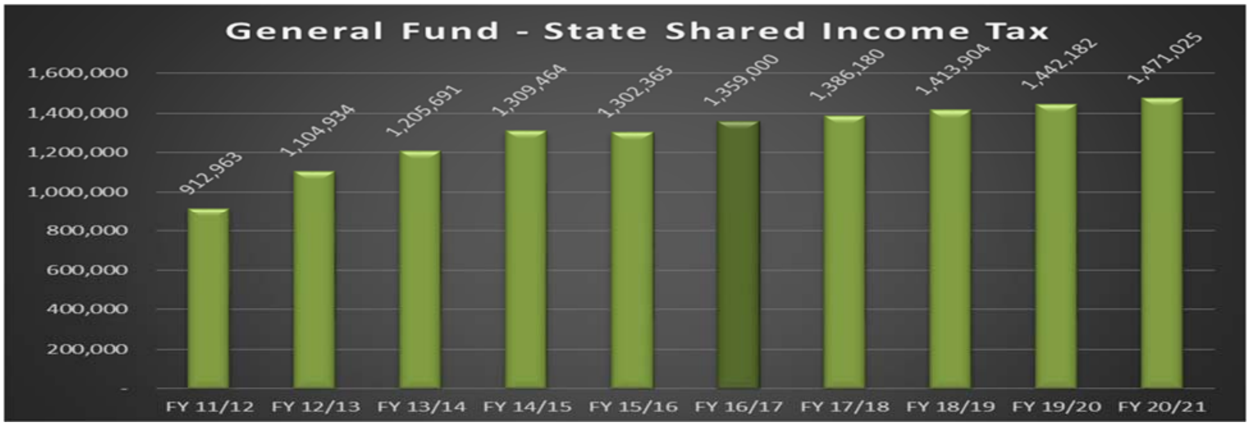
Arizona cities and towns share a portion of the total amount collected from State Sales Tax. The town's portion of the State Sales Tax is based on the relationship of its population to the total population of all cities and towns within the State.



The Chart above summarizes the actual State Shared Sales Tax collections through fiscal year 2015 and the projected collections through fiscal year 2021. The fiscal year 2017 projection is based on an estimate provided by the Arizona Department of Revenue and the League of Arizona Cities and Towns. Fiscal year 2016 through 2020 are projected to increase at a conservative rate of 4% per year.

STATE SHARED INCOME TAX

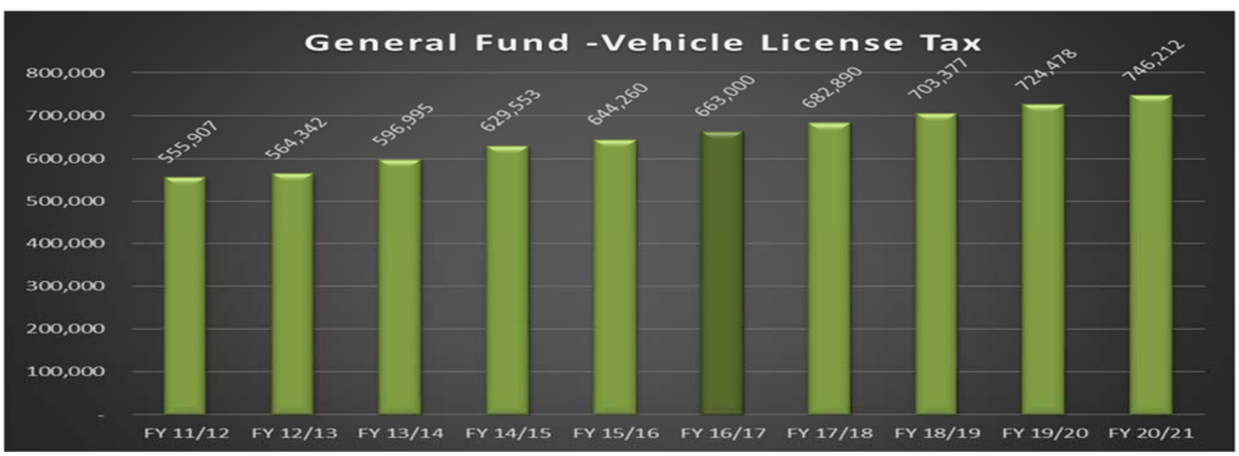
Arizona cities and towns share a portion of the total amount collected from the State Income Tax. A town's portion of the State Income Tax is based on the relationship of its population to the total population of all cities and towns within the state.



The Chart above summarizes the actual State Income Tax collections through fiscal year 2015 and the projected collections through fiscal year 2021. The fiscal year 2017 projection is based on an estimate provided by the Arizona Department of Revenue and the League of Arizona Cities and Towns. Fiscal year 2017through 2021 are projected to increase at a conservative rate of 2% per year. The revenues are disbursed by the State two years after collection by the Arizona Department of Revenue.

VEHICLE LICENSE TAX

Arizona cities receive a 25% share of the net revenue collected for the licensing of vehicles in their related county. Each town's share within their county is determined based on the town's population in relation to the county as a whole. These revenues are distributed by the State Treasurer.



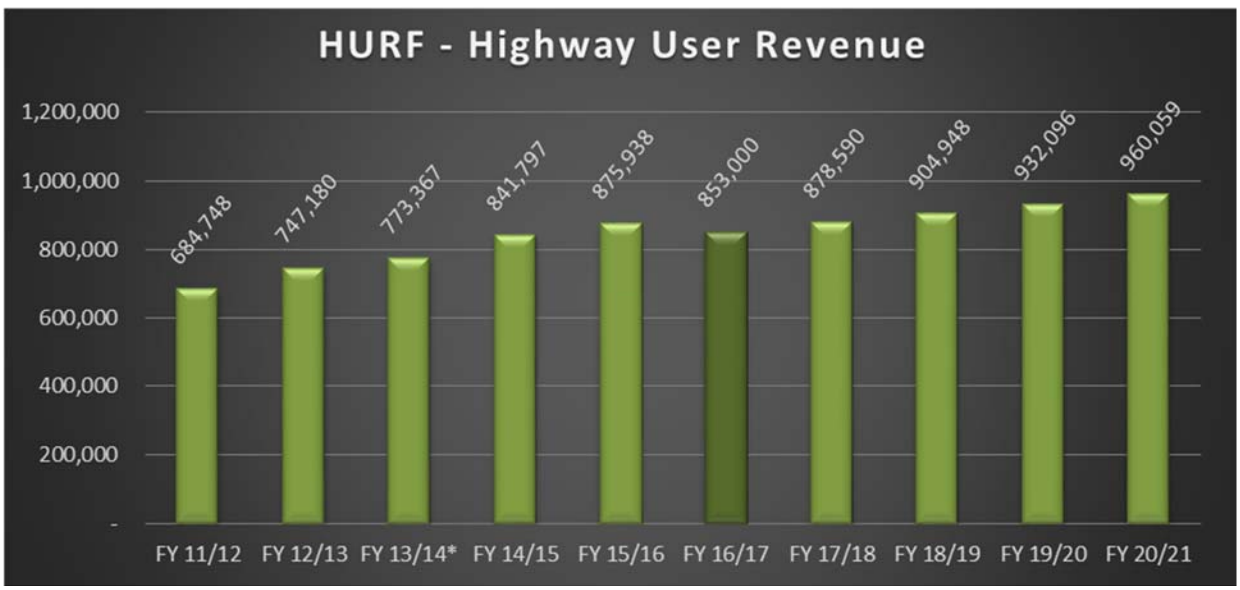
The Chart above summarizes the actual Vehicle License Tax collections through fiscal year 2016 and the projected collections through fiscal year 2021. The fiscal year 2017 projection is based on an estimate provided by the League of Arizona Cities and Towns. Fiscal year 2017 through 2021 are projected to increase at a conservative rate of 3% per year.

Special Revenue Funds – Highway User Revenue

	Actual FY 14-15	Budget FY 15-16	Estimate FY 15-16	Budget FY 16-17
HIGHWAY USER REVENUE FUND				
RIGHT-OF-WAY PERMITS	641	1,000	547	**1,000**
DRIVEWAY PERMITS	780	500	880	**500**
MISCELLANEOUS REVENUE	14,233	-	150	**-**
INTEREST INCOME	998	500	935	**1,000**
HIGHWAY USER REVENUE	841,797	843,000	875,938	**853,000**
SALE OF FIXED ASSETS	8,465	-	245	**-**
TRANSFER FROM GENERAL FUND		50,000	50,000	**75,000**
TOTAL HIGHWAY USER REVENUE	**866,914**	**895,000**	**928,695**	**930,500**
	12%	3%	4%	**0%**

HIGHWAY USER REVENUE

Arizona cities receive a share of State Motor Vehicle Fuel Taxes (Highway User Revenue Funds). The distribution formula is based on two separate calculations; the first half is based on the town's population in relation to the State's total population, the second half is based on the county in which the revenues were generated. These funds must be utilized for the construction and maintenance of streets and highways.



The Chart above summarizes the actual Highway User Revenue collections through fiscal year 2016 and the projected collections through fiscal year 2021. The fiscal year 2017 projection is based on an estimate provided by the League of Arizona Cities and Towns. Fiscal year 2017 through 2021 are projected to increase at a conservative rate of 3% per year.

CAPITAL IMPROVEMENT FUNDS

	Actual FY 14-15	Budget FY 15-16	Estimate FY 15-16	Budget FY 16-17
CAPITAL IMPROVEMENT FUND				
1% TPT REVENUES-RETAIL/OTHER	1,152,293	1,304,000	1,229,256	**1,266,000**
1% CONSTRUCTION TPT REVENUI	86,335	93,000	81,447	**95,000**
1% BED TAX REVENUES	15,977	13,500	12,919	**11,500**
MISC. CAPITAL PROJECTS	-	2,000,000		**2,000,000**
INTEREST INCOME LGIP	2,854	-	17	**-**
YAVAPAI COUNTY DRAINAGE DIS	150,000	650,000	628,263	**110,000**
LEASE PURCHASE PROCEEDS	607,448	-		
TFRS IN FROM ROAD IMPACT FEE	780,347	529,000	22,000	**553,000**
TOTAL CAPITAL IMPROVEMENT F	**2,795,254**	**4,589,500**	**1,973,902**	**4,035,500**
	23%	64%	-57%	**104%**

The major on-going revenue for the Capital Improvements Fund is 1% of the Retail Sales Tax. The Town also separates the construction and bed tax portion from the 1%.

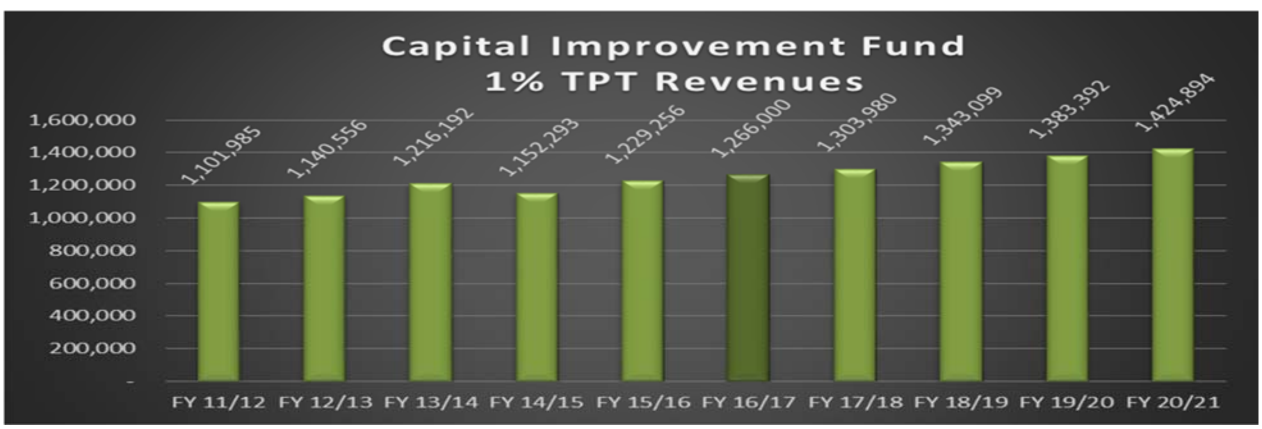
The Town Budgets $2,000,000 as a buffer in order to be able to spend unanticipated revenues received during a fiscal year. These types of funds include FEMA emergency assistant funds, State of Arizona emergency assistant funds, or unanticipated capital improvement grant funds from Federal, State, County, or local sources.

The Town intends to transfer $ 553,000 from the Roads Impact Fee Fund and anticipated receiving $110,000 from the Yavapai County Drainage District this fiscal year.

The Town accounts for all of its Governmental Capital Projects over $50,000 and related funding in the Capital Projects fund.

1% TPT REVENUES – RETAIL/OTHER

The Major on-going revenue for the Capital Improvements Fund is 1% of the Transaction Privilege Tax (sale tax) collections.



The Chart above summarizes the actual 1% Transaction Privilege Tax collections through fiscal year 2015 and the projected collections through fiscal year 2021. Fiscal year 2016 through 2020 are projected to increase at conservative rate of 3% per year.

Enterprise Funds – Water

Town of Chino Valley				
Total Revenue Summary				
	Actual FY 14-15	**Budget FY 15-16**	**Estimate FY 15-16**	**Budget FY 16-17**
WATER ENTERPRISE FUND				
WATER SERVICE FEES	381,232	365,000	441,750	**405,000**
WATER SYSTEM BUY-IN FEES	85,489	60,000	60,000	**60,000**
WATER METER FEES	7,044	5,000	7,470	**5,000**
SALE OF FIXED ASSETS	620	-	-	**-**
MISCELLANEOUS REVENUE	33,629	63,000	59,429	**61,000**
BOND PROCEEDS - WIFA	100	4,545,000	-	**2,000,000**
TFRS FROM CAPT. IMPROVEMENT	280,700	150,000	150,000	**75,000**
TOTAL WATER ENTERPRISE FUND	**788,814**	**5,188,000**	**718,649**	**2,606,000**
	10%	558%	-86%	**263%**

Water Enterprise Fund Revenues reflect the effects of the adopted rate increase in Fiscal Year 2012/2013. The new water rates will increase by approximately 3% per year through Fiscal Year 2017. The Town is budgeting $2,000,000 for a potential water system acquisition.

WATER SERVICE FEES

Water Service Fees are user fees charged to residential, commercial and industrial customer for the distribution of water. These fees are for the maintenance and operation of the system, administration, billing, debt service and future capital improvements to the system.

The Chart above summarizes the actual Water Service Fees collected through fiscal year 2016 and the projected collections through fiscal year 2021. Fiscal year 2017 through 2021 are projected to increase based on the adopted rate increase and assume minimal new customer growth. The decrease in fiscal year 2014 was due to a faulty meter at Old Home Manor that resulted in the Parks Department paying additional water fees in fiscal year 2013.

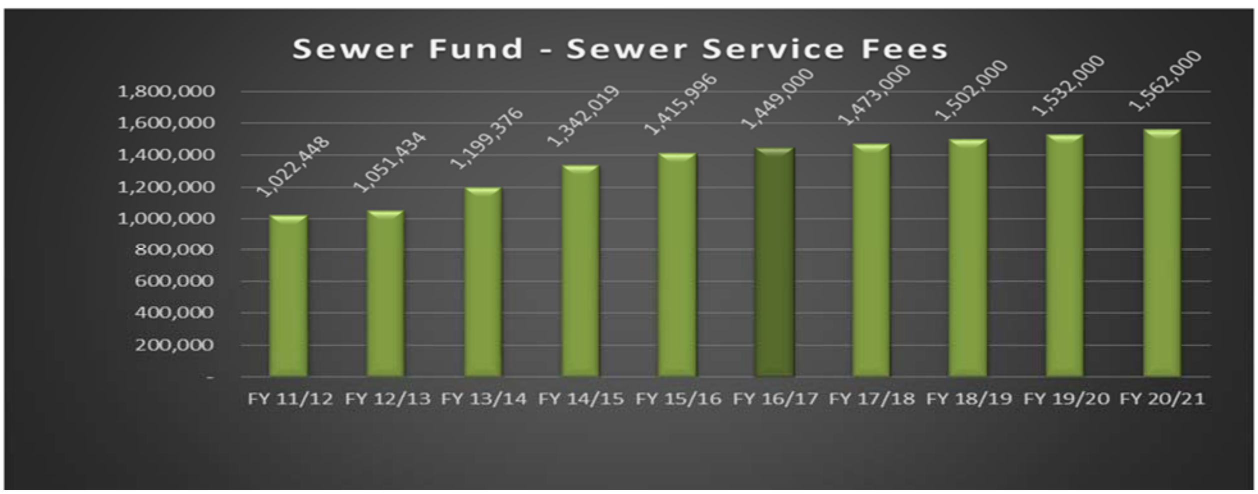
ENTERPRISE FUNDS – SEWER

	Actual FY 14-15	Budget FY 15-16	Estimate FY 15-16	Budget FY 16-17
SEWER ENTERPRISE FUND				
SEWER SERVICE FEES	1,342,019	1,450,000	1,415,996	**1,449,000**
SEWER SYSTEM BUY-IN FEES	106,936	150,000	95,320	**120,000**
MISCELLANEOUS REVENUE	75,234	34,000	54,234	**50,000**
INTEREST INCOME	676	500	1,113	**500**
BOND PROCEEDS - WIFA		500,000	-	**500,000**
TOTAL SEWER ENTERPRISE FUND	**1,524,865**	**2,134,500**	**1,566,663**	**2,119,500**
	6%	40%	-27%	**35%**

Sewer Enterprise Fund Revenues reflect the effects of the adopted rate increase in Fiscal Year 2012/2013. The original sewer rates increases were projected to increase each year through 2017. However, Council froze the rated in December of 2015 and will review them annually.

SEWER SERVICE FEES

Sewer Service Fees are user fees charged to residential, commercial and industrial customers for the collection and treatment of wastewater. The Town also charges Buy-in Fees for new construction.



The Chart above summarizes the actual Sewer Service Fees collected through fiscal year 2016 and the projected collections through fiscal year 2021. Fiscal year 2017 through 2021 are projected to increase based on the adopted rate increase and assume minimal new customer growth.

DEBT SERVICE FUND

DEBT SERVICE 08					
Description	2014-15 Actual	2015-16 Adopted Budget	2015-16 Estimated	**2016-17 Adopted Budget**	% Change Adopted to Adopted
DEBT SVC 2010 BONDS - PRINCIPAL					
DEBT SVC 2010 BONDS -- INTEREST	331,637	332,000	332,000	**332,000**	
GADA LOAN 2007A PRINCIPAL	75,000	240,000	235,000	**240,000**	
GADA LOAN 2007A INTEREST	174,382	163,000	162,806	**153,000**	
FISCAL AGENT FEES	1,520	2,000	2,000	**2,000**	
TOTAL EXPENDITURES	582,539	737,000	731,806	**727,000**	-1%

Debt Service Funds are used to make principal and interest payments on general government debt. Funds are transferred from the Capital Improvement Fund on an annual basis to make the required debt service payments. Principal payments for the 2010 Bonds will begin in Fiscal Year 2018/2019.

OTHER FUNDS – NON MAJOR FUNDS

Revenues for Other Funds – Non Major Funds are detailed in each funds expenditure section of the budget.

Community Development Block Grant (CDBG) - The Town of Chino Valley receives funding from the U.S. Department of Housing and Urban Development for the Small Cities Community Development Block Grant Program. The Arizona Department of Housing (ADOH) is the state agency in Arizona responsible for administering the program. The funding is received every four years and projects are approved by Council after a public hearing process.

Grants – The Town receives funding from various Federal, State, County, local, and other agencies. These funds are restricted and can only be used for the purpose intended. A detailed schedule of the projected grants and disbursements can be found in the Grant Expenditure Section of the Budget.

Special Revenue Fund - Court -The Court Special Revenue Fund is a restricted fund. A portion of the funds can be used for Court improvements to enhance the technology, operation and security of the court. A portion can also be used to enhance the technology, operation, and security of the court collection program.

Capital Asset Replacement - The Town Operating Management Policy establishes the Capital Asset Fund to account for special one-time revenues received. Examples include sales tax audit revenue or insurance dividends. These funds are used to purchase non-recurring items like capital goods.

Impact Fee Funds - Arizona Law allows cities and towns to assess development fees to offset costs associated with providing necessary public services to a development, including costs of infrastructure, improvements, real property, engineering and architectural services, financing and professional services. The Town of Chino Valley collects impact fees for the Police Department, Library, Parks, Recreation and Roads. These funds can only be used for growth related projects related to each category and must be accounted for separately. The Town has projected that no impact fees will be collected in the next several fiscal years and intends only to use the funds when received.

Senate Bill 1525 has made significant changes in the way Cities and Towns can impose Impact Fees on future development. The Town of Chino Valley may be undertaking a development fee study during the fiscal year. The Town stopped charging impact fees after August 2014 and will not begin charging them again until the development fee study is complete and adopted by Council.

Special Revenue Fund - Police - The Police Department charges an administrative fee for the administrative and post storage hearing for vehicles impounded under ARS 28-3511. The funds are restricted and can only be used for traffic enforcement related expenses. The Town receives these funds when vehicles are released after an administrative hearing. The Town also collects storage fees which are transferred to the General Fund each year.

Chino Valley Street Lighting Improvement Districts (CVSLID) – The Town of Chino Valley administers three street lighting districts. The property owners within each district pay for the projected amount of electricity used through their property taxes each year. The funds are disbursed by the Yavapai County Treasurer, which the Town uses to pay the utility bills as received.

Department Name

Fund and department Number

TOWN CLERK

GENERAL FUND – DEPARTMENT 42

Contact Information

Jami Lewis
Town Clerk
jlewis@chinoaz.net
928-636-2646

Town Clerk 2.0 FTE
$224,000

Staffing and Total Budget

Mission – The Town Clerk's Office looks forward to the future and treasures the past of t… o Valley by accurately recording the… proceedings of the Town Council, maintaining and preserving the Town's official records, conducting fair and impartial Town elections, and serving internal and … fficiency and small-

Mission Statement

Program Description

Program Description – The Town Clerk's Office provides the following services for the Town:

- Keeps a true and correct record of all business transacted by the Town Council and Council-appointed public bodies and subcommittees.
- Prepares meetings, agenda packets, and minutes, and administers the Town's compliance under the Open Meeting Laws.
- Administers all election-related services in accordance with state and federal law.
- Administers public records and records management program.
- Provides support services for Town staff and the public related to public information, Town Codes, citizen complaints, local legislation, web pages, and notary services.

$ SPENT PER CITIZEN

$20.71

FY 2016 Accomplishments

- Completed review and assessment of old legal records.
- Implemented new proce… the Town's web redesig… upgraded technologies.
- Implemented updates to agenda management software.

Department Accomplishments during current fiscal year and next fiscal year's initiatives and goals.

FY 2017 New Initiatives and Goals

- Hold 2016 Election in accordance with state and federal law.
- Collaborate with other departments to research, purchase, and implement new software solutions to increase shared program efficiencies.
- Staff receive training to increase productivity.

Data from Audited Financials

Current Year Budget and Estimate

Financial Information

Expenditure by Type					
Description	2014-15 Actual	2015-16 Adopted Budget	2015-16 Estimated	**2016-17 Adopted Budget**	% Change Adopted to Adopted
Personnel	$ 123,766	$ 117,810	$ 117,810	$ 114,160	
Benefits	$ 38,336	$ 38,190	$ 38,190	$ 38,940	
Services and Supplies	$ 44,549	$ 32,600	$ 27,373	$ 70,900	
Interdepartmental/Capital	$ -	$ -	$ -	$ -	
Total	$ 206,651	$ 188,600	$ 183,373	$ 224,000	**19%**
Number of Employees	2	3		2	

Next Year's Budget

Total Department Change over Prior Fiscal Year

19%

Increases

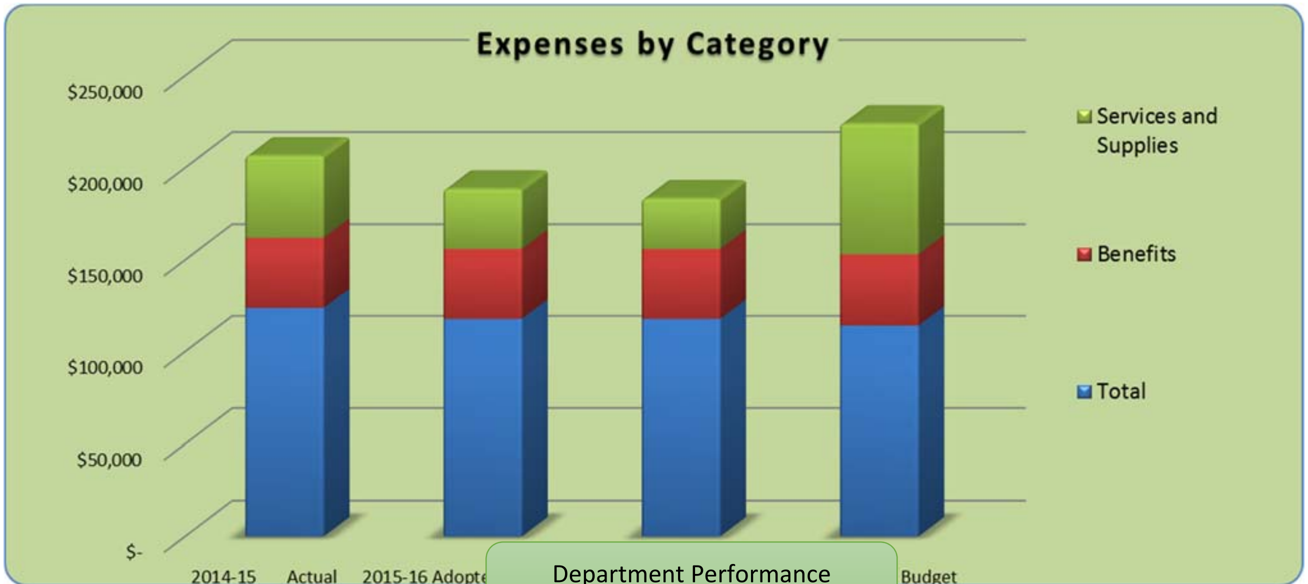
Election Expenses $38,500

Narrative

Services and Supplies additional costs are related to the cost of having an election every two fiscal years. The cost for the election is projected at $38,500. All other expenses are flat year over year. The department is projecting an increase of 19% in next year's budget.

Narrative on Budget Changes

Department Summaries and Performance Measures



Department Performance Measures

Performance Measures	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Projected
Public Record Requests processed	52	172	94
Public Records Requests, total labor hours to fill request (does not include processing)	Not Available	244	121
Public body agendas and minutes prepared	51	65	39
Elections conducted/Registered Voters/ballots cast	0	1 / 5,914 / 3,587	0
Total Cost of Election	0	$18,341	0

GENERAL FUND

The table below summarizes each department's expenditures within the General Fund. The table compares the fiscal year 2015 actual, fiscal year 2016 adopted budget, fiscal year 2016 estimate, fiscal year 2017 adopted budget and the % increase/decrease in fiscal year's 2017 budget over fiscal year 2016 budget.

	Town of Chino Valley					
	Total Expenditure Summary by Department					
	Description	**2014-15 Actual**	**2015-16 Adopted Budget**	**2015-16 Estimated**	**2016-17 Adopted Budget**	**% Change Adopted to Adopted**
GENERAL FUND						
41	PROSECUTOR	121,689	130,600	130,600	**123,700**	-5%
42	TOWN CLERK	206,651	197,600	183,373	**224,000**	13%
43	TOWN MANAGER	415,037	392,500	395,000	**371,400**	-5%
44	HUMAN RESOURCES	97,924	195,300	195,300	**221,600**	13%
45	MUNICIPAL COURT	313,762	261,900	254,788	**278,600**	6%
46	FINANCE	306,953	329,200	329,200	**343,200**	4%
47	MGMT INFORMATION	225,992	273,600	267,900	**336,400**	23%
50	MAYOR AND COUNCIL	18,265	33,000	32,500	**43,200**	31%
55	PLANNING	156,881	186,300	190,850	**207,000**	11%
56	BUILDING INSPECTION	270,679	277,100	262,700	**257,700**	-7%
60	POLICE	2,567,283	2,651,800	2,499,661	**2,768,800**	4%
61	ANIMAL CONTROL	126,026	123,300	123,300	**128,300**	4%
63	RECREATION	23,641	63,800	70,600	**96,100**	51%
64	LIBRARY	298,489	309,599	309,455	**312,600**	1%
66	SENIOR CENTER	226,901	242,400	241,800	**271,600**	12%
68	PARKS MAINTENANCE	340,865	333,200	386,870	**373,400**	12%
69	AQUATICS CENTER	208,542	244,900	232,902	**220,400**	-10%
71	FACILITIES MAINTENANCE	317,879	345,900	354,755	**343,500**	-1%
73	FLEET MAINTENANCE	261,967	341,001	236,807	**283,000**	-17%
74	ENGINEERING	62,467	122,000	141,841	**125,900**	3%
75	CUSTOMER SERVICE		-		**118,100**	
95	NON DEPARTMENTAL	537,220	996,500	653,858	**1,056,000**	6%
TOTAL GENERAL FUND		7,105,113	8,051,501	7,494,060	**8,504,500**	6%

The Town is projecting the General Fund expenditures to end fiscal year 2016 under budget.

Overall the General Fund expenditures are projected to increase 6% over last budget year.

Town Clerk

General Fund – Department 42

Jami Lewis
Town Clerk
jlewis@chinoaz.net
928-636-2646

Town Clerk 2.0 FTE
$224,000

Mission – The Town Clerk's Office looks forward to the future and treasures the past of the Town of Chino Valley by accurately recording the actions and proceedings of the Town Council, maintaining and preserving the Town's official records, conducting fair and impartial Town elections, and serving internal and external customers with big-town efficiency and small-town friendliness.

Program Description – The Town Clerk's Office provides the following services for the Town:

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- Administers all election-related services in accordance with state and federal law.
- Administers public records and records management program.
- Provides support services for Town staff and the public related to public information, Town Codes, citizen complaints, local legislation, web pages, and notary services.

FY 2016 Accomplishments

$ Spent Per Citizen
$20.71

- Completed review and assessment of old legal records.
- Implemented new processes as a result of the Town's web redesign and other new upgraded technologies.
- Implemented updates to agenda management software.
- Hired and trained new Town Clerk Assistant/Records Technician.

FY 2017 New Initiatives and Goals

- Hold 2016 Election in accordance with state and federal law.
- Collaborate with other departments to research, purchase, and implement new software solutions to increase shared program efficiencies.
- Staff receive training to increase productivity.
- Implement changes to election procedures per new legislation, including new state-wide electronic processes.

- Implement new procedures for processing liquor licenses and various archival records per revised best practices by the state.

Financial Information

Expenditure by Type					
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Total Department Change over Prior Fiscal Year

19%

Increases

Election Expenses $38,500

Narrative

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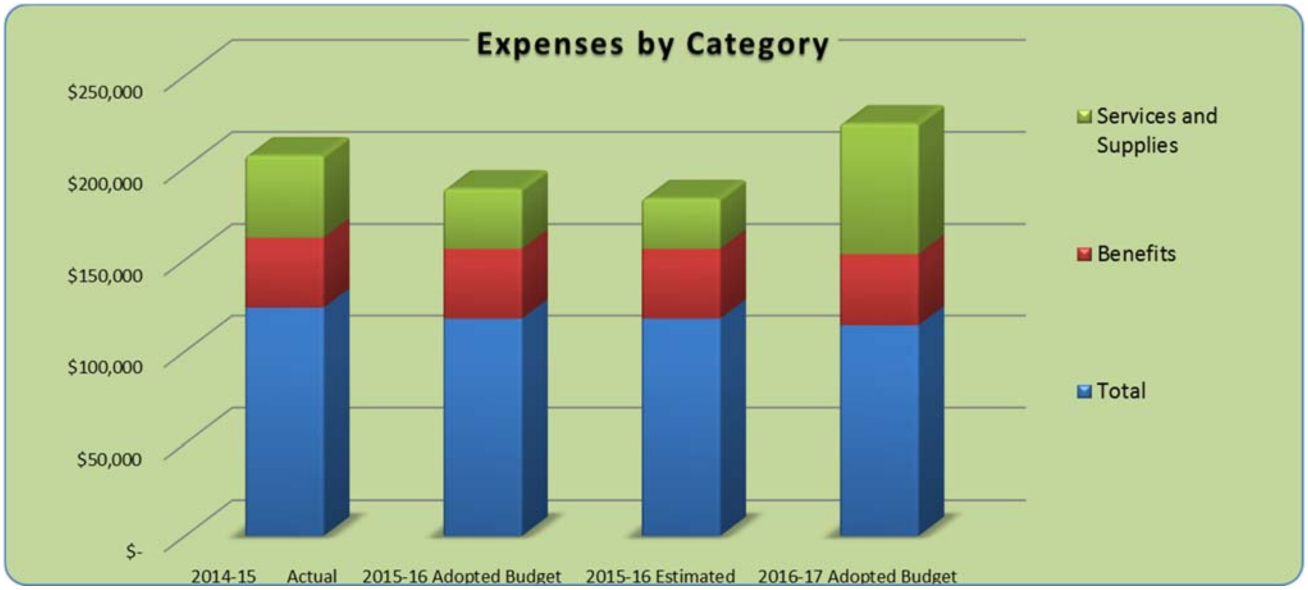
Department Summaries and Performance Measures



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Total Cost of Election	0	$18,341	0

TOWN MANAGER

GENERAL FUND – DEPARTMENT 43

Robert Smith
Town Manager
rsmith@chinoaz.net
928-636-2646

Town Manager 2.5 FTE
$371,400

Mission – The Mission of the Town Manager's Department is to administer the goals, policies and objectives established by the Town Council in the most cost effective, efficient means possible.

Program Description

The Town Manager is the head of the administrative branch of the Town government and as the Chief Operating and Administrative Officer of the Town, has overall responsibility for the proper conduct of all procedures, policies and operations of all Town departments, as well as the effective and efficient operation and provision of services and products to the community. The department includes the Town Manager, Assistant Town Manager, one part-time Administrative Technician and one part-time Senior Administrative Technician.

The Town Manager's office assures that all laws, regulations, codes and guidelines are adhered to relating to Town government and services, budget and expenditure control; performs liaison duties between Town Council and the administration's departments; coordinates with the Town Council to develop and implement short and long range goals for the Town; is responsible for economic and community development; and represents the Town in dealing with other governmental jurisdictions, private firms, professional groups, the media and general public.

$ SPENT PER CITIZEN

$34.33

FY 2016 Accomplishments

- Expedited Sewer system utility rate freeze
- Initiated ADOT Required road construction and improvements
- Completed flood control project with County grant funds
- Received EDA, ACA and APS grant funds to create the industrial park at Old Home Manor and extension of Road 4 North
- Refinanced USDA loans saving $40K a year in interest
- Access EPA grant funds to loop Town's water system
- Explore BNSF's development of a rail spur north of Chino Valley
- Finalized Town's communications plan, PIO responsibilities and media policy
- Installed public service kiosks at Town Hall and Development Services
- Developed and rolled out employee training that supports Core Values
- Research and develop a total rewards structure to enhance individual and organizational performance

FY 2017 New Initiatives and Goals

- Complete ADOT Required road construction and improvements
- Begin work on Peavine Trail Loop Road and excavate the next rifle range at the shooting range
- Explore the development of shotgun sports at Old Home Manor (near existing ranges)
- Receive and administer EDA, ACA and APS grant funds to create the industrial park at Old Home Manor and extension of Road 4 North
- Create an economic development project with Unisource Gas to provide natural gas to the industrial park at Old Home Manor
- Access USDA RBEG grant funds to create a small business support center
- Begin work to develop and submit an economic development plan to Council
- Update Council's Strategic Plan
- Access EPA grant funds to loop Town's water system
- Explore BNSF's development of a rail spur north of Chino Valley
- Explore the expansion of additional recreational and tourism related functions at Old Home Manor
- Complete revisions to Town Unified Development Ordinance
- Revisions to Employee Manual to comply with employment laws, statutes and regulations as well as new Federal Regulations
- Research and develop a total rewards structure to enhance individual and organizational performance

Financial Information

Expenditure by Type

Description	2014-15 Actual	2015-16 Adopted Budget	2015-16 Estimated	**2016-17 Adopted Budget**	% Change Adopted to Adopted
Personnel	$ 317,938	$ 325,320	$ 325,320	$ 256,419	
Benefits	$ 83,845	$ 90,380	$ 90,380	$ 73,181	
Services and Supplies	$ 35,254	$ 37,800	$ 40,300	$ 41,800	
Interdepartmental/Capital	$ (22,000)	$ (61,000)	$ (61,000)	$ -	
Total	$ 415,037	$ 392,500	$ 395,000	$ 371,400	**-5%**
Number of Employees	4	4		3	

Total Department Change over Prior Fiscal Year

-5%

Decreases

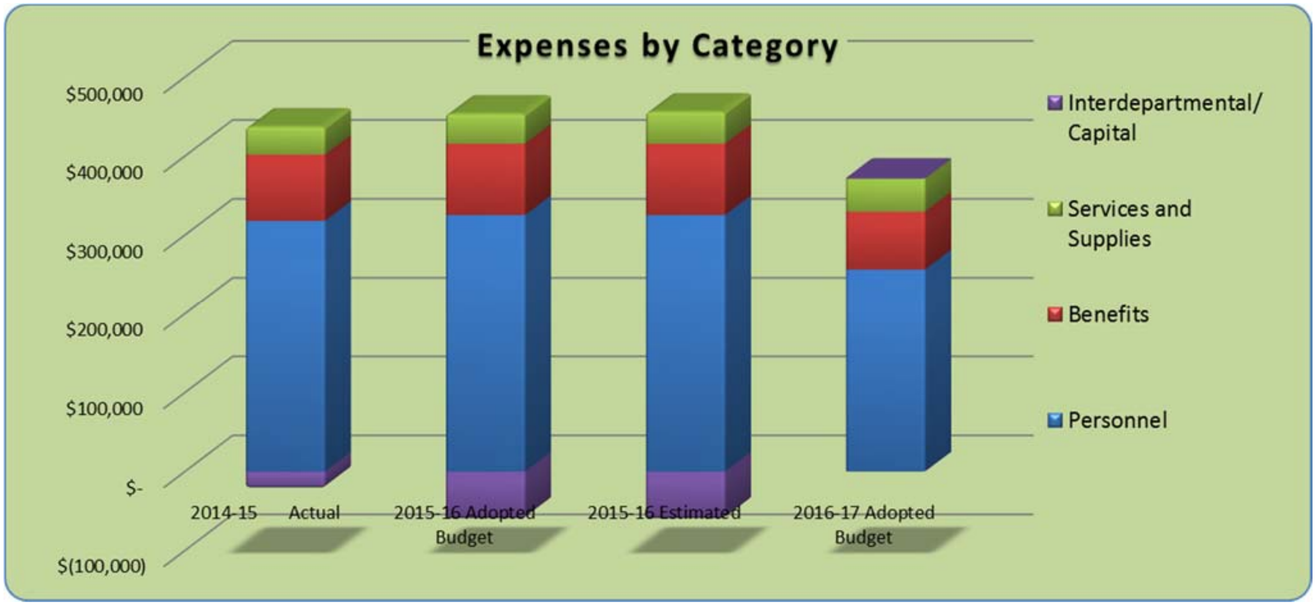
Personnel and Benefits $69,000

Interdepartmental $61,000

Narrative

Personnel and Benefits is down due to moving 1/2 of a position to the new Customer Service Department and ½ of a position to the Management Information Systems Department. The Town also discontinued the Interdepartmental charges for the Town Manager Department. Overall the department is projecting a decrease by 5%.

Department Summaries and Performance Measures



Human Resources

General Fund – Department 44

Laura Kyriakakis
Human Resources Director
lkyriakakis@chinoaz.net
928-636-2646

Human Resources 2.0 FTE
$221,600

Mission – Develop, implement and support programs and processes that add value to the Town of Chino Valley and its employees, leading to their improved well-being, empowerment, growth and retention, while simultaneously providing a continued commitment to key business strategies and employment law compliance.

Program Description

Human Resources is responsible for the functions and administration in the areas of recruitment and selection, job classification and compensation planning, employee development, employee relations, the total rewards program, and compliance with employment regulations and guidelines as dictated by federal, state and local laws.

$ Spent Per Citizen

$20.49

FY 2016 Accomplishments

- Implemented new cloud-based payroll and time management system.
- Set-up Affordable Care Act tracking and reporting system.
- Began overseeing Risk Management, the Safety Program and became the primary YCT Board Committee Member.
- Updated Employment Application, Disclosure, Consent/Release Notifications and Internal Employment Application. Created Steps to a Good Interview and Interview Questionnaire. Rolled out a comprehensive new hire orientation and exit interview process.
- Set-up online unemployment verification notification and reporting process.

FY 2017 New Initiatives and Goals

- Evaluate the existing Employee Handbook and revise/update as necessary to comply with employment laws, statutes & regulations, and ensure it contains appropriate disclosures. The goal will be to give employees a better sense of policy, provide more consistency in the employment relationship, and set forth the core values of the Town.
- Create a Personnel Committee that will begin tackling policies/processes in need of updating and/or revision.

- Roll out Total Rewards information program and online initial enrollment/open enrollment benefits program.
- Compare the Town's existing health insurance benefits (cost and coverage) to other like plans in the region and recommend changes as appropriate for the 2017/2018 fiscal year.
- Provide cost-effective employee development options that meet the needs of each individual department as well as provide more local YCT wellness training opportunities.

Financial Information

Expenditure by Type

Description	2014-15 Actual	2015-16 Adopted Budget	2015-16 Estimated	**2016-17 Adopted Budget**	% Change Adopted to Adopted
Personnel	$ 76,695	$ 133,012	$ 133,012	$ 136,945	
Benefits	$ 17,363	$ 33,288	$ 33,288	$ 35,655	
Services and Supplies	$ 16,866	$ 29,000	$ 29,000	$ 49,000	
Interdepartmental/Capital	$ (13,000)	$ -	$ -	$ -	
Total	$ 97,924	$ 195,300	$ 195,300	$ 221,600	**13%**
Number of Employees	1	2		2	

Total Department Change over Prior Fiscal Year

13%

Increases

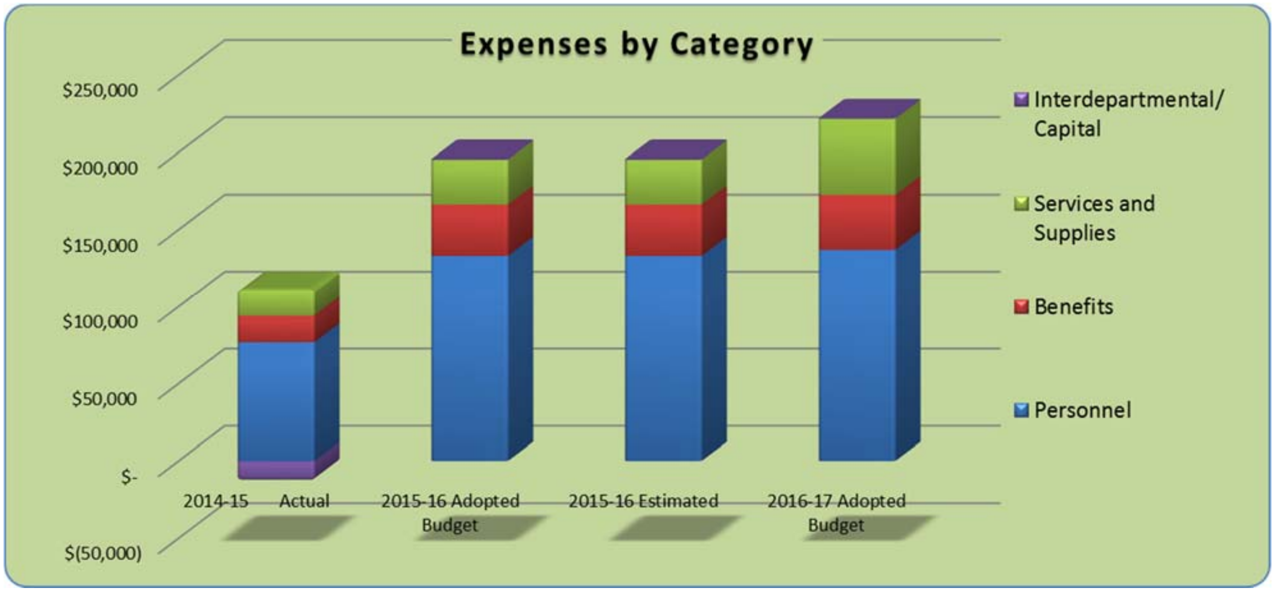
Cloud based Payroll $15,000

Police Department Advertising $5,000

Narrative

Services and Supplies additional costs are associated with the additional cost of the cloud based payroll services and increased advertising expenses for the Police Department. Overall the department is projecting an increase of 13%.

Department Summaries and Performance Measures



Performance Measures	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Projected
# of recruitments processed	21	21	18
New positions created	2	3	1
# of applications processed	276	304	232
Employee turnover rate	24%	23%	20%
Work-related injuries and illnesses	13	4	7

MUNICIPAL COURT

GENERAL FUND – DEPARTMENT 45

Catherine Kelley
Magistrate
ckelley@courts.az.gov
928-636-4534

Municipal Court 4.0 FTE
$ 278,600

Mission – As the judicial branch of government, the mission of the Chino Valley Municipal Court is to provide an independent, accessible, fair, and effective system of justice on behalf of and for the citizens of Chino Valley.

Program Description

The Court has jurisdiction to process and hear cases which arise within the Town limits of Chino Valley, including misdemeanor criminal complaints alleging a violation of Arizona law or Town ordinance, civil and criminal traffic matters, and petitions for an Order of Protection or an Injunction against Harassment.

The Magistrate presides over a variety of court proceedings which include initial appearances, arraignments, pretrial disposition conferences, change of plea hearings, sentencing, petitions to revoke probation, order to show cause hearings, motion hearings, civil traffic hearings, jury and non-jury trials, restitution hearings, payment review hearings, and all other hearings as may be required.

The Court strives to accomplish its mission by providing professional, courteous, and efficient service for anyone contacting the Court by listening, understanding, and providing relevant information without giving legal advice.

$ SPENT PER CITIZEN

$25.76

FY 2016 Accomplishments

- Review and revision of amended court fees in the Municipal Code.
- Creating a new safety plan flyer for Domestic Violence cases and uploading it to the Town's website for easy access.
- Updating the Municipal Court section of the Town's website. Order of Protection/ Harassment Injunction forms were uploaded in English and Spanish. The Language Access plan was also updated and uploaded to the website.
- Researching cases and updating social security information in order to collect outstanding court fines.
- Installation of a new security system and implementing a plan of action in case of emergency.

FY 2017 New Initiatives and Goals

- Completing a comprehensive Court Policy and Procedures Manual, which will incorporate the anticipated revision of the Town of Chino Valley's Personnel & Policy Manual with specific policies of the Chino Valley Municipal Court.
- Completing a Manual of Standard Operating Procedures in step-by-step detail, which will provide a "how to" supplement correlated with the duties and responsibilities of each job description for the two Court Clerks and the Court Administrator.
- Standardizing forms in compliance with state law.
- Completion of cross training between the civil clerk and criminal clerk positions such that each clerk will be able to perform all of the job responsibilities for each position.
- Case clean-up on MVD records from 1984 to current.

Financial Information

Expenditure by Type

Description	2014-15 Actual	2015-16 Adopted Budget	2015-16 Estimated	**2016-17 Adopted Budget**	% Change Adopted to Adopted
Personnel	$ 219,170	$ 170,321	$ 161,821	$ 181,204	
Benefits	$ 67,882	$ 62,279	$ 63,867	$ 64,796	
Services and Supplies	$ 26,710	$ 29,300	$ 29,100	$ 32,600	
Interdepartmental/Capital	$ -	$ 0	$ 0	$ 0	
Total	$ 313,762	$ 261,900	$ 254,788	$ 278,600	**6%**
Number of Employees	4	4		4	

Total Department Change over Prior Fiscal Year

6%

Increases

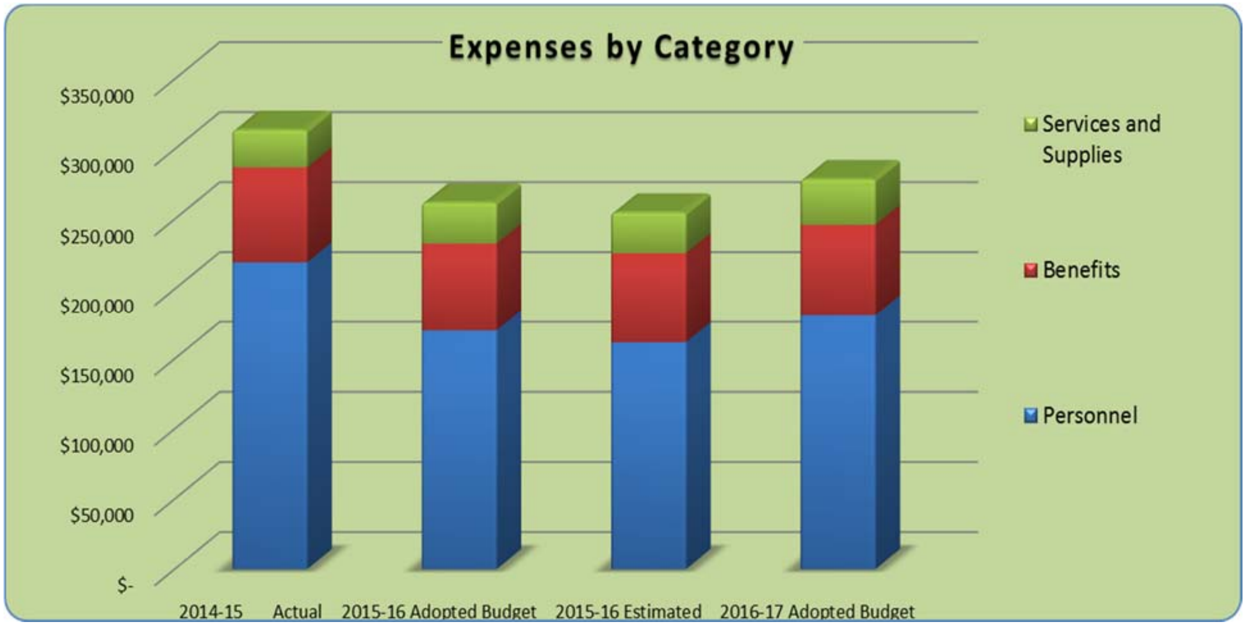
Personnel and Benefits $20,000

Court Audit $3,500

Narrative

Personnel and Benefits were up due to personnel changes within the department and paying Pro Tem judges as employees. Services and Supplies additional costs are associated with engaging an audit firm that conducts an audit every three fiscal years. Overall the department is projecting an increase of 6%.

Department Summaries and Performance Measures



Performance Measures	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Projected
DUI	69	56	71
Total Criminal Traffic	195	215	155
Total Civil Traffic	842	711	828
Misdemeanors	252	414	396
Revenue by Calendar Year	$80,549	$93,599	$115,437

FINANCE

GENERAL FUND – DEPARTMENT 46

Joe Duffy, CPA
Finance Director
jduffy@chinoaz.net
928-636-2646

Finance 3.0 FTE
$343,200

Mission – The Chino Valley Finance Department's mission is to administer the financial affairs of the Town through sound financial management practices in order to provide timely, accurate and reliable information to the community.

Program Description - The Finance Department provides the following services for the Town:

- Creating and monitoring the annual budget.
- Preparing monthly and annual financial reports.
- Maintaining the Town's bank accounts and investments.
- Accounts Payable.
- Payroll.
- Fixed Assets.

$ SPENT PER CITIZEN

$31.73

FY 2016 Accomplishments

- Received an unqualified opinion on the Fiscal Year 2015 Annual Audit.
- Prepared the Town's Fiscal Year 2016 budget in conformity with the GFOA recommended practices.
- Submitted and received the GFOA Distinguished Budget Award.
- Prepared the Town's second Comprehensive Annual Financial Report (CAFR) for the fiscal year ended June 30, 2015.
- Submitted and received the Certificate of Achievement for Excellence in Financial Reporting.
- Assisted with new outsourced timekeeping and payroll system.

FY 2017 New Initiatives and Goals

- Oversee the compilation of the Town's Fiscal Year 2016 Budget in conformity with the GFOA recommended practices.
- Prepare a Comprehensive Annual Financial Report (CAFR) for Fiscal Year 2016.
- Upgrade current accounting system software.
- Set up ACH vendor payment system.
- Upgrade and integrate current fixed asset records with Town Clerks, Public Works, and Development Services.

Financial Information

Expenditure by Type					
Description	2014-15 Actual	2015-16 Adopted Budget	2015-16 Estimated	**2016-17 Adopted Budget**	% Change Adopted to Adopted
Personnel	$ 191,124	$ 192,461	$ 191,500	$ 198,260	
Benefits	$ 63,508	$ 62,339	$ 66,500	$ 64,440	
Services and Supplies	$ 66,321	$ 74,400	$ 71,200	$ 80,500	
Interdepartmental/Capital	$ (14,000)				
Total	$ 306,953	$ 329,200	$ 329,200	$ 343,200	**4%**
Number of Employees	3	3		3	

Total Department Change over Prior Fiscal Year

4%

Increases

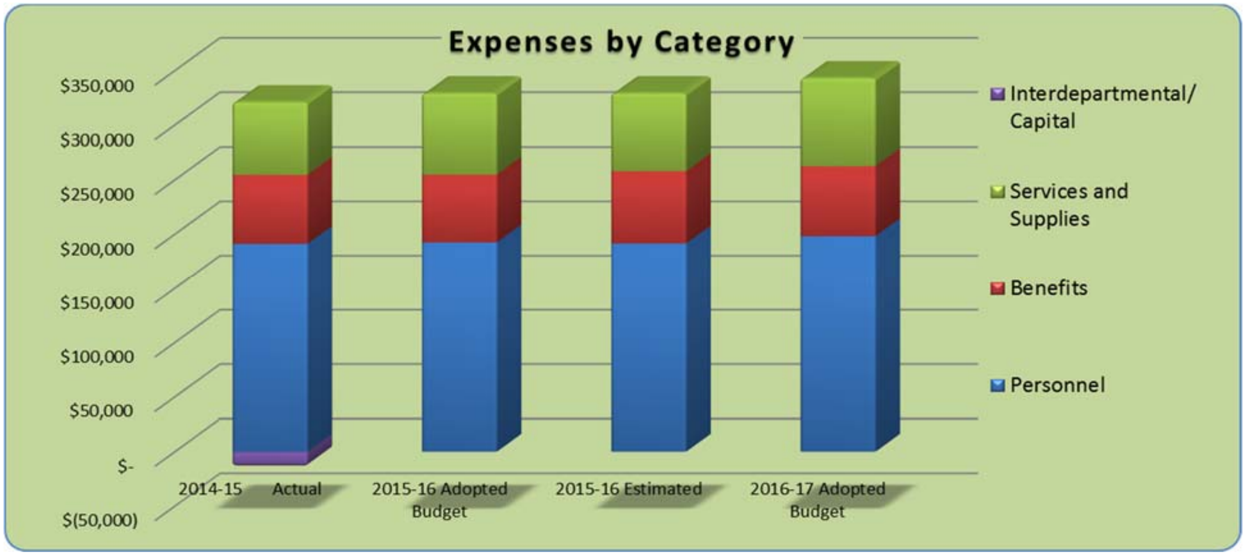
Audit Expense $3,500

Caselle Upgrade $4,000

Narrative

Services and Supplies additional costs are associated with engaging a new audit firm for the next three fiscal years and preparing the Comprehensive Annual Financial Report. Overall the department is projecting an increase of 4%.

Department Summaries and Performance Measures



Performance Measures	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Projected
Unqualified Audit Report	Yes	Yes	Yes
GFOA CAFR Certificate of Achievement Award	Yes	Yes	Yes
Audit Completion Date	12/15/14	10/30/15	10/30/15
GFOA Distinguished Budget Award	Yes	Yes	Yes
Accounts Payable and Payroll Payments Processed	4871	5016	5100

Mayor and Council

General Fund – Department 50

Chris Marley
Mayor
cmarley@chinoaz.net
928-636-2646

Mayor and Council

7 Members

$43,200

Mission – The mission of the Town of Chino Valley Council is to enhance the quality of life for its citizens while supporting the values of the community.

Program Description - The Mayor and Council is the legislative branch of the Chino Valley Council-Manager form of Government. The Town Council enacts local legislation, develops policies for the Town Manager to implement and adopts the annual budget. The Council appoints the Town Manager, Town Attorney, Court Magistrate, and members of various boards, commissions, and committees.

$ Spent Per Citizen

$3.99

Financial Information

Expenditure by Type					
Description	2014-15 Actual	2015-16 Adopted Budget	2015-16 Estimated	**2016-17 Adopted Budget**	% Change Adopted to Adopted
Personnel	$ 9,500	$ 9,600	$ 9,100	$ 19,200	
Benefits	$ 754	$ 800	$ 800	$ 1,500	
Services and Supplies	$ 8,011	$ 22,600	$ 22,600	$ 22,500	
Interdepartmental/Capital	$ -	$ -	$ -	$ -	
Total	$ 18,265	$ 33,000	$ 32,500	$ 43,200	**31%**

Total Department Change over Prior Fiscal Year

31%

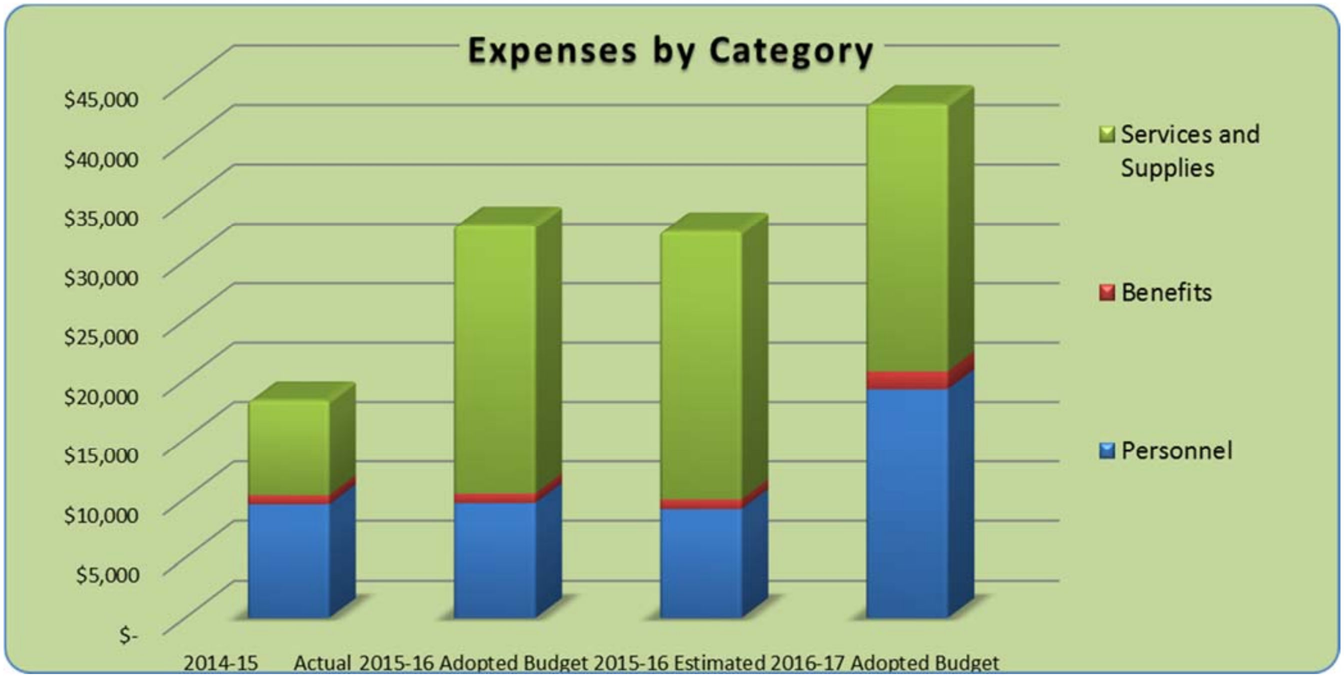
Increases

Council Pay $10,000

Narrative

Personnel and Benefits are up due to the proposed increase in Council pay for the newly elected members in January 2017. Overall the department is projecting an increase of 31%.

Finance Department Summaries



Police

General Fund – Department 60

Chuck Wynn
Chief of Police
cwynn@chinoaz.net
928-636-4223

Police 28.5 FTE
$2,768,800

Mission - Employees of the Chino Valley Police Department are dedicated to providing our community with the best professional services available within our resources. We are committed to establishing close working relationships with our citizens, businesses and visitors to resolve problems and issues

Program Description

Utilizing state of the art policing methods the police department is able to proactively patrol and enforce criminal, traffic and town laws and ordinances. The department has utilized staff to provide ideas, methods and solutions by "thinking outside the box". This approach has allowed the department to stretch the limited operating budget and provide the highest level of policing service to the public. The production, dedication and enthusiasm provided by the department ensures we maximize resources to ensure success of the department's mission.

Police Department staff have donated time and expertise to ensure outside funding and resources, such as the Federal 1033 program, RICO funds and collaboration with private organizations, are obtained and utilized to increase training capabilities of the department and town. We have a facility and location to train our staff, as well as those around us, which enables our staff to obtain the latest and greatest training in the profession. The ability of the department to tap internal resources to ensure the training facility is operational, functional and capable of providing the needed training is like none seen anywhere else in this profession.

The department has been, and continues to be, successful in obtaining federal, state and private grants to provide equipment, resources and staffing outside those available through the town.

$ Spent Per Citizen

$255.97

FY 2016 Accomplishments

- Completed Training Building at range
- Issued Department owned patrol rifles to Officers
- Completed replacing all Department issued handguns
- Held extremely successful National Night out with approx. 50% increase in attendance over previous year
- Developed long-term asset replacement plan for equipment
- Remodeled PD building to increase work space and add victim interview room

FY 2017 New Initiatives and Goals

- Develop and implement new public outreach programs
- Bring more training to our range to save on travel and per diem
- Begin conversion of 1033 military vehicle for us as Mobile Command Post
- Improve recruiting process to find and hire the best possible staff
- Implement Joint Law Enforcement and community training program

Financial Information

Expenditure by Type					
Description	2014-15 Actual	2015-16 Adopted Budget	2015-16 Estimated	**2016-17 Adopted Budget**	% Change Adopted to Adopted
Personnel	$ 1,512,115	$ 1,555,863	$ 1,425,000	$ 1,597,540	
Benefits	$ 712,227	$ 748,437	$ 720,000	$ 798,960	
Services and Supplies	$ 318,370	$ 316,000	$ 321,900	$ 339,500	
Interdepartmental/Capital	$ 24,571	$ 31,500	$ 32,761	$ 32,800	
Total	$ 2,567,283	$ 2,651,800	$ 2,499,661	$ 2,768,800	**4%**
Number of Employees	28	28		28.5	

Total Department Change over Prior Fiscal Year

4%

Increases

Personnel $41,000

Benefits $51,000

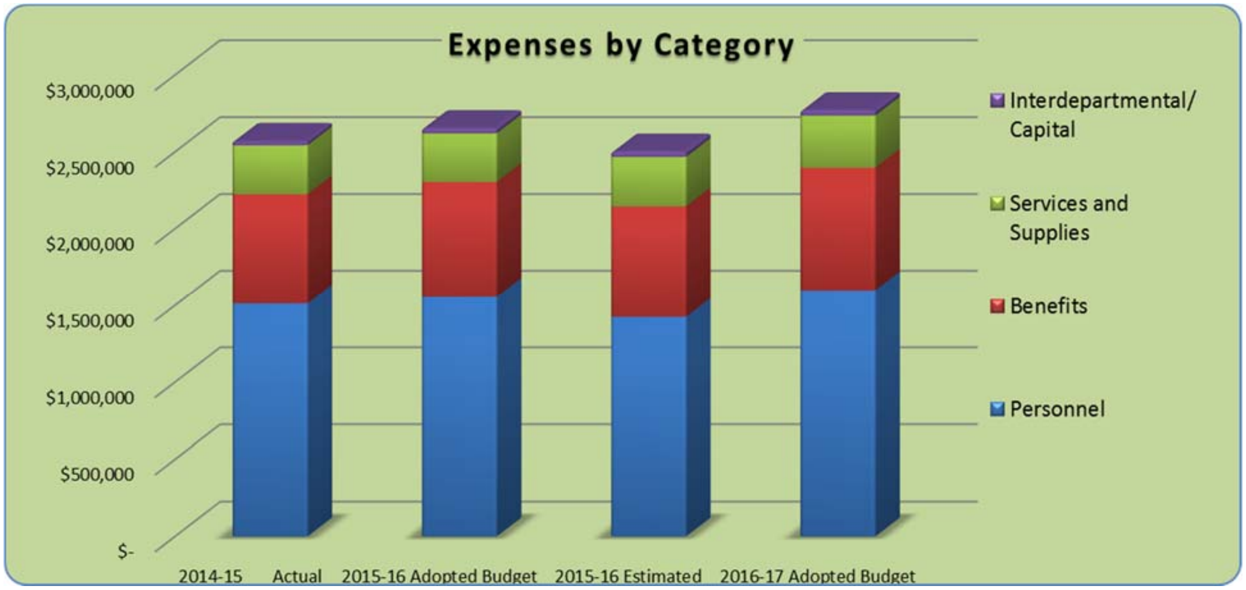
YCSO Contract $5,000

Tasers $7,000

Narrative

Personnel increased due to a new officer position being added in January 2017. Benefits increased due to pension and health insurance increases. Services and Supplies due to an increase in the Yavapai County Sheriffs contract and additional Tasers being upgraded. Overall the department is projecting an increase of 4%.

Department Summaries and Performance Measures



Performance Measures	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Projected
Total Arrests	513	441	500
Citations Issued	934	815	1000
Warnings Issued	2431	2173	2200
Total Departmental Reports	11120	10957	11500
Dispatched Calls for Service	4698	4473	5000

Animal Control

General Fund – Department 61

Bethany Steinmann
Animal Control Officer
bsteinmann@chinoaz.net
928-636-2646

Animal Control 2.5 FTE
$128,300

Mission

Promote responsible pet ownership by enforcing town ordinances in regards to domestic animals. Provide quality care and find homes for abandoned animals with their best interests at heart.

Program Description

Animal Control is responsible for enforcing town code and state statute relating to animal issues (primarily dogs) within the town limits. Animal Control also operates the Animal Shelter and is responsible for selling dog licenses and ensuring dogs have been properly vaccinated for rabies. Animal Control responds to calls from the public as well as visual observation of dogs running at large, cruelty and neglect cases and nuisance barking complaints.

$ Spent Per Citizen

$11.86

FY 2016 Accomplishments

- Security cameras installed inside and outside of shelter
- Installed new kennel gates
- Added an outdoor kennel
- Purchased commercial washer and dryer
- Increased sales of dog licenses

FY 2017 New Initiatives and Goals

- ACO Steinmann train for Livestock Certification
- Pave parking lot at shelter
- New licensing program to make licenses valid through expiration of rabies vaccination
- Complete fencing for dog run on the concrete poured last year
- Add 3rd part-time Adoption Specialist to expand shelter operating hours

Financial Information

Expenditure by Type					
Description	2014-15 Actual	2015-16 Adopted Budget	2015-16 Estimated	**2016-17 Adopted Budget**	% Change Adopted to Adopted
Personnel	$ 65,970	$ 69,689	$ 69,689	$ 72,652	
Benefits	$ 24,990	$ 23,611	$ 23,611	$ 24,048	
Services and Supplies	$ 35,066	$ 30,000	$ 30,000	$ 31,600	
Interdepartmental/Capital	$ -	$ -	$ -		
Total	$ 126,026	$ 123,300	$ 123,300	$ 128,300	**4%**
Number of Employees	2.5	2.5		2.5	

Total Department Change over Prior Fiscal Year

4%

Increases

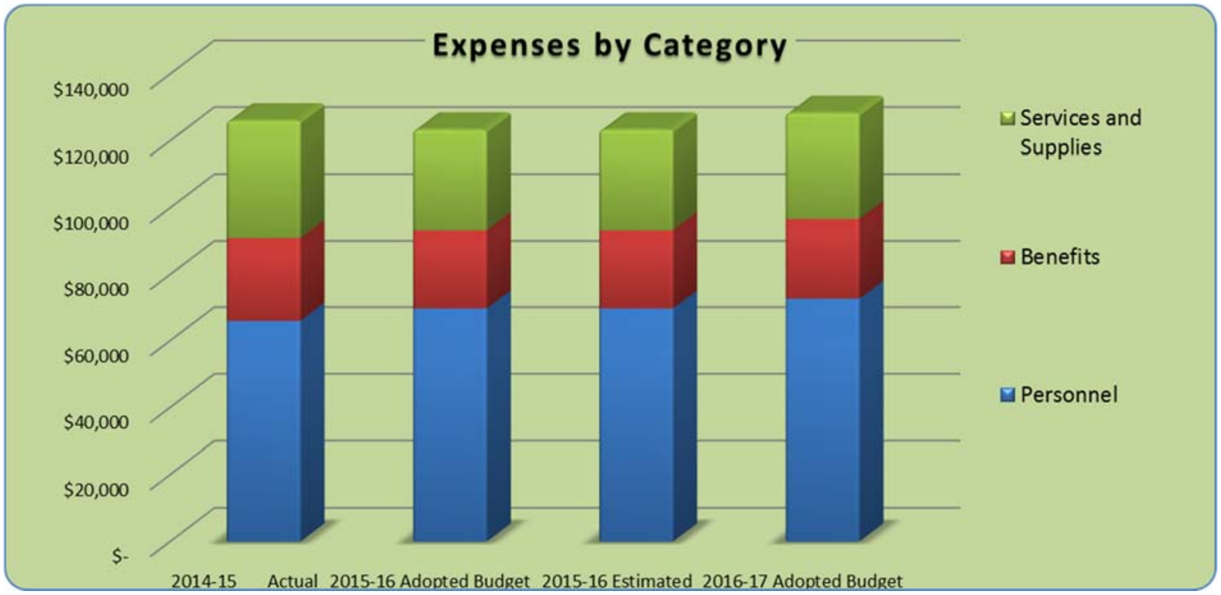
Personnel and Benefits $3,500

Vet Supplies $1,500

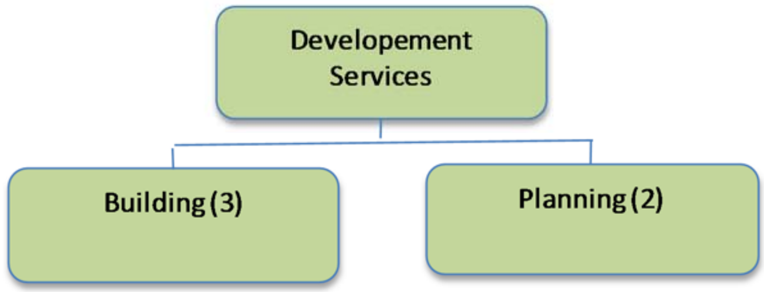
Narrative

Personnel and Benefits are up slightly. Services and Supplies additional costs are associated with additional vet supplies. Overall the department is projecting an increase of 4%.

Department Summaries and Performance Measures



Performance Measures	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Projected
Animal Related Calls	829	1272	1000
Impounded Dogs	315	301	320
Adopted Dogs	121	136	150
Dog Licenses Sold	1807	1839	1850
Dogs Returned to Owner	186	160	175



The Development Services Division is comprised of the Building Department and Planning Department. The division provides a multitude of services to the community, through which staff plans and monitors the physical development of the Town. These activities include Planning, Zoning, Building Inspection, and Code Enforcement.

GENERAL FUND – DEPARTMENT 55

Ruth Mayday
Development Services Director
rmayday@chinoaz.net
928-636-4427

Planning 2.0 FTE
$207,000

Mission - The mission of the Planning Department is to facilitate growth and development within the Town of Chino Valley. By following the General Plan and supporting Specific Area Plans, staff will assist in creating a community that provides employment, recreation, residential, and retail opportunities for all.

Program Description

The Planning Department provides detailed information regarding properties, land use, and zoning regulations. The department processes rezoning applications and provides technical review for all new commercial projects and provides support to the Planning and Zoning Commission.

$ SPENT PER CITIZEN

$19.14

FY 2016 Accomplishments

- Set up on-line Kiosk for submittal of electronic applications for building permits, business licenses, zoning permits, etc.
- Initiated quarterly strategic planning meetings between Public Works, Development Services, and Customer Service to develop an Action Plan for implementing General Plan and Strategic Plan
- Implemented Protected Development Rights Plans
- Completed revision of Sign Code
- Completed medical marijuana hearings and code amendments

FY 2017 New Initiatives and Goals

- Update Focused Future with APS
- Continue Economic Development and Retail Attraction efforts
- Complete Interdepartmental Strategic Plan
- Complete Master Plan and Supporting Legal Documents for Old Home Manor Industrial Park
- Pursue grant funding opportunities

Financial Information

Expenditure by Type					
Description	2014-15 Actual	2015-16 Adopted Budget	2015-16 Estimated	**2016-17 Adopted Budget**	% Change Adopted to Adopted
Personnel	$ 110,906	$ 122,373	$ 132,500	$ 141,900	
Benefits	$ 37,043	$ 40,627	$ 41,000	$ 45,500	
Services and Supplies	$ 8,932	$ 18,800	$ 12,850	$ 19,600	
Interdepartmental/Capital	$ -	$ 4,500	$ 4,500	$ -	
Total	$ 156,881	$ 186,300	$ 190,850	$ 207,000	**11%**
Number of Employees	2	2		2	

Total Department Change over Prior Fiscal Year

11%

Increases

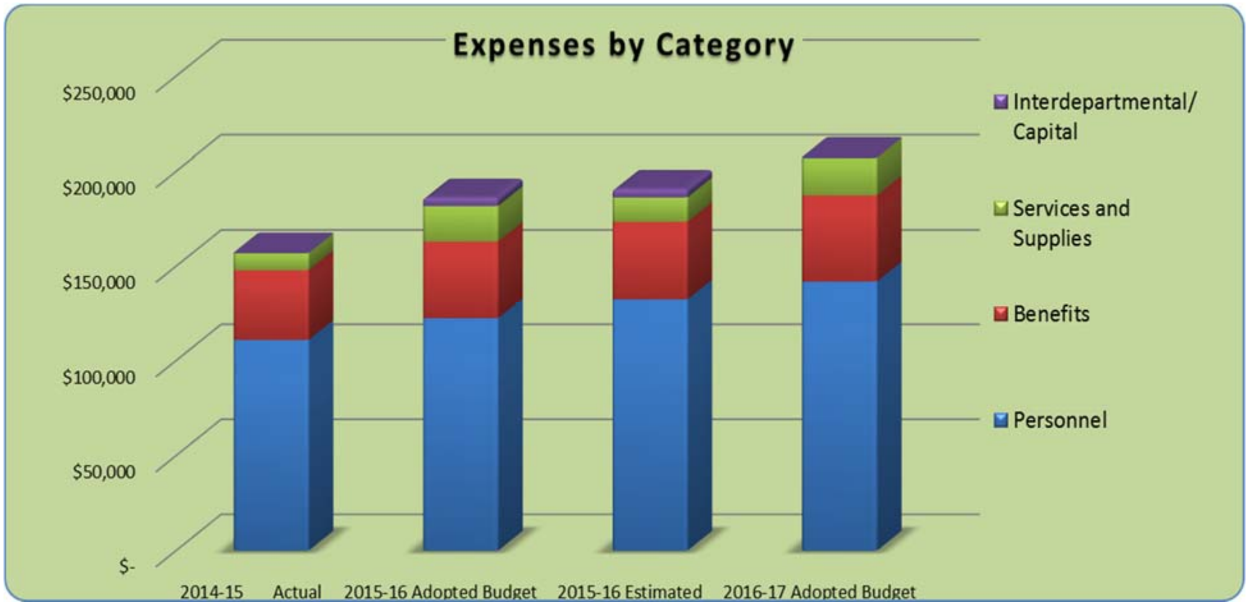
Personnel and Benefits $20,000

Travel $1,500

Narrative

Personnel and Benefits are up due to a position being re-classed last fiscal year. Services and Supplies additional costs are associated with additional travel and attending the APS Focus Future event. Overall the department is projecting an increase of 11%.

Summaries and Performance Measures



Performance Measures	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Projected
Neighborhood Meetings	10	9	7
UDO Amendment	21	3	12
Rezones	5	7	10
Lot Splits	95	94	90
Site Plan Reviews	15	10	19

BUILDING INSPECTION/CODE ENFORCEMENT/PERMITTING AND LICENSING

GENERAL FUND – DEPARTMENT 56

Dan Trout
Chief Building Official
dtrout@chinoaz.net
928-636-4427

Building Inspection 3.0
FTE $257,700

Mission - The Town of Chino Valley's Building and Code Enforcement Division's mission is to provide the public with outstanding customer service through dedication and commitment to excellence throughout the entire process for building, permitting, and licensing.

Program Description - The Building and Code Enforcement Division reviews all applications and building plans for compliance and issues building permits for all development projects, residential and commercial, in the town. The safety of residential and commercial structures is regulated by the enforcement of building codes adopted by the Town Council. These codes include the 2012 International Building, Residential, Mechanical, Plumbing, and Fuel Gas Codes, as well as the 2011 National Electrical Code.

Enforcement of the zoning regulations and adopted property maintenance standards set forth in the UDO is another function of the Building and Code Enforcement Division. The Code Enforcement Officer proactively visits neighborhoods and responds to citizen complaints. The goal is to bring properties in compliance with town standards by working with residents and owners to maintain their residential and commercial properties in a manner that is not hazardous to themselves or their neighbors. Maintaining a positive visual image and safe conditions is essential to maintaining the integrity of our neighborhoods, recovering property values, and the health and safety of the community as a whole.

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$ SPENT PER CITIZEN

$23.82

FY 2016 Accomplishments

- Focused on Code Enforcement – Increase activity.
- Adjusted citizen serve modules for licensing and development project tracking to further improve efficiency.
- Utilized citizen serve to improve our ability to refine the application process from intake to approval.
- Developed a new (user friendly) Citizens Access Portal (CAP)
- Updated all development Services forms striving for accuracy, efficiency, and consistency.

FY 2017 New Initiatives and Goals

- Greater Focus on proactive Code Enforcement.
- Continue to refine and streamline the development process and continue to improve customer service.
- Begin the process of amending for adoption, the 2015 International Building Codes.
- Begin data migration of the entire parcel file history to citizen serve.
- Maintain consistency with our neighboring jurisdictions for permitting requirements and fees.

Financial Information

Expenditure by Type					
Description	2014-15 Actual	2015-16 Adopted Budget	2015-16 Estimated	**2016-17 Adopted Budget**	% Change Adopted to Adopted
Personnel	$ 195,603	$ 160,052	$ 155,300	$ 159,317	
Benefits	$ 75,563	$ 63,748	$ 62,000	$ 62,083	
Services and Supplies	$ 25,513	$ 35,800	$ 27,900	$ 36,300	
Interdepartmental/Capital	$ (26,000)	$ 17,500	$ 17,500	$ -	
Total	$ 270,679	$ 277,100	$ 262,700	$ 257,700	**-7%**
Number of Employees	4	3		3	

Total Department Change over Prior Fiscal Year

-7%

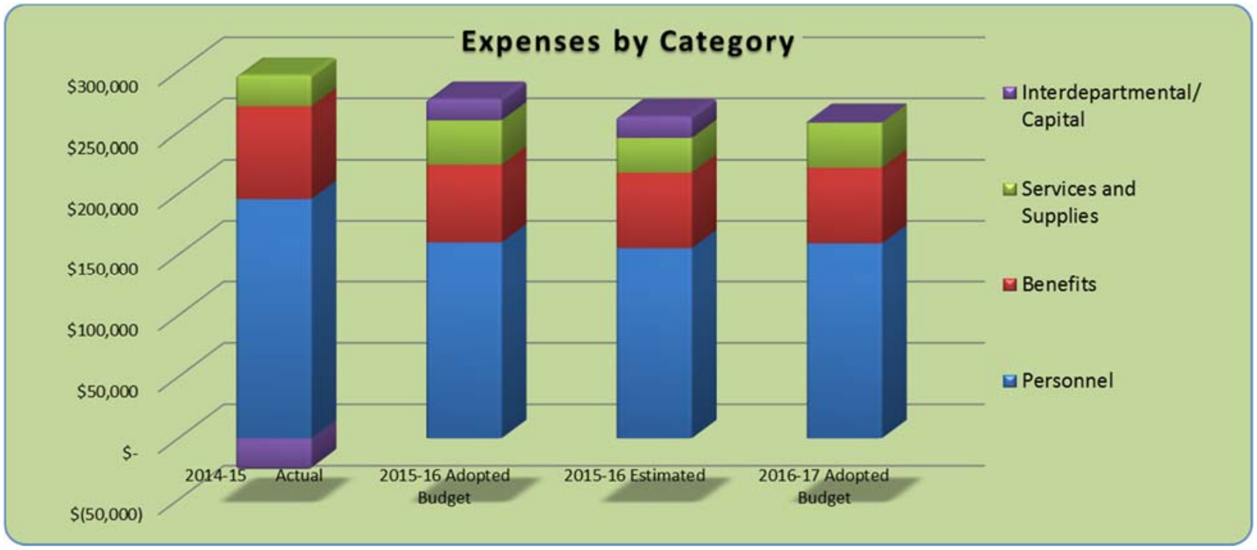
Decreases

Interdepartmental $17,500

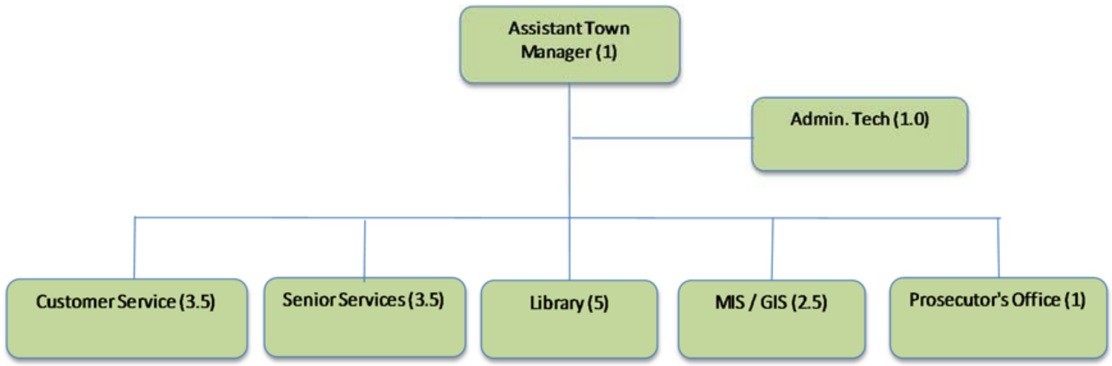
Narrative

Interdepartmental Charges are no longer being charged to the Building Department. Overall the department is projecting a decrease of 7%.

Summaries and Performance Measures



Performance Measures	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Projected
Number of Residential Permits	220	**222**	**251**
Number of Commercial Permits	**13**	**64**	**52**
Value of Building Permits	**$8,406,970**	**$11,484,340**	**$12,121,864**
Number of Code Enforcement Cases Initiated/Completed	**No Data Available**	**77**	**160**
Number of Code Enforcement Citations Issued	**No Data Available**	**28**	**47**



The Assistant Town Manager oversees the following service departments within the General Services Division: Customer Service, Seniors Services, Library, MIS/GIS., and the Prosecutor's Office. Our goal is to provide outstanding service in a friendly, cost-effective way to all our internal and external customers. We strive to serve the citizens of Chino Valley in a responsible fashion.

Customer Service

General Fund – Department 75

JoAnn Brookins
Customer Service Supervisor
jbrookins@chinoaz.net
928-636-4427

Customer Service 4FTE
$118,100

Mission – The Chino Valley Customer Service Department's mission is to meet the needs and requests of our citizens and internal users, giving them what they expect and a little bit more.

Program Description - The Customer Service Department is a newly created department established to combine the personnel from Planning, Building, Public Works, Business License, Water and Sewer with the goal of providing superior customer service to the community. Focusing on the town's mission of Integrity, Team Work, Respectful Communications, Service, Leadership, and Innovation, while creating an atmosphere of cooperation with the users of the department.

$ Spent Per Citizen

$10.92

FY 2016 Accomplishments

- Created Customer Service Department.
- Modified Business Licensing to send out renewals at one time.
- Cleaned up the online pay process to make it more user friendly.
- Worked with the Planning department on the permit automation and forms.
- Proposed a new office lay out to make the area more customer friendly.
- Modified policy to have customers greeted at the counter.

FY 2017 New Initiatives and Goals

- Improve the Town's image with regard to customer service.
- Create a team environment with all our internal departments.
- Centralize processes with backup so that customers are given what they need in a timely manner.
- Streamline processes to eliminate duplication.
- Automate various areas to improve customer service.
- Create performance measures for FY2016-17.

Financial Information

Expenditure by Type					
Description	2014-15 Actual	2015-16 Adopted Budget	2015-16 Estimated	**2016-17 Adopted Budget**	% Change Adopted to Adopted
Personnel	$ -	$ 153,541	$ 125,600	$ 204,663	
Benefits	$ -	$ 66,359	$ 57,500	$ 85,737	
Services and Supplies	$ -	$ 4,100	$ 18,500	$ 17,700	
Interdepartmental/Capital	$ -	$ (224,000)	$ (201,600)	$ (190,000)	
Total	$ -	$ -	$ -	$ 118,100	**100%**

Total Department Change over Prior Fiscal Year

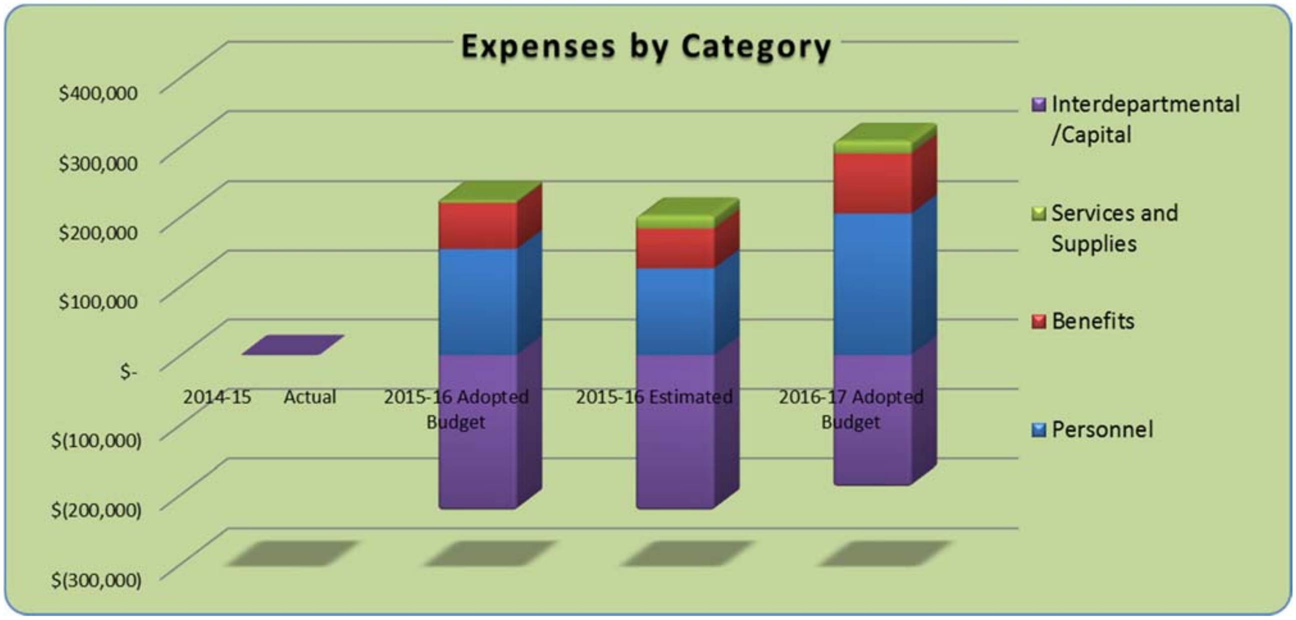
100%

Increases

New Department $118,100

Narrative

The department was created in FY 2105/16. Customer Service Personnel provide services to the General Fund Departments, Water and Wastewater Enterprise Funds. The Enterprise Funds portions are charged to their respective departments through Interdepartmental Charges and the remaining costs stay in the General Fund.


Expenses by Category
$400,000
$300,000
$200,000
$100,000
$-
$(100,000)
$(200,000)
$(300,000)
2014-15 Actual
2015-16 Adopted Budget
2015-16 Estimated
2016-17 Adopted Budget
Interdepartmental /Capital
Services and Supplies
Benefits
Personnel

PROSECUTOR

GENERAL FUND - DEPARTMENT 41

Michelle Codega
Paralegal
mcodega@chinoaz.net
928-636-8004

Prosecutor 1.0 FTE
$123,700

Mission

To prosecute criminal behavior on behalf of the people of Chino Valley by assuring justice is served, while balancing the issues of punishment for the offense, deterrent from future offenses, restitution to victims of crimes, and rehabilitation of offenders.

Program Description

CORE SERVICES

The Prosecutor's Officer processes all misdemeanor cases within the jurisdiction of the Chino Valley Magistrate Court. This includes all misdemeanor offenses in violation of the Arizona Revised Statues (primarily Criminal and Motor Vehicle offenses) and the Chino Valley Town Code. Some of the main activities include pre-trial conferences, hearings, trials, and other matters set by the Court; filing complaints on matters referred by the police department; and extensive contact and correspondence with victims and witnesses, including interviews and further investigation of pending cases.

VICTIM ADVOCACY

Arizona State law requires that victims of crimes be contacted regarding a proposed disposition of a pending case. The Prosecutor's Office is responsible for most of this contact. In order to accomplish this, letters are sent to every victim as soon as the defendant appears in court. Our office also has personal contact with as many victims as possible before determining the final resolution of the case.

$ SPENT PER CITIZEN
$11.62

DISCLOSURE

Arizona State law requires that the State disclose certain information within its possession regarding a case to the defense. Our office has implemented new technology in order to disclose all the necessary documents, photographs and audio and/or video recordings all on one compact disc. This has saved on printing costs and on mailing costs for the department.

TRIAL PREPARATION

In criminal law, the State has the burden of proving that a defendant is guilty of a crime beyond a reasonable doubt. Therefore, cases must be processed from the beginning with the goal of proving the charges at trial. This involves extensive contact with victims and witness interviews, motions, preparing exhibits, as well as preparation of direct examination, cross examination and argument.

FY 2016 Accomplishments

- Started tracking new prosecution statistics for management.
- Received and implemented updated training pertaining to changes in criminal law and victim's rights.
- Accomplished efficient disclosure and victim notification prior to Pre-trial Conference dates.
- Reviewed submitted reports from the Police Department and filed appropriate criminal charges in a timely manner.
- Resolved pending cases in a timely manner.

FY 2017 New Initiatives and Goals

- Accomplish required disclosure at or prior to the first Pre-trial Conference.
- Maintain current knowledge of the latest legal standards and apply it in resolving pending cases.
- Contact all victims prior to the defendant's first Court appearance.
- Capture performance data for the Police Department.
- Track statistics data for reports to the administration

Financial Information

Expenditure by Type					
Description	2014-15 Actual	2015-16 Adopted Budget	2015-16 Estimated	**2016-17 Adopted Budget**	% Change Adopted to Adopted
Personnel	$ 50,775	$ 51,106	$ 51,106	$ 52,637	
Benefits	$ 19,112	$ 20,894	$ 20,894	$ 18,463	
Services and Supplies	$ 51,802	$ 52,600	$ 52,600	$ 52,600	
Interdepartmental/Capital	$ -	$ 6,000	$ 6,000	$ -	
Total	$ 121,689	$ 130,600	$ 130,600	$ 123,700	**-5%**
Number of Employees	1	1		1	

Total Department Change over Prior Fiscal Year

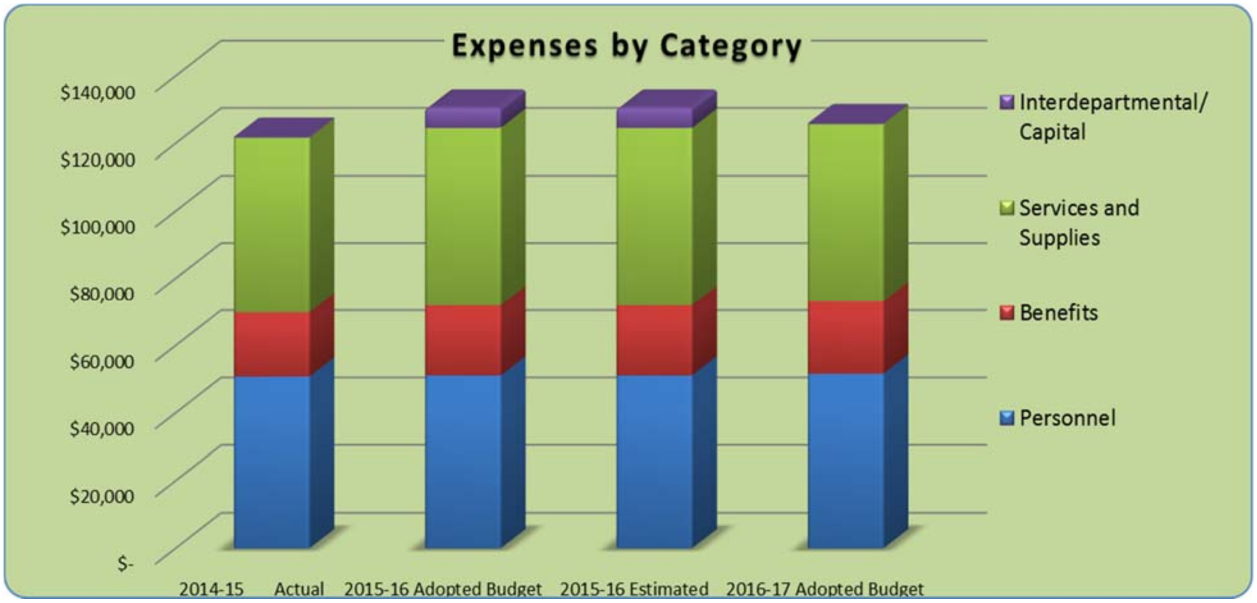
-4%

Decreases

Interdepartmental Charges $6,000

Narrative

Interdepartmental Charges are no longer being charged to the Prosecutors department. Overall the department is projecting a decrease of 4% in next year's budget.



Performance Measures	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Projected
Pre-trial conferences	832	**894**	**860**
Total cases	**334**	**366**	**370**
Cases with convictions	**286**	**289**	**295**
Cases not concluded within 180 days	**0**	**2**	**4**
Deferred Prosecution Agreements	**Not Available**	**20**	**25**

MANAGEMENT INFORMATION SYSTEMS

GENERAL FUND – DEPARTMENT 47

Spencer Guest
IT Specialist
sguest@chinoaz.net
928-636-2646

MIS 2.0 FTE

$336,400

Mission – The mission of Management Information Systems is to support, design, develop and enhance the Town's information technology (IT), Web and audio visual systems.

Program Description

CORE SERVICES – MANAGEMENT INFORMATION SYSTEMS

MIS provides various services to the Town to support the entire IT infrastructure. Foremost, MIS supports resources such as computer systems, networks and servers that allow the Town staff to effectively carry out their normal duties. MIS is additionally responsible for management and preservation of electronic information created during normal Town operations. MIS Maintains the vital communications avenues such as e-mail, phone and Internet access and implements new software, systems and applications to keep Town services running efficiently and maximize the Town's IT investments. MIS continuously works keep the Town web page updated with the latest content about services, programs and events and manages the audio/visual equipment, filming and production of information and programming that is vital for the Chino Access Television Station. MIS provides assistance to all departments by providing graphic design skills to create flyers, signs and electronic bulletin board advertisements content for the Access Television. MIS manages IT related budget and expenditures throughout the fiscal year to ensure proper spending of Town funds. With the continuous growth of the Town and community, MIS manages expansion of the IT infrastructure and accommodating additional space and staff requirements. MIS helps to establish and maintain IT related policies and procedures by protecting the Town from liabilities inherent in the usage of technology. Lastly, MIS maintains documentation and licensing for the Town to ensure compliance with IT related legal regulations.

$ SPENT PER CITIZEN

$31.10

FY 2016 Accomplishments

- Utilized of the CivicPlus platform to develop a work request system for MIS, Roads and general customer service.
- Rolled out of the new website with training and assistance to employees with posting and maintenance with new website content.
- Selected and deployed the improved Desktop backup solution.
- Utilized the CivicPlus platform to leverage and fulfill some components of the Town's Communication plan.
- Deployed several new enhanced security and surveillance systems for various Town departments.

FY 2017 New Initiatives and Goals

- Work with the Customer Service and Development Services to install the 3 new Customer Service computer stations to allow staff to service the public more effectively.
- Research, purchase and deploy a new HD video server for the Access TV station that enhances video quality and allows for web streaming of television programming.
- Evaluate and select an enterprise document management system for all Town staff.
- Research, purchase and implement a two way video meeting solution to allow customer service staff to service customers to service customers remotely if necessary.

Financial Information

Expenditure by Type

Description	2014-15 Actual	2015-16 Adopted Budget	2015-16 Estimated	**2016-17 Adopted Budget**	% Change Adopted to Adopted
Personnel	$ 107,262	$ 108,884	$ 108,300	$ 128,458	
Benefits	$ 40,611	$ 42,216	$ 44,700	$ 51,042	
Services and Supplies	$ 81,619	$ 116,500	$ 108,900	$ 119,900	
Interdepartmental/Capital	$ (3,500)	$ 6,000	$ 6,000	$ 37,000	
Total	$ 225,992	$ 273,600	$ 267,900	$ 336,400	**23%**
Number of Employees	2	2		2.5	

Total Department Change over Prior Fiscal Year

23%

Increases

Television Automation Equipment $15,000

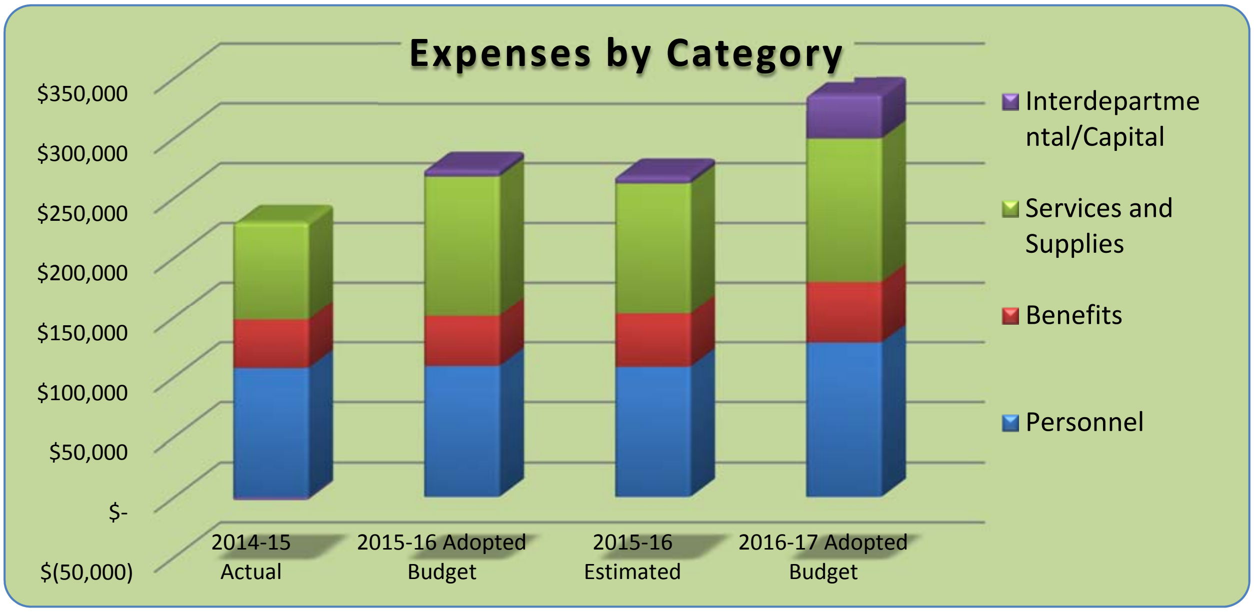
Security System Enhancements $10,000

Virtual Communications Server $12,000

Narrative

Personnel and Benefits increased due to a part-time position being added to the department. The majority of the departments increase is due to three capital initiatives being undertaken during the budget year. Overall the department is projecting an increase of 23%.

Department Summaries and Performance Measures



Performance Measures	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Projected
# of Computers in Service	109	121	127
# of Servers in Service	14	13	15
# of Printers In Service	43	32	32
Number of Service Tickets Closed	N/A	450	450

LIBRARY

GENERAL FUND – DEPARTMENT 64

Scott Bruner
Library Director
sbruner@chinoaz.net
928-636-2687

Library 5.0 FTE
$312,600

Mission – The Chino Public Library exists to serve the informational needs of our community. We strive to create a friendly environment that connects people with resources, programs, referrals, and technology to enrich their lives and expand their imagination and knowledge.

Program Description - The Chino Valley Public Library offers a vast variety of free educational materials and services to the public. The Library has over 40,000 books, 4,000 videos, 1,000 Audio's, 100 magazines, 8 local and national newspapers, with puzzles and CD's for the whole family. Over 200 educational and children's programs are available throughout the year.

In addition, the Library offers nine on-line computerized card catalogs, sixteen internet terminals (plus wireless) that also feature word-processing and spreadsheets. Internet computers are equipped with headphones with downloading capability and online access with full text research articles and electronic reference databases. There is also a children's computer room with seven educational computers offering a vast array of learning programs.

The Chino Valley Library is a member of the Yavapai Library Network giving Chino Valley citizens access to all 40 libraries in the County, and their holdings. Chino Valley citizens have access to over one million items which they can place holds on. Chino Valley patrons can access our web site from the comforts of their home, or wherever they may be in the world, and place holds, renew their books, videos, search our database or download e-books.

$ SPENT PER CITIZEN

$28.90

Children's programs are offered free to the public four times a week throughout the year. The Summer Reading Program is the most popular programming in the Library.

It should be noted that The Friends of the Chino Valley Library saved the Town $51,681 in volunteer labor costs

FY 2016 Accomplishments

- The Library Director won Arizona Library Association's most prestigious "Librarian of the Year" Leadership Award.
- Dedication and placement of memorial plaques on benches in "Allen's Park" recognizing Library personnel and volunteers with 20 years of service or more.
- Placement of sculptural artwork at the south side entrance to the Library
- Placement of security video cameras throughout the Library.
- Opening for the public, with no user fees, the use of a Community Room & Conference Room.

FY 2017 New Initiatives and Goals

- The integration of Memory Park to the doorstep of the Southside entrance of the Library enabling an extended “outdoor reading area”, expanded playground, planting of trees, bushes and placement of tables/benches.
- The building and expansion of the Library’s Technical Services Area, for the Friends of the Library to work and process their book sales items.
- The building and relocation of the Library Director’s office.
- The complete deletion of VHS tapes from the Library due to it being an outdated media source.

Financial Information

Expenditure by Type					
Description	2014-15 Actual	2015-16 Adopted Budget	2015-16 Estimated	**2016-17 Adopted Budget**	% Change Adopted to Adopted
Personnel	$ 195,942	$ 210,789	$ 209,100	$ 217,070	
Benefits	$ 51,281	$ 52,810	$ 55,900	$ 55,530	
Services and Supplies	$ 51,266	$ 40,000	$ 38,455	$ 40,000	
Interdepartmental/Capital	$ -	$ 6,000	$ 6,000	$ -	
Total	$ 298,489	$ 309,599	$ 309,455	$ 312,600	**1%**
Number of Employees	4	4		5.0	

Total Department Change over Prior Fiscal Year

1%

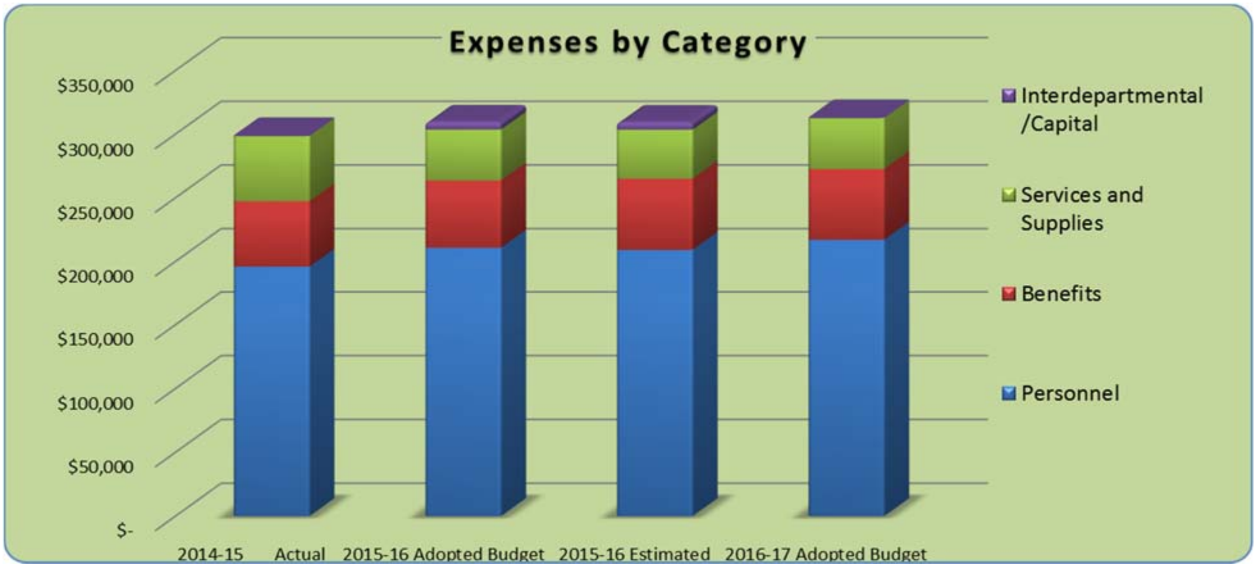
Increases

Personnel and Benefits $ 9,000

Narrative

Personnel and Benefits are up slightly over the prior fiscal year. Services and Supplies remain flat and Interdepartmental charges are no longer being assessed to the department. Overall the department is projecting an increase of 1%.

Summaries and Performance Measures



Performance Measures	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Projected
Number of Registered Library Users	5152	6307	6500
Total Attendance in Library per year	60380	62346	64000
Total Circulation Transactions per year	119033	112843	115000
Printed materials	44249	45557	46000
Total Volunteer hours	7226	6420	6500

Senior Center

General Fund – Department 66

Cyndi Thomas
Senior Services Administrator
cthomas@chinoaz.net
928-636-9114

Senior Center 3.5 FTE
$271,600

Mission - The Mission of Chino Valley Senior Services is to provide opportunities for participation with social interaction, education, recreation, nutrition, wellness, and referral information to enhance the quality of life for the adult population of Chino Valley.

Program Description - The Chino Valley Senior Center administers and supports the Meals on Wheels program and provides a setting for daily congregate meals, artistic performances and exhibits, social gatherings, dances, enrichment programming, health programming, social services, referral services and educational life skill training for our adult population. Additionally, many off campus programs and trips are planned each year. The center provides activity and meeting space for numerous community organizations and other Town departments.

Currently, Senior Services staff consists of an Administrator, cook, an assistant cook and a part time kitchen assistant. Additionally, numerous volunteers are utilized as Meals-on-Wheels drivers, program drivers, program facilitators, facility hosts, kitchen help and thrift store operators.

$ Spent Per Citizen

$25.11

FY 2016 Accomplishments

- Worked on developing a more comprehensive activities program to include enrichment, wellness and fitness programs.
- Developed stronger partnerships with other senior programs in the quad-city area to provide more community wide programming through shared resources; for example, the Yavapai Regional Medical Center holds monthly talks/seminars and the Senior Center for the entire community.
- Increased the congregate mealtime participant numbers by 10%.
- In partnership with the Chino Valley Senior Advisory Board, Town Administration, CCEO and Community Businesses, we were able to do an inside and outside renovation of the Senior Center.
- Through cooperation with community members and businesses, we were able to raise over $5000 in donations.
-

FY 2017 New Initiatives and Goals

- Will continue to encourage outside funding and larger donations; we will work at securing $7,000 in donations this fiscal year.
- Develop a fundraising campaign to cover the outside patio.
- Increase participation and awareness of CCEO, working to have them make more of an impact on our organization and our community.
- Will continue to develop SOPs to ensure consistency within the operation.
- Continue developing a more comprehensive activities program to include enrichment, wellness and fitness programs by building stronger partnerships with other senior programs.

Financial Information

Expenditure by Type					
Description	2014-15 Actual	2015-16 Adopted Budget	2015-16 Estimated	**2016-17 Adopted Budget**	% Change Adopted to Adopted
Personnel	$ 101,103	$ 103,865	$ 102,000	$ 114,984	
Benefits	$ 45,753	$ 46,035	$ 46,000	$ 57,916	
Services and Supplies	$ 80,045	$ 86,500	$ 87,800	$ 94,700	
Interdepartmental/Capital	$ -	$ 6,000	$ 6,000	$ 4,000	
Total	$ 226,901	$ 242,400	$ 241,800	$ 271,600	**12%**
Number of Employees	3.5	3.5		3.5	

Total Department Change over Prior Fiscal Year

12%

Increases

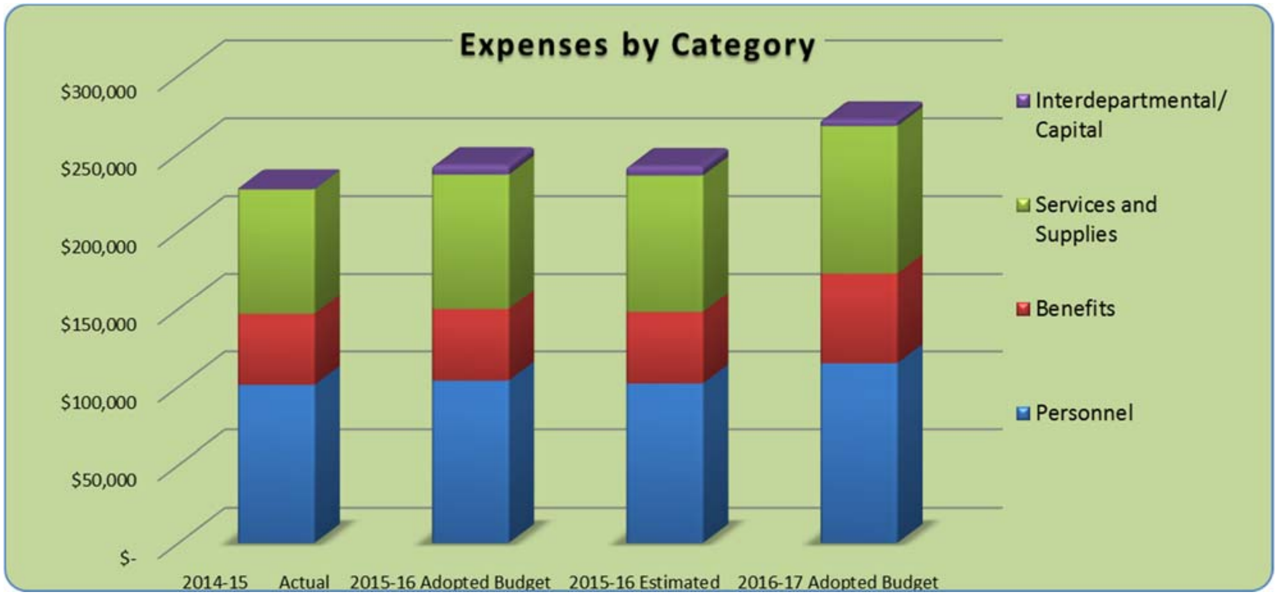
Personnel and Benefits $ 19,000

Food Costs $ 8,000

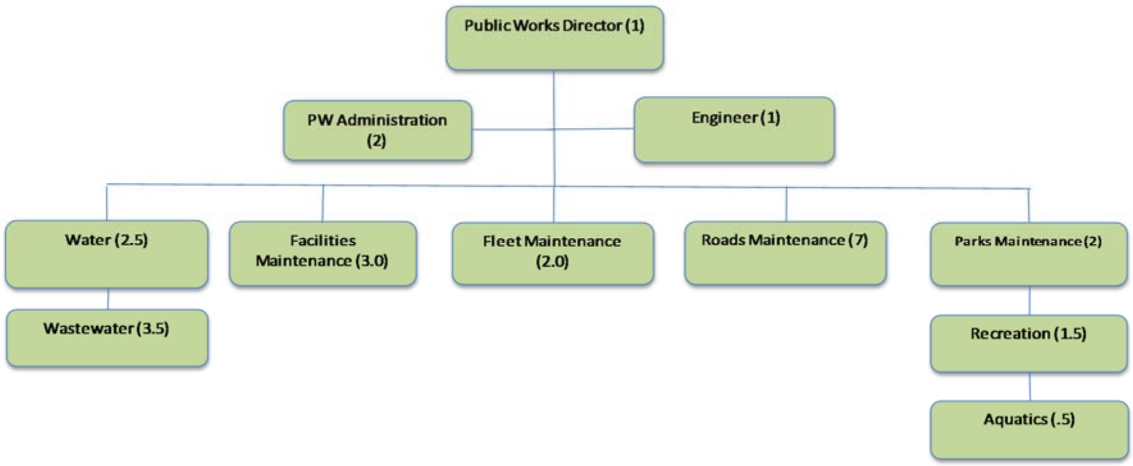
Narrative

Personnel and Benefits are up due to an increased number of hours for the assistant cook. Services and Supplies additional costs are associated the increase in food costs. Overall the department is projecting an increase of 12%.

Summaries and Performance Measures



Performance Measures	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Projected
Total Meals Served In House	10647	11606	12766
Total Meals Delivered	7836	10582	11640
Building Usage	3654	4284	4712
Programs	1205	1036	1139
Trips	840	572	629



The Public Works Division exists to provide the maintenance and construction of public roads and streets, water and sewer systems, and parks that are used by the general public in a safe and useful condition while maintaining the rural character of Chino Valley.

The Public Works Division departments include Engineering, Roads and Streets Maintenance, Facilities Maintenance, Fleet Maintenance, Parks Maintenance, Water and Wastewater Utilities, Recreation, and Aquatics. The goal of the Public Works Division is to provide professional services necessary to keep the public safe on the roads and streets of Chino Valley and maintain the fleet of vehicles and equipment, the parks and recreation fields, water and sewer systems, and the pool. The staff of the Public Works Department stands ready to assist the citizens with issues relating to roadways, water and sewer, and recreation.

The Town of Chino Valley Public Works Division oversees the following departments within the following funds:

General Fund

- Engineering
- Facilities Maintenance
- Fleet Maintenance
- Parks Maintenance
- Recreation
- Aquatics

Special Revenue Fund

- Road Maintenance

Enterprise Fund

- Water
- Wastewater

Parks Maintenance

General Fund – Department 68

Chris Bartels
Utility Supervisor
cbartels@chinoaz.net
928-636-6084

Parks Maintenance
2.0 FTE $373,400

Mission – The Parks and Recreation Department are committed to providing safe, welcoming parks, recreation facilities, and programs and events that encourage a healthy lifestyle, citizen participation and a strong sense of community.

Program Description - The Parks and Recreation Division is responsible for creating and maintaining parks and recreational programs for the citizens of the Town of Chino Valley. Each facility requires the maintenance of turf, foliage, shrubs, aggregate, playground equipment, irrigation systems, etc., necessary to provide a safe and convenient recreation experience for both adults and children participating in organized sports or just a casual location for the family seeking to experience the beauties of Chino Valley.

$ Spent Per Citizen

$34.52

FY 2016 Accomplishments

- Developed and implemented Parks turf management program which included aeration, fertilization and over seeding.
- Prepared for and participated in Town of Chino Valley 4th of July activities, National Night out, Territorial Days, and Halloween activities in coordination with local non-profit organizations.
- Coordinated with local non-profit youth sports leagues for use of Community Center and Old Home Manor facilities.
- Repaired irrigation systems at Memory Park, Old Home Manor and the Community Center Parks totaling more than 20 leaks.

FY 2017 New Initiatives and Goals

- Develop and implement Parks turf water conservation program.
- Develop Parks and Recreation capital & community needs assessment.
- Develop comprehensive parks maintenance program.
- Develop Memory Park / Library expansion integration construction plans and identify and submit applications for grant funding.

Financial Information

Expenditure by Type					
Description	2014-15 Actual	2015-16 Adopted Budget	2015-16 Estimated	**2016-17 Adopted Budget**	% Change Adopted to Adopted
Personnel	$ 83,405	$ 92,125	$ 64,750	$ 66,702	
Benefits	$ 30,558	$ 34,675	$ 30,500	$ 30,698	
Services and Supplies	$ 218,111	$ 218,400	$ 303,900	$ 259,200	
Interdepartmental/Capital	$ 8,791	$ (12,000)	$ (12,280)	$ 16,800	
Total	$ 340,865	$ 333,200	$ 386,870	$ 373,400	**12%**
Number of Employees	3	3		2	

Total Department Change over Prior Fiscal Year

12%

Increases

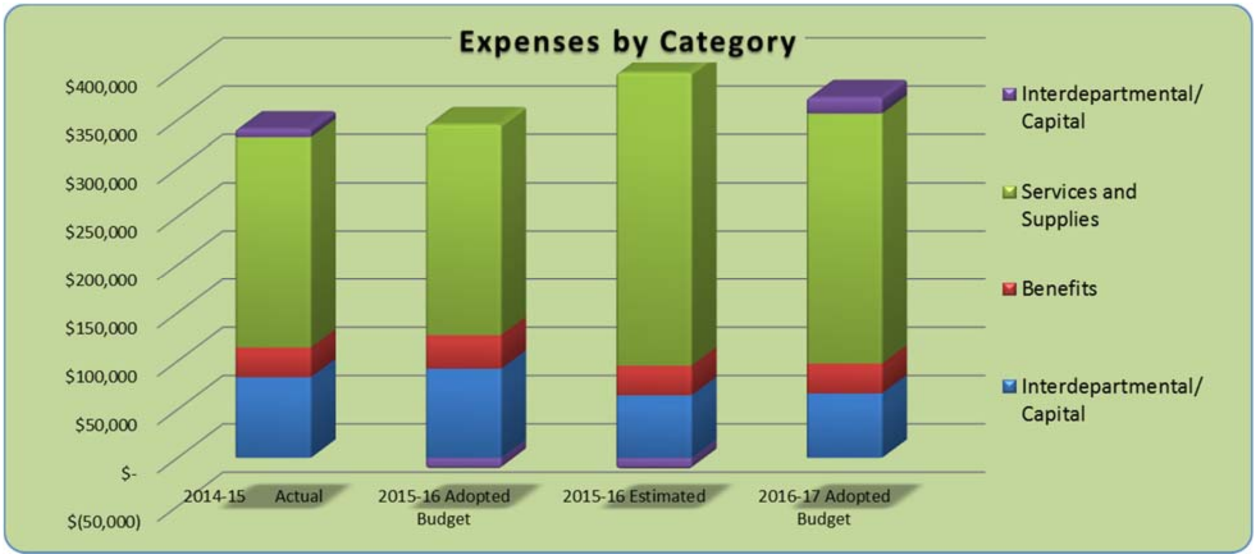
Contract Labor $34,000

Power Upgrades Field 5 $5,000

Narrative

Personnel and Benefits are down due to moving temporary employees to Services and Supplies. The Town will contract with an employment agency to provide seasonal park maintenance labor. Capital is up due to the Town no longer charging interdepartmental charges to this department and the planned power upgrades to Field 5. Overall the department is projecting an increase of 12%.

Department Summaries and Performance Measures



Performance Measures	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Projected
Total Park Acres	114	114	114
Number of Youth Organizations using Park Facilities	10	10	12
Total Acres of Active Parks	9.3	9.3	9.3
Total Acres of Turf	19.65	19.65	19.65
Total Gallons of Water used per Acre of Turf	650,000	650,000	750,000

Facilities Maintenance

General Fund – Department 71

Kenny Tribolet
Public Works Manager
ktribolet@chinoaz.net
928-636-7140

Facilities Maintenance
3.0 FTE $343,500

Mission – The Facilities Maintenance Department is committed to maintaining the Town's facilities in a manner to guarantee the safety of the facilities users while performing routine maintenance and repairs in a responsible manner.

Program Description - The Facilities Department is responsible for maintenance services including scheduled and preventive maintenance, in house remodeling projects and divisional moves. The Facilities Department is also responsible for a master meter. This is the natural gas system in the town complex which is controlled through the Arizona Corporation Commission.

$ Spent Per Citizen
$31.76

The Facilities Department is responsible for all janitorial services, which include 30 public restrooms, cleaning and vacuuming all floors, trash removal, lighting, alarm systems, HVAC repair, roofing, painting, carpentry, plumbing, pest control, monthly and annual fire extinguisher inspection and monthly filter changes in all HVAC units.

The Facilities Department is on call 24 hours a day.

FY 2016 Accomplishments

- Continued to keep maintenance at a high quality.
- Continued to keep costs to a minimum.
- Continued to maintain our natural gas system on the north campus.
- Continued to do repairs in house to keep repair costs down.
- Continued with our great customer service.

FY 2017 New Initiatives and Goals

- Create maintenance and asset program for all facilities.
- Install daily work request, duties and inventory into IWORQ software.
- Training for employees- HVAC, Plumbing, Electrical and Data Entry.
- Implement Capital Improvement program for Town facilities.
- Maintain high quality services and develop performance measures.

Financial Information

Expenditure by Type					
Description	2014-15 Actual	2015-16 Adopted Budget	2015-16 Estimated	**2016-17 Adopted Budget**	% Change Adopted to Adopted
Personnel	$ 70,501	$ 75,217	$ 72,000	$ 94,298	
Benefits	$ 31,489	$ 31,283	$ 33,255	$ 48,202	
Services and Supplies	$ 182,390	$ 187,400	$ 197,500	$ 201,000	
Interdepartmental/Capital	$ 33,500	$ 52,000	$ 52,000	$ -	
Total	$ 317,880	$ 345,900	$ 354,755	$ 343,500	**-1%**
Number of Employees	2.5	2.5		3	

Total Department Change over Prior Fiscal Year

-1%

Increases

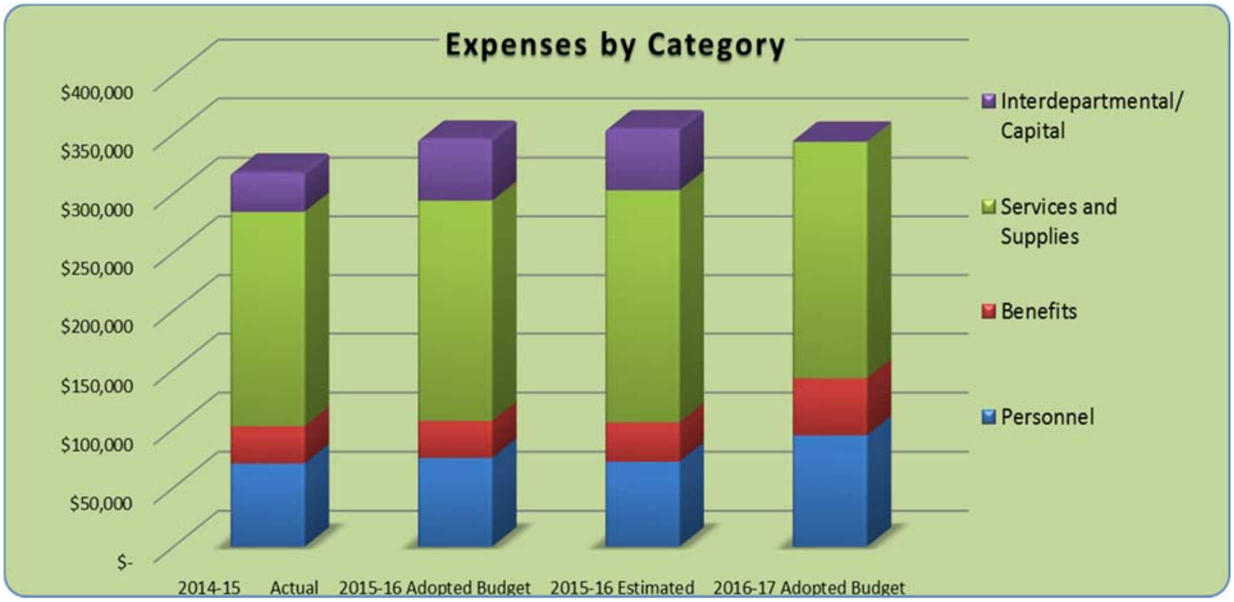
Electrical Expense $10,000

Decreases

Interdepartmental Charges $52,000

Narrative

Personnel and Benefits are up due to increasing a part time position to full time. Services and Supplies additional costs are associated with additional electrical utility expense. The Town is now longer allocating Interdepartmental Charges to this department. Overall the department is projecting a decrease of 1%.



Performance Measures	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Projected
Number of Facilities Maintained	**19**	**19**	**19**
Square Footage of Facilities Maintained	**55,704**	**55,704**	**55,704**
Number of HVAC Units	**44**	**44**	**44**

FLEET MAINTENANCE

GENERAL FUND – DEPARTMENT 73

Kenny Tribolet
Public Works Manager
ktribolet@chinoaz.net
928-636-7140

Fleet Maintenance 2.0
FTE $283,000

Mission – To provide an efficient, comprehensive fleet management program, which responsively fulfills the vehicle and equipment needs of the various Town Divisions through cost-effective practices and dedicated personal service.

Program Description - The Fleet/Vehicle Department of the Public Works Division provides the required operation and maintenance of all rolling stock that is owned by the Town of Chino Valley. This includes Police vehicles, all Town vehicles, heavy equipment, motor grader, chip spreader, 10 yard dump trucks, Vactor Truck, mowers and small power tools, trailers, generators, etc.

$ SPENT PER CITIZEN

$31.73

FY 2016 Accomplishments

- Developed a more cost effective program in preventive maintenance and repair.
- Supplied additional help and support in the form of man power and or fabrication to all departments.
- Reviewed procedures and developed maintenance program for higher mile equipment at a cost savings without sacrificing safety and service.
- Continued with our great customer service.
- Continued to do repairs in house to keep repair cost down.

FY 2017 New Initiatives and Goals

- Evaluate contracting with local vendors for minor maintenance items.
- Evaluate contracting with local vendors for tire repair and replacements.
- Continue training to keep up with new vehicle technology.
- Install all vehicles, equipment and inventory into IWORQ software.
- Great customer service and strive to do best for the town.

Financial Information

Expenditure by Type					
Description	2014-15 Actual	2015-16 Adopted Budget	2015-16 Estimated	**2016-17 Adopted Budget**	% Change Adopted to Adopted
Personnel	$ 123,974	$ 147,891	$ 90,500	$ 93,175	
Benefits	$ 50,015	$ 57,610	$ 38,000	$ 36,325	
Services and Supplies	$ 125,978	$ 157,500	$ 130,307	$ 153,500	
Interdepartmental/Capital	$ (38,000)	$ (22,000)	$ (22,000)	$ -	
Total	$ 261,967	$ 341,001	$ 236,807	$ 283,000	**-17%**
Number of Employees	3	3		2	

Total Department Change over Prior Fiscal Year

-17%

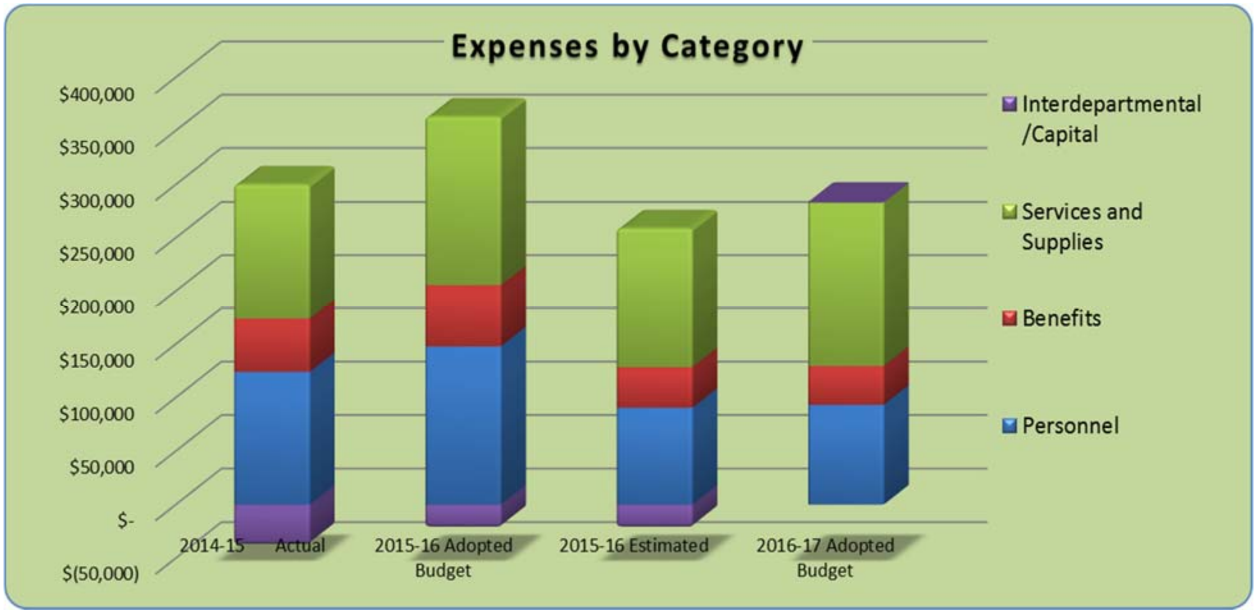
Decreases

Personnel and Benefits $75,000

Narrative

Personnel and Benefits are down due to a reduction in employees this fiscal year. The Town is no longer allocating interdepartmental charges out of this department. Overall the department is projecting a decrease of 17%.

Department Summaries and Performance Measures



Performance Measures	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Projected
# of Machinery and Equipment Units Maintained	69	**69**	**70**
# of Police Department Units Maintained	**27**	**27**	**28**

Public Works / Engineering

General Fund – Department 74

Michael Lopez
Public Works Director
mlopez@chinoaz.net
928-636-7140

Public Works 4.0 FTE
$125,900

Mission – The Public Works Department oversees the Public Works Division and provides professional engineering advice to the Town Council, while working with citizens and developers regarding competing goals of efficient cost delivery systems and public health/safety issues.

Program Description – The Public Works Department was combined with the Engineering Department. The Department provides administrative support to the Roads Department, Water and Sewer Enterprises Funds, and the several General Funds Departments including Parks Maintenance, Recreation, Aquatics, Facilities Maintenance, and Vehicle Maintenance. The Engineering function provides professional engineering services for all public improvements within the Town of Chino Valley right-of-way. They are responsible for the delivery of the capital improvement program, review and oversight of private and public development/construction projects. In addition, this department represents the Town of Chino Valley on various regional technical committees such as the Central Yavapai Metropolitan Planning Organization, and the Upper Verde Water Protection Coalition.

$ Spent Per Citizen
$11.65

FY 2016 Accomplishments

- Completed ROW acquisition for Road 1 East.
- Completed the 2015/16 Roadway Resurfacing Program.
- Began design of the Economic Development Grant for Old Home Manor Business/Industrial Park.

FY 2017 New Initiatives and Goals

- Complete design & begin construction of the Environmental Protection Agency Grant for Peavine water line loop.
- Complete RFQ for professional consultants.
- Manage the design and construction of EDA & EPA projects.
- Continue to develop and implement Engineering Standards for the Town.
- Develop comprehensive pavement preservation program.
- Coordinate and facilitate the development and inventory of the Towns Water and Wastewater assets.

Financial Information

Expenditure by Type					
Description	2014-15 Actual	2015-16 Adopted Budget	2015-16 Estimated	**2016-17 Adopted Budget**	% Change Adopted to Adopted
Personnel	$ 64,464	$ 86,259	$ 99,500	$ 303,316	
Benefits	$ 13,135	$ 27,841	$ 35,841	$ 102,084	
Services and Supplies	$ 12,368	$ 13,900	$ 12,500	$ 20,500	
Interdepartmental/Capital	$ (27,500)	$ (6,000)	$ (6,000)	$ (300,000)	
Total	$ 62,467	$ 122,000	$ 141,841	$ 125,900	**3%**
Number of Employees	1	1		4	

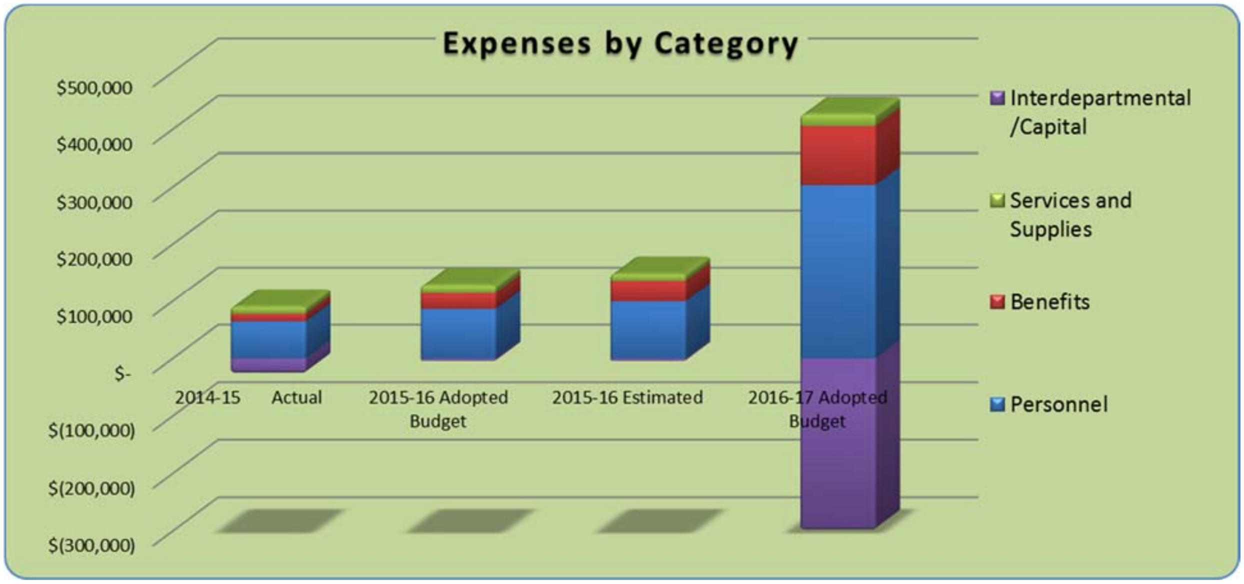
Total Department Change over Prior Fiscal Year

3%

Narrative

The department was reorganized to the combine the administrative funds of Public Works previously accounted for in the Roads Department. Overhead related to the Roads Department, Water and Sewer Enterprise funds will be allocated to these departments through interdepartmental charges. Overall the department is projecting an increase of 3%.

Department Summaries and Performance Measures



RECREATION

GENERAL FUND – DEPARTMENT 63

Chris Bartels
Utility Supervisor
cbartels@chinoaz.net
928-636-9780

Recreation 1.5 FTE
$96,100

Mission – The Recreation Department is committed to providing safe, welcoming parks, recreation facilities, programs and events that encourage a healthy lifestyle, citizen participation and a strong sense of community.

Program Description - The Recreation Department is responsible for creating and maintaining parks and recreational programs for the citizens of the Town of Chino Valley.

$ SPENT PER CITIZEN

$8.88

FY 2016 Accomplishments

- Developed a continuing coordination effort between Town of Chino Valley and local non-profit organizations to provide Halloween activities at little or no cost.
- Developed a continuing coordination effort between Town of Chino Valley and local non-profit organizations to provide recreational activities at little or no cost.
- Developed and implemented Extreme Spring Fling, a reinvention of Chino Valley Spring Fest, which encompasses the Chino Grinder, the Chino Ultra "All Day 5K", and the Chino Mudder as well as day of event activities.

FY 2017 New Initiatives and Goals

- Continue coordination effort between Town of Chino Valley and local non-profit organizations to provide Halloween activities at little or no cost.
- Continue coordination effort between Town of Chino Valley and local non-profit organizations to provide recreational activities at little or no cost.
- Develop Parks and Recreation needs assessment.
- Develop and expand statistical data for performance measures and development of new programs.

Financial Information

Expenditure by Type					
Description	2014-15 Actual	2015-16 Adopted Budget	2015-16 Estimated	**2016-17 Adopted Budget**	% Change Adopted to Adopted
Personnel	$ -	$ 21,176	$ 26,000	$ 50,434	
Benefits	$ -	$ 9,324	$ 11,750	$ 23,766	
Services and Supplies	$ 6,141	$ 14,300	$ 13,850	$ 21,900	
Interdepartmental/Capital	$ 17,500	$ 19,000	$ 19,000	$ -	
Total	$ 23,641	$ 63,800	$ 70,600	$ 96,100	**51%**
Number of Employees	0.5	0.5		1.5	

Total Department Change over Prior Fiscal Year

51%

Increases

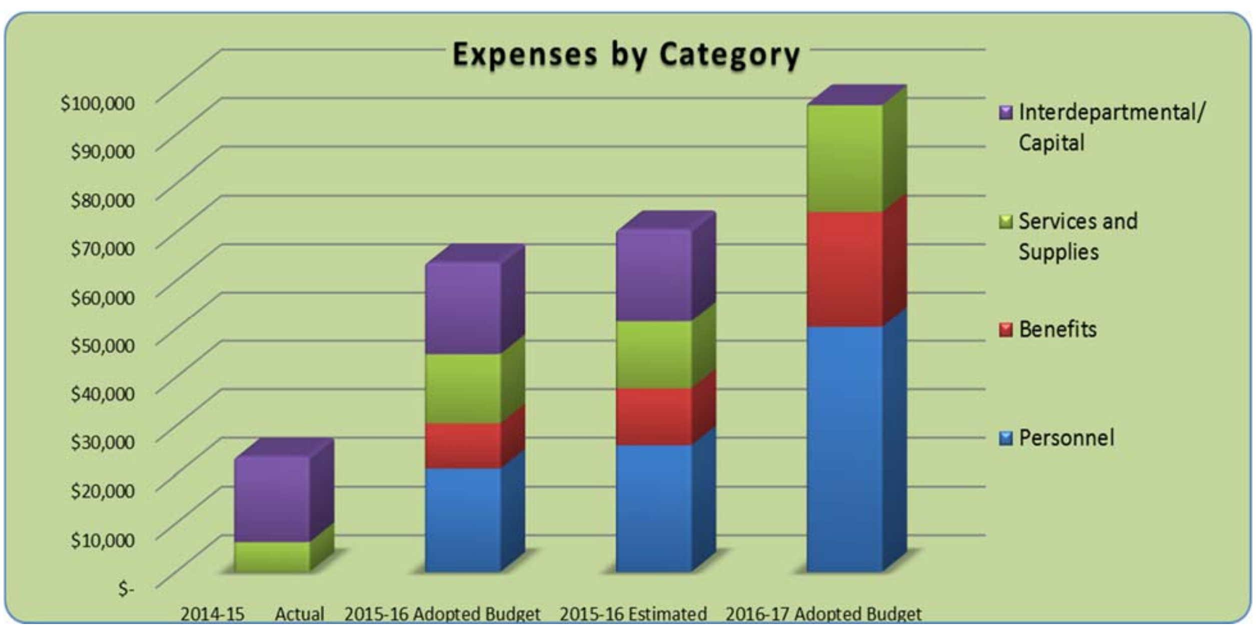
Personnel and Benefits $ 44,000

Programs and Advertising $ 7,500

Narrative

Personnel and Benefits are up due to the addition of a full time Recreation Coordinator. Services and Supplies additional costs are associated with additional program and advertising expenses. Overall the department is projecting an increase of 51%.

Department Summaries and Performance Measures



Aquatic Center

General Fund – Department 69

Chris Bartels
Utilities Supervisor
cbartels@chinoaz.net
928-636-9780

Aquatic Center .5 FTE
$220,400

Mission – The Recreation Department oversees the Aquatic Center Operation and is committed to providing safe, welcoming parks, recreation facilities, programs and events that encourage a healthy lifestyle, citizen participation and a strong sense of community.

Program Description - The Recreation Department operates the Aquatics Center from May through August each year. During the season the Center offers swim lessons, water aerobics, public swim sessions, as well as renting the facility for special events.

$ Spent Per Citizen

$20.38

FY 2016 Accomplishments

- Reduced overall labor hours needed for aquatics season operation.
- Increased cost recovery percentage.
- Developed statistical data for performance measures.

FY 2017 New Initiatives and Goals

- Increase cost recovery percentage.
- Increase use of the facility by increasing advertising campaign and improving existing programing.
- Expand statistical data for performance measures to include details in general admission use per category.
- Begin development of in house certification process for water safety instructor trainer and water safety instructors
- Develop and implement water safety program in coordination with local non-profit organization at no cost to the community or the Town of Chino Valley.

Financial Information

Expenditure by Type					
Description	2014-15 Actual	2015-16 Adopted Budget	2015-16 Estimated	**2016-17 Adopted Budget**	% Change Adopted to Adopted
Personnel	$ 65,360	$ 68,772	$ 68,772	$ 69,393	
Benefits	$ 6,933	$ 19,928	$ 12,530	$ 14,407	
Services and Supplies	$ 101,747	$ 122,200	$ 117,600	$ 116,600	
Interdepartmental/Capital	$ 34,500	$ 34,000	$ 34,000	$ 20,000	
Total	$ 208,540	$ 244,900	$ 232,902	$ 220,400	**-10%**
Number of Employees	0.5	0.5		0.5	

Total Department Change over Prior Fiscal Year

-10%

Decreases

Pool Chemicals and Small Tools $5,000

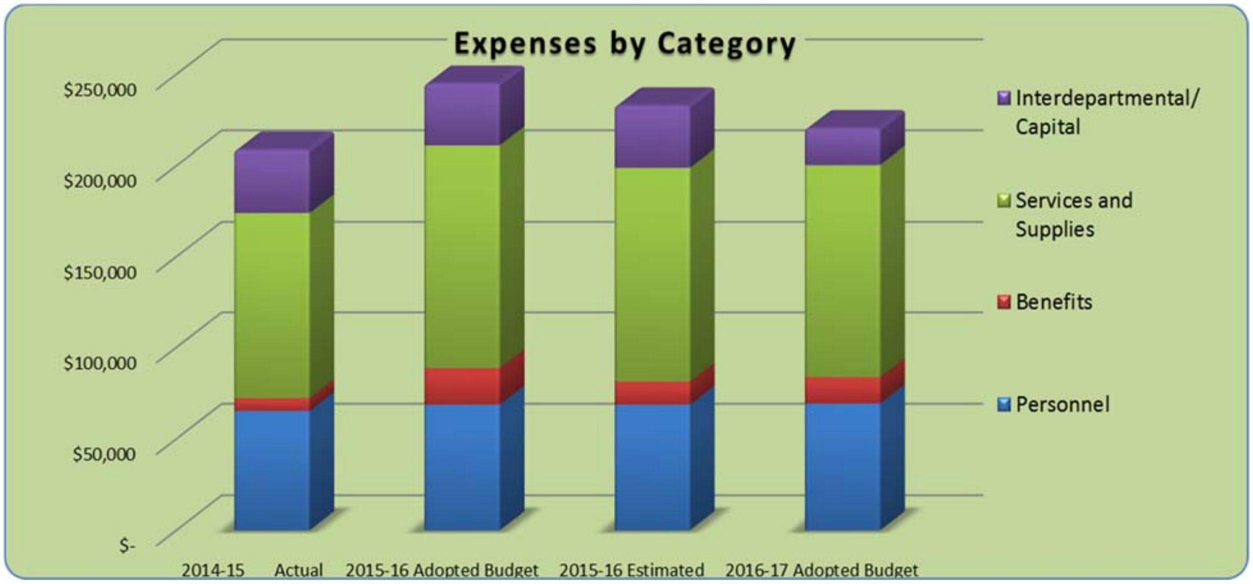
Increases

Pool Roof Repair $20,000

Narrative

Services and Supplies are down due to savings in chemicals and small tools and equipment. Capital is down due to the Town no longer charging interdepartmental costs to the department. Capital includes funds for a roof repair. Overall the department expenses are projected a decrease by 10%.

Department Summaries and Performance Measures



Performance Measures	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Projected
General Admission	11189	13442	14000
Aqua fit Attendance	90	132	150
Swim Lessons	183	184	200
Entrance Fees	$43,558	$44,206	$46,500
Concession Sales	$9,629	$11,727	$12,000

HIGHWAY USER REVENUE (HURF) - ROADS

SPECIAL REVENUE FUND – DEPARTMENT 02-78

Kenny Tribolet
Public Works Manager
ktribolet@chinoaz.net
928-636-7140

Mission – To identify and implement roadway and other related transportation system solutions for the safe and efficient movement of goods, services and people to support a high quality of life in Chino Valley.

Program Description - The Roads Division takes a proactive stance to citizens needs by maintaining 140 miles of paved, chip sealed or dirt streets which include:

- Repairing potholes.
- Culvert drainage maintenance.
- Grading roads.
- Mowing/ trash pickup.
- Tree trimming along Town right of way.
- Repair and replacement of Town signage.
- Light construction of new streets.
- Chip seal program.

$ SPENT PER CITIZEN

$89.30

The Roads Division utilizes the IWORQ software system to assist staff with maintenance schedules and work order tracking.

FY 2016 Accomplishments

- Completed weed maintenance and mowing for major and minor arterial streets, and Highway 89.
- Completed2015-16 chip seal program.
- Completed several drainage projects and culvert maintenance.

FY 2017 New Initiatives and Goals

- Complete 2016-17 Chip seal program with intergovernmental agreements.
- Construct Road 1 east between Kalinich and 3 South.
- Develop a comprehensive list of drainage projects needed to be completed throughout town.
- Continue to maintain and upgrade traffic control signs.
- Develop GIS maps for Roads and existing road conditions.

Financial Information

Expenditure by Type					
Description	2014-15 Actual	2015-16 Adopted Budget	2015-16 Estimated	**2016-17 Adopted Budget**	% Change Adopted to Adopted
Personnel	$ 514,369	$ 491,968	$ 462,158	$ 279,208	
Benefits	$ 212,255	$ 197,532	$ 200,571	$ 124,092	
Services and Supplies	$ 488,322	$ 329,500	$ 248,500	$ 279,500	
Interdepartmental/Capital	$ (36,658)	$ (5,000)	$ (5,878)	$ 283,200	
Total	$ 1,178,288	$ 1,014,000	$ 905,351	$ 966,000	-5%
Number of Employees	11	10		7	

Total Department Change over Prior Fiscal Year

-5%

Decreases

Road materials $30,000

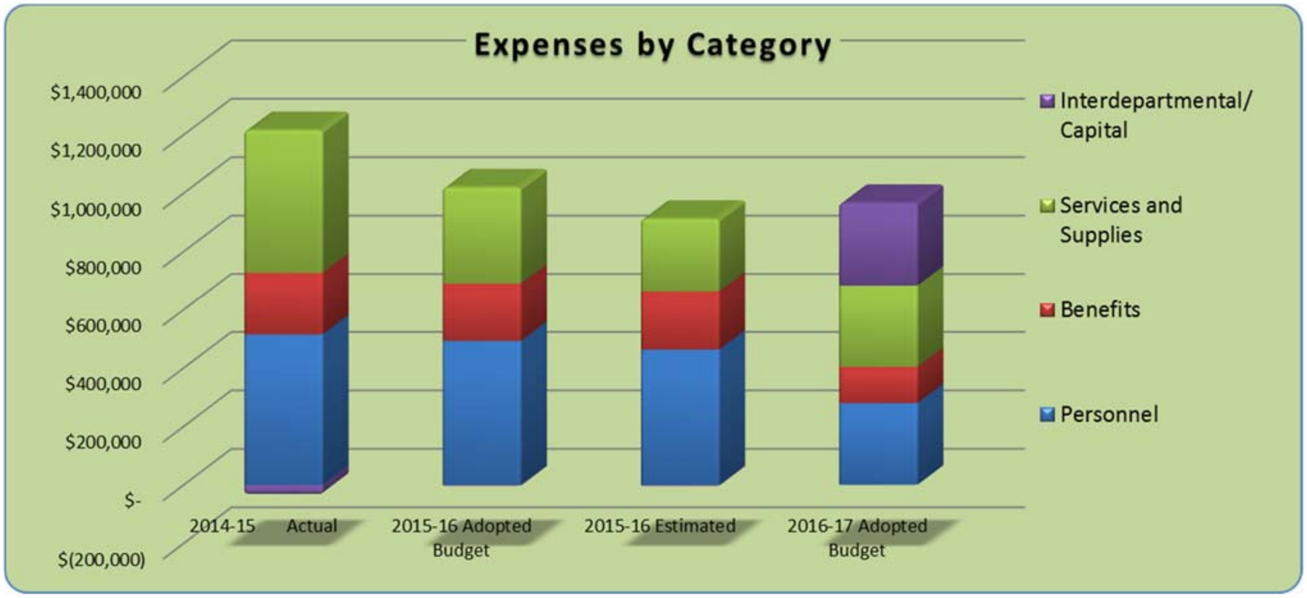
Gas & Oil $8,000

Signs $10,000

Narrative

Personnel and Benefits are down due to moving the administrative salaries to the Public Works/Engineering Department in the General Fund. This was offset by an Interdepartmental Charge from the General Fund. Services and Supplies were down due to a decrease in materials, gas & oil, and signs. Overall the department is projecting a decrease of -5%.

Department Summaries and Performance Measures



Performance Measures	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Projected
# of Road miles	152	152	152
$ spent on chip sealing roads	$90,091	$142,108	$100,000
$ spent on Cold Mix	$69,697	$37,618	$30,000
$ spent on crack seal projects	$33,798	$0	$0
$ spend on sign replacement	$7,096	$2,558	$5,000

ENTERPRISE FUNDS

The Town of Chino Valley operates two Enterprise Funds:

The Water Enterprise Fund – the Water Fund has 658 connections a 4% increase over last fiscal year. The Town is responsible for maintaining the water supply and distribution system for its water customers. The Town operated 1 well and has 19.5 miles of water mains. The Town is not the only provider of water in the community. Currently 7 other water companies provide services to the citizens of Chino Valley.

The Town of Chino Valley maintains approximately 8-9 miles of water pipes and has the capacity to store over one million gallons of water for fire protection. The predominate area for water service (demand) is the Road 2 North corridor along with the Bright Star and Highlands Ranch subdivisions.

The Wastewater Enterprise Fund – The Wastewater Fund has 1,744 connections a 12% increase over last fiscal year. The Town took over the operation of the one half million gallon per day wastewater treatment plant on April 1, 2015. The Town purchased the remaining amount due on the Construction Manager at Risk contract with Fann Construction on December 31, 2014.

The Town of Chino Valley maintains approximately 20 miles of wastewater collection lines and has the capacity to treat over 500,000 gallons of wastewater per day for recharge. The predominate area for sewer service is the Road 2 North corridor along with the Chino Meadows, Bright Star, and Highlands Ranch subdivisions.

The Town Council commissioned Economists.com to conduct a Water and Wastewater Rate Study in 2012. The recommended 5 year rate plan was adopted by Council on February 12, 2013, and went into effect on April 1, 2013. The rate increase also affected the Water and Wastewater buy-in fee amounts. The Water and Sewer Rates are available on the Town's website at www.chinoaz.net.

WATER ENTERPRISE

ENTERPRISE FUND – DEPARTMENT 04

Chris Bartels
Utilities Supervisor
cbartels@chinoaz.net
928-636-6084

Water Enterprise 2.5 FTE
$2,094,500

Mission – The Water Department and its employees are committed to delivering the highest quality water that meets or exceeds all federal and state requirements to every customer at fair and reasonable rates. We remain vigilant in meeting the challenges of protecting our sole water source that is the heart of our community, our way of life and our children's future.

Program Description - The Water Department is responsible for the day to day operations of public water in Chino Valley which includes customer service, general administration, operations and general maintenance, project planning and implementation, and policy development, while ensuring the Town of Chino Valley is in compliance with State and Federal regulations.

$ SPENT PER CITIZEN
$56.02

FY 2016 Accomplishments

- Continue to implement valve exercising program.
- Assessed and addressed fire hydrant accessibility issues.

FY 2017 New Initiatives and Goals

- Reduce amount of delinquent fees owed to the Town of Chino Valley from Utility Customers.
- Develop and implement backflow prevention program.
- Continue fire hydrant and valve maintenance program.
- Reduce unaccounted and lost water percentage.

Financial Information

Expenditure by Type					
Description	2014-15 Actual	2015-16 Adopted Budget	2015-16 Estimated	**2016-17 Adopted Budget**	% Change Adopted to Adopted
Personnel	$ 153,157	$ 103,008	$ 103,008	$ 114,657	
Benefits	$ 68,371	$ 42,192	$ 42,192	$ 48,443	
Services and Supplies	$ 248,593	$ 235,500	$ 198,200	$ 217,000	
Interdepartmental/Capital/Contingency	$ 89,220	$ 4,679,500	$ 103,340	$ 2,157,400	
Debt Service	$ 70,879	$ 70,000	$ 70,000	$ 68,500	
Total	$ 630,220	$ 5,130,200	$ 516,740	$ 2,606,000	**-49%**
Number of Employees	2.5	2.5		2.5	

Total Department Change over Prior Fiscal Year

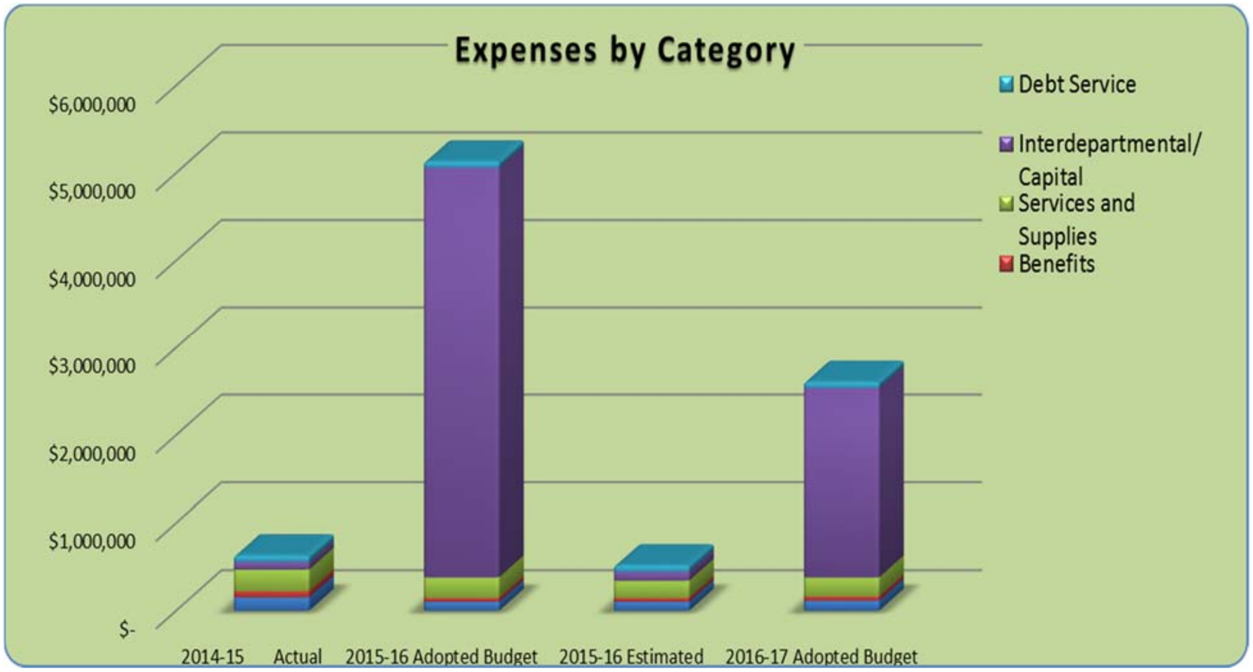
-49%

Decreases

Capital Acquisitions $2,545,000

Narrative

Interdepartmental/Capital are down due to a reduction in the planned cost to acquire another water system next fiscal year of $2,500,000. Excluding capital the department expenditures are projected to increase 1%. Overall the department is projecting to decrease 49%.



Performance Measures	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Projected
# of Water Accounts	606	633	675
Total # of gallons produced	66,457,705	72,274,194	73,000,000
Total # of gallons billed	63,933,434	66,489,694	67,750,000
% of loss for unaccounted for water	4%	8%	7%
Compliance with all water system regulations	100%	100%	100%

Wastewater Enterprise

Enterprise Fund – Department 06

Chris Bartels
Utility Supervisor
cbartels@chinoaz.net
928-636-6084

Waste Water 3.5 FTE
$2,606,000

Mission – The Town of Chino Valley Wastewater Collection and Treatment facility (WWTP) is dedicated in its approach in collecting and treating wastewater within the Town of Chino Valley in a manner that meets or exceeds federal and state regulations while placing the highest priority on courteously serving the public and protecting the environment.

Program Description - The Wastewater Department conducts utility location services, system flushing, and inspections and maintenance for the wastewater collection system.

$ Spent Per Citizen

$98.78

FY 2016 Accomplishments

- Took over operation and maintenance of the WWTP.
- Continued to rehabilitate wastewater collection pipe lines with Vactor cleaning truck.
- Implemented sewer connection program and installed seven sewer service connections.

FY 2017 New Initiatives and Goals

- Continue to operate and maintain the WWTP.
- Continue to reduce amount of delinquent fees owed to the Town of Chino Valley from Utility Customers.
- Continue installing sewer service connections within wastewater collection system.
- Develop and implement wastewater collection inspection, repair and cleaning program.
- Develop and implement comprehensive preventative maintenance program.

Financial Information

Expenditure by Type					
Description	2014-15 Actual	2015-16 Adopted Budget	2015-16 Estimated	**2016-17 Adopted Budget**	% Change Adopted to Adopted
Personnel	$ 153,157	$ 179,183	$ 143,000	$ 169,184	
Benefits	$ 68,276	$ 62,517	$ 56,500	$ 67,816	
Services and Supplies	$ 588,915	$ 290,000	$ 223,400	$ 239,100	
Interdepartmental/Capital/Contingency	$ 263,474	$ 768,500	$ 451,540	$ 1,137,400	
Debt Service	$ 644,923	$ 904,000	$ 770,112	$ 871,500	
Total	$ 1,718,745	$ 2,204,200	$ 1,644,552	$ 2,485,000	**13%**
Number of Employees	3.5	3.5		3.5	

Total Department Change over Prior Fiscal Year

13%

Increases

Capital Replacements $369,000

Decreases

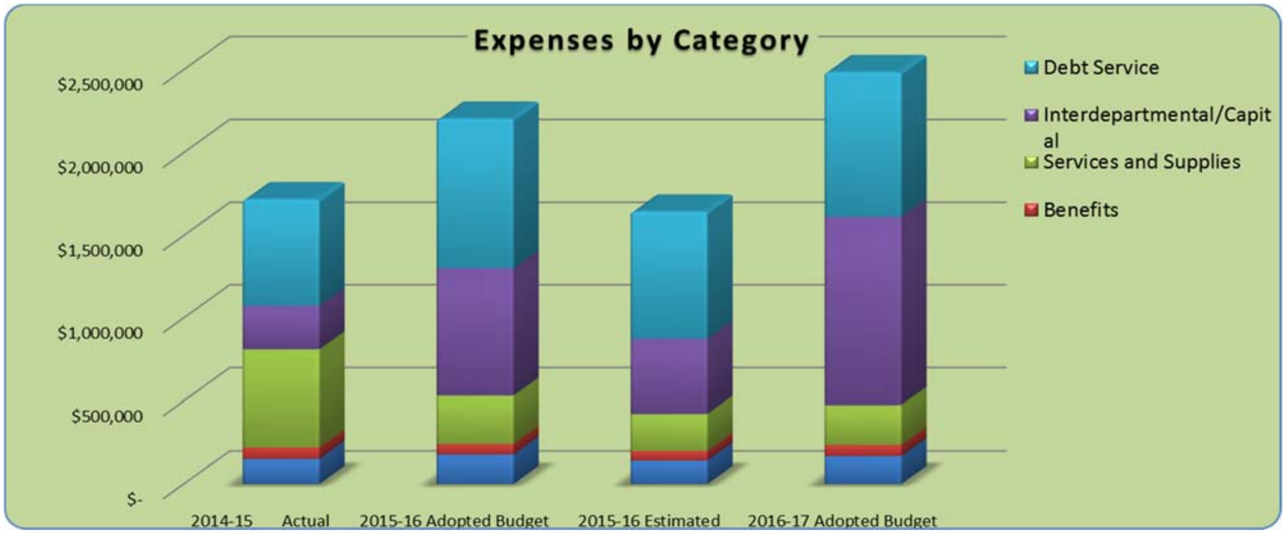
Operating Costs $51,000

Debt Service $33,000

Narrative

Services and Supplies are down due to the reduced operating costs of operating the treatment plant. Capital is up due to the Town completing some major plant upgrades and replacements. Debt Service is down due to the Town refinancing several debt issues to take advantage of lower interest rates. Overall the department is projecting an increase of 13%.

Department Summaries and Performance Measures



Performance Measures	FY 13/14 Actual	FY 14/15 Actual	FY 15/16 Projected
# of Sewer Accounts	1689	1757	1797
Miles of wastewater collection lines	23	23	23
Compliance with all Waste Water System regulations	100%	100%	100%
Gallons processed per year	85,000,000	90,000,000	95,000,000
Acre Feet reclaimed per year	260.89	277.44	294.00

NON MAJOR FUNDS

In addition to the Major Operating funds, the Town of Chino Valley oversees the following Non Major Funds:

- Community Development Block Grant (CDBG).
- Grants Fund.
- Special Revenue Fund – Court.
- Capital Asset Replacement.
- Impact Fee Funds.
- Special Revenue Fund – Police.
- CVSLID Lighting Improvement Districts.

COMMUNITY DEVELOPMENT BLOCK GRANT

SPECIAL REVENUE FUND 03

The Town of Chino Valley receives funding from the U.S. Department of Housing and Urban Development for the Small Cities Community Development Block Grant Program (CDBG). The Arizona Department of Housing (ADOH) is the state agency in Arizona responsible for administering the program.

Community Development Block Grant funds don't require a match from the Town; however, the Town has historically contributed additional funding when needed to complete a project.

The Town receives a funding allocation every four years.

The Town received funding of $264,000 in fiscal year 2014/2015.

This project provided an asphalt surface to Cottonwood Drive and other dirt roads within the Chino Meadow's Unit 5 area. The project began at Center Street and provided asphalt paving from Center Street moving north until the funds are exhausted. The following streets were paved:

- Cottonwood Drive between Center Street and Grasshopper Lane
- Center Street between Cottonwood Drive and Railroad Avenue
- Railroad Avenue
- Lazy Loop Drive
- Lobo Lane
- Sunset Drive
- The Northern Cottonwood Drive south of Sunset Drive

.

The next round of funding is anticipated in fiscal year 2018/2019.

Financial Information

CDBG 03					
Description	2014-15 Actual	2015-16 Adopted Budget	2015-16 Estimated	**2016-17 Adopted Budget**	% Change Adopted to Adopted
ADMINISTRATIVE COSTS	-	-			
CONSTRUCTION COSTS	263,693	-	-	-	
TOTAL EXPENDITURES	**263,693**	**-**	**-**	**-**	**0%**

GRANTS FUND

SPECIAL REVENUE FUND 07

The Grants Fund accounts for the miscellaneous grants received throughout the fiscal year. The type and amount of grants received each fiscal year is not always known, therefore the Town estimates the amounts to be received by each department. Matching funds as required are accounted for within each department.

The table below summarizes the estimated grant receipts and expenditures for Fiscal Year Ending June 30, 2017.

GRANTS 07

Description	2014-15 Actual	2015-16 Adopted Budget	2015-16 Estimated	**2016-17 Adopted Budget**	% Change Adopted to Adopted
COURT GRANTS	1,036	25,000	25,000	25,000	
PLANNING GRANTS	111,644	25,000	25,000	25,000	
POLICE DEPARTMENT GRANTS	131,546	100,000	100,000	100,000	
RECREATION GRANTS	-	25,000	25,000	25,000	
LIBRARY GRANTS	-	50,000	50,000	50,000	
SENIOR CENTER GRANTS	16,561	25,000	25,000	25,000	
PARKS GRANTS	-	25,000	25,000	25,000	
PUBLIC WORKS GRANTS	-	250,000	250,000	900,000	
CCVSD ADJACENT WAYS GRANT	32,982	150,000	150,000	-	
ECONOMIC DEVELOPMENT ADMIN EDAP		1,500,000	-	1,600,000	
RURAL DEVELOPMENT REDG		250,000	-	250,000	
ARIZONA DEPT OF HOUSING		275,000	275,000	275,000	
ENVIROMENTAL PROTECTION AGENCY		485,000	150,000	-	
PRIVATE MATCH		200,000	-	200,000	
TOTAL PUBLIC WORKS		3,110,000	825,000	3,225,000	
TOTAL GRANTS	293,769	3,385,000	1,100,000	3,500,000	3%

The Town has received and/or applied for several specific grants summarized below:

CCVSD ADJACENT WAYS GRANT - Design and Construction of Heritage/Del Rio Street Improvements

This project will complete the design and begin phase 1 construction a new method of separating bus and parent drop off for both Heritage Middle School and Del Rio Elementary School. The design is just beginning; based on the agreed upon project and the availability of Adjacent Ways Funding from the Chino Valley School District the complete project is yet to be determined. The intent of the project is to improve traffic circulation along Road 1 West and Road 2 North by creating separate and distinct traffic routes for both parents dropping off their children and the school bus drop off. $150,000 from Grants from the Chino Valley School Adjacent Ways Program.

Public Works and Development Services Grants

Economic Development Administration Public Works Grant (EDAP): The purpose of the EDAP grant program is to assist low to moderate income communities expand infrastructure that will create or retain jobs and spur economic development, among other things. This program's match requirement is based on two factors: unemployment relative to national average, and per capita income relative to the national average. Chino Valley meets the minimum requirements for 50% match; as the reach of the development of the Old Home Manor industrial park is regional rather than local, staff is working with EDA to decrease the match to 40% of total project funding. A portion of that match can be "in-kind", but cannot include the actual construction of the project, which must be competitively bid. While EDA will also accept interest in land for match purposes, EDA staff has discouraged the Town from that path as it can be inordinately challenging. EDA dollars can be used for myriad purposes, including pre-construction engineering cost, actual construction costs, and administration, among others. This grant also requires a project cost at or near one million dollars ($1,000,000), which will require a $500,000 minimum match.

The Rural Economic Development Grant (REDG) is a competitive grant program open to rural municipalities and other rural political subdivisions that have registered as Certified Sites with the Arizona Commerce Authority. While use of the funds is limited to construction only, they can comprise a portion of (or all of) the required match for EDA. The REDG requires a match equivalent to 10% of the non-qualifying costs (e.g., engineering and design), and the project must increase the marketability and usefulness of the Certified Site. Due to the increase in size of the EDAP project, the match requirement for this program will likely increase.

The United States Department of Agriculture's (USDA) Rural Development arm administers grant and loan programs for rural communities with populations at or below 20,000. These programs vary as to match requirements as they are dependent upon population and income.

Development Services

Arizona Department of Housing (ADOH) Each year, the federal government allocates HOME funds to state housing authorities for distribution to non-entitlement communities for housing and economic development purposes. The Arizona Department of Housing (ADOH) distributes a portion of these funds on a competitive basis through the Owner Occupied Housing Rehabilitation program, among other programs. While a match is encouraged, it is not required. For FY 15/16, the maximum award is $250,000 with an additional 10% for administration of the program, for a total award of $275,000. This application is due in mid-June; award is expected within 90 days of application.

Environmental Protection Agency The Town of Chino Valley received a $500,000 appropriation from the Environmental Protection Agency (EPA) for water and wastewater infrastructure improvements. Staff has been working with the EPA to receive approval of its match waiver application and expects a response by the end of FY14/15. Should the waiver be granted, the funds will be used to complete the looping of the Bright Star/Country West water system. The EPA retains $15,000 to cover its administrative costs; the total funding available to the Town will be $485,000.

Special Revenue Fund – Court

Special Revenue Fund 09

The Court Special Revenue Fund is a restricted fund per Town Code.

The Town Code established the Special Revenue Fund, which determines how the funds are to be expended.

The Municipal Court Improvement Account shall be used exclusively to enhance the technological, operational, and security capabilities of the Municipal Court. The Municipal Court Improvement Account shall be established as an interest bearing account in accordance with town policies and procedures. The Municipal Court shall collect the court improvement fees as defined in this section and deposit them in the court improvement account on a monthly basis.

The Municipal Court Collection Account shall be used exclusively to enhance the technological, operational, and security capabilities of the Municipal Court collection program. The Court Collection Account shall be established as an interest bearing account in accordance with town policies and procedures. The Municipal Court shall collect probation client, Municipal Court time payment, warrant, suspension, and house arrest fees as defined in this section and deposit them in the court collection account on a monthly basis.

Financial Information

SPECIAL REVENUE COURT 09

Description	2014-15 Actual	2015-16 Estimated	**2016-17 Adopted Budget**	% Change Adopted to Adopted
REVENUES				
COURT IMPROVEMENT FEES	7,667	7,000	**7,000**	
COURT COLLECTION FEES	2,313	2,400	**2,400**	
INTEREST INCOME-LGIP	43	100	**100**	
TOTAL REVENUES	10,023	9,500	**9,500**	0%
EXPENDITURES				
COURT COLLECTION EXPENSES	-	10,000	**10,000**	
COURT COLLECTION TO GEN FUND		8,500	**8,500**	
COURT IMPROVEMENTS	14,947	20,000	**20,000**	
TOTAL EXPENDITURES	14,947	38,500	**38,500**	0%
NET INC/DEC IN FUND BALANCE	(4,924)	(29,000)	**(29,000)**	
FUND BALANCE SUMMARY				
COURT IMPROVEMENT FUND				
FUND BALANCE BEGINNING OF YEAR	33,446	26,166	**13,166**	
NET CHANGE DURING YEAR	(7,280)	(13,000)	(13,000)	
FUND BALANCE END OF YEAR	26,166	13,166	**166**	
COURT COLLECTION FUND				
FUND BALANCE BEGINNING OF YEAR	40,289	42,645	**26,645**	
NET CHANGE DURING YEAR	2,356	(16,000)	(16,000)	
FUND BALANCE END OF YEAR	42,645	26,645	**10,645**	
TOTAL FUND BALANCE				
FUND BALANCE BEGINNING OF YEAR	73,735	68,811	**39,811**	
NET CHANGE DURING YEAR	(4,924)	(29,000)	(29,000)	
FUND BALANCE END OF YEAR	68,811	39,811	**10,811**	

In accordance with Town Policy, special one-time revenue sources (e.g., sales tax audit revenue, insurance dividends) will be used to purchase non-recurring items like capital goods. One-time revenues will not be used to support items that will have a long-term operational impact on future Town expenditures. The Town has established the Capital Asset Replacement Fund to account for these one-time revenues and expenditures.

CAPITAL ASSET REPLACEMENT FUND 10

Description	2014-15 Actual	2015-16 Estimated	**2016-17 Adopted Budget**	% Change Adopted to Adopted
REVENUES				
TPT AUDIT REVENUE	60,214	45,000		
INTEREST INCOME-LGIP	271	**500**	**500**	
TOTAL REVENUES	60,485	45,500	**500**	0%
EXPENDITURES				
SALES TAX AUDIT EXPENDITURES	6,710	10,000	**10,000**	
CAPITAL ASSET REPLACEMENTS		13,399	**40,000**	
TOTAL EXPENDITURES	6,710	23,399	**50,000**	400%
NET INC/DEC IN FUND BALANCE	53,775	22,101	**(49,500)**	
ENDING FUND BALANCE	**197,815**	**219,916**	**170,416**	
Animal Control Vehicle			**40,000**	

CAPITAL PROJECTS FUND 11, 12, 13, 15

Arizona law allows cities and towns to assess development fees to offset costs associated with providing necessary public services to a development, including costs of infrastructure, improvements, real property, engineering and architectural services, financing and professional services. The Town of Chino Valley collected impact fees for the Police Department, Library, Parks and Recreation, and Roads. These funds can only be used for growth related projects related to each category and must be accounted for separately.

Senate Bill 1525 has made significant changes in the way cities and towns can impose Impact Fees on future development. The Town of Chino Valley will be undertaking a development fee study during the fiscal year. As of August 2014 the Town no longer to accesses impact fees until the study is completed and adopted by Council. No additional impact fee revenues were included in Fiscal Year 2016/17 budget.

Total Impact Fees

The table below summarizes the estimated and budgeted impact fee expenditures for each impact fee category.

IMPACT FEES

Description	2014-15 Actual	2015-16 Estimated	**2016-17 Adopted Budget**	% Change Adopted to Adopted
POLICE IMPACT PROJECTS	69,970	25,639	-	
LIBRARY IMPACT FEES PROJECT	16,562	-	-	
PARKS/REC IMPACT FEES PROJECT	22,359	-	18,283	
ROAD IMPACT FEES PROJECTS	780,347	22,000	553,217	
TOTAL EXPENDITURES	889,238	47,639	571,500	-6%
POLICE IMPACT FEES (11)				
Beginning Fund Balance	82,789	13,254	-	
Projected Revenues	435	12,385	-	
Projected Expenditures	69,970	25,639	-	
Ending Fund Balance	13,254	-	-	
LIBRARY IMPACT FEES (12)				
Beginning Fund Balance	-	-	-	
Projected Revenues	16,562	-	-	
Projected Expenditures	16,562	-		
Ending Fund Balance	-	-	-	
PARKS/REC IMPACT FEES (13)				
Beginning Fund Balance	40,614	18,282	18,283	
Projected Revenues	26	1	-	
Projected Expenditures	22,359	-	18,283	
Ending Fund Balance	18,282	18,283	(0)	
ROAD IMPACT FEES (15)				
Beginning Fund Balance	1,352,095	575,033	553,217	
Projected Revenues	3,285	184	-	
Projected Expenditures	780,347	22,000	553,217	
Ending Fund Balance	575,033	553,217	0	

Per ARS 28-3513 the Police Department may charge an administrative charge not to exceed $150.00 for an administrative or post storage hearing for vehicles impounded under ARS 28-3511. Administrative charges must be deposited in a special fund for the purpose implementation of this program and ARS 28-872. This charge is in addition to any other immobilization, impoundment or storage charges.

The Town receives these funds when vehicles are released after an administrative hearing. The Town transfers the amounts collected for storage fees to the General Fund each year.

SPECIAL REVENUE POLICE DEPARTMENT 16

Description	2014-15 Actual	2015-16 Estimated	**2016-17 Adopted Budget**	% Change Adopted to Adopted
REVENUES				
VEHICLE IMPOUND HEARING FEE	16,500	16,350	**15,000**	
VEHICLE IMPOUND TOWING FEE	21,605	23,137	**20,000**	
VEHICLE IMPOUND FEE REVENUE	21,705	21,450	**20,000**	
INTEREST INCOME-LGIP	5	-	**-**	
TOTAL REVENUES	59,815	60,937	**55,000**	22%
EXPENDITURES				
TRANSFERS TO GENERAL FUND	10,000	10,000	**-**	
TOWING EXPENSES	20,835	20,000	**20,000**	
TRAFFIC RELATED EQUIPMENT	9,590	10,000	**25,000**	
TOTAL EXPENDITURES	40,425	40,000	**45,000**	13%
NET INC/DEC IN FUND BALANCE	19,390	20,937	**10,000**	
ENDING FUND BALANCE	35,228	56,165	**66,165**	

CVSLID – Street Lighting Improvement Districts

Special Revenue Fund 40

The Town of Chino Valley administers three lighting districts. The property owners within each district pay for the projected amount of electricity used through their property taxes each year. The funds are disbursed by the Yavapai County Treasurer, which the Town uses to pay the utility bills as received.

The table below summarizes the annual assessment calculation for the Street Lighting Improvement District.

EXHIBIT "A"

TOWN OF CHINO VALLEY, ARIZONA
Street Lighting Improvement Districts

Statement of Estimates and Expenses

Fiscal Year - 2016-2017

			A	B	C	D	E
Co. Dist. No.	Town ID No.	Town ID Name	2015/2016 Estimated Actual Expenses	2015/2016 Levy Request	2015/2016 Difference on Expenses vs. Levy	2016/2017 Projected Expenses	2016/2017 Levy Request
13004	CVSLID 1	Chino Valley, Arizona, CVSLID #1 Lighting Improvement District	$ 1,947	$ 1,987	$ 40	$ 2,042	$ 2,000
13005	CVSLID 2	Chino Valley, Arizona, CVSLID #2 Lighting Improvement District	$ 999	$ 994	$ (4)	$ 1,048	$ 1,000
13006	CVSLID 3A	Chino Valley, Arizona, CVSLID #3A Lighting Improvement District	$ 909	$ 1,001	$ 92	$ 958	$ 1,000

FY 2017 CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program (CIP) for FY 2017 represents a 3.9 million dollar investment of public funds in infrastructure and public facilities.

The Five-Year Capital Improvement Plan (multi-year, long-range study of construction and/or acquisition of high cost items with an extended useful life) is prepared as part of the Annual Budget.

FINANCING THE CAPITAL PLAN

The major sources of financing capital improvements in the upcoming fiscal year are:

Operating Funds
Debt Financing
Grants

The Town currently is financing its CIP out of operating funds. However, because of large funding requirements, debt financing still continues to be the major source of financing for capital improvements. A brief description of the major types of financing available and limitations as to use is presented below.

GENERAL OBLIGATION (G.O.) BONDS

Bonds issued as general obligations of the Town are secured by the full faith and credit of the Town through its power to tax. In order for bonds to be issued, voter authorization must be obtained. Debt service (payment of principal and interest) is to be paid from the proceeds of ad valorem taxes, i.e., property taxes. The Arizona Constitution and State Statutes limit the indebtedness that a jurisdiction may incur by the type of project constructed. The Town can issue G.O. bonds up to 20% of the secondary assessed valuation for projects involving water, sewer, artificial lighting, parks, open space, recreational facilities, public safety, law enforcement, fire and emergency services, and street and transportation facilities. For all other general-purpose improvements, the Town may issue up to 6% of its secondary assessed valuation.

HIGHWAY USER REVENUE (HURF) BOND

The State distributes a share of the motor vehicle fuel tax to cities and towns based partially on population (50% of allocation) and partially on jurisdiction of origin. This special revenue source can only be used for maintenance or construction of streets and highways. Special revenue bonds can be issued for construction of street projects, with the gas tax revenues pledged as a source of debt repayment. The annual total debt service, both principal and interest, cannot exceed 50% of the HURF distribution received for the most recent twelve month period by the Town.

WATER AND SEWER REVENUE BONDS

In addition to water/sewer G.O. bonds, the Town can sell bonds that pledge utility revenues. Debt service requirements are paid from the net revenue derived by the Town from the operations of its water and sewer system after provision has been made for the payment from such revenues of the reasonable and necessary expenses of the operation and maintenance of such systems. Therefore, there is no legal limitation on indebtedness that can be incurred; rather, there is only the practical limitation imposed by what the utility rate structures will support.

SPECIAL IMPROVEMENTS/ASSESSMENT DISTRICTS

Special improvements/assessments are a means of financing services or capital improvements that benefit specific property owners more than the general public. Majority consent must be obtained from the property owners within the designated geographic assessment district. The property owners are then levied a supplemental property tax assessment for their share of the costs of the improvements.

MUNICIPAL PROPERTY'S CORPORATION (MPC) BONDS

The Municipal Property's Corporation, Inc. (MPC) is a not for profit corporation over which the Town exercises significant oversight authority. It was formed to assist the Town in acquiring land and constructing improvements thereon, constructing and acquiring improvements upon land owned by the Town, and in any other way incurring expenses to improve the use of presently owned facilities, or as they may be expanded in the future.

The Corporation finances various projects for the benefit of the Town by issuing MPC bonds. Bonds may be issued without voter approval and without limitation as to interest rate or amount. The Town enters into a rental lease agreement with the corporation sufficient to service the debt on the MPC bonds. The bonds are made marketable by assuring, prior to entering into any lease agreement with the MPC, the Town will maintain an excise, transaction privilege, and franchise tax base at least three times the maximum annual debt service.

Most municipalities in Arizona have utilized this method of financing to construct major public projects such as municipal complexes, civic centers, and sports complexes.

LEASE FINANCING

Under this type of debt financing, a governmental entity enters into a contractual arrangement with the issuer to construct or otherwise acquire facilities and/or equipment that is needed by the entity. Ordinarily, all operation and maintenance costs are the responsibility of the lessee (borrower).

The lease terms are generally structured such that the rental payments are sufficient to meet debt service costs as well as any administrative expenses. Usually a reserve fund is set aside at inception as security to obtain a competitive interest rate.

Typically, lease financing is used for acquisition of major capital equipment, e.g., computer systems, vehicles and equipment, which are very expensive and have useful life greater than five years but typically are not expected to have a useful life as long as the terms of bonds issued.

GRANTS

Grants are contributions of cash or other assets from another governmental entity to be used or expended for a specified purpose, activity, or facility. Grants can be either capital grants or operating grants. Capital grants are for the acquisition or construction of fixed assets and usually require some local effort match. All other grants are considered operating grants. Grants have specific compliance requirements including prescribing the activities allowed and not allowed, eligibility requirements, matching level of effort or earmarking requirements, reporting requirements, and special provisions to be taken into consideration.

INTERGOVERNMENTAL AGREEMENTS (IGA)

Infrastructure needs may, at times, overlap different jurisdictional boundaries. Jurisdictions then often enter into an IGA for the construction and proportionally shared payment of the project. One jurisdiction will act as primary lead agent for project management purposes. The Transportation Regional Plan and Storm Drainage Master Plan, in particular, may often require coordinated efforts between the Town, Arizona Department of Transportation (ADOT) and Yavapai County.

STATE REVOLVING LOAN FUND

Arizona has established a revolving fund empowered to accept Federal capitalization grants for publicly owned wastewater treatment projects pursuant to the Federal Water Pollution Control Act and Water Quality Act. In order to qualify for the Federal monies, the State must match a 20% contribution into the fund. The Water Infrastructure Finance Authority of Arizona (WIFA) that issues bonds that are then lent to different governmental entities to finance project manages Arizona's fund. Projects are submitted to WIFA for review, and prioritization. Based on this compilation, projects are then eligible for funding.

PAY AS YOU GO FINANCING

Projects funded on a pay as you go basis derive their financing from current revenue streams or prior savings that have been kept in fund balance. This method of financing eliminates the need for borrowing and thereby preserves debt capacity for other purposes. Costs are lower because non-debt financing does not incur interest costs. The major drawbacks of pay as you go financing include inadequacy of funds available (taxes, reserves); erratic impact on rate structures (water/sewer rates); legislative approval (formation of improvement district); and political difficulties (impact fees or other exactions).

Capital improvements that are considered ongoing improvements and maintenance required expenditures are built into the rate structure of the two enterprise funds (Water and Wastewater Funds).

UNFUNDED PROJECTS

Projects that do not have a funding source are classified as unfunded Town capital projects. These projects are evaluated annually as changes in funding occur and estimates are revised, as well as changes in Town priorities.

The following pages provide a listing of the Capital Improvement projects.

Expenditure by Type					
Description	2014-15 Actual	2015-16 Adopted Budget	2015-16 Estimated	**2016-17 Adopted Budget**	% Change Adopted to Adopted
Personnel	$ -	$ -	$ -	$ -	
Benefits	$ -	$ -	$ -	$ -	
Services and Supplies	$ -	$ -	$ -	$ -	
Interdepartmental/Capital	$ 2,694,349	$ 4,441,000	$ 1,953,845	$ 3,921,000	
Total	$ 2,694,349	$ 4,441,000	$ 1,953,845	$ 3,921,000	**-12%**

Project Name: Center Street Sewer between Highway 89 and the Mollie Rae Subdivision

Project Location: Center Street west of Highway 89 to the Mollie Rae Subdivision

Fund: Sewer Enterprise

CIP Category: Utilities

Project Description and Justification:

This project will construct 3,150 lineal feet of 12" sewer line and 2,800 lineal feet of 8" sewer line from the existing sewer trunk main located west of Highway 89 at Center Street westerly to the Mollie Rae Subdivision. When the Molly Rai Subdivision was constructed, the developer installed a dry sewer line throughout the subdivision in anticipation that the Town would extend a sewer line to the development. This project will extend sewer to the development so that any newly constructed homes will be on the Town's sewer system. The subdivision has 106 lots.

Estimated Cost and Funding Source: $560,000 from WIFA loan and grant.

Impact on Operating Budget: Once constructed, the project will have no significant financial impact on the Sewer Enterprise Funds Operating Budget. However, the increased flows from the subdivision will have a positive impact on the environment due to the increased amount of recharge into the aquifer each fiscal year.

Project Name: Waste Water Treatment Plant Repair and Replacements

Project Location: Wastewater Treatment Plant Old Home Manor

Fund: Sewer Enterprise

CIP Category: Utilities

Project Description and Justification:

The Town took over the operation of the Waste Water Plant on April 1, 2015 and initiated a program to repair and replace the equipment in order to bring the plant up to the Towns operating standards. $197,200 is projected to be spent in fiscal year 2015/2016 and another $391,000 is projected to be spent in fiscal year 2016/2017. The major portion of this projection is the replacement of the SMU filters projected at $350,000.

Estimated Cost and Funding Source: $350,000 from the Repair and Replacement Fund, balance form current operations.

Impact on Operating Budget: Once the rehabilitations projects are completed the Town is projecting and significant reduction in the operating costs due to the increased efficiency of the plant. A proactive maintenance program should keep the plant operating at peak efficiency without major capital expenditures for at least 10 years.

Project Name: Acquisition of Water System

Project Location: Town wide

Fund: Water Enterprise

CIP Category: Utilities

Project Description and Justification: This project will be for the potential acquisition of one of the five other private water systems operating in Chino Valley. The Town is in talks with the owners of several systems and may purchase a system during the budget year.

Estimated Cost and Funding Source:

$2,000,000 from WIFA loan.

Impact on Operating Budget: The projected impact of incorporating an additional water system will enhance the operating efficiency of the Town’s current system and will help the system operate profitably in the future. Additional maintenance expenditures will likely be minimal and no additional personnel are anticipated.

Project Name: Road 1 East between Road 3 South and Kalinich Avenue, Including the Construction of Three East/West Roadways between Road 1 East and Highway 89

Project Location: Road 1 East between Road 3 South and Kalinich Avenue

Fund: Capital Improvement Fund

CIP Category: Public Works/Roads

Project Description and Justification:

This project will construct a new two lane roadway along the alignment of Road 1 East between Road 3 South and Kalinich Avenue. The roadway will turn westerly to intersect with Highway 89 at the recently constructed roundabout. This project will also construct three east/west roadway connection between Road 1 East and Highway 89 in the general vicinity of Road 4½ South, Kalinich Avenue and Brownlow Avenue. ADOT has provided to the Town 7,140 cubic yards of millings from the Highway 89 widening project to allow the Town to construct a better road base for this roadway.

Estimated Cost and Funding Source: $563,000 from Roads Impact Fees ($10,000 to be expended in FY 2015/16 and $553,000 to be expended in FY 2016/17

Impact on Operating Budget: Once constructed the project will have no significant financial impact on the HURF Fund's Operating Budget.

Project Name: Extension of Road 4 North between Arizona Trail and Jerome Junction and the Extension of Water and Sewer to the Old Home Manor Business/Industrial Park

Project Location: Old Home Manor

Fund: Grant

CIP Category: Public Works/Roads, Utilities

Project Description and Justification: This project will extend Road 4 North from Arizona Trail easterly to Jerome Junction and construct a box culvert over the Santa Cruz Wash. This project will also extend a 12" water line and a 12" sewer line from their respective terminus to the intersection of Jerome Junction and Rodeo Drive.

Estimated Cost and Funding Source: $1,985,000 from EDA and EPA Grant. Town budgeted a $137,000 in matching funds from the Capital Improvement Fund.

Impact on Operating Budget: Once constructed the project will have no significant financial impact on the Water and Sewer Enterprise Funds or the HURF Funds operating Budget. The increased flows from Old Home Manor development will have a positive impact on the environment due to the increased amount of recharge into the aquifer each fiscal year.

Project Name: Community Center WIFI & Wiring

Project Location: Community Center

Fund: Capital Improvement

CIP Category: Building Maintenance

Project Description and Justification: The Town is designing a wireless networking system to connect the North Campus, South Campus and Recreation/Community Center. This would allow all three facilities data communications systems to connect wirelessly, eliminating the $2,000 monthly fee currently being paid for fiber optic lines.

Estimated Cost and Funding Source: $50,000 Capital Improvement Funds

Impact on Operating Budget: Once constructed the project will eliminate approximately $2,000 in current and anticipated connection fees being paid.

Transfers to Other Funds

The Capital Improvement Fund transfer funds for the following:

Fund Transferred To	Purpose	Amount
General Fund	Police	$ 100,000
General Fund	Aquatics Center	$ 150,000
Water Enterprise Fund	Water	$ 75,000
Debt Service	Debt Service	$ 727,000
Total Transfers Out		$ 1,052,000

Financial Information

CAPITAL IMPROVEMENT FUND 05-90				
Description	2014-15 Actual	2015-16 Adopted Budget	2015-16 Estimated	**2016-17 Adopted Budget**
EXPENDITURES				
MISC CAPITAL PROJECTS		**2,000,000**	**-**	**2,000,000**
FUNDED BY ROAD IMPACT FEES				
CENTER STREET BOX CULVERT AT SANTA CRUZ	485,319		**12,000**	**-**
ROAD 1 EAST BETWEEN ROAD 3 & 4 SOUTH	5,795	**529,000**	**10,000**	**553,000**
PERKINSVILLE ROUND A BOUT	150,000			
CENTER ST BETWEEN RD1 E	139,233			
FUNDED BY YAVAPAI DRAINAGE DISTRICT				
CHINO MEADOWS UNIT 5 AT PEAVINE TRAIL DR	8,091	**650,000**	**789,845**	**110,000**
FUNDED BY CYMPO				
1 NORTH SIGNAL				
FUNDED BY LEASE PURCHASE				
LEASE PURCHASE EQUIPMENT	607,448			
FUNDED BY CARRYOVER				
COMMUNITY CENTER REMODEL	14,640	**-**	**-**	**19,000**
COMMUNITY CENTER WIFI & WIRING		**40,000**	**5,000**	**50,000**
UNISOURCE GAS PAYMENTS	98,691	**-**		**-**
RURAL ECONOMIC DEVEL GRANT MATCH		**85,000**	**-**	**137,000**
TFRS TO GENERAL FUND	100,000	**250,000**	**250,000**	**250,000**
TFRS TO WATER ENTERPRISE FUND	280,700	**150,000**	**150,000**	**75,000**
TFRS TO DEBT SERVICE FUND	739,432	**737,000**	**737,000**	**727,000**
TFRS TO GRANT FUND	65,000			
TOTAL EXPENDITURES	**2,694,349**	**4,441,000**	**1,953,845**	**3,921,000**

CAPITAL IMPROVEMENT FUND 05-90					
Description	**2016-17 Adopted Budget**	2017-18 Projected	2018-19 Projected	2019-20 Projected	2020-21 Projected
EXPENDITURES					
MISC CAPITAL PROJECTS	**2,000,000**	2,000,000	2,000,000	2,000,000	2,000,000
FUNDED BY ROAD IMPACT FEES					
CENTER STREET BOX CULVERT AT SANTA CRUZ	**-**				
ROAD 1 EAST BETWEEN ROAD 3 & 4 SOUTH	**553,000**	-			
PERKINSVILLE ROUND A BOUT					
CENTER ST BETWEEN RD1 E					
FUNDED BY YAVAPAI DRAINAGE DISTRICT					
CHINO MEADOWS UNIT 5 AT PEAVINE TRAIL DR	**110,000**	-			
FUNDED BY CYMPO					
1 NORTH SIGNAL			-	650,000	
FUNDED BY LEASE PURCHASE					
LEASE PURCHASE EQUIPMENT					
FUNDED BY CARRYOVER					
COMMUNITY CENTER REMODEL	**19,000**	10,000			
COMMUNITY CENTER WIFI & WIRING	**50,000**	50,000			
UNISOURCE GAS PAYMENTS	**-**				
RURAL ECONOMIC DEVEL GRANT MATCH	**137,000**				
TFRS TO GENERAL FUND	**250,000**	250,000	250,000	250,000	250,000
TFRS TO WATER ENTERPRISE FUND	**75,000**	75,000	75,000	75,000	75,000
TFRS TO DEBT SERVICE FUND	**727,000**	731,550	872,300	915,250	979,650
TFRS TO GRANT FUND					
TOTAL EXPENDITURES	**3,921,000**	**3,116,550**	**3,197,300**	**3,890,250**	**3,304,650**

Capital Improvement Unfunded Capital

The Town has prepared an analysis of the projected future capital needs and planned replacements over the next ten years for the following categories:

- Police Vehicles
- Machinery and Equipment
- Road Maintenance
- Facilities, Buildings and Parks
- Water and Sewer System Infrastructures

Multi-Year Capital Planning is required as recent fiscal history through the recession and post-recession recovery has seen the Town defer much of its capital maintenance, replacement and spending. From 2008 forward, this deferment has postponed needed replacement and investment in the Town's physical assets, and capital needs are now aggregating to a critical mass as equipment and road surfaces have been operated well past useful lives and physical assets have been aging without appropriate maintenance.

Council's review and approval of this budget and capital schedule expresses the Town's priorities for capital needs and details the unfunded shortfalls associated with the Town's capital responsibilities -- so major costs and investments can be projected, planned for and scheduled into the Town's funded financial program. In concert with Council's Strategic Plan, the expenses and objectives related to this schedule highlight the Town's future needs, providing goals and priority for staff.

Town of Chino Valley
Police Vehcle, Machinery and Equipment and Roads Replacement Schedule
Fiscal Year 2015/16 - 2024/25

	Book Value of	FY 2015/16	FY2016/17	FY 2017/18	FY2018/19	FY 2019/20	FY2020/21	FY 2021/22	FY2022/23	FY 2023/24	FY 2024/25
Police Vehicles											
Book Value of Existing Fleet	$ 1,025,662										
# of Units	27	-	1	3	4	4	3	2	2	2	3
Replacement Cost		$ -	$ 40,000	$ 135,000	$ 180,000	$ 180,000	$ 135,000	$ 90,000	$ 90,000	$ 90,000	$ 115,000
Machinery and Equipment											
Book Value of Existing Equip.	$ 2,168,713										
# of Units	33=		4	6	2	6	4	6	7	2	4
Replacement Cost		$ -	$ -	$ 208,000	$ 304,000	$ 102,000	$ 394,000	$ 286,000	$ 273,000	$ 521,000	$ 63,000
Roads											
Book Value of Existing Roads	$ 4,045,774										
# of miles	140										
Replacement Cost		$ -	$ 1,045,000	$ 1,045,000	$ 1,070,000	$ 1,060,000	$ 1,060,000	$ 1,120,000	$ 1,120,000	$ 1,120,000	$ 1,120,000
Facilities/Buildings/Parks	$ 14,018,618	$ -	$ 150,000	$ 220,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000
Water System Infrastructure	$ 7,382,634	$ -	$ 2,000,000	$ -	$ 25,000	$ 450,000	$ 1,500,000	$ 250,000	$ -	$ 50,000	$ 250,000
Sewer System Infrastructure	$ 34,264,183	$ -	$ 891,000	$ -	$ 500,000	$ -	$ -	$ 500,000	$ -	$ -	$ 500,000
Total	**$ 62,905,584**	**$ -**	**$ 4,126,000**	**$ 1,608,000**	**$ 2,229,000**	**$ 1,942,000**	**$ 3,239,000**	**$ 2,396,000**	**$ 1,633,000**	**$ 1,931,000**	**$ 2,198,000**

Police Vehicles

The Police Department currently has a total of 33 polices cars and motorcycle units. The average unit has 76,500 miles. Mileage alone is not a good indicator of mechanical condition for police vehicles, as they often are running at idle when an officer is on-scene responding to a call. Eleven of the Town's police units are over 100,000 miles, and while they are well maintained, operation beyond a generally accepted useful life for police work can expose the Town to liability as well as increased maintenance costs. At some point, it becomes more expensive to maintain the vehicle than it does to replace it.

One unit will be replaced in this year's budget. Ideally the Town will replace an average of three units each fiscal year starting in Fiscal Year 2017/18 to ensure police vehicles are not operated past an acceptable useful life or maintenance expense.

Machinery and Equipment

Machinery and Equipment includes all rolling stock except for Police Vehicles. This includes passenger vehicles, vans, trucks, dump trucks, loaders, graders, mowers and other pieces of equipment used by the Town departments.

The Town does not have sufficient funding to replace the other equipment scheduled for replacement in this year's budget. These replacements will have to be rolled over to future fiscal years.

Roads

For the unfunded portion of roadway maintenance a rationale must be developed. Currently Chino Valley does not generate the necessary funds to keep up with the current maintenance needs. Chino Valley has approximately 140 miles of roadways with approximately 112 miles of surfaced streets. A great many of these roadways do not meet current industry standards of asphalt concrete over prepared aggregate base course, rather, they are a series of chip seals over native dirt. Based on past performance of these types of roadways, a chip sealed street over aggregate base will last for 7-10 years before needing resurfacing.

Assuming that no new roadways will be surfaced, the amount of roadways needing major ongoing maintenance is 11.2 miles per year. Roadways that are surfaced with a chip seal over a moderately prepared base course have an estimated life cycle of 10 years, therefore, 11.2 miles of roadways will need to be resurfaced each year to meet a 10 year resurfacing schedule and avoid more costly roadway replacement. However, 11.2 miles of resurfacing work per year is significantly beyond the current funding and staffing abilities of the Town's Public Works Department.

The Town has projected that the current backlog of road repairs is $8,840,000 as of June 30, 2015. Based on current funding for Road Maintenance the Town anticipates this backlog of unfunded Road Maintenance to increase by about $1,000,000 per year. Ignoring the backlog of deferred work, and the accelerating surface failures that will emerge in the next few years as a result, the Town's provision of safe travel surfaces for the public is significantly threatened. The Town needs to create a planned approach to address the oncoming surface failures, and should consider an escalating, phased approach to resurfacing that will reach a 10 year maintenance schedule as soon as possible. If maintenance activities can address pavement surfaces before they fail, Town funds can be used to better effect and overall costs will be minimized.

If the Town only budgets funds for resurfacing on a 10 year maintenance schedule it will address some of the surfaces before they fail, but not all of them.

Facilities/Buildings/Parks

The Town has approximately 30 facilities, buildings and parks excluding Water and Wastewater Enterprise Assets. No formal additions are planned to any of these assets this budget year. The facilities, buildings and parks are maintained by the Building and Parks Maintenance Department. The Town plans to start a capital replacement reserve fund in fiscal year 2016/2017 to begin setting aside funds for major renovations and replacements of these assets.

Water System Infrastructure

The Water Enterprise Fund has an original book value of assets of $7.4 million. Fixed assets include water rights, water tanks, water distribution assets, wells and related water equipment. The Town plans to acquire additional water accounts located within the incorporated limits of Chino Valley for $2,000,000 this fiscal year. Funds will be provided with a low interest loan from WIFA which also includes forgivable principle (a grant

WIFA will require the systematic funding of a Repair and Replacement Fund after the acquisition to ensure the assets are appropriately maintained.

Sewer System Infrastructure

The Sewer Enterprise Fund has original book value of assets of $34.2 million. These assets include the waste water plant, sewer collection system and related sewer assets. The Town purchased the remaining value of the Construction Manager at Risk Contract from Fann Construction in fiscal year 2014/2015 $3,310,000. The Town then began a to refurbish the waste water plant to bring it up to Town standards. The Town also refinanced the existing USDA loans and extend the sewer system to the Molly Ray subdivision for $560,000. The refinancing and project will be done through a new loan with WIFA that will reduce the Town's interest payments on the USDA loans by $40,000 per year.

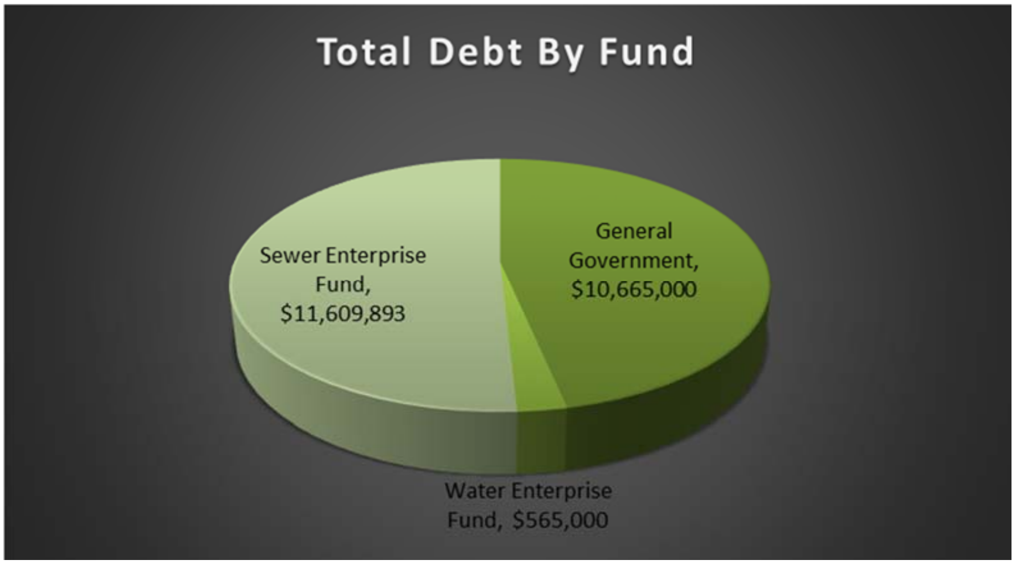
UNFUNDED CAPITAL SUMMARY

In total the Town's Total Capital Needs far exceed the available funding for Capital Replacement. The largest portion is deferred Road Maintenance. The Town's objective is to identify additional funding sources in order to begin funding its capital needs as soon as possible.

The total indebtedness for the Town is summarized below. The payments for General Government Debt are recorded and paid in the Debt Service Fund. The Town transfers the amount of money required to make the General Government Debt Service payments from the Capital Improvement Fund. The Enterprise funds account for their debt within each respective fund. Debt is maintained in accordance with the Debt Management Policy found on page 36.

Town of Chino Valley
Annual Debt Service Summary By Fund
Fiscal Year Ended June 30, 2017

Debt Issue	Date Issued	Original Amount	Outstanding Amount as of June 30, 2016	FY 2017 Principal	FY 2017 Interest
General Government					
GADA Loan 2007A	7/1/2011	$ 3,825,000	$ 3,385,000	$ 240,000	$ 152,606
US Bank Series 2010	12/15/2010	$ 7,280,000	$ 7,280,000		$ 331,638
		$ 11,105,000	$ 10,665,000	$ 240,000	$ 484,244
Water Enterprise Fund					
US Bank Series 2010	12/15/2010	$ 745,000	$ 565,000	$ 45,000	$ 23,362
Sewer Enterprise Fund					
WIFA 2007	1/10/2007	$ 1,580,000	$ 1,012,403	$ 80,034	$ 25,714
WIFA 2008	1/11/2008	$ 4,853,000	$ 3,496,027	$ 248,952	$ 91,372
WIFA 2014	12/30/2014	$ 2,963,671	$ 2,841,817	$ 124,303	$ 54,622
WIFA 2015	11/23/2015	$ 4,259,646	$ 4,259,646	$ 150,181	$ 96,326
		$ 13,656,317	$ 11,609,893	$ 603,470	$ 268,034
Total Town of Chino Valley Debt		**$ 25,506,317**	**$ 22,839,893**	**$ 888,470**	**$ 775,640**
General Government	Payment Date				
GADA Loan 2007A	1/1/2017	3,825,000	3,385,000	-	76,303
	7/1/2017			240,000	76,303
US Bank Series 2010	2/1/2017	7,280,000	7,280,000		165,819
	8/1/2017				165,819
		11,105,000	10,665,000	240,000	484,244
Water Enterprise Fund					
US Bank Series 2010	2/1/2017	745,000	565,000	-	11,681
	8/1/2016			45,000	11,681
Total Water Enterprise		745,000	565,000	45,000	23,362
Sewer Enterprise Fund					
WIFA 2007	7/1/2016			80,034	
	1/1/2017	1,580,000	1,012,404	-	12,857
	7/1/2017				12,857
WIFA 2008	7/1/2016			248,952	-
	1/1/2017	4,853,000	3,496,027	-	45,686
	7/1/2017				45,686
WIFA 2014	7/1/2016			124,303	-
	1/1/2017	2,963,671	2,841,817		27,311
	7/1/2017				27,311
WIFA 2015	7/1/2016	4,259,646	4,259,646	150,181	-
	1/1/2017				48,163
	7/1/2017				48,163
Total Sewer Enterprise		13,656,317	11,609,894	603,470	268,035
Total Town of Chino Valley Debt		**25,506,317**	**22,839,894**	**888,470**	**775,640**



Financial Information - Governmental Fund Debt Service

DEBT SERVICE 08					
Description	2014-15 Actual	2015-16 Adopted Budget	2015-16 Estimated	**2016-17 Adopted Budget**	% Change Adopted to Adopted
DEBT SVC 2010 BONDS - PRINCIPAL					
DEBT SVC 2010 BONDS -- INTEREST	331,637	332,000	332,000	**332,000**	
GADA LOAN 2007A PRINCIPAL	75,000	240,000	235,000	**240,000**	
GADA LOAN 2007A INTEREST	174,382	163,000	162,806	**153,000**	
FISCAL AGENT FEES	1,520	2,000	2,000	**2,000**	
TOTAL EXPENDITURES	582,539	737,000	731,806	**727,000**	-1%

Narrative

The Town accounts for its general government debt in the Debt Service Fund.

BONDED DEBT CAPACITY – GENERAL OBLIGATION BONDED DEBT

State Law limits the amount of General Obligation Bonded Debt that the Town of Chino Valley can issue. The debt authorization must be approved by the Town's voters. The Town currently has no General Obligation Bonded Debt.

TOWN OF CHINO VALLEY, ARIZONA
Fiscal Year 2016/17 Direct General Obligation Bonded Debt,
Legal Limitation and Unused Borrowing Capacity

6% General Municipal Purpose Bonds		20% Water, Light, Sewer, Open Space, Public Safety, Law Enforcement, Fire/Emergency Services,	
2015/16 Secondary Assessed Valuation	$80,357,855	2015/16 Secondary Assessed Valuation	$80,357,855
6% Limitation	$4,821,471	20% Limitation	$16,071,571
6% Direct General Obligation Bonds	0	20% Direct General Obligation Bonds	0
Unused 6% Borrowing Capacity	$4,821,471	Unused 20% Borrowing Capacity	$16,071,571
Fiscal Year 2015/16	$4,733,542	Fiscal Year 2015/16	$15,778,472

The schedules on the following pages detail the total principal and interest payment due each fiscal year for each outstanding debt issue.

	GADA Loan 2007 A Issued 7/1/2011 Original Amount $3,825,000				US Bank Series 2010 Issued 12/15/2010 Original Amount $7,280,000		
Fiscal Year	Pincipal	Interest	Total		Pincipal	Interest	Total
2016	240,000	162,806	402,806			331,638	331,638
2017	255,000	152,606	407,606			331,638	331,638
2018	265,000	142,406	407,406		150,000	331,638	481,638
2019	275,000	129,156	404,156		205,000	325,638	530,638
2020	290,000	115,406	405,406		280,000	317,438	597,438
2021	305,000	100,906	405,906		310,000	306,238	616,238
2022	320,000	85,656	405,656		330,000	293,838	623,838
2023	335,000	69,656	404,656		345,000	279,813	624,813
2024	350,000	55,000	405,000		360,000	265,150	625,150
2025	365,000	37,500	402,500		380,000	252,850	632,850
2026	385,000	19,250	404,250		400,000	233,700	633,700
2027			-		820,000	214,700	1,034,700
2028			-		860,000	175,750	1,035,750
2029			-		905,000	134,900	1,039,900
2030					945,000	91,913	1,036,913
2031					990,000	47,025	1,037,025
2032							
2033							
2034							
2035							
2036							
2037							
2038							
	3,385,000	1,070,350	4,455,350		7,280,000	3,933,863	11,213,863

	US Bank Series 2010 Issued 12/15/2010 Original Amount $745,000				WIFA Issued 1/10/2007 Original Amount $1,580,000		
Fiscal Year	Pincipal	Interest	Total		Pincipal	Interest	Total
2016	45,000	24,713	69,713		80,034	27,922	107,956
2017	50,000	23,363	73,363		82,242	25,715	107,956
2018	50,000	21,663	71,663		84,510	23,447	107,956
2019	50,000	19,813	69,813		86,841	21,116	107,956
2020	55,000	17,813	72,813		89,236	18,721	107,956
2021	55,000	15,475	70,475		91,697	16,260	107,956
2022	60,000	13,000	73,000		94,226	13,731	107,956
2023	65,000	10,000	75,000		96,825	11,132	107,956
2024	65,000	6,750	71,750		99,495	8,461	107,956
2025	70,000	3,500	73,500		102,239	5,717	107,956
2026					105,059	2,898	107,956
2027							
2028							
2029							
2030							
2031							
2032							
2033							
2034							
2035							
2036							
2037							
2038							
	565,000	156,088	721,088		1,012,403	175,118	1,187,521

	WIFA Issued 1/11/2008 Original Amount $4,853,000			WIFA 12/30/2014 Original Amount $2,963,671		
Fiscal Year	Pincipal	Interest	Total	Pincipal	Interest	Total
2016	248,952	98,378	347,330	124,303	57,121	181,423
2017	255,957	91,373	347,330	126,801	54,622	181,423
2018	263,160	84,170	347,330	129,350	52,073	181,423
2019	270,565	76,765	347,330	131,950	49,473	181,423
2020	278,179	69,151	347,330	134,602	46,821	181,423
2021	286,007	61,323	347,330	137,308	44,116	181,423
2022	294,055	53,275	347,330	140,068	41,356	181,423
2023	302,330	45,000	347,330	142,883	38,540	181,423
2024	310,837	36,493	347,330	145,755	35,668	181,423
2025	319,584	27,746	347,330	148,684	32,738	181,422
2026	328,577	18,753	347,330	151,673	29,750	181,423
2027	337,824	9,506	347,330	154,722	26,700	181,422
2028				157,832	23,590	181,422
2029				161,004	20,419	181,423
2030				164,240	17,183	181,423
2031				167,541	13,882	181,423
2032				170,909	10,514	181,423
2033				174,344	7,079	181,423
2034				177,849	3,574	181,423
2035				-	-	-
2036				-	-	-
2037				-	-	-
2038						
	3,496,027	671,932	4,167,959	2,841,817	605,220	3,447,037

	WIFA Issued 11/23/15 Original Amount $4,259,646			Total Town of Chino Valley Combined Debt Service All Debt Issues		
Fiscal Year	Pincipal	Interest	Total	Pincipal	Interest	Total
2016	150,181	60,462	210,643	888,470	815,152	1,703,621
2017	153,701	96,326	250,027	923,701	832,169	1,755,870
2018	157,304	92,723	250,027	1,099,323	809,183	1,908,506
2019	160,991	89,036	250,027	1,180,347	776,721	1,957,068
2020	164,764	85,262	250,027	1,291,781	741,127	2,032,908
2021	168,627	81,400	250,027	1,353,638	701,155	2,054,792
2022	172,579	77,448	250,027	1,410,928	658,798	2,069,726
2023	176,624	73,402	250,027	1,463,662	613,236	2,076,898
2024	180,764	69,262	250,027	1,511,852	567,818	2,079,670
2025	185,002	65,025	250,027	1,570,510	521,598	2,092,108
2026	189,338	60,689	250,027	1,559,647	467,200	2,026,848
2027	193,776	56,251	250,027	1,506,321	307,157	1,813,478
2028	198,318	51,709	250,027	1,216,150	251,049	1,467,198
2029	202,967	47,060	250,027	1,268,971	202,379	1,471,350
2030	207,724	42,302	250,027	1,316,965	151,398	1,468,362
2031	212,593	37,433	250,027	1,370,135	98,340	1,468,475
2032	217,577	32,450	250,027	388,486	42,964	431,450
2033	222,677	27,350	250,027	397,021	34,429	431,450
2034	227,896	22,130	250,026	405,745	25,704	431,449
2035	233,238	16,788	250,026	233,238	16,788	250,026
2036	238,705	11,320	250,025	238,705	11,320	250,025
2037	244,300	5,726	250,027	244,300	5,726	250,027
2038	-	-	-	-	-	-
	4,259,646	1,201,555	5,461,201	22,839,894	8,651,410	31,491,305

Employee Benefits

The full-time town employees benefit package consists of the following item:

Health / Dental / Vision Insurance

Operations of the Yavapai Combined Trust are governed by a Trust Agreement executed by each of the participating entities; Yavapai County, the City of Prescott, Yavapai College and the Town of Chino Valley. The Town of Chino Valley has participated for over ten years in the Trust. The Third-Party Administrator of our Health Care is Summit, and we utilize Blue Cross / Blue Shield's PPO. The Town provides 100% medical coverage (medical, dental, vision) for qualified employees, contributes 30% of the cost for dependent medical coverage for qualified employees, and contributes 25% of the cost for dependent dental/vision coverage for qualified employees. The Town offers three types of medical coverage; a Premier Plan, Basic-Plus Plan and High Deductible Health Plan with a Health Savings Account. The plans offer prescription services through OptumRX.

The Trust also offers preventative and comprehensive Dental coverage options. Dental coverage operates differently than a PPO, allowing employees to choose the dentist of their choice, but benefits are capped, thus limiting each entity's exposure.

The Town also offers vision insurance. This coverage offers a maximum benefit of $300.00 per year with a provider of your choice.

Health care costs generally increase every year, but through good stewardship from the Trust as well as the employees, the Trust experienced no increase in premium costs in fiscal year 2013/14, a 1½% increase in fiscal year 2014/15, a 5% increase to medical/prescription coverage in fiscal year 2015/16, and a 2% increase to medical/prescription and short term disability in fiscal year 2016/17.

Life Insurance

The Town pays for group term life Insurance coverage amounting to 1½ times an employee's annual salary. Employees may also voluntarily purchase supplemental, spousal and dependent life insurance coverage for an additional premium.

Short Term Disability (STD)

The Town pays for STD benefits for qualified employees. This benefits provides temporary income replacement if the employee cannot work due to a non-occupational illness or injury. Employees who become totally disabled due to non-occupational injury or illness are eligible to receive monthly payments on the first day following 90 days of total disability.

Employee Assistance Program (EAP)

The EAP provides counseling and referrals for up to three (3) free behavioral health (mental health and substance abuse) sessions per problem.

Wellness Program

Through the YCT Wellness Program, ***full-time employees as well as their spouses and dependents can participate in activity based programs, and*** gain increased awareness of **upcoming events, seminars, classes,** and other wellness-based special events and **services** through a variety of web-based programs.

Arizona State Retirement System

The Town contributes to a cost-sharing multiple-employer defined benefit pension plan, health care plan, and long-term disability plan; all of which are administered by the Arizona State Retirement System (ASRS). The plan covers employees of the State of Arizona and participating political subdivisions and school districts. The ASRS (through its Retirement Fund) provides retirement, death, and survivor benefits; the Health Benefit Supplement Fund provides health insurance premium benefits and the Long-Term Disability Funds provides long-term disability benefits. Benefits are established by state statute.

ASRS Contribution Rates are summarized below:

	Fiscal Year 2012-13	Fiscal Year 2013-14	Fiscal Year 2014-15	Fiscal Year 2015-16	Fiscal Year 2016-17
Employee Contribution Rate	11.14%	11.54%	11.60%	11.47%	11.48%
Employer Contribution Rate	11.14%	11.54%	11.60%	11.47%	11.48%
Total Contribution Rate	22.28%	23.08%	23.20%	22.94%	22.96%

Public Safety Personnel Retirement System (PSPRS)

The Town contributes to the Public Safety Personnel Retirement System (PSPRS), an agency multiple-employer defined benefit pension plan and benefit health insurance premium plan that covers public safety personnel who are regularly assigned hazardous duty in the employ of the State of Arizona or a political subdivision thereof.

PSPRS Contribution Rates are summarized below:

	Fiscal Year 2012-13	Fiscal Year 2013-14	Fiscal Year 2014-15	Fiscal Year 2015-16	Fiscal Year 2016-17
Employee Contribution Rate	9.55%	10.35%	11.05%	11.65%	11.65%
Employer Contribution Rate	17.29%	19.31%	20.51%	21.67%	23.82%
Total Contribution Rate	26.84%	29.66%	31.56%	33.32%	35.47%

Vacation

Vacation time is traditional paid time-off benefit that will provide a restful break in the yearly work routine and support the Town's goals to attract and retain quality employees. This applies to regular full-time and qualified part-time Town employees.

The following schedule specifies the amount of vacation a regular full-time employee earns for a corresponding period of continuous service. Qualified part-time employees are entitled to a pro-rated benefit.

Length of Service Completed	Hours per pay period	Equivalent days per year
Less than two years	3.077	10
Two to five years	4.615	15
Five to ten years	5.539	18
Over ten years	6.154	20

Sick Leave

To provide income protection for employees who, because of illness or accident, are temporarily disabled and absent from work for limited periods.

Each full-time employee accrues 3.692 hours of sick leave per pay period (equal to 12 days per year). Each qualified part-time employee earns a pro-rated sick leave benefit.

Holidays

This provides a competitive paid time-off benefit to recognize traditional holidays. The Town currently observes the following holidays:

New Year's Day	January 1
Martin Luther King Jr. Day	Third Monday in January
President's Day	Third Monday in February
Memorial Day	Last Monday in May
Independence Day	July 4th
Labor Day	First Monday in September
Veteran's Day	November 11th
Thanksgiving Day	Fourth Thursday in November
Day after Thanksgiving (Personal Holiday)	Fourth Friday in November
Christmas Day	December 25th

AFLAC

Voluntary supplemental insurance, offered at a group discount rate, which pays cash benefits when a policyholder has a covered accident or illness.

Fiscal Year 2016-2017 Staff Positions by Department with Prior Year Comparisions (Excludes temporary and seasonal employees)						
Department/Position	**FTE 12-13**	**FTE 13-14**	**FTE 14-15**	**FTE 15-16**	**FTE 16-17**	**Net Change**
PROSECUTOR 41						
PARALEGAL	1.00	1.00	1.00	1.00	1.00	
TOTAL	1.00	1.00	1.00	1.00	1.00	0%
TOWN CLERK 42						
TOWN CLERK	1.00	1.00	1.00	1.00	1.00	
TOWN CLERK ASSISTANT/RECORDS TECH	1.00	1.00	1.00	1.00	1.00	
TOTAL	2.00	2.00	2.00	2.00	2.00	0%
TOWN MANAGER 43						
TOWN MANAGER	1.00	1.00	1.00	1.00	1.00	
ASST TOWN MANAGER	1.00	1.00	1.00	1.00	0.50	
SR ADMINISTRATIVE TECH	1.00		1.00	1.00	0.50	
ADMINISTRATIVE TECH/IT	2.00	2.00	0.50	0.50	0.50	
TOTAL	5.00	4.00	3.50	3.50	2.50	-29%
HUMAN RESOURCES 44						
HR DIRECTOR				1.00	1.00	
HR ANALYST	1.00	1.00	1.00	1.00	1.00	
TOTAL	1.00	1.00	1.00	2.00	2.00	0%
MUNICIPAL COURT 45						
MAGISTRATE	1.00	1.00	1.00	1.00	1.00	
DEPUTY CLERK OF COURT	1.00	1.00	1.00	1.00	2.00	
COURT CLERK II	1.00	1.00	1.00	1.00	-	
COURT COORDINATOR	1.00	1.00	1.00	1.00	1.00	
TOTAL	4.00	4.00	4.00	4.00	4.00	0%
FINANCE 46						
FINANCE DIRECTOR	1.00	1.00	1.00	1.00	1.00	
SENIOR ACCOUNTANT	1.00	1.00	1.00	1.00	1.00	
ACCOUNTING CLERK	1.00	1.00	1.00	1.00	1.00	
TOTAL	3.00	3.00	3.00	3.00	3.00	0%
MIS 47						
IT TECHNICIAN	1.00	1.00	1.00	1.00	1.00	
GIS/CAD TECHNICIAN	1.00	1.00	1.00	1.00	1.00	
ADMINISTRATIVE TECH/IT					0.50	
TOTAL	2.00	2.00	2.00	2.00	2.50	25%
PLANNING 55						
DEVELOPMENT SERVICES DIRECTOR	1.00	0.50	1.00	1.00	1.00	
PLANNING ASSISTANT	1.00	1.00	1.00	1.00	1.00	
TOTAL	2.00	1.50	2.00	2.00	2.00	0%

Fiscal Year 2016-2017						
Staff Positions by Department with Prior Year Comparisions						
(Excludes temporary and seasonal employees)						
Department/Position	**FTE 12-13**	**FTE 13-14**	**FTE 14-15**	**FTE 15-16**	**FTE 16-17**	**Net Change**
BUILDING INSPECTION 56						
BUILDING OFFICIAL	1.00	1.00	1.00	1.00	1.00	
PLANS EXAMINER/INSPECTOR	1.00	1.00	1.00	1.00	1.00	
ADMINISTRATIVE TECHNICIAN	1.00	1.00	1.00			
CODE ENFORCEMENT		1.00	1.00	1.00	1.00	
TOTAL	3.00	4.00	4.00	3.00	3.00	0%
POLICE 60						
CHIEF OF POLICE	1.00	1.00	1.00	1.00	1.00	
LIEUTIENANT	1.00	1.00	1.00	1.00	1.00	
DETECTIVE	2.00	2.00	2.00	3.00	3.00	
SERGEANT	4.00	4.00	4.00	4.00	4.00	
OFFICER	15.50	16.00	16.00	15.00	15.50	
TOTAL	23.50	24.00	24.00	24.00	24.50	2%
NON-SWORN STAFF						
CIVILIAN OFFICER	3.00	3.00	3.00	3.00	3.00	
MANAGEMENT ASSISTANT	1.50	1.00	1.00	1.00	1.00	
TOTAL	4.50	4.00	4.00	4.00	4.00	0%
ANIMAL CONTROL 61						
ANIMAL CONTROL OFFICER	1.00	1.00	2.00	1.00	1.00	
ADOPTION SPECIALIST / SHELTER TECHNICIA	1.00	1.00	0.50	1.00	1.00	
PT ANIMAL CONTROL OFFICER				0.50	0.50	
TOTAL	2.00	2.00	2.50	2.50	2.50	0%
RECREATION 63						
RECREATION COORDINATOR					1.00	
RECREATION AIDE	1.00	0.50	0.50	0.50	0.50	
TOTAL	1.00	0.50	0.50	0.50	1.50	200%
LIBRARY 64						
LIBRARY DIRECTOR	1.00	1.00	1.00	1.00	1.00	
CHILDRENS LIBRARIAN	1.00	1.00	1.00	1.00	1.00	
TECHNICAL SRV LIBRARY					1.00	
CATALOGER	1.00	1.00	1.00	1.00	1.00	
PART TIME CIRCULATION	1.00	1.00	1.00	1.00	1.00	
TOTAL	4.00	4.00	4.00	4.00	5.00	25%
SENIOR CENTER 66						
SENIOR CENTER SUPERVISOR	1.00	1.00	1.00	1.00	1.00	
SR. CENTER COOK	1.00	1.00	2.00	2.00	1.00	
ASSISTANT COOK	1.00	1.00	0.50	0.50	1.50	
TOTAL	3.00	3.00	3.50	3.50	3.50	0%

Fiscal Year 2016-2017						
Staff Positions by Department with Prior Year Comparisions						
(Excludes temporary and seasonal employees)						
Department/Position	**FTE 12-13**	**FTE 13-14**	**FTE 14-15**	**FTE 15-16**	**FTE 16-17**	**Net Change**
PARKS MAINTENANCE 68						
PARKS MAINTENANCE WORKER	3.00	3.00	3.00	3.00	2.00	
TOTAL	3.00	3.00	3.00	3.00	2.00	-33%
AQUATIC CENTER 69						
RECREATION	1.50	1.00	0.50	0.50	0.50	
TOTAL	1.50	1.00	0.50	0.50	0.50	0%
FACILITIES MAINTENANCE 71						
FACILITIES MAINTENANCE WORKER	1.00	1.00	1.00	1.00	1.00	
LABORER I	1.00	1.00	1.00	1.00	1.00	
CUSTODIAN			0.50	0.50	1.00	
TOTAL	2.00	2.00	2.50	2.50	3.00	20%
FLEET MAITENANCE 73						
VEHICLE MAINT SUPERVISOR	1.00	1.00	1.00	1.00	-	
EQUIPMENT MECHANIC	1.00	2.00	2.00	2.00	2.00	
TOTAL	2.00	3.00	3.00	3.00	2.00	-33%
ENGINEERING 74						
PW DIRECTOR	0.50	1.00	1.00	1.00	1.00	
EXEC ASSISTANT					1.00	
PW SUPERVISOR					1.00	
ENGINEER					1.00	
TOTAL	0.50	1.00	1.00	1.00	4.00	300%
CUSTOMER SERVICE 75						
ASST TOWN MANAGER					0.50	
COSTOMER SERVICE SUPERVISOR					1.00	
LEIN POSITION				1.00	-	
ADMIN CLERK II				2.00	2.00	
ADMINISTRATIVE TECHNICIAN				1.00	1.00	
TOTAL	-	-	-	4.00	4.50	13%
ROADS MAINTENANCE 02-78						
PW DIRECTOR/TOWN ENGINEER	1.00	1.00	1.00	1.00	-	
PW SUPERVISOR	1.00	1.00	1.00	1.00	-	
PW INSPECTOR	-	1.00	1.00	1.00	1.00	
EXEC ASSISTANT	1.00	1.00	1.00	1.00	-	
ADMIN CLERK		1.00	1.00			
HEAVY EQUIP.OPERATOR	2.00	2.00	2.00	2.00	2.00	
LABORER II	2.00	2.00	2.00	1.00	1.00	
MED.EQUIP.OPERATOR	2.00	2.00	2.00	2.00	2.00	
PARKS MAINTENANCE WORKER				1.00	1.00	
TOTAL	9.00	11.00	11.00	10.00	7.00	-30%

Fiscal Year 2016-2017 Staff Positions by Department with Prior Year Comparisions (Excludes temporary and seasonal employees)						
Department/Position	**FTE 12-13**	**FTE 13-14**	**FTE 14-15**	**FTE 15-16**	**FTE 16-17**	**Net Change**
UTILITIES- WATER						
UTILITIES SUPERVISOR	1.00	1.00	0.50	0.50	0.50	
UTILITIES TECH II	1.00	1.00	1.00	1.00	1.00	
UTILITIES MAINT TECH	1.00	1.00	1.00	1.00	1.00	
ADMIN CLERK II	1.00	1.00	1.00	-	-	
TOTAL	4.00	4.00	3.50	2.50	2.50	0%
SEWER ENTERPRISE						
UTILITIES SUPERVISOR	1.00	1.00	0.50	0.50	0.50	
PLANT OPERATOR				1.00	1.00	
UTILITIES TECH II	1.00	1.00	1.00	1.00	1.00	
UTILITIES MAINT TECH	1.00	1.00	1.00	1.00	1.00	
ADMIN CLERK II	1.00	1.00	1.00	-	-	
TOTAL	4.00	4.00	3.50	3.50	3.50	0%
TOTAL	87.00	89.00	89.00	91.00	92.00	2%

Fiscal Year 2016-2017 Staff Positions by Fund with Prior Year Comparisions (Excludes temporary and seasonal employees)						
Department	**FTE 12-13**	**FTE 13-14**	**FTE 14-15**	**FTE 15-16**	**FTE 16-17**	**Net Change**
GENERAL FUND						
PROSECUTOR 41	1.00	1.00	1.00	1.00	1.00	
TOWN CLERK 42	2.00	2.00	2.00	2.00	2.00	
TOWN MANAGER 43	5.00	4.00	3.50	3.50	2.50	
HUMAN RESOURCES 44	1.00	1.00	1.00	2.00	2.00	
MUNICIPAL COURT 45	4.00	4.00	4.00	4.00	4.00	
FINANCE 46	3.00	3.00	3.00	3.00	3.00	
MIS 47	2.00	2.00	2.00	2.00	2.50	
PLANNING 55	2.00	1.50	2.00	2.00	2.00	
BUILDING INSPECTION 56	3.00	4.00	4.00	3.00	3.00	
POLICE 60	23.50	24.00	24.00	24.00	24.50	
NON-SWORN STAFF	4.50	4.00	4.00	4.00	4.00	
ANIMAL CONTROL 61	2.00	2.00	2.50	2.50	2.50	
RECREATION 63	1.00	0.50	0.50	0.50	1.50	
LIBRARY 64	4.00	4.00	4.00	4.00	5.00	
SENIOR CENTER 66	3.00	3.00	3.50	3.50	3.50	
PARKS MAINTENANCE 68	3.00	3.00	3.00	3.00	2.00	
AQUATIC CENTER 69	1.50	1.00	0.50	0.50	0.50	
FACILITIES MAINTENANCE 71	2.00	2.00	2.50	2.50	3.00	
FLEET MAITENANCE 73	2.00	3.00	3.00	3.00	2.00	
ENGINEERING 74	0.50	1.00	1.00	1.00	4.00	
CUSTOMER SERVICE 75				4.00	4.50	
TOTAL GENERAL FUND	70.00	70.00	71.00	75.00	79.00	5%
HURF FUND						
TOTAL HURF FUND	9.00	11.00	11.00	10.00	7.00	-30%
WATER ENTERPRISE						
TOTAL WATER ENTERPRISE	4.00	4.00	3.50	2.50	2.50	0%
SEWER ENTERPRISE						
TOTAL SEWER ENTERPRISE	4.00	4.00	3.50	3.50	3.50	0%
TOTAL	**87.00**	**89.00**	**89.00**	**91.00**	**92.00**	1%

Job Description and Pay Ranges			
Job Title	Department	Minimum - Annual	Maximum - Annual
Accounting Technician	Finance	$32,918.00	$43,191.00
Administrative Aide	Various Departments	$25,792.00	$33,841.00
Administrative Technician	Various Departments	$29,857.00	$39,175.00
Adoption Specialist/Shelter Technician	Police	$24,564.00	$32,230.00
Animal Control Officer/Shelter Manager	Police	$31,350.00	$41,134.00
Assistant Cook	Senior Center/Town Manger's Office	$22,280.00	$29,233.00
Associate Planner	Development Services	$48,635.00	$63,813.00
Baliff	Town Magistrate	$25,792.00	$33,841.00
Cashier	General Services	$7.65	
Chief Building Official	Development Services	$53,620.00	$70,353.00
Chief of Police	Police	$91,708.00	$120,328.00
Civilian/Cole Enforcement Officer	Police	$32,918.00	$43,191.00
Cook	Senior Center/Town Manger's Office	$27,082.00	$35,533.00
Court Administrator	Town Magistrate	$40,012.00	$52,499.00
Court Clerk	Town Magistrate	$32,918.00	$43,191.00
Detective	Police	$46,319.00	$60,774.00
Facilities Maintenance Worker	Public Works/Engineering	$27,082.00	$35,533.00
Facilities Maintenance Worker - Senior	Public Works/Engineering	$31,350.00	$41,134.00
Field Training Officer	Police	$42,012.00	$55,124.00
Finance Director	Finance	$91,708.00	$120,328.00
Fleet mechanic	Public Works/Engineering	$34,564.00	$45,350.00
Fleet Supervisor	Public Works/Engineering	$46,319.00	$60,774.00
General Services Director	General Services	$91,708.00	$120,328.00
GIS/CAD/WED Technician	General Services	$42,012.00	$55,124.00
HR Analyst	HR/General Services	$44,113.00	$57,880.00
Information Technology Specialist	General Services	$46,319.00	$60,774.00
Library Clerk	Library	$25,792.00	$33,841.00
Library Director	Library	$62,071.00	$81,443.00
Lieutenant	Police	$68,434.00	$89,791.00
Lifeguard	General Services	$8.05	
Paralegal	Prosecutor/General Services	$40,012.00	$52,499.00
Parks Maintenance Worker	Public Works/Engineering	$27,082.00	$35,533.00
Plans Examiner/Inspector	Development Services	$44,113.00	$57,880.00
Police Civilian Operations Supervisor	Police	$46,319.00	$60,774.00
Police Officer	Police	$42,012.00	$55,124.00
Pool Manager	General Services	$10.30	
Public Works Director/Town Engineer	Public Works/Engineering	$91,708.00	$120,328.00
Public Works Inspector	Public Works/Engineering	$38,106.00	$49,999.00
Public Works Manager	Public Works/Engineering	$53,620.00	$70,353.00
Recreation Manager	General Services	$42,012.00	$55,124.00
Roads Maintenance Worker	Public Works/Engineering	$27,082.00	$35,533.00
Roads Maintenance Worker - Senior	Public Works/Engineering	$31,350.00	$41,134.00
Senior Accountant	Finance	$46,319.00	$60,774.00
Senior Administrative Technician	Public Works/Engineering	$34,564.00	$45,350.00
Senior Engineering Project Manager	Public Works/Engineering	$65,175.00	$85,515.00
Senior Services Supervisor	Senior Center/Town Manger's Office	$34,564.00	$45,350.00
Sergeant	Police	$53,620.00	$70,353.00
Technical Services Librarian	Library	$29,857.00	$39,175.00
Town Clerk	Town Clerk	$62,071.00	$81,443.00
Town Clerk Assistant/ Record Technician	Town Clerk	$32,918.00	$43,191.00
Town Magistrate	Town Magistrate	Contract	Contract
Town Manager	Town	Contract	Contract
Utilities Crew Leader	Public Works/Engineering	$36,292.00	$47,618.00
Utilities Lien & Collections Technician	Public Works/Engineering	$32,918.00	$43,191.00
Utilities Maintenance Technician	Public Works/Engineering	$31,350.00	$41,134.00
Utilities Supervisor	Public Works/Engineering	$46,319.00	$60,774.00
Water Safety Instructor	General Services	$8.55	
Youth Services Librarian	Library	$34,564.00	$45,350.00

REVENUE PROJECTIONS – 5 YEAR

The Town prepares estimates of current year and future year revenues from all revenue sources. The first step in the process is to prepare a Revenue Manual annually that itemizes each revenue on a monthly basis and then projects each revenue forward for future fiscal years. The projections are based on each revenues history, seasonality, and other information available at the time. The Town considers current economic conditions, legislative changes and other factors when preparing projections. For State Shared Revenues, the Town receives estimates prepared by the Arizona League of Cities and Town each year as a basis for the projections.

The Table below summarizes each revenue for the current budget year and four subsequent years.

Town of Chino Valley					
Total Revenue Summary					
	Budget FY 16-17	Budget FY 17-18	Budget FY 18-19	Budget FY 19-20	Budget FY 20-21
GENERAL FUND					
CABLE FRANCHISE FEES	**55,000**	54,000	53,000	52,000	51,000
WATER FRANCHISE FEES	**9,000**	9,000	9,500	9,500	8,000
GAS FRANCHISE FEES	**44,000**	46,000	48,000	50,000	52,000
ELECTRIC FRANCHISE FEES	**20,000**	20,500	21,000	21,500	22,000
TOWN SALES TAX-RETAIL	**3,778,000**	3,891,340	4,008,080	4,128,323	4,252,172
CONSTRUCTION SALES TAX	**250,000**	257,500	265,225	273,182	281,377
BED TAX	**38,000**	38,760	39,535	40,326	41,132
BUILDING PERMITS	**175,000**	180,000	185,000	190,000	195,000
BUSINESS LICENSES	**62,000**	63,000	64,000	65,000	66,000
PLAN CHECK FEES	**90,000**	92,000	94,000	96,000	88,000
SIGN PERMITS	**5,000**	5,000	5,000	5,000	5,000
ZONING PERMITS	**5,000**	5,000	5,000	5,000	5,000
GRADING PERMITS	**1,000**	1,000	1,000	1,000	1,000
P.A.N.T.	**5,000**	5,000	5,000	5,000	5,000
VEHICLE LICENSE TAX	**663,000**	682,890	703,377	724,478	746,212
COUNTY LIBRARY FUNDS	**101,000**	103,000	105,000	107,000	109,000
SENIOR NUTRITION REVENUE	**52,000**	54,000	56,000	58,000	60,000
BULLET PROOF VEST PARTNERSHIP	**2,500**	2,500	2,500	2,500	2,500
STATE SHARED SALES TAX	**1,046,000**	1,087,840	1,131,354	1,176,608	1,223,672
STATE SHARED INCOME TAX	**1,359,000**	1,386,180	1,413,904	1,442,182	1,471,025
COPIER FEES	**500**	500	500	500	500
ENGINEERING SERVICES	**5,000**	5,000	5,000	5,000	5,000
SPECIAL REC PROGRAM INCOME	**1,000**	1,000	1,000	1,000	1,000
ADULT SPORTS	**1,000**	1,000	1,000	1,000	1,000
PROGRAM INCOME	**1,000**	1,000	1,000	1,000	1,000
AQUATIC CENTER ENTRANCE FEES	**48,000**	49,000	50,000	51,000	52,000
AQUATIC CENTER CONCESSIONS	**12,000**	12,000	12,500	12,500	13,000
FACILITIES USE/UTILITY REIMBURSI	**12,000**	12,000	12,000	12,000	12,000
AQUATIC CTR PROGRAM FEES	**15,000**	15,000	15,000	15,000	15,000
FACILITIES USE-RECREATION	**1,000**	1,000	1,000	1,000	1,000
FACILITIES USE-SENIOR CENTER	**5,000**	5,000	5,000	5,000	5,000
FACILITIES USE-AQUATIC CENTER	**2,000**	2,000	2,000	2,000	2,000
FACILITIES USE-PARKS	**5,000**	5,000	5,000	5,000	5,000
S/C NUTRITION PROGRAM INCOM	**16,000**	16,500	17,000	17,500	18,000
POLICE REPORTS	**3,000**	3,000	3,000	3,000	3,000
ANIMAL CONTROL FEES	**30,000**	30,000	30,000	30,000	30,000
LIBRARY FINES	**3,000**	3,500	3,500	3,500	4,000
LOST BOOKS	**1,000**	1,000	1,000	1,000	1,000
TRAFFIC FINES	**119,000**	122,570	126,247	130,035	133,936
REIMBURSEMENT COURT ATTORNI	**5,000**	5,000	5,000	5,000	5,000
RESTITUTION	**1,000**	1,000	1,000	1,000	1,000
ADMINISTRATIVE FEES-FINANCE	**1,500**	1,500	1,500	1,500	1,500
MISCELLANEOUS REVENUE	**1,000**	1,000	1,000	1,000	1,000
SALE OF FIXED ASSETS	**1,000**	1,000	1,000	1,000	1,000
SENIOR CTR THRIFT STORE	**1,500**	1,500	1,500	1,500	1,500
SR CTR PROGRAM INCOME	**1,000**	1,000	1,000	1,000	1,000
INTEREST INCOME	**1,500**	1,500	1,500	1,500	1,500
TFRS FROM CAPITAL IMPROVE FUN	**250,000**	250,000	250,000	250,000	250,000
TOTAL GENERAL FUND	**8,304,500**	**8,534,080**	**8,770,721**	**9,013,132**	**9,252,027**
	2%	3%	3%	3%	3%

Town of Chino Valley					
Total Revenue Summary					
	Budget FY 16-17	Budget FY 17-18	Budget FY 18-19	Budget FY 19-20	Budget FY 20-21
HIGHWAY USER REVENUE FUND					
RIGHT-OF-WAY PERMITS	**1,000**	1,000	1,000	1,000	1,000
DRIVEWAY PERMITS	**500**	500	500	500	500
MISCELLANEOUS REVENUE	**-**	-	-	-	-
INTEREST INCOME	**1,000**	1,000	1,000	1,000	1,000
HIGHWAY USER REVENUE	**853,000**	878,590	904,948	932,096	960,059
SALE OF FIXED ASSETS	**-**	-	-	-	-
TRANSFER FROM GENERAL FUND	**75,000**	75,000	100,000	100,000	150,000
TOTAL HIGHWAY USER REVENUE F	**930,500**	**956,090**	**1,007,448**	**1,034,596**	**1,112,559**
	0%	3%	5%	3%	8%
CDBG GRANT					
CDBG GRANTS	**-**		300,000		
	-	**-**	**300,000**	**-**	**-**
WATER ENTERPRISE FUND					
WATER SERVICE FEES	**405,000**	437,000	450,000	462,000	471,000
WATER SYSTEM BUY-IN FEES	**60,000**	60,000	60,000	60,000	60,000
WATER METER FEES	**5,000**	5,000	5,000	5,000	5,000
SALE OF FIXED ASSETS	**-**	-	-	-	-
MISCELLANEOUS REVENUE	**61,000**	63,000	63,000	34,000	10,000
BOND PROCEEDS - WIFA	**2,000,000**				
TFRS FROM CAPT. IMPROVEMENT	**75,000**	75,000	75,000	75,000	75,000
TOTAL WATER ENTERPRISE FUND	**2,606,000**	**640,000**	**653,000**	**636,000**	**621,000**
	263%	-75%	2%	-3%	-2%
CAPITAL IMPROVEMENT FUND					
1% TPT REVENUES-RETAIL/OTHER	**1,266,000**	1,303,980	1,343,099	1,383,392	1,424,894
1% CONSTRUCTION TPT REVENUES	**95,000**	97,000	99,000	101,000	103,000
1% BED TAX REVENUES	**11,500**	11,750	12,000	12,250	12,500
MISC. CAPITAL PROJECTS	**2,000,000**	2,000,000	2,000,000	2,650,000	2,000,000
INTEREST INCOME LGIP	**-**	-	-	-	-
YAVAPAI COUNTY DRAINAGE DIST	**110,000**				
LEASE PURCHASE PROCEEDS					
TFRS IN FROM ROAD IMPACT FEES	**553,000**				
TOTAL CAPITAL IMPROVEMENT FU	**4,035,500**	**3,412,730**	**3,454,099**	**4,146,642**	**3,540,394**
	104%	-15%	1%	20%	-15%
SEWER ENTERPRISE FUND					
SEWER SERVICE FEES	**1,449,000**	1,473,000	1,502,000	1,532,000	1,562,000
SEWER SYSTEM BUY-IN FEES	**120,000**	124,000	126,000	129,000	131,000
MISCELLANEOUS REVENUE	**50,000**	51,000	52,000	53,000	54,000
INTEREST INCOME	**500**	500	500	500	500
BOND PROCEEDS - WIFA	**500,000**				
TOTAL SEWER ENTERPRISE FUND	**2,119,500**	**1,648,500**	**1,680,500**	**1,714,500**	**1,747,500**
	35%	-22%	2%	2%	2%

Town of Chino Valley Total Revenue Summary					
	Budget FY 16-17	Budget FY 17-18	Budget FY 18-19	Budget FY 19-20	Budget FY 20-21
GRANTS FUND					
TOTAL GRANTS FUND	**3,500,000**	**3,500,000**	**3,500,000**	**3,500,000**	**3,500,000**
	218%	0%	0%	0%	0%
DEBT SERVICE FUND					
TFRS FROM CAPITAL IMPROVE FUN	**727,000**	731,550	872,300	915,250	979,650
TOTAL DEBT SERVICE FUND	**727,000**	**731,550**	**872,300**	**915,250**	**979,650**
	-1%	1%	19%	5%	7%
SPECIAL REVENUE FUND - COURT					
COURT IMPROVEMENT FEES	**7,000**	7,000	7,000	7,000	7,000
COURT COLLECTION FEES	**2,400**	2,400	2,400	2,400	2,400
INTEREST INCOME-LGIP	**100**	100	100	100	100
TOTAL SPECIAL REVENUE FUND	**9,500**	**9,500**	**9,500**	**9,500**	**9,500**
	-12%	0%	0%	0%	0%
CAPITAL ASSET REPLACEMENT FUND					
MISCELLANEOUS REVENUE	**10,000**	10,000	10,000	10,000	10,000
INTEREST INCOME LGIP	**500**	500	500	500	500
TOTAL CAPITAL ASSET REPLACEME	**10,500**	**10,500**	**10,500**	**10,500**	**10,500**
	-80%	0%	0%	0%	0%
SPECIAL REVENUE FUND - PD					
VEHICLE HEARING FEE REVENUE	**15,000**	15,000	15,000	15,000	15,000
VEHICLE TOWING FEE	**20,000**	20,000	20,000	20,000	20,000
VEHICLE IMPOUND FEE REVENUE	**20,000**	20,000	20,000	20,000	20,000
TOTAL SPECIAL REVENUE FUND -P	**55,000**	**55,000**	**55,000**	**55,000**	**55,000**
	-10%	0%	0%	0%	0%
LIGHTING IMPROVEMENT DISTRICTS					
CVSLID #1 TAX REVENUES	**2,000**	2,000	2,000	2,000	2,000
CVSLID #2 TAX REVENUES	**1,000**	1,000	1,000	1,000	1,000
CVSLID #3A TAX REVENUES	**1,000**	1,000	1,000	1,000	1,000
TOTAL LIGHTING IMPROVEMENT D	**4,000**	**4,000**	**4,000**	**4,000**	**4,000**
	0%	0%	0%	0%	0%
CARRYOVER, TRANSFERS, GRANT & DEBT	**22,302,000**	**19,501,950**	**20,317,069**	**21,039,121**	**20,832,130**
	46%	-13%	4%	4%	-1%

EXPENDITURE PROJECTIONS – 5 YEAR

The Town prepares estimates of current year and future year expenses for each department. The Town projected Salaries and Fringe Benefits to increase 2% each year. Operating Expenses are projected to increase between 2 and 3% each year unless other information is available to base the projection on. Capital is based on the actual item or planned project for future fiscal years. The Table below summarizes each department by fund for the current budget year a four subsequent years.

Town of Chino Valley						
Total Expenditure Summary by Department						
	Description	2016-17 Adopted Budget	2017-18 Projected	2018-19 Projected	2019-20 Projected	2020-21 Projected
GENERAL FUND						
41	PROSECUTOR	**123,700**	131,109	132,567	134,024	135,381
42	TOWN CLERK	**224,000**	190,677	228,404	232,182	237,561
43	TOWN MANAGER	**371,400**	315,016	321,748	328,596	335,509
44	HUMAN RESOURCES	**221,600**	222,037	225,578	230,168	233,763
45	MUNICIPAL COURT	**278,600**	283,739	289,777	295,417	301,157
46	FINANCE	**343,200**	339,939	347,380	354,973	362,667
47	MGMT INFORMATION	**336,400**	320,771	314,452	318,194	321,997
50	MAYOR AND COUNCIL	**43,200**	32,900	32,900	32,900	32,900
55	PLANNING	**207,000**	210,762	214,605	218,529	222,534
56	BUILDING INSPECTION	**257,700**	262,114	266,628	271,243	275,958
60	POLICE	**2,768,800**	2,869,742	2,924,125	2,953,893	3,001,544
61	ANIMAL CONTROL	**128,300**	130,436	132,426	134,420	136,467
63	RECREATION	**96,100**	97,584	99,098	100,642	102,216
64	LIBRARY	**312,600**	324,065	329,632	335,302	341,074
66	SENIOR CENTER	**271,600**	270,750	276,455	282,366	288,233
68	PARKS MAINTENANCE	**373,400**	396,333	385,852	386,208	392,400
69	AQUATICS CENTER	**220,400**	238,592	242,282	246,020	249,805
71	FACILITIES MAINTENANCE	**343,500**	351,540	361,144	370,862	380,644
73	FLEET MAINTENANCE	**283,000**	288,585	294,220	299,907	305,644
74	ENGINEERING	**125,900**	133,997	142,259	150,691	159,292
75	CUSTOMER SERVICE	**118,100**	118,418	124,967	131,046	137,157
95	NON DEPARTMENTAL	**1,056,000**	1,003,500	1,039,000	1,051,500	1,062,000
TOTAL GENERAL FUND		**8,504,500**	8,532,604	8,725,500	8,859,082	9,015,902
HIGHWAY USER REVENUE FUND						
278	ROAD MAINTENANCE	**966,000**	1,003,071	1,025,324	1,005,805	1,055,563
CDBG GRANTS						
390	CDBG PROJECTS	-	-	300,000	-	-

	Description	2016-17 Adopted Budget	2017-18 Projected	2018-19 Projected	2019-20 Projected	2020-21 Projected
		Town of Chino Valley				
		Total Expenditure Summary by Department				
WATER ENTERPRISE FUND						
482	WATER UTILITY OPERATION	**2,537,500**	568,300	564,944	512,145	516,503
495	WATER ENTERPRISE FUND EX	**68,500**	71,700	69,800	67,800	70,500
		2,606,000	640,000	634,744	579,945	587,003
CAPITAL IMPROVEMENT FUND						
590	MISC CAPITAL PROJECTS	**3,921,000**	3,116,550	3,197,300	3,890,250	3,304,650
SEWER ENTERPRISE FUND						
683	SEWER	**1,613,500**	715,370	718,410	713,970	716,200
695	CAP/DEBT CONTINGENCIES	**871,500**	867,450	866,950	866,400	865,950
		2,485,000	1,582,820	1,585,360	1,580,370	1,582,150
GRANTS FUND						
7	GRANTS	**3,500,000**	3,500,000	3,500,000	3,500,000	3,500,000
DEBT SERVICE FUND						
8	DEBT SERVICE	**727,000**	731,550	872,300	915,250	979,650
SPECIAL REVENUE FUND COURT						
9	SPECIAL REV FUND	**38,500**	9,600	10,550	10,550	10,550
CAPITAL ASSET REPLACEMENT						
10	ASSET REPLACEMENT EXPEN	**50,000**	10,000	10,000	10,000	10,000
IMPACT FEE FUNDS						
11	TOTAL IMPACT FEES	**571,500**	-	-	-	-
SPECIAL REVENUE FUND PD						
16	VEHICLE IMPOUND EXPEND	**45,000**	35,000	35,000	35,000	35,000
LIGHTING IMPROVEMENT DISTRICTS						
40	CVSLID	**4,000**	4,000	4,000	4,000	4,000
TOTAL EXPENDITURES		**23,418,500**	19,165,195	19,900,078	20,390,253	20,084,468
	GENERAL FUND	**(75,000)**				
	ROAD IMPACT FEE FUND TRA	**(553,000)**				
	CAPITAL IMPROV TRANS	**(1,052,000)**				
TOTAL EXPEND. LESS TRANSFERS		21,738,500	19,165,195	19,900,078	20,390,253	20,084,468
* Expenditures are projected to in						

Equals Adopeted Budget For Fiscal Year 16/17

OTHER COMMUNITY COMPARISONS

The following pages summarize a comparison between the Town of Chino Valley and other cities and towns within Arizona with a comparative population and the Towns neighboring communities, the City of Prescott and the Town of Prescott Valley.

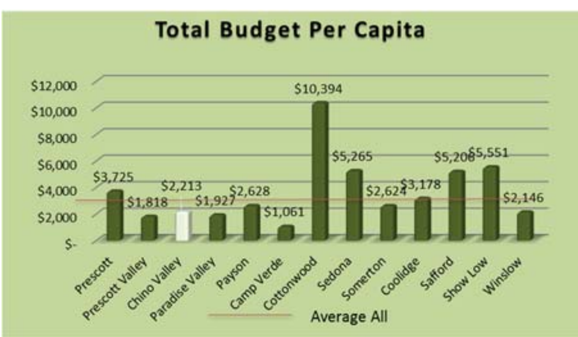
Data was compiled from the following sources:

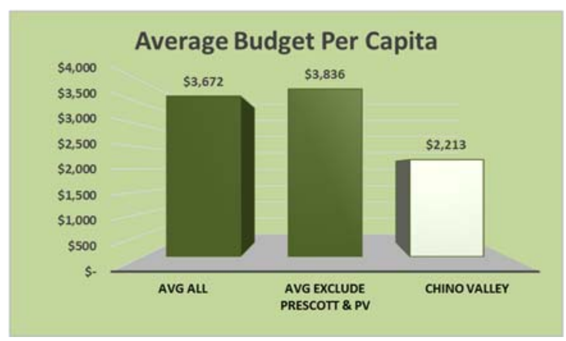
- Each community's annual financial report.
- Each community's prior year budget.
- Arizona Department of Revenue Abstract of the Tax Role.
- League of Arizona Cities and Towns Salary and Benefit Survey.
- League of Arizona Cities and Towns Arizona Local Government Directory.
- Arizona Department of Revenue Transaction Privilege and Other Tax Rate Tables.
- Water Infrastructure Finance Authority of Arizona Water and Sewer Rate Information.

Although each community is different, a per capita analysis of the following data points, helps the determine how the Town of Chino Valley compares with other communites.

The Town looked at 10 Communities in Arizona with comparable populations to Chino Valley along with the neighboring communities of Prescott and Prescott Valley.   Six of the Communites were in Yavapai County.   For each data point reviewed the Town calculated an average for all and an average excluding Prescott and Prescott Valley due to their higher population size.

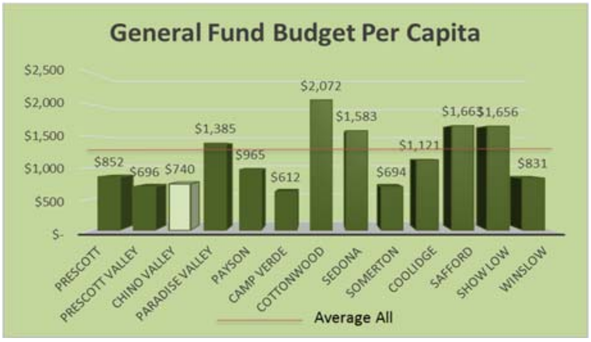
Total Budget Per Capita

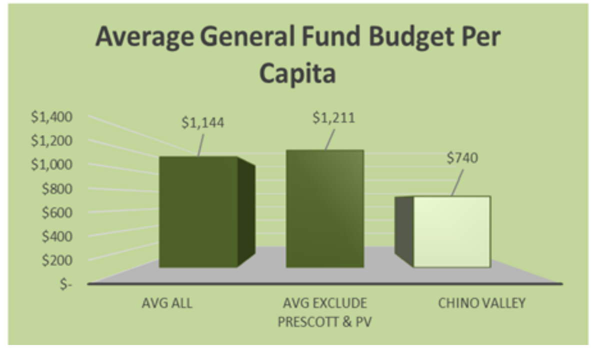




Chino Valley Total Budget Per Capita ranks ninth out of the thirteen community's compared and 60% below the average of all the cities and towns compared.

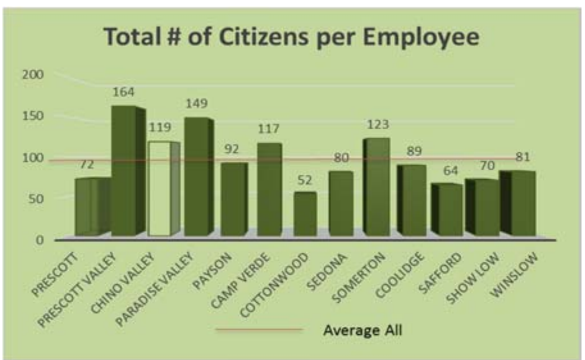
General Fund Budget Per Capita

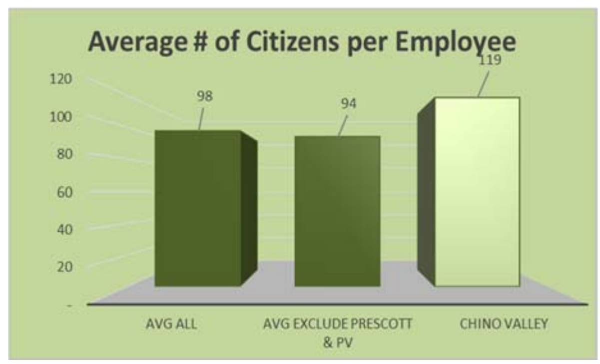




Chino Valley General Fund Budget Per Capita ranks tenth out of the thirteen community's compared and 35% below the average of all the cities and towns compared.

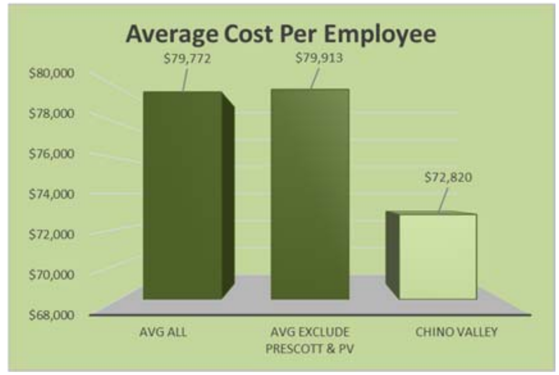
Total Number of Citizens per Employee





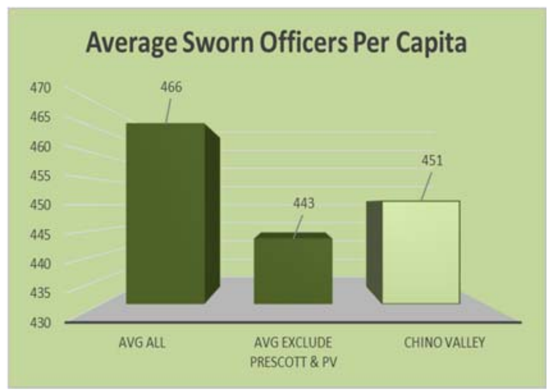
Chino Valley's Total Number of Citizens per Employee ranks fourth out of the thirteen community's compared and is 21% higher than the average of all the cities and towns compared.

Average Cost per Employee



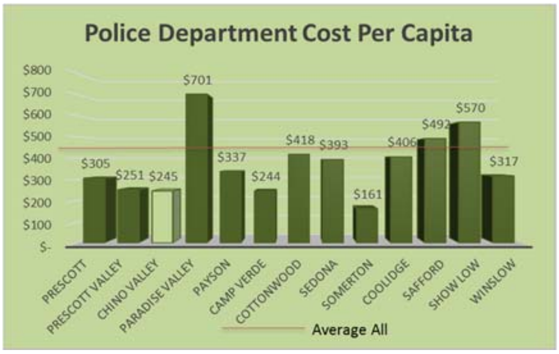
Chino Valley's Average Cost per Employee ranks tenth out of the thirteen community's compared and is 9% lower than the average of all the cities and towns compared.

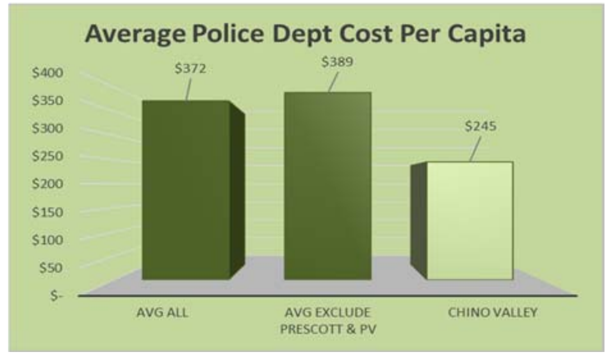
Number of Sworn Officers Per Capita



Chino Valley's Number of Sworn Officers Per Capita ranks seventh out of the thirteen community's compared and is slightly lower than the average of all the cities and towns compared.

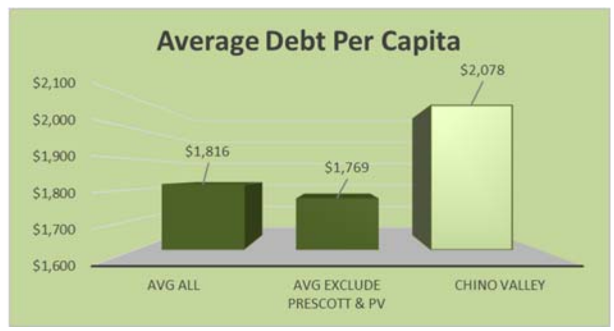
Police Department Cost Per Capita





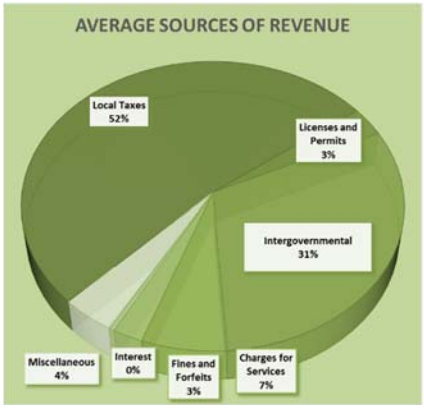
Chino Valley's Police Department Cost Per Capita ranks tenth out of the thirteen community's compared and is 34% lower than the average of all the cities and towns compared.

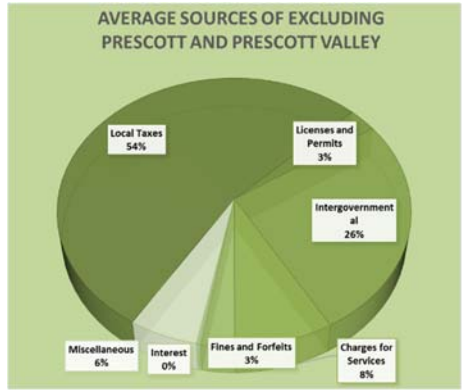
Total Debt Per Capita



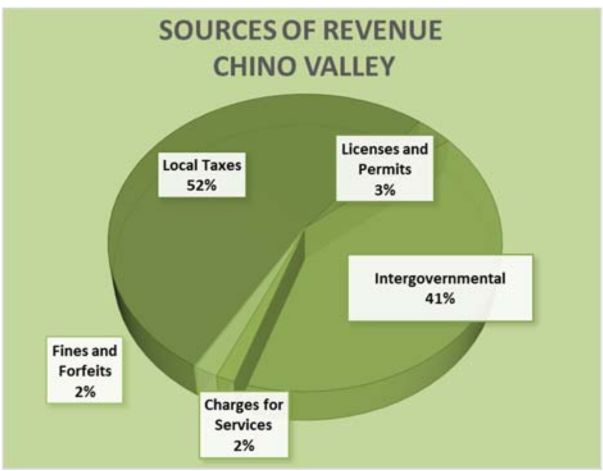
Chino Valley's Total Debt Per Capita ranks fifth out of the thirteen community's compared and is 14% higher than the average of all the cities and towns compared.

Sources of Revenue





Chino Valley compared its sources of Revenue with the other communities. Local Taxes are the main source of revenue followed by Intergovernmental Revenues. Chino Valley ranks higher on Intergovernmental Revenues and relies less on Charges for Services and Miscellaneous Revenues than other communities.



OFFICIAL BUDGET FORMS

Town of Chino Valley

Fiscal Year 2017

Town of Chino Valley

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Fiscal Year 2017

Town of Chino Valley
Summary Schedule of Estimated Revenues and Expenditures/Expenses
Fiscal Year 2017

Fiscal Year		Sch	FUNDS: General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Permanent Fund	Enterprise Funds Available	Internal Service Funds	Total All Funds
2016	Adopted/Adjusted Budgeted Expenditures/Expenses*	E	8,001,500	4,471,500	737,000	3,393,000	0	7,334,400	0	23,937,400
2016	Actual Expenditures/Expenses**	E	7,494,060	2,087,610	731,806	2,024,883	0	2,161,292	0	14,499,651
2017	Fund Balance/Net Position at July 1***									0
2017	Primary Property Tax Levy	B	0							0
2017	Secondary Property Tax Levy	B								0
2017	Estimated Revenues Other than Property Taxes	C	8,054,500	4,424,000	0	4,046,000		4,650,500		21,175,000
2017	Other Financing Sources	D	0	0	0	0	0	0	0	0
2017	Other Financing (Uses)	D	0	0	0	0	0	0	0	0
2017	Interfund Transfers In	D	250,000	75,000	727,000	553,000	0	75,000	0	1,680,000
2017	Interfund Transfers (Out)	D	75,000	0	0	1,605,000	0	0	0	1,680,000
2017	Reduction for Amounts Not Available:									
LESS:	Amounts for Future Debt Retirement:									0
										0
										0
										0
2017	Total Financial Resources Available		8,229,500	4,499,000	727,000	2,994,000		4,725,500	0	21,175,000
2017	Budgeted Expenditures/Expenses	E	8,429,500	4,553,500	727,000	2,937,500	0	5,091,000	0	21,738,500

EXPENDITURE LIMITATION COMPARISON	2016	2017
1. Budgeted expenditures/expenses	$ 23,937,400	$ 21,738,500
2. Add/subtract: estimated net reconciling items		
3. Budgeted expenditures/expenses adjusted for reconciling items	23,937,400	21,738,500
4. Less: estimated exclusions		
5. Amount subject to the expenditure limitation	$ 23,937,400	$ 21,738,500
6. EEC expenditure limitation	$	$

x The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

* Includes Expenditure/Expense Adjustments Approved in the current year from Schedule E.
** Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.
*** Amounts on this line represent Fund Balance/Net Position amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

Town of Chino Valley
Tax Levy and Tax Rate Information
Fiscal Year 2017

	2016	2017
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	$	$
2. Amount received from primary property taxation in the **current year** in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	$	
3. Property tax levy amounts		
A. Primary property taxes	$	$
B. Secondary property taxes		
C. Total property tax levy amounts	$	$
4. Property taxes collected*		
A. Primary property taxes		
(1) **Current** year's levy	$	
(2) Prior years' levies		
(3) Total primary property taxes	$	
B. Secondary property taxes		
(1) **Current** year's levy	$	
(2) Prior years' levies		
(3) Total secondary property taxes	$	
C. Total property taxes collected	$	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate		
(2) Secondary property tax rate		
(3) Total city/town tax rate		

B. Special assessment district tax rates

Secondary property tax rates - As of the date the proposed budget was prepared, the city/town was operating 3 special assessment districts for which seconda property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.

* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

Town of Chino Valley
Revenues Other Than Property Taxes
Fiscal Year 2017

SOURCE OF REVENUES	ESTIMATED REVENUES 2016	ACTUAL REVENUES* 2016	ESTIMATED REVENUES 2017
GENERAL FUND			
Local taxes			
Sales Taxes	$ 3,904,000	$ 3,951,879	$ 4,066,000
Franchise Taxes	134,500	136,767	128,000
Licenses and permits			
Building Permits	125,000	175,118	175,000
Business Licenses	60,000	59,187	62,000
Plan Check Fees	65,000	88,892	90,000
Other Licenses and Permits	10,000	14,941	11,000
Intergovernmental			
State Shared Sales Tax	1,033,000	1,033,737	1,046,000
State Shared Income Tax	1,302,000	1,302,365	1,359,000
Vehicle License Tax	641,000	644,260	663,000
Yavapai County Library Funds	109,000	101,087	101,000
Police Dept Grants	32,500	6,528	7,500
Senior Nutrition Grant	72,000	50,652	52,000
Charges for services			
Engineering Fees	2,500	18,050	5,000
Senior Nutrition Program Fees	8,500	16,126	16,000
Facility Use Fees	18,000	23,218	25,000
Police Report Fees	3,000	2,430	3,000
Aquatic Center Fees	73,500	72,358	75,000
Other Charges for Services	2,500	989	3,500
Fines and forfeits			
Animal Control Fees	31,000	26,998	30,000
Library Fines	4,000	3,482	4,000
Court Fines and Forfeitures	105,000	117,973	124,000
Interest on investments			
Interest	500	2,128	1,500
Contributions			
Sponsorships	2,000	708	1,000
Senior Center Thrift Store	1,500	1,329	1,500
Friends of the Library			
Miscellaneous			
Other Revenues	1,500	5,960	4,500
Total General Fund	$ 7,741,500	$ 7,857,162	$ 8,054,500

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

Town of Chino Valley
Revenues Other Than Property Taxes
Fiscal Year 2017

SOURCE OF REVENUES	ESTIMATED REVENUES 2016	ACTUAL REVENUES* 2016	ESTIMATED REVENUES 2017
SPECIAL REVENUE FUNDS			
Highway User Revenue Fund			
Highway User Revenue	$ 843,000	$ 875,938	$ 853,000
Interest	500	935	1,000
Miscellaneous	1,500	1,822	1,500
	$ 845,000	$ 878,695	$ 855,500
CDBG Grants	$	$	$
	$	$	$
Miscellaneous Grants	$ 3,385,000	$ 1,100,000	$ 3,500,000
	$ 3,385,000	$ 1,100,000	$ 3,500,000
Special Revenue Fund-Court	$ 9,500	$ 10,751	$ 9,500
Special Revenue Fund-PD	45,000	60,937	55,000
Lighting Improvement Districts #1, #2, #3	4,000	4,000	4,000
	$ 58,500	$ 75,688	$ 68,500
Total Special Revenue Funds	$ 4,288,500	$ 2,054,383	$ 4,424,000
CAPITAL PROJECTS FUNDS			
Impact Fee Funds	$	$ 12,570	$
Capital Improvements Fund	4,060,500	1,973,902	4,035,500
Replacement Fund	500	51,964	10,500
	$ 4,061,000	$ 2,038,436	$ 4,046,000
Total Capital Projects Funds	$ 4,061,000	$ 2,038,436	$ 4,046,000
ENTERPRISE FUNDS			
Water Enterprise Fund	$ 5,038,000	$ 568,649	$ 2,531,000
Sewer Enterprise Fund	2,134,500	1,566,663	2,119,500
	$ 7,172,500	$ 2,135,312	$ 4,650,500
Total Enterprise Funds	$ 7,172,500	$ 2,135,312	$ 4,650,500
TOTAL ALL FUNDS	$ 23,263,500	$ 14,085,293	$ 21,175,000

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

Town of Chino Valley
Other Financing Sources/<Uses> and Interfund Transfers
Fiscal Year 2017

FUND	OTHER FINANCING 2017 SOURCES	OTHER FINANCING 2017 <USES>	INTERFUND TRANSFERS 2017 IN	INTERFUND TRANSFERS 2017 <OUT>
GENERAL FUND				
Capital Improvement Fund	$	$	$ 250,000	$
General Fund				75,000
Total General Fund	$	$	$ 250,000	$ 75,000
SPECIAL REVENUE FUNDS				
HURF Fund			75,000	
Total Special Revenue Funds	$	$	$ 75,000	$
DEBT SERVICE FUNDS				
Capital Improvement Fund	$	$	$ 727,000	$
Total Debt Service Funds	$	$	$ 727,000	$
CAPITAL PROJECTS FUNDS				
Capital Improvement Fund	$	$	$ 553,000	$ 1,052,000
Road Impact Fee Fund				553,000
Total Capital Projects Funds	$	$	$ 553,000	$ 1,605,000
ENTERPRISE FUNDS				
Water Enterprise	$	$	$ 75,000	$
Total Enterprise Funds	$	$	$ 75,000	$
TOTAL ALL FUNDS	$	$	$ 1,680,000	$ 1,680,000

Town of Chino Valley
Expenditures/Expenses by Fund
Fiscal Year 2017

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2016	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2016	ACTUAL EXPENDITURES/ EXPENSES* 2016	BUDGETED EXPENDITURES/ EXPENSES 2017
GENERAL FUND				
Prosecutor	$ 130,600	$	$ 130,600	$ 123,700
Town Clerk	197,600		183,373	224,000
Town Manager	392,500		395,000	371,400
Human Resources	195,300		195,300	221,600
Magistrate Court	261,900		254,788	278,600
Finance	329,200		329,200	343,200
Mgmt Info Systems	273,600		267,900	336,400
Mayor & Council	33,000		32,500	43,200
Planning	186,300		190,850	207,000
Building Inspection	277,100		262,700	257,700
Police	2,651,800		2,499,661	2,768,800
Animal Control	123,300		123,300	128,300
Recreation	63,800		70,600	96,100
Library	309,600		309,455	312,600
Senior Center	242,400		241,800	271,600
Parks	333,200		386,870	373,400
Aquatic Center	244,900		232,902	220,400
Facilities Maintenance	345,900		354,755	343,500
Fleet Maintenance	341,000		236,807	283,000
Engineering	122,000		141,841	125,900
Customer Service				118,100
Non-Departmental	566,500		653,858	581,000
Contingency	380,000			400,000
Total General Fund	$ 8,001,500	$	$ 7,494,060	$ 8,429,500
SPECIAL REVENUE FUNDS				
Highway User Revenue Fund	$ 1,014,000	$	$ 905,351	$ 966,000
Miscellaneous Grants Fund	3,385,000		1,100,000	3,500,000
Special Revenue Fund -- Court	38,500		38,500	38,500
Special Revenue Fund -- PD	30,000		40,000	45,000
Lighting Improvement Districts	4,000		3,759	4,000
Total Special Revenue Funds	$ 4,471,500	$	$ 2,087,610	$ 4,553,500
DEBT SERVICE FUNDS				
Debt Service Fund	$ 737,000	$	$ 731,806	$ 727,000
Total Debt Service Funds	$ 737,000	$	$ 731,806	$ 727,000
CAPITAL PROJECTS FUNDS				
Capital Improvements Fund	$ 3,304,000	$	$ 1,953,845	$ 2,869,000
Impact Fees Funds	79,000		47,639	18,500
Asset Replacement Fund	10,000		23,399	50,000
Total Capital Projects Funds	$ 3,393,000	$	$ 2,024,883	$ 2,937,500
ENTERPRISE FUNDS				
Water Enterprise Fund	$ 5,130,200	$	$ 516,740	$ 2,606,000
Sewer Enterprise Fund	2,204,200		1,644,552	2,485,000
Total Enterprise Funds	$ 7,334,400	$	$ 2,161,292	$ 5,091,000
TOTAL ALL FUNDS	$ 23,937,400	$	$ 14,499,651	$ 21,738,500

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

Town of Chino Valley
Expenditures/Expenses by Department
Fiscal Year 2017

DEPARTMENT/FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2016	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2016	ACTUAL EXPENDITURES/ EXPENSES* 2016	BUDGETED EXPENDITURES/ EXPENSES 2017
Prosecutor				
General Fund	$ 130,600	$	$ 130,600	$ 123,700
Department Total	$ 130,600	$	$ 130,600	$ 123,700
Town Clerk				
General Fund	$ 197,600	$	$ 183,373	$ 224,000
Department Total	$ 197,600	$	$ 183,373	$ 224,000
Town Manager				
General Fund	$ 392,500	$	$ 395,000	$ 371,400
Department Total	$ 392,500	$	$ 395,000	$ 371,400
Human Resources				
General Fund	$ 195,300	$	$ 195,300	$ 221,600
Department Total	$ 195,300	$	$ 195,300	$ 221,600
Municipal Court				
General Fund	261,900		254,788	278,600
Special Revenue Fund	$ 38,500	$	$ 38,500	$ 38,500
Department Total	$ 300,400	$	$ 293,288	$ 317,100
Finance				
General Fund	$ 329,200	$	$ 329,200	$ 343,200
Department Total	$ 329,200	$	$ 329,200	$ 343,200
Mgmt Info Systems				
General Fund	$ 273,600	$	$ 267,900	$ 336,400
Department Total	$ 273,600	$	$ 267,900	$ 336,400
Mayor and Council				
General Fund	$ 33,000		32,500	43,200
Department Total	$ 33,000	$	$ 32,500	$ 43,200
Planning				
General Fund	$ 186,300	$	$ 190,850	$ 207,000
Department Total	$ 186,300	$	$ 190,850	$ 207,000
Building Inspection				
General Fund	$ 277,100		262,700	257,700
Department Total	$ 277,100	$	$ 262,700	$ 257,700
Police				
General Fund	2,651,800		2,499,661	2,768,800
Impact Fee Fund	$ 63,000	$	$ 25,639	$
Special Revenue Fund	30,000		30,000	45,000
Department Total	$ 2,744,800	$	$ 2,555,300	$ 2,813,800
Animal Control				
General Fund	$ 123,300		123,300	128,300
Department Total	$ 123,300	$	$ 123,300	$ 128,300
Recreation				
General Fund	$ 63,800	$	$ 70,600	$ 96,100
Impact Fee Fund	16,000			18,283
Department Total	$ 79,800	$	$ 70,600	$ 114,383

Town of Chino Valley
Expenditures/Expenses by Department
Fiscal Year 2017

DEPARTMENT/FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2016	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2016	ACTUAL EXPENDITURES/ EXPENSES* 2016	BUDGETED EXPENDITURES/ EXPENSES 2017
Library				
General Fund	$ 309,600	$	$ 309,455	$ 312,600
Department Total	$ 309,600	$	$ 309,455	$ 312,600
Senior Center				
General Fund	$ 242,400	$	$ 241,800	$ 271,600
Department Total	$ 242,400	$	$ 241,800	$ 271,600
Parks Maintenance				
General Fund	$ 333,200	$	$ 386,870	$ 373,400
Department Total	$ 333,200	$	$ 386,870	$ 373,400
Aquatics Center				
General Fund	$ 244,900	$	$ 232,902	$ 220,400
Department Total	$ 244,900	$	$ 232,902	$ 220,400
Facilities Maintenance				
General Fund	$ 345,900	$	$ 354,755	$ 343,500
Department Total	$ 345,900	$	$ 354,755	$ 343,500
Fleet Maintenance				
General Fund	$ 341,000	$	$ 236,807	$ 283,000
Department Total	$ 341,000	$	$ 236,807	$ 283,000
Engineering				
General Fund	$ 122,000	$	$ 141,841	$ 125,900
Department Total	$ 122,000	$	$ 141,841	$ 125,900
Customer Service				
General Fund	$	$	$	$ 118,100
Department Total	$	$	$	$ 118,100
Non-Departmental				
General Fund	$ 996,500	$	$ 603,859	$ 981,000
Debt Service Fund	737,000		731,806	727,000
Capital Improvement Fund	3,304,000		816,845	2,869,217
Grant Fund	3,385,000		1,100,000	3,500,000
Asset Replacement Fund	10,000		23,399	50,000
Department Total	$ 8,432,500	$	$ 3,275,909	$ 8,127,217
Water Utilities				
Water Enterprise Fund	$ 5,130,200	$	$ 516,740	2,606,000
Department Total	$ 5,130,200	$	$ 516,740	$ 2,606,000
Sewer Utilities				
Sewer Enterprise Fund	$ 2,204,200	$	$ 1,644,552	$ 2,485,000
Department Total	$ 2,204,200	$	$ 1,644,552	$ 2,485,000
Roads				
HURF	$ 1,014,000	$	$ 905,351	$ 966,000
Department Total	$ 1,014,000	$	$ 905,351	$ 966,000
Street Lighting Improvement District				
SLID Fund	$ 4,000	$	$ 3,759	$ 4,000
Department Total	$ 4,000	$	$ 3,759	$ 4,000
TOTAL ALL DEPARTMENTS	$ 23,987,400	$	$ 13,280,652	$ 21,738,500

Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

Town of Chino Valley
Full-Time Employees and Personnel Compensation
Fiscal Year 2017

FUND	Full-Time Equivalent (FTE) 2017	Employee Salaries and Hourly Costs 2017	Retirement Costs 2017	Healthcare Costs 2017	Other Benefit Costs 2017	Total Estimated Personnel Compensation 2017
GENERAL FUND	79.0	$ 4,272,604	$ 649,749	$ 672,800	$ 410,709	= 6,005,862
SPECIAL REVENUE FUNDS						
Highway User Revenue	7.0	$ 279,343	$ 31,677	$ 52,354	$ 40,060	= 403,434
Total Special Revenue Funds	7.0	$ 279,343	$ 31,677	$ 52,354	$ 40,060	= 403,434
ENTERPRISE FUNDS						
Water Enterprise Fund	2.5	$ 114,637	$ 13,000	$ 23,316	$ 12,127	= 163,080
Sewer Enterprise Fund	3.5	169,140	19,180	31,326	17,309	236,955
Total Enterprise Funds	6.0	$ 283,777	$ 32,180	$ 54,642	$ 29,436	= 400,035
TOTAL ALL FUNDS	92.0	$ 4,835,724	$ 713,606	$ 779,796	$ 480,205	= 6,809,331

RESOLUTION NO. 15-1059

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CHINO VALLEY, YAVAPAI COUNTY, ARIZONA, ADOPTING A TENTATIVE BUDGET FOR THE FISCAL YEAR 2015/2016, AND PROPOSED EXPENDITURE LIMITATION FOR THE SAME YEAR; PROVIDING FOR REPEAL OF CONFLICTING RESOLUTIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING THAT THIS RESOLUTION SHALL BE EFFECTIVE FROM AND AFTER ITS PASSAGE AND APPROVAL ACCORDING TO THE LAW

WHEREAS, pursuant to Article 9, Section 20(9) of the Arizona Constitution, and ARS Section 41-563.03(C), (E) and (G), the qualified voters of the Town of Chino Valley did, on March 12, 2013, adopt an Alternative Expenditure Limitation for the Town; and

WHEREAS, Proposition 424, which set forth said Alternative Expenditure Limitation, provided that, as part of the budget process, the Mayor and Common Council shall annually adopt an expenditure limitation to govern the budget, after public hearing; and

WHEREAS, in accordance with the provisions of Title 42, Chapter 17, Articles 1- 5, Arizona Revised Statutes (A.R.S.), the City/Town Council did, on May 26, 2015 make an estimate of the different amounts required to meet the public expenditures/expenses for the ensuing year, also an estimate of revenues from sources other than direct taxation, and the amount to be raised by taxation upon real and personal property of the Town of Chino Valley; and

WHEREAS, in accordance with said chapter of said title, that estimates required to meet the public expenditures/expenses for the ensuing year be published according to law and provide for a public hearing to be held on June 23, 2015, at which meeting any taxpayer is privileged to appear and be heard in favor of or against any of the proposed expenditures/expenses or tax levies; and

WHEREAS, said estimates are not to exceed $23,937,400, and detail of the estimates are attached to this Resolution and made a part thereof; and

WHEREAS, the Mayor and Common Council desire now to establish a tentative expenditure limitation and budget expenditures for Fiscal Year 2015-2016;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the Town of Chino Valley, County of Yavapai, Arizona, as follows:

1. That the tentative expenditure limitation to govern the Town of Chino Valley budget for Fiscal Year 2015-2016 is hereby proposed in an amount not to exceed $23,937,400.
2. That the estimates of revenues and expenditures shown in the schedules attached hereto and expressly made a part hereof, are hereby adopted as the tentative budget of the Town of Chino Valley for Fiscal Year 2015-2016.

3. That this Resolution shall be effective from and after its passage and approval according to law.

BE IT FURTHER RESOLVED that all resolutions or parts of resolutions in conflict with the provisions of this resolution are hereby repealed.

BE IT FURTHER RESOLVED that if any section, subsection, sentence, clause, phrase or portion of this Resolution is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

PASSED AND ADOPTED by the Mayor and Common Council of the Town of Chino Valley, Arizona this 26th day of May, 2015.

Chris Marley, Mayor

ATTEST:

Jami C. Lewis, Town Clerk

APPROVED AS TO FORM:

Curtis, Goodwin, Sullivan, Udall & Schwab, PLC
Town Attorneys
By: Phyllis Smiley

I hereby certify the above foregoing Resolution No. 15-1059 was duly passed by the Council of the Town of Chino Valley, Arizona, at a regular meeting held on May 26, 2015, and that quorum was present thereat and that the vote thereon was 6 ayes and 0 nays and 0 abstentions. 0 Council members were absent or excused.

Jami C. Lewis, Town Clerk

The following exhibit is attached hereto and incorporated herein:
1. Schedules of estimates of revenues and expenditures

RESOLUTION NO. 15-1062

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE TOWN OF CHINO VALLEY, YAVAPAI COUNTY, ARIZONA, ADOPTING THE FINAL BUDGET FOR THE FISCAL YEAR 2015/2016 AND SETTING AN EXPENDITURE LIMITATION TO GOVERN THE TOWN OF CHINO VALLEY BUDGET FOR FISCAL YEAR 2015/2016;; AND PROVIDING THAT THIS RESOLUTION SHALL BE EFFECTIVE FROM AND AFTER ITS PASSAGE AND APPROVAL ACCORDING TO THE LAW

WHEREAS, pursuant to Article 9, Section 20(9) of the Arizona Constitution, and Arizona Revised Statutes ("ARS") Section 41-563.03(C), (E) and (G), the qualified voters of the Town of Chino Valley, on March 12, 2013, adopted an Alternative Expenditure Limitation for the Town; and

WHEREAS, Proposition 424, which set forth said Alternative Expenditure Limitation, provided that the Mayor and Common Council shall annually adopt an expenditure limitation to govern the budget, after public hearing; and

WHEREAS, in accordance with the provisions of ARS Title 42, Chapter 17, Articles 1-5, on May 26, 2015, the Town Council approved a tentative budget for Fiscal Year 2015-2016 setting forth an estimate of the amounts required to meet the public expenditures/expenses for the ensuing year, revenues from sources other than direct taxation, and the amount to be raised by taxation upon real and personal property of the Town of Chino Valley; and

WHEREAS, in accordance with Arizona state law and following required public notice, the Council met and held a public hearing on June 23, 2015, at which any taxpayer was permitted to appear and be heard in favor of or against any of the proposed expenditures/expenses or tax levies; and

WHEREAS, the expenditures/expenses in the proposed final budget for Fiscal Year 2015-2016 do not exceed the expenditures/expenses shown on the published tentative budget,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the Town of Chino Valley as follows:

1. That the expenditure limitation to govern the Town of Chino Valley budget for Fiscal Year 2015-2016 is hereby established in an amount not to exceed **$23,937,400**.
2. That the estimates of revenues and expenditures shown on the schedules attached hereto as Exhibit A and expressly incorporated herein by this reference, are hereby adopted as the budget of the Town of Chino Valley for Fiscal Year 2015-2016.
3. That this Resolution shall be effective from and after its passage and approval according

File: 1806-015-0000-0000; Desc: Res 15-XXX Final Budget Adoption FY 2015-16 5-21-15; Doc#: 226878v3 to law.

PASSED AND ADOPTED by the Mayor and Common Council of the Town of Chino Valley, Arizona this 23th day of June, 2015.

ATTEST:

Jami C. Lewis, Town Clerk

CHRIS MARLEY, MAYOR

APPROVED AS TO FORM:

Curtis, Goodwin, Sullivan, Udall & Schwab, PLC
Town Attorneys
By: Phyllis Smiley

I hereby certify the above foregoing Resolution No. 15-1062 was duly passed by the Council of the Town of Chino Valley, Arizona, at a regular meeting held on June 23, 2015, and that quorum was present thereat and that the vote thereon was 5 ayes and 0 nays and 0 abstentions. 1 Council members were absent or excused.

Jami C. Lewis, Town Clerk

The following exhibits are attached hereto and incorporated herein:

A. Estimates of Revenues and Expenditures

File: 1806-015-0000-0000; Desc: Res 15-XXX Final Budget Adoption FY 2015-16 5-21-15; Doc#: 226878v3

Alternative Expenditure Limitation - A voter approved alternative to the state imposed annual expenditure limitation. The alternative to the state plan is effective for a four year period. This alternative allows local government to establish its own spending cap each year.

Appropriation - A legal authorization granted by Town Council to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount and duration as to when it may be expended.

Arizona Department of Transportation (ADOT) - A State of Arizona agency responsible for the administration of state highways, transportation and aeronautics. ADOT administrates and funds various road, transit and airport grants.

Arizona Revised Statutes - Laws governing the State of Arizona, as amended by the state legislature.

Base Budget - Cost of continuing the existing levels of service in the current budget year.

Bonds - A written instrument to pay a sum of money at a specified interest rate, on a specific date or dates in the future, called maturity dates. The interest payments and the repayment of the principal are detailed in a bond resolution or ordinance. Two common types of bonds are general obligation and revenue bonds which are most commonly used for construction of large capital projects such as buildings, streets and sewers.

Budget - A plan of financial operation representing an estimate of Final expenditures and the Final means of financing them for a given period. This official public document reflects decisions, measures service needs, establishes the allocation of resources and is the pecuniary plan for achieving goals and objectives.

Budget Calendar - The schedule of key dates or events which the city follows in the preparation, adoption, and administration of the budget.

Capital Outlay - Expenditures resulting in the acquisition or addition to the government's general fixed assets. These assets generally have a useful life of more than one year.

Capital Projects Fund - A fund created to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by propriety funds and fiduciary funds).

Carryover – The amount of fund balance from the prior fiscal year used in the current fiscal year.

Classification Plan - Employee positions, which are authorized in the Final budget, to be filled during the year**.**

Community Development Block Grant (CDBG) - A grant program administrated through the state's Department of Commerce focusing on neighborhood rehabilitation and other community based needs.

Comprehensive Annual Financial Report (CAFR) - The official annual audited financial report of the town.

Consumer Price Index (CPI) - A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (i.e., economic inflation).

Contingency - A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

Contractual Services - Professional, technical or maintenance expertise typically purchased from external sources.

Cost-of-living Adjustment (COLA) - An increase in salaries to offset the adverse effect of inflation on compensation.

Debt - An obligation resulting from borrowing money or from the purchase of goods and services. Types of governmental debts includes bonds, loans, time warrants and notes.

Debt Service - The long-term payment of principal and interest on borrowed funds.

Debt Service Fund - A fund organized to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Deficit - The excess of an entity's liabilities over its assets or the excess of expenditures or expenses over revenues during a single accounting period.

Department - The basic organizational unit of government which is functionally unique in its delivery of services.

Designated Reserves - Those portions of fund balance that are not appropriable for expenditure or that are legally segregated for a specific future use.

Employee Benefit Trust Fund - Accounts for the Town's partially self-funded health and accident insurance program for the Town's employees and their dependents.

Enterprise Fund - A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The governing body's intention is to finance or recover operation costs through user fees.

Expenditure - Decreases in net financial resources in accordance with budgeted appropriations. Expenditures include operating expenses such as the acquisition of assets or goods and services.

Fiduciary Funds - Funds used to account for assets held by a government unit in a trustee capacity (i.e., Alternative Pension and Benefits Plan Fund, Employee Benefit Trust Fund).

Fines & Forfeitures - Income received through the assessments of fines and penalties through the municipal court.

Fiscal Year - A time period designated by the Town signifying the beginning and ending period for recording financial transactions. The Town of Chino Valley has a fiscal year beginning July 1 and ending June 30.

Franchise Fee - A fee paid by public service business for the special privilege to use Town streets, alley and property in providing their services to the citizens of the community. Services requiring franchise fees include electricity, water, natural gas, and cable television.

Full-time Equivalent Position (FTE) - A part-time position converted to the decimal equivalent of a full-time position based on 2,080 hours per year. For example, a part-time typist working for 20 hours per week would be the equivalent to .5 of a full-time position.

Fund - An accounting entity having a set of self-balancing accounts and records all financial transactions for specific activities or government functions in attaining certain objectives governed by special regulations, restrictions, or limitations.

Fund Balance - Fund balance is the excess of assets over liabilities of governmental and fiduciary funds.

Greater Arizona Development Authority - Created by the Arizona Legislature to assist local and tribal governments and special districts with the development of public infrastructure. Housed in the Arizona Department of Commerce, this $20 million bond authority leverages funding for infrastructure projects, helping accelerate project development and lower costs of financing.

General Fund - The operating fund established to account for resources and uses of general operating functions of Town departments that are not required to be accounted for in another fund. Resources are, in the majority, provided by taxes.

General Obligation Bonds - Bonds that finance a variety of public projects and require voter approval. These bonds are backed by the full faith and credit of the city. Limitations for bonding capacity are set by State Statute.

Generally Accepted Accounting Principles (GAAP) - Uniform minimum standards and guidelines for financial accounting and reporting.

Governmental Funds - Funds used to account for the acquisition, use and balances of expendable financial resources and related current liabilities, except those accounted for in propriety funds and fiduciary funds (i.e., General Fund, Special Revenue Fund, Debt Service Fund, Capital Projects Fund).

Grant - Contributions or gifts of cash or other assets from another government to be used for a specified purpose, activity or facility.

Indirect Cost - A cost necessary for the functioning of the organization as a whole, but which cannot be directly assigned to one service.

Infrastructure - The physical assets of a government (e.g., streets, water, sewer, public buildings and parks).

Intergovernmental Revenue - Funds received from federal, state and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

Internal Service Fund - A fund used to account for the financing of goods or services provided by one department to other departments on a cost-reimbursement basis.

Line-item Budget - A budget prepared along departmental lines that focuses on what is to be bought.

Local Transportation Assistance Fund - A state fund established and funded by lottery proceeds to provide grants for local transit systems, parks and other open space needs, and street maintenance and improvements.

Long-term Debt - Debt with a maturity of more than one year after the date of issuance.

Municipal Property Corporation - A component unit of the Town established for the purposes of providing funding for capital projects which directly benefit the Town.

Objective - Something to be accomplished in specific, well-defined, and measurable terms and that is achievable with a specific time frame.

Obligations - Amounts which a government may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

Operating Budget - Plan of current expenditures and the prepared means to finance them. This budget, associated with providing on-going services to citizens, includes general expenditures such as personal services, contractual services, operating supplies and operating capital items. The budget is the primary measure of controlling financing, acquisition, spending and delivering of services of the entity.

Operating Expenses - The cost for personnel, materials and equipment required for a department to function.

Operating Revenue - Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-today services.

Proprietary Funds - Funds used to account for a government's ongoing activities that are similar to those often found in the private sector (i.e., Water & Wastewater Enterprise Funds).

Public Hearing - A hearing, publically advertised to promote public input into the annual budget process, held each year prior to the adoption of the Final budget.

Reserve - An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose.

Resolution - A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

Resources - Total amounts available for appropriation including estimated revenues, fund transfers, and beginning balances.

Revenue - Sources of income financing the operations of government.

Revenue Bonds - Bonds whose principal and interest are payable exclusively from earnings of an enterprise fund.

Service Level - Specific quantitative and qualitative measures of work performed as an objective of specific departments or programs.

Special Revenue Fund - A fund used to finance distinct activities and is created out of receipts of specific revenues.

Unreserved Fund Balance - Undesignated monies available for appropriations.

ACRONYMS

AC - Animal Control
ACO - Animal Control Officer
ADOH - Arizona Department of Housing
ADOT – Arizona Department of Transportation
ADWR - Arizona Department of Water Resource
AMRRP - Arizona Municipal Risk Retention Pool
ARS - Arizona Revised Statutes
ASRS - Arizona State Retirement System
ASSMT - Assessment
AV - Audio Visual
AZ - Arizona
CAFR - Comprehensive Annual Financial Report
CD - Compact Disc
CDBG - Community Development Block Grant
CIP - Capital Improvement Plan
COC - Chamber of Commerce
COLA - Cost of Living Adjustment
COP - Citizens on Patrol
CPI - Consumer Price Index
CTR - Center
CUP - Conditional Use Permit
CVSLID - Chino Valley Street Lighting Improvement District
CWRF - Clean Water Revolving Fund
CYMPO - Central Yavapai Metropolitan Planning Organization
DPS GITM - Department of Public Safety Gang Intervention Team
DUI - Driving Under the Influence
DWRF - Drinking Water Revolving Fund
EAP - Employee Assistant Program
EDF - Economic Development Fund
EECBG - Energy Efficiency and Conservation Block Grant
EEOC - Equal Employment Opportunity Compliance
ENR - Engineering News Record
FEMA - Federal Emergency Management Administration
FTE – Full-Time Equivalent
FY - Fiscal Year
GAAP - Generally Accepted Accounting Principles
GADA - Greater Arizona Development Authority
GASB - Government Accounting Standards Board
GFOA - Government Finance Officers Association
GIITEM - Gang and Immigration Intelligence Team
GIS - Graphical Information Systems
GO Bond - General Obligation Bond
GOHS - Governor's Office of Highway Safety
GPU - General Plan Update
HR - Human Resources
HURF - Highway User Revenue Fund
HVAC - Heating Ventilation and Air Conditioning
ID - Improvement District
IGA - Intergovernmental Agreement
ISP - Internet Service Provider
JCEF - Judicial Collection Enhancement Fund
JTED - Joint Technology Education District
LGIP - Local Government Investment Pool
LTAF - Local Transportation Assistance Fund
MGPA - Minor General Plan Amendment
MIS - Management Information Systems
MPC - Municipal Property Corporation
MUTCD - Manual of Uniform Traffic Control Devices
NACOG - Northern Arizona Council of Governments
NAMUA - Northern Arizona Water Users Association
Officer
OSHA - Occupational Safety & Health Administration
PAD - Planned Area of Development
PANT - (P.A.N.T.) Prescott Area Narcotics Taskforce
PD - Police Department
PPO - Preferred Provider Organization
PSPRS - Public Safety Personnel Retirement System
PT - Part-time
PVEDF - Prescott Valley Economic Development Foundation
PW - Public Works
R&R - Reserve and Replacement
RFID - Radio Frequency
RFP - Request for Proposal
RFQ - Request for Qualifications
S/C - Senior Center
SVCS - Services
TFR - Transfer
TPT - Transaction Privilege Tax
UDO - Unified Development Ordinance
US - United States
USDA - United States Department of Agriculture
WC - Workers Compensation
WIFA - Water Infrastructure Finance Authority
YC - Yavapai County
YCT - Yavapai County Trust