
Town of Chino Valley

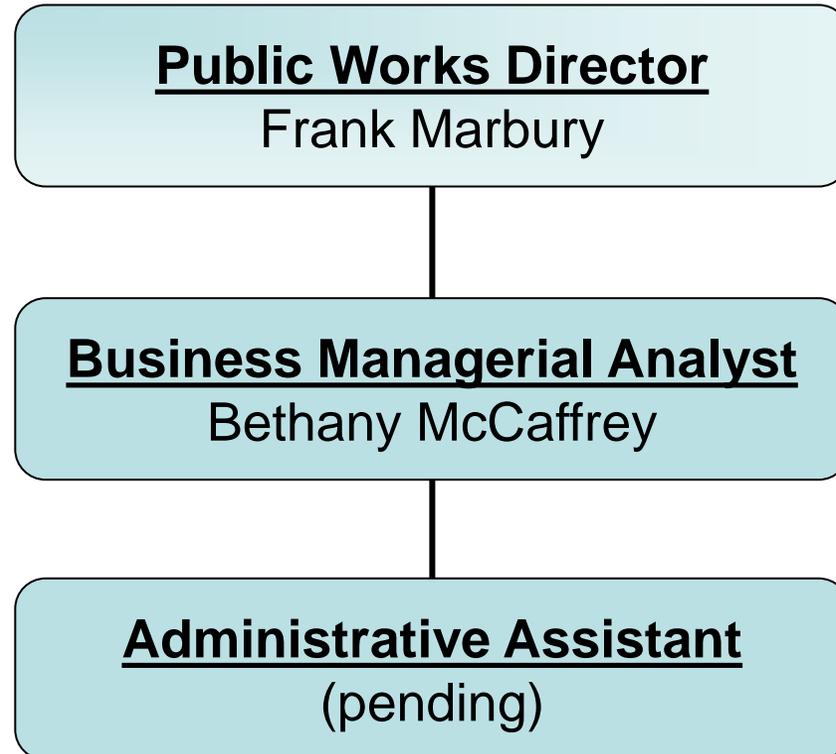
Public Works Department

April 2024



Public Works Department

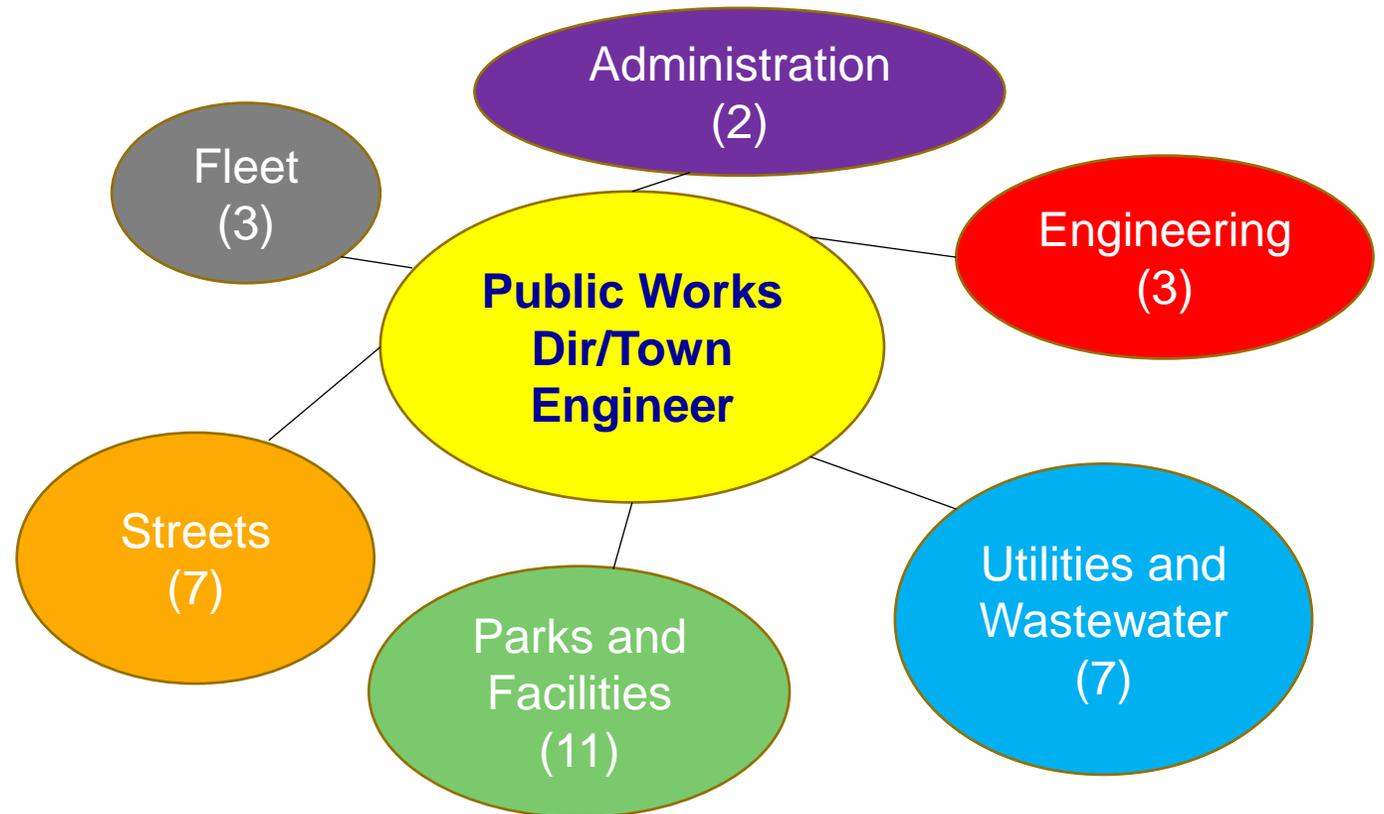
Administrative Staff



Public Works Department

The **Public Works Department** consists of eight Divisions:

- Administration
- Engineering
- Fleet Maintenance
- Streets
- Parks
- Facilities Maintenance
- Utility Operations
- Wastewater Operations



Public Works Department

Department Mission

The Public Works Department strives to provide efficient delivery of services to all Town residents. Our goal is to create a thriving, safe, friendly Town that cultivates its natural beauty, history and its western culture.

Public Works Department

Duties

- Manage the day-to-day operations of all Public Works divisions
 - Develop, implement and monitor the operational and capital budgets for the Department
 - Attend numerous meetings and hold extensive contact with the public
 - Assist all the divisions with projects/contracts, compiling data, preparing reports, etc.
 - Process work orders and purchase orders for all divisions
 - Permitting and Inspecting for grading/driveway/ROW requests
 - Assign and maintain cell phones, gas cards, pool vehicles and other essential equipment for all Town employees
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Public Works Department

Budget:



The total town budget for FY 23 is \$46.5 Million.



The combined budgets for public works with capital projects is \$21.5 Million, nearly half of the Town Budget.



Most of the funds are restricted by law to be spent on their respective budgets.



Staffing 34 positions, up from 21 just 5 years ago, and includes the addition of a Capital Project Manager, Business Managerial Analyst and Administrative Assistant.