



## **PARKS MAINTENANCE WORKER**

Department: **Public Works** Class Code: **17**  
Reports to: **Facilities and Parks Manager** FLSA Status: **Non-Exempt**

**GENERAL PURPOSE:** Under general supervision, maintains the Town's parks and facilities.

### **PRIMARY DUTIES AND RESPONSIBILITIES:**

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Cleans and maintains assigned Town facilities.
- Maintains parks equipment.
- Supports turf agronomic and maintenance program for Town parks, facilities and grounds.
- Performs weed abatement; removes trash; cleans bathrooms.
- Makes repairs of vandalized areas.
- Operates irrigation equipment for turf coverage; makes adjustments and repairs to sprinkler lines, timers and valves.
- Maintains the integrity, professionalism, values and goals of the Town by assuring that all rules and regulations are followed, and that accountability and public trust are preserved.
- Supports the relationship between the Town and the constituent population by demonstrating courteous and cooperative behavior when interacting with residents, visitors and Town staff; enthusiastically promotes the Town's goals and priorities in compliance with all policies and procedures.
- Performs related duties as required or assigned.

### **MINIMUM QUALIFICATIONS:**

#### **Education and Experience:**

High school diploma or equivalent and two years of experience in landscaping or an equivalent combination of education, training and experience.

#### **Required Licenses or Certifications:**

- Possession of a valid driver's license.
- Possession of a valid Herbicide Applicator License for turf and ornamentals or ability to obtain within six months of hire.

## JOB DESCRIPTION

## Parks Maintenance Worker

### Required Knowledge of:

- Turf and tree management practices and methods.
- Landscaping methods and practices.
- Operation, maintenance and repair of irrigation systems
- Rules and regulations for chemical spraying.
- Equipment safety practices.

### Required Ability to:

- Develop and maintain effective working relationships with Town staff, contractors, vendors, suppliers and the general public.
- Maintain written records.
- Use chemical spraying equipment.
- Use landscaping equipment.
- Use various power and hand tools.
- Maintain an inventory of material, supplies and equipment.
- Communicate effectively, both orally and in writing.

### Physical Demands / Work Environment:

- Work is performed primarily in an outdoor work environment. May be required to perform a full range of motion with lifting and/or carrying supplies, materials, equipment and/or items weighing up to 100 pounds. May be exposed to heavy equipment and machinery. May be exposed to extreme weather conditions. May be exposed to hazardous chemicals. May be exposed to infectious diseases.

*Core values: Integrity, Teamwork, Respectful, Communication, Service, Leadership, Innovation*

Classification	Adopted	Revised	Retitled	Class Code / Range	FLS Designation	Step
		08/05/2016				
	4/11/2018	4/11/2018				
		8/2018				
		7/13/2023		17		

**APPROVED:** Human Resources

**DATE:** 07/13/2023