



TOWN OF CHINO VALLEY

ADDENDUM NO. 1

FY 2023 Street Improvements

Bid Open Date: Tuesday, April 11, 2023
Time: 3:00 P.M., local-time, Chino Valley, AZ
Place: Town of Chino Valley
Public Works Department
1982 Voss Drive
Chino Valley, AZ 86323

Make all revisions to the specifications and contract documents stated herein. Insofar as the original specifications and contract documents are at variance with this Addendum, the Addendum shall govern.

This Addendum consists of 3 page(s).

RFI RESPONSES:

1. *Is the usage of RAP allowed?*

Per section 321.5 of the Special Provisions, the use of RAP materials, per MAG Section 710.2.3, shall not be allowed for use on this project.

SPECIFICATION CHANGES:

1. Section 3.56 Public Information and Notification of the Invitation for Bids, **CHANGE** to read as follows:

3.56 Public Information and Notification. The Contractor shall submit a public information and notification plan for this Project (the "Notification Plan") to the Town Representative at the first pre-construction meeting held prior to start of construction. The Notification Plan shall include, at a minimum, the items set forth in this Section 3.56. Contractor shall provide Project information to affected government buildings, businesses, residents, and homeowners' associations, etc. prior to and throughout the Project's duration. The Contractor shall use the Notification Plan to inform the local citizens, businesses, and Town officials, not less than five business days in advance, of (A) necessary operations that create high noise levels, (B) street closures, (C) detour locations, (D) haul routes and material delivery routes and (E) disruption of bus routes, mail routes and other delivery/pick-up routes.

A. Neighborhood Notification. Prior to the start of any Work on the Project, the Contractor shall distribute a preliminary "Dear Neighbor" letter (8-1/2" x 11"), as submitted to and subject to the approval of the Engineer, to all businesses, property owners and residents within 600 feet of any portion of this Project. This

"Dear Neighbor" letter shall include, at a minimum, the following information:

- 1. Contractor's name, business telephone number and the 24-hour "Hot Line" telephone number for this Project.*
- 2. Name of Contractor's Project Manager.*
- 3. Name of Contractor's Project Superintendent.*
- 4. Brief description of the Project.*
- 5. Construction schedule, including anticipated Work hours.*
- 6. Anticipated Lane restrictions, including the expected duration thereof.*
- 7. Name of Town's Project Manager.*
- 8. Name of the Engineer.*

The Engineer shall provide the Contractor with a distribution list for this "Dear Neighbor" letter. Contractor shall (1) ensure that the letter is distributed to all persons and businesses indicated on the list provided by the Engineer and (2) provide the Engineer with a copy of the letter sent and sufficient proof of mailing. Subsequent to delivery of the "Dear Neighbor" letter, the Contractor shall distribute bi-monthly construction progress updates, including, but not limited to construction schedule and anticipated lane restrictions / road closures / detours to all persons and businesses included on the aforementioned distribution list. At the end of construction, a final "Dear Neighbor" letter shall be distributed to the persons and businesses on the aforementioned distribution list highlighting the Contractor's and the Town's appreciation for their patience during construction of the Project.

B. Project Signs. Refer to Special Provisions section 401.5 with the addition of the 24-hour telephone line on the sign.

C. 24-Hour Project Hotline. The Contractor shall be required to furnish a private 24-hour telephone line to be used solely for receiving incoming calls from local citizens or businesses with questions or complaints concerning Project construction operations or procedures (the "Hotline"). The Contractor shall include this Hotline telephone number on all public information distributed throughout the duration of the Project. Contractor shall ensure that Contractor personnel man the Hotline during all hours that there is any Work being performed on this Project; the Hotline shall be answered by a live answering service during all other hours. The Contractor shall maintain a log of incoming calls, responses and action taken that shall be submitted to the Engineer weekly and upon request.

D. Public Meetings. N/A

E. Press Releases. The Contractor shall provide one press release per traffic control / detour route setup with associated map and anticipated schedule. Should the schedule change, a follow up press release will be required.

F. Payment for Public Notification. Payment for Public Information and Notification shall be considered included in the lump sum price for Mobilization and no additional compensation will be granted.

2. Section 401.5 General Traffic Regulations of the Special Provisions, **ADD** the following:

Roads may be closed provided there is access to local traffic at all times with appropriate traffic control signage and flaggers. Intersections along Rd 1 East may be closed for the construction of the sewer main and associated manholes provided only one intersection is closed at a time for a minimum duration, adequate detour routes are provided for, and access to local traffic is always maintained.

BY 
Steven Sullivan, PE
Assistant Town Engineer

Date 4/4/23

ACKNOWLEDGEMENT OF ADDENDUM NO. 1

BY _____

Date _____